

*Heritage Park*  
*Community Development District*

*May 9, 2024*

# *AGENDA*

# Heritage Park Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

*District Website: [www.heritageparkcdd.com](http://www.heritageparkcdd.com)*

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May 2, 2024

Board of Supervisors  
Heritage Park Community Development District

Dear Board Members:

The Heritage Park Community Development District Meeting is scheduled for **Thursday, May 9, 2024 at 1:00 p.m. at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the March 28, 2024 Meeting
- IV. Discussion of Parcel B
- V. Discussion Regarding Tree Trimming around Street Lights
- VI. Fiscal Year 2025 Proposed Budget
  - A. Review of Fiscal Year 2025 Proposed Budget (will be sent under separate cover)
  - B. Consideration of Resolution 2024-02, Approving the Proposed Budget for Fiscal Year 2025 and Setting a Public Hearing Date to Adopt
- VII. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager – Report on the Number of Registered Voters (1,288)

- D. Operations Manager
- VIII. Audience Comments
- IX. Supervisors Requests
- X. Financial Reports
  - A. Balance Sheet and Statement of Revenues & Expenditures
  - B. Assessment Receipt Schedule
  - C. Approval of Check Register
- XI. Next Scheduled Meeting – July 25, 2024 @ 1:00 p.m.
- XII. Adjournment

*THIRD ORDER OF BUSINESS*

MINUTES OF MEETING  
HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Park Community Development District was held on Thursday, March 28, 2024 at 1:00 p.m. at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084.

Present and constituting a quorum were:

Joanne Wharton	Chairperson
Robert Curran	Vice Chairman
Thomas Ferry	Supervisor
Judith Kinnecom	Supervisor
Louis Pingotti	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber <i>via phone</i>	District Counsel
Ryan Stilwell <i>via phone</i>	District Engineer
Kyle Magee <i>via phone</i>	Kutak Rock
Rich Gray	RMS - Operations Manager
Jeff Johnson	Riverside Management Services
Gerri Ferry	HOA President
Mischa Dux	HOA Manager
Residents	

*The following is a summary of the actions taken at the March 28, 2024 Board of Supervisors meeting of the Heritage Park Community Development District.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 1:00 p.m. All Supervisors were present.

**SECOND ORDER OF BUSINESS**

**Public Comment**

Mr. Oliver opened up the meeting to public comments.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the January 25, 2024 Meeting**

Mr. Oliver presented the minutes of the January 25, 2024 meeting and asked for any comments, corrections, or changes.

On MOTION by Ms. Wharton seconded by Ms. Kinnecom with all in favor the Minutes of the January 25, 2024 Meeting were approved as amended.

**FOURTH ORDER OF BUSINESS**

**Memorandum Regarding Annual Ethics Training & Annual Form 1 Filing**

Mr. Haber reminded the Board the Ethics Training needs to be completed by January 1, 2025. The filing of Form 1 should also be completed with Florida Commission on Ethics by July 1, 2024.

**FIFTH ORDER OF BUSINESS**

**Discussion of Parcel B**

Mr. Oliver reviewed the appraisal report for Parcel B, located adjacent to the amenity center parking lot. It is currently owned by the developer, Heritage Park of St. Augustine, LLC. The value determined by the appraiser totaled \$560,000. The owner previously filed for a major modification to change designated land use from recreation and childcare facility to a multi-family residential building with 12 units and parking. The request was denied by the St. Johns County Board of County Commissioners.

Mr. Oliver noted that the developer is now considering constructing a childcare center or selling the property for construction of a childcare center by a new owner. The Chairperson has been authorized to communicate with the property owner to discuss the CDD's interest in purchasing the property at a cost lower than the value determined by the appraiser. The Board discussed holding a special meeting in late April or early May to discuss funding options and to discuss their interest in pursuing purchasing the property.

After Board discussion, staff was directed to develop funding options including spreading debt over a period of at least five years and the potential to link to refunding the Series 2013 Bonds. The Board discussed conducting a survey of residents to gauge their support of purchasing the property and levying additional assessments on all property owners to fund the purchase.

On MOTION by Ms. Wharton seconded by Mr. Ferry with all in favor Directing Staff to Investigate Bond Information was approved.

**SIXTH ORDER OF BUSINESS**

**Review of Proposals to Block Access to Certain Stormwater Ponds**

Mr. Gray and Mr. Johnson presented the proposal from Matanzas Fence Company for a galvanized chain-link fence to block access to stormwater ponds. There were two options from Matanza; option A totaled \$3,000 and option B totaled \$4,300. The Board received another proposal from Silverman Fence Company for a galvanized chain-link fence with slats which ranged \$6,350 to \$6,725, and a galvanized chain-link option that ranged from \$415,000 to \$477,500. The third proposal from Sterling Specialties, Inc. for a chain-link fence totaled \$4,485.

Board discussion ensued, and Ms. Wharton had concerns that the fence would not keep people out of the pond areas, they would just go around the fence. She also had concerns that the fencing could be detrimental to the banks. Board consensus was to take no action at this time as there are so many entry points that exist and only blocking off a few would be ineffective and blocking all entry points would be costly.

**SEVENTH ORDER OF BUSINESS**

**Board Guidance for Preparation of Fiscal Year 2025 Proposed Budget**

Mr. Oliver asked for Board guidance regarding the Fiscal Year 2025 budget. Mr. Oliver noted that the Board will approve the FY25 proposed budget in May and schedule the public hearing and budget in July. Mr. Oliver noted that after several years of flat assessments with the assistance of carry forward surplus to fund the District’s operating costs, an O&M assessment increase is likely. Use of carry forward surplus will be reduced or eliminated and contingency funds will be increased.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2024-01, General Election**

Mr. Oliver noted that this resolution asks that the Supervisor of Elections for St. Johns County conduct the District’s general elections. Seats 2 and 4 will be filled by general election.



These seats are currently held by Supervisor Pingotti and Supervisor Kinnecom. The qualifying period is June 10th through June 14th from noon to noon.

On MOTION by Ms. Wharton seconded by Mr. Curran with all in favor Resolution 2024-01, General Election was approved.

**NINTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Haber had nothing further to report.

**B. Engineer**

Mr. Stilwell had nothing further to report.

**C. Manager**

Mr. Oliver noted staff is working on the FY25 budget.

**D. Operations Manager**

Mr. Gray and Mr. Johnson presented the Operations Manager Report.

**TENTH ORDER OF BUSINESS**

**Audience Comments**

There being no comments, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

**Supervisors Requests**

The Board questioned the Trustee fee. Mr. Oliver noted that the Trustee fee is paid annually, and it is \$4,000 fee plus administrative expenses incurred He stated that he would check the landscape fee and noted that it should be the same monthly. Mr. Gray noted it had been the same for two months.

**TWELFTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet and Statement of Revenues & Expenditures**

Mr. Oliver presented the unaudited financial statements through February 29, 2024 which were included in the agenda package. There were no unusual variances and the balance in the Capital Reserve Fund was \$114,000.

**B. Assessment Receipt Schedule**

Mr. Oliver presented the Assessment Receipt Schedule, which was included in the agenda package. Assessments were 94% collected which did not include March collections, and the District should be fully collected by the end of April.

**C. Approval of Check Register**

Mr. Oliver presented the check register which was included in the agenda package.

On MOTION by Ms. Wharton seconded by Mr. Ferry with all in favor the Check Register was approved.

Ms. Wharton commented about the proposed budget, and she noted that their contingencies have gotten too low and need to be increased.

**THIRTEENTH ORDER OF BUSINESS      Next Scheduled Meeting – May 23, 2024 @ 1:00 p.m.**

Mr. Oliver stated that the next meeting was scheduled for May 23, 2024 at 1:00 p.m.

**FOURTEENTH ORDER OF BUSINESS      Adjournment**

On MOTION by Mr. Curran seconded by Mr. Pingotti with all in favor the meeting was adjourned.

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

*SIXTH ORDER OF BUSINESS*

*B.*

**RESOLUTION 2024-02**

**[FY 2025 BUDGET APPROVAL RESOLUTION]**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGET(S) FOR FY 2025; SETTING A PUBLIC HEARING THEREON AND DIRECTING PUBLICATON; ADDRESSING TRANSMITTAL AND POSTING REQUIREMENTS; ADDRESSING SEVERABILITY AND EFFECTIVE DATE.**

**WHEREAS**, for the fiscal year beginning October 1, 2024, and ending September 30, 2025 (“**FY 2025**”), the District Manager prepared and submitted to the Board of Supervisors (“**Board**”) of the Heritage Park Community Development District (“**District**”) prior to June 15, 2024, the proposed budget(s) attached hereto as **Exhibit A (“Proposed Budget”)**; and

**WHEREAS**, the Board now desires to set the required public hearing on the Proposed Budget.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT:**

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget attached hereto as **Exhibit A** is hereby approved preliminarily.
  
2. **SETTING A PUBLIC HEARING; DIRECTING PUBLICATION.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, time, and location, and District staff is directed to provide notice of the same in accordance with Florida law:  
DATE: July 25, 2024  
TIME: 1:00 p.m.  
LOCATION: Heritage Park Amenity Center  
225 Hefferon Drive  
St. Augustine, Florida 32084
  
3. **TRANSMITTAL TO LOCAL GENERAL PURPOSE GOVERNMENT; POSTING OF PROPOSED BUDGET.** The District Manager is hereby directed to (i) submit a copy of the Proposed Budget to the applicable local general-purpose government(s) at least 60 days prior to its adoption, and (ii) post the approved Proposed Budget on the District’s website in accordance with Section 189.016, *Florida Statutes*.
  
4. **SEVERABILITY; EFFECTIVE DATE.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof. This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 9TH DAY OF MAY, 2024.**

ATTEST:

**HERITAGE PARK COMMUNITY DEVELOPMENT  
DISTRICT**

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Secretary / Assistant Secretary

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Chair/Vice Chair, Board of Supervisors

**Exhibit A:** Proposed Budget

*SEVENTH ORDER OF BUSINESS*

*C.*





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April 26, 2024

Heritage Park Community Development District  
Attn: Sarah Sweeting, Recording Secretary  
475 West Town Place, Ste. 114  
St. Augustine, FL 32092

Dear Ms. Sweeting:

In response to your request regarding Section 190.006(3)(a)(2)(d), Florida Statutes, the following information is applicable for:

Heritage Park CDD

1288 registered voters in St. Johns County

This number is based on the streets within the legal description on file with this office as of April 15, 2024.

Please contact us if we may be of further assistance.

Sincerely,

A handwritten signature in blue ink that reads "Vicky C. Oakes". The signature is written in a cursive, flowing style.

Vicky C. Oakes  
Supervisor of Elections

VO/db

*TENTH ORDER OF BUSINESS*

*A.*

***Heritage Park***  
***Community Development District***

***Unaudited Financial Reporting***  
***April 30, 2024***



# Table of Contents

1	<hr/> <u>Balance Sheet</u>
2-3	<hr/> <u>General Fund Income Statement</u>
4	<hr/> <u>Capital Reserve Fund</u>
5	<hr/> <u>Debt Service Fund Series 2013 Income Statement</u>
6	<hr/> <u>Month to Month</u>
7	<hr/> <u>Long Term Debt Summary</u>
8	<hr/> <u>Assessment Receipt Schedule</u>

**Heritage Park**  
**Community Development District**  
**Balance Sheet**  
**April 30, 2024**

	<i>General Fund</i>	<i>Capital Reserve Fund</i>	<i>Debt Service Fund</i>	<i>Totals Governmental Funds</i>
<b>Assets:</b>				
Cash - Truist Bank	\$ 75,613	\$ 75,186	\$ -	\$ 150,799
Investments:				
Series 2013				
Reserve	\$ -	\$ -	\$ 192,307	\$ 192,307
Revenue	\$ -	\$ -	\$ 461,465	\$ 461,465
Prepayment	\$ -	\$ -	\$ 3,910	\$ 3,910
Investment - Custody	\$ 154,495	\$ -	\$ -	\$ 154,495
State Board of Administration	\$ -	\$ 61,051	\$ -	\$ 61,051
<b>Total Assets</b>	<b>\$ 230,108</b>	<b>\$ 136,237</b>	<b>\$ 657,682</b>	<b>\$ 1,024,027</b>
<b>Liabilities:</b>				
Accounts Payable	\$ 2,251	\$ -	\$ -	\$ 2,251
<b>Total Liabilities</b>	<b>\$ 2,251</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,251</b>
<b>Fund Balances:</b>				
Restricted For Debt Service 2013	\$ -	\$ -	\$ 657,682	\$ 657,682
Assigned For Capital Reserves	\$ -	\$ 136,237	\$ -	\$ 136,237
Unassigned	\$ 227,857	\$ -	\$ -	\$ 227,857
<b>Total Fund Balances</b>	<b>\$ 227,857</b>	<b>\$ 136,237</b>	<b>\$ 657,681.93</b>	<b>\$ 1,021,776</b>
<b>Total Liabilities &amp; Fund Equity</b>	<b>\$ 230,108</b>	<b>\$ 136,237</b>	<b>\$ 657,682</b>	<b>\$ 1,024,027</b>

# Heritage Park

## Community Development District

### General Fund

#### Statement of Revenues, Expenditures, and Changes in Fund Balance For The Period Ending April 30, 2024

	Adopted	Prorated Budget	Actual	
	Budget	Thru 04/30/24	Thru 04/30/24	Variance
<b>Revenues:</b>				
Assessments	\$ 255,225	\$ 246,548	\$ 246,548	\$ -
Interest	\$ 2,150	\$ 1,254	\$ 4,575	\$ 3,321
<b>Total Revenues</b>	<b>\$ 257,375</b>	<b>\$ 247,803</b>	<b>\$ 251,124</b>	<b>\$ 3,321</b>
<b>Expenditures:</b>				
<b>Administrative:</b>				
Supervisor Fees	\$ 6,000	\$ 3,500	\$ 3,800	\$ (300)
FICA Expense	\$ 459	\$ 268	\$ 291	\$ (23)
Engineering Fees	\$ 10,000	\$ 5,833	\$ 3,594	\$ 2,240
Arbitrage	\$ 450	\$ 450	\$ 450	\$ -
Dissemination	\$ 1,000	\$ 583	\$ 583	\$ 0
District Counsel	\$ 16,000	\$ 9,333	\$ 3,372	\$ 5,961
Assessment Administration	\$ 7,500	\$ 7,500	\$ 7,500	\$ -
Annual Audit	\$ 3,400	\$ -	\$ -	\$ -
Trustee Fees	\$ 4,500	\$ 4,500	\$ 4,445	\$ 55
Management Fees	\$ 58,583	\$ 34,173	\$ 34,173	\$ (0)
Information Technology	\$ 1,800	\$ 1,050	\$ 1,050	\$ -
Website Maintenance	\$ 1,200	\$ 700	\$ 700	\$ -
Telephone	\$ 250	\$ 146	\$ 48	\$ 98
Postage	\$ 750	\$ 438	\$ 153	\$ 284
Printing & Binding	\$ 1,000	\$ 583	\$ 209	\$ 374
Insurance	\$ 8,450	\$ 8,450	\$ 7,938	\$ 512
Legal Advertising	\$ 1,350	\$ 788	\$ 185	\$ 603
Other Current Charges	\$ 1,000	\$ 583	\$ 571	\$ 12
Office Supplies	\$ 250	\$ 146	\$ 65	\$ 81
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ 175	\$ -
<b>Total Administrative:</b>	<b>\$ 124,117</b>	<b>\$ 79,200</b>	<b>\$ 69,304</b>	<b>\$ 9,896</b>
<b>Operations &amp; Maintenance</b>				
Field Operations	\$ 11,808	\$ 6,888	\$ 6,888	\$ -
Property Insurance	\$ 1,110	\$ 1,110	\$ 955	\$ 155
Landscape Maintenance	\$ 39,732	\$ 23,177	\$ 22,073	\$ 1,104
Landscape Contingency	\$ 6,000	\$ 3,500	\$ 2,840	\$ 660
Irrigation Repairs	\$ 2,500	\$ 1,458	\$ -	\$ 1,458
Lake Maintenance	\$ 24,507	\$ 14,296	\$ 13,615	\$ 681
Lake Contingency	\$ 7,000	\$ 4,083	\$ 591	\$ 3,492
Electric	\$ 22,000	\$ 12,833	\$ 12,195	\$ 638
Streetlights	\$ 49,140	\$ 28,665	\$ 27,264	\$ 1,401
Common Area Maintenance	\$ 12,000	\$ 7,000	\$ 2,457	\$ 4,543
Contingency	\$ 5,000	\$ 2,917	\$ -	\$ 2,917
Operating Reserve	\$ 7,000	\$ 4,083	\$ -	\$ 4,083
<b>Total Operations &amp; Maintenance:</b>	<b>\$ 187,797</b>	<b>\$ 110,011</b>	<b>\$ 88,879</b>	<b>\$ 21,132</b>

# Heritage Park

## Community Development District

### General Fund

#### Statement of Revenues, Expenditures, and Changes in Fund Balance For The Period Ending April 30, 2024

	Adopted	Prorated Budget	Actual	
	Budget	Thru 04/30/24	Thru 04/30/24	Variance
<i><b>Reserves</b></i>				
Capital Reserve Transfer	\$ 20,920	\$ 20,920	\$ 20,920	\$ -
<b>Total Reserves</b>	<b>\$ 20,920</b>	<b>\$ 20,920</b>	<b>\$ 20,920</b>	<b>\$ -</b>
<b>Total Expenditures</b>	<b>\$ 332,834</b>	<b>\$ 210,130</b>	<b>\$ 179,103</b>	<b>\$ 31,028</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ (75,459)</b>		<b>\$ 72,021</b>	
<b>Fund Balance - Beginning</b>	<b>\$ 75,459</b>		<b>\$ 155,836</b>	
<b>Fund Balance - Ending</b>	<b>\$ -</b>		<b>\$ 227,857</b>	



# Heritage Park

## Community Development District

### Capital Reserve

#### Statement of Revenues, Expenditures, and Changes in Fund Balance For The Period Ending April 30, 2024

	Adopted	Prorated Budget	Actual	
	Budget	Thru 04/30/24	Thru 04/30/24	Variance
<b>Revenues:</b>				
Transfer In	\$ 20,920	\$ 20,920	\$ 20,920	\$ -
Interest	\$ 2,650	\$ 1,546	\$ 1,322	\$ (224)
<b>Total Revenues</b>	<b>\$ 23,570</b>	<b>\$ 22,466</b>	<b>\$ 22,242</b>	<b>\$ (224)</b>
<b>Expenditures:</b>				
Bank Fees	\$ 500	\$ 292	\$ 160	\$ 132
Capital Outlay	\$ -	\$ -	\$ 2,400	\$ (2,400)
<b>Total Expenditures</b>	<b>\$ 500</b>	<b>\$ 292</b>	<b>\$ 2,560</b>	<b>\$ (2,400)</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ 23,070</b>	<b>\$ 22,174</b>	<b>\$ 19,682</b>	
<b>Fund Balance - Beginning</b>	<b>\$ 130,102</b>		<b>\$ 116,555</b>	
<b>Fund Balance - Ending</b>	<b>\$ 153,172</b>		<b>\$ 136,237</b>	

# Heritage Park

## Community Development District

### Debt Service Fund - Series 2013

#### Statement of Revenues, Expenditures, and Changes in Fund Balance

#### For The Period Ending April 30, 2024

	Adopted	Prorated Budget	Actual	Variance
	Budget	Thru 04/30/24	Thru 04/30/24	
<b>Revenues:</b>				
Special Assessments	\$ 381,721	\$ 368,996	\$ 368,996	\$ -
Interest	\$ 6,550	\$ 3,821	\$ 13,862	\$ 10,041
<b>Total Revenues</b>	<b>\$ 388,271</b>	<b>\$ 372,817</b>	<b>\$ 382,858</b>	<b>\$ 10,041</b>
<b>Expenditures:</b>				
<b>Series 2013</b>				
Interest - 11/01	\$ 85,649	\$ 85,649	\$ 85,649	\$ -
Principal - 05/01	\$ 215,000	\$ -	\$ -	\$ -
Interest - 05/01	\$ 85,649	\$ -	\$ -	\$ -
<b>Total Expenditures</b>	<b>\$ 386,298</b>	<b>\$ 85,649</b>	<b>\$ 85,649</b>	<b>\$ -</b>
<b>Other Sources/(Uses)</b>				
Transfer In/(Out)	\$ -	\$ -	\$ -	\$ -
<b>Total Other Financing Sources (Uses)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ 1,974</b>		<b>\$ 297,209</b>	
<b>Fund Balance - Beginning</b>	<b>\$ 163,099</b>		<b>\$ 360,473</b>	
<b>Fund Balance - Ending</b>	<b>\$ 165,073</b>		<b>\$ 657,682</b>	

**Heritage Park**  
Community Development District  
Month to Month

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
<b>Revenues:</b>													
Assessments	\$ -	\$ 27,002	\$ 41,125	\$ 141,410	\$ 31,011	\$ 5,641	\$ 361	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246,548
Interest	\$ 443	\$ 432	\$ 368	\$ 480	\$ 896	\$ 979	\$ 977	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,575
<b>Total Revenues</b>	<b>\$ 443</b>	<b>\$ 27,433</b>	<b>\$ 41,493</b>	<b>\$ 141,890</b>	<b>\$ 31,907</b>	<b>\$ 6,620</b>	<b>\$ 1,337</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 251,124</b>
<b>Expenditures:</b>													
<b>Administrative:</b>													
Supervisor Fees	\$ -	\$ 1,800	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,800
FICA Expense	\$ -	\$ 138	\$ -	\$ 77	\$ -	\$ -	\$ 77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 291
Engineering Fees	\$ 2,240	\$ 291	\$ -	\$ 500	\$ -	\$ 563	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,594
Arbitrage	\$ -	\$ -	\$ -	\$ -	\$ 450	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 450
Dissemination	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ 83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 583
District Counsel	\$ 1,066	\$ 1,280	\$ 333	\$ 694	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,372
Assessment Administration	\$ 7,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,500
Annual Audit	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Trustee Fees	\$ -	\$ -	\$ -	\$ 4,445	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,445
Management Fees	\$ 4,882	\$ 4,882	\$ 4,882	\$ 4,882	\$ 4,882	\$ 4,882	\$ 4,882	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,173
Information Technology	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ 150	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,050
Website Maintenance	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ 100	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 700
Telephone	\$ -	\$ 13	\$ -	\$ 6	\$ -	\$ 29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48
Postage	\$ 4	\$ 59	\$ -	\$ 2	\$ -	\$ 84	\$ 5	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 153
Printing & Binding	\$ 49	\$ 3	\$ 60	\$ 2	\$ 42	\$ 8	\$ 45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 209
Insurance	\$ 7,938	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,938
Legal Advertising	\$ 50	\$ 68	\$ -	\$ -	\$ -	\$ 67	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 185
Other Current Charges	\$ 55	\$ 62	\$ 52	\$ 100	\$ 106	\$ 108	\$ 88	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 571
Office Supplies	\$ 13	\$ 0	\$ 13	\$ 14	\$ 13	\$ -	\$ 13	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65
Dues, Licenses & Subscriptions	\$ 175	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 175
<b>Total Administrative:</b>	<b>\$ 24,305</b>	<b>\$ 8,929</b>	<b>\$ 5,673</b>	<b>\$ 12,055</b>	<b>\$ 5,826</b>	<b>\$ 6,073</b>	<b>\$ 6,443</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 69,304</b>
<b>Operations &amp; Maintenance</b>													
Field Operations	\$ 984	\$ 984	\$ 984	\$ 984	\$ 984	\$ 984	\$ 984	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,888
Property Insurance	\$ 955	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 955
Landscape Maintenance	\$ 3,153	\$ 3,153	\$ 3,153	\$ 3,153	\$ 3,153	\$ 3,153	\$ 3,153	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 22,073
Landscape Contingency	\$ -	\$ -	\$ 2,840	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,840
Irrigation Repairs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Lake Maintenance	\$ 1,945	\$ 1,945	\$ 1,945	\$ 1,945	\$ 1,945	\$ 1,945	\$ 1,945	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 13,615
Lake Contingency	\$ -	\$ 120	\$ -	\$ -	\$ -	\$ -	\$ 471	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 591
Electric	\$ 1,789	\$ 1,675	\$ 1,715	\$ 1,818	\$ 1,806	\$ 1,697	\$ 1,696	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,195
Streetlights	\$ 3,894	\$ 3,894	\$ 3,894	\$ 3,888	\$ 3,915	\$ 3,894	\$ 3,884	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,264
Common Area Maintenance	\$ 336	\$ 370	\$ 367	\$ 440	\$ 598	\$ 347	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,457
Contingency	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Operations &amp; Maintenance:</b>	<b>\$ 13,057</b>	<b>\$ 12,141</b>	<b>\$ 14,898</b>	<b>\$ 12,228</b>	<b>\$ 12,402</b>	<b>\$ 12,020</b>	<b>\$ 12,133</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 88,879</b>
<b>Reserves</b>													
Capital Reserve Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,920	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,920
<b>Total Reserves</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,920</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 20,920</b>
<b>Total Expenditures</b>	<b>\$ 37,362</b>	<b>\$ 21,070</b>	<b>\$ 20,570</b>	<b>\$ 24,283</b>	<b>\$ 18,229</b>	<b>\$ 18,093</b>	<b>\$ 39,496</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 179,103</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$ (36,919)</b>	<b>\$ 6,364</b>	<b>\$ 20,923</b>	<b>\$ 117,606</b>	<b>\$ 13,679</b>	<b>\$ (11,473)</b>	<b>\$ (38,158)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 72,021</b>

# Heritage Park

## Community Development District

### Long Term Debt Report

<b>SERIES 2013, SPECIAL ASSESSMENT REFUNDING BONDS</b>	
MATURITY DATE:	5/1/2035
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT
RESERVE FUND REQUIREMENT	\$191,294
RESERVE FUND BALANCE	\$192,307
BONDS OUTSTANDING - 10/30/13	\$5,095,000
LESS: SPECIAL CALL 5/1/14	(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/15	(\$160,000)
LESS: PRINCIPAL PAYMENT 5/1/16	(\$165,000)
LESS: SPECIAL CALL 5/1/16	(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/17	(\$170,000)
LESS: PRINCIPAL PAYMENT 5/1/18	(\$175,000)
LESS: SPECIAL CALL 11/1/18	(\$20,000)
LESS: PRINCIPAL PAYMENT 5/1/19	(\$175,000)
LESS: SPECIAL CALL 5/1/19	(\$5,000)
LESS: SPECIAL CALL 11/1/19	(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/20	(\$180,000)
LESS: SPECIAL CALL 5/1/20	(\$5,000)
LESS: SPECIAL CALL 11/1/20	(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/21	(\$190,000)
LESS: PRINCIPAL PAYMENT 5/1/22	(\$195,000)
LESS: PRINCIPAL PAYMENT 5/1/23	(\$205,000)
<b>CURRENT BONDS OUTSTANDING</b>	<b>\$3,410,000</b>

*B.*

**Heritage Park**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**Special Assessment Receipts**  
**Fiscal Year 2024**

Gross Assessments \$ 271,560.00 \$ 406,429.52 \$ 677,989.52  
Net Assessments \$ 255,266.40 \$ 382,043.75 \$ 637,310.15

**ON ROLL ASSESSMENTS**

40.05%                      59.95%                      100.00%

Date	Distribution	Gross Amount	Commissions	Discount/Penalty	Interest	Net Receipts	2013 Debt		
							O&M Portion	Service Asmt	Total
11/3/23	1	\$9,794.02	\$185.88	\$500.06	\$0.00	\$9,108.08	\$3,648.12	\$5,459.96	\$9,108.08
11/17/23	2	\$33,673.41	\$646.53	\$1,346.90	\$0.00	\$31,679.98	\$12,689.01	\$18,990.97	\$31,679.98
11/22/23	3	\$28,300.81	\$543.38	\$1,132.02	\$0.00	\$26,625.41	\$10,664.47	\$15,960.94	\$26,625.41
12/14/23	4	\$54,578.84	\$1,048.03	\$2,177.37	\$0.00	\$51,353.44	\$20,568.96	\$30,784.48	\$51,353.44
12/21/23	5	\$54,531.04	\$1,047.36	\$2,163.14	\$0.00	\$51,320.54	\$20,555.78	\$30,764.76	\$51,320.54
01/09/24	6	\$373,519.34	\$7,171.58	\$14,940.48	\$0.00	\$351,407.28	\$140,751.68	\$210,655.60	\$351,407.28
01/11/24	INT	\$0.00	\$0.00	\$0.00	\$1,642.41	\$1,642.41	\$657.85	\$984.56	\$1,642.41
02/12/24	7	\$82,116.33	\$1,580.08	\$3,112.57	\$0.00	\$77,423.68	\$31,011.06	\$46,412.62	\$77,423.68
03/19/24	8	\$14,626.73	\$287.42	\$255.81	\$0.00	\$14,083.50	\$5,640.97	\$8,442.53	\$14,083.50
04/10/24	INT	\$0.00	\$0.00	\$0.00	\$900.06	\$900.06	\$360.51	\$539.55	\$900.06
						\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00
						\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>		<b>\$ 651,140.52</b>	<b>\$ 12,510.26</b>	<b>\$ 25,628.35</b>	<b>\$ 2,542.47</b>	<b>\$ 615,544.38</b>	<b>\$ 246,548.41</b>	<b>\$ 368,995.97</b>	<b>\$ 615,544.38</b>

<b>96.58%</b>	<b>Net Percent Collected</b>
<b>\$ 21,765.77</b>	<b>Balance Remaining to Collect</b>

*C.*

# Heritage Park

## Community Development District

### Summary of Invoices

March 20, 2024 - April 30, 2024

Fund	Date	Check No.'s	Amount
General Fund			
	4/2/24	3226-3227	\$ 7,821.46
	4/9/24	3228-3229	21,920.76
	4/16/24	3230	66.64
	4/23/24	3231-3234	4,533.53
			\$ 34,342.39
Payroll			
	<u>March 2024</u>		
	Joanne Wharton	50488	\$ 184.70
	Judith Kinnecom	50489	\$ 184.70
	Louis Pingotti	50490	\$ 184.70
	Robert Curran Jr.	50491	\$ 184.70
	Thomas Ferry	50492	\$ 184.70
			\$ 923.50
<b>TOTAL</b>			<b>\$ 35,265.89</b>



CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/02/24	00042	3/27/24	83133	202403	320	53800	46300		AQUATIC WEED CTRL MAR24	*	1,945.00		
FUTURE HORIZONS, INC.												1,945.00	003226
4/02/24	00002	3/19/24	582	202402	320	53800	46400		RMV DEBRIS/RESET FNT/LOCK	*	393.38		
		3/19/24	582	202402	320	53800	46400		21 LOCKS FOR FNT CTRLERS	*	204.79		
		4/01/24	580	202404	310	51300	34000		MANAGEMENT FEES APR24	*	4,881.92		
		4/01/24	580	202404	310	51300	49200		WEBSITE ADMIN APR24	*	100.00		
		4/01/24	580	202404	310	51300	35100		INFORMATION TECH APR24	*	150.00		
		4/01/24	580	202404	310	51300	31300		DISSEMINATION FEE APR24	*	83.33		
		4/01/24	580	202404	310	51300	51000		OFFICE SUPPLIES	*	12.71		
		4/01/24	580	202404	310	51300	42000		POSTAGE	*	4.88		
		4/01/24	580	202404	310	51300	42500		COPIES	*	45.45		
GOVERNMENTAL MANAGEMENT SERVICES												5,876.46	003227
4/09/24	00002	4/01/24	581	202404	320	53800	12000		CONTRACT ADMIN APR24	*	984.00		
		4/01/24	581A	202401	310	51300	51000		OFFICE DEPOT-TAX FORM SUP	*	14.43		
		4/01/24	581A	202401	310	51300	42000		USPS-MAIL W3/941/944/1099	*	2.33		
GOVERNMENTAL MANAGEMENT SERVICES												1,000.76	003228
4/09/24	00082	4/09/24	04092024	202404	320	58100	10000		FY24 BDGTD CAP.RES.AMOUNT	*	20,920.00		
HERITAGE PARK CDD C/O												20,920.00	003229
4/16/24	00080	3/20/24	6334747	202403	310	51300	48000		NOT OF MEETING 03/28/24	*	66.64		
GANNETT FLORIDA LOCALIQ												66.64	003230
4/23/24	00042	4/19/24	83537	202404	320	53800	46600		AERATOR SVC-INST.CTRL BOX	*	471.00		
FUTURE HORIZONS, INC.												471.00	003231
4/23/24	00002	4/16/24	583	202403	320	53800	46400		RMV DEBRIS/RESET FNT/TIMR	*	346.70		
GOVERNMENTAL MANAGEMENT SERVICES												346.70	003232

HERT HERITAGE PARK TVISCARRA

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
4/23/24	00021	4/22/24 52299	202403 310-51300-31100	PHONE MTG/PROP.ADJ-AMNTY PROSSER, INC	*	562.50	562.50 003233
4/23/24	00043	4/01/24 STAUG 67	202404 320-53800-46200	MTHLY LANDSCAPE MNT APR24 YELLOWSTONE LANDSCAPE	*	3,153.33	3,153.33 003234
TOTAL FOR BANK A						34,342.39	
TOTAL FOR REGISTER						34,342.39	

HERT HERITAGE PARK TVISCARRA

**Future Horizons, Inc**  
 403 N First Street  
 PO Box 1115  
 Hastings, FL 32145  
 USA

Voice: 904-692-1187  
 Fax: 904-692-1193

# INVOICE

Invoice Number: 83133  
 Invoice Date: Mar 27, 2024  
 Page: 1

**Bill To:**  
 Heritage Park CDD  
 c/o GMC, LLC  
 6200 Lee Vista Boulevard, Ste 300  
 Orlando, FL 32822

**Ship to:**  
 Aquatic Weed  
 Control Services



BY: \_\_\_\_\_

Customer ID	Customer PO	Payment Terms	
Heritage04	Per Contract	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver	3/5/24	4/26/24

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of March 2024	1,945.00	1,945.00
		#42 Approved 4/1/24 Jeff Johnson Lake Maintenance 001.320.53800.46300		
Subtotal				1,945.00
Sales Tax				
Freight				
Total Invoice Amount				1,945.00
Payment/Credit Applied				
<b>TOTAL</b>				<b>1,945.00</b>

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

**Governmental Management Services, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

Invoice #: 580

Invoice Date: 4/1/24

Due Date: 4/1/24

Case:

P.O. Number:

**Bill To:**Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	#2	Hours/Qty	Rate	Amount
Management Fees - April 2024	310-513-34		4,881.92	4,881.92
Website Administration - April 2024	492		100.00	100.00
Information Technology - April 2024	381		150.00	150.00
Dissemination Agent Services - April 2024	213		83.33	83.33
Office Supplies	51		12.71	12.71
Postage	42		4.88	4.88
Copies	425		45.45	45.45

<b>Total</b>	<b>\$5,278.29</b>
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<b>Payments/Credits</b>	<b>\$0.00</b>
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<b>Balance Due</b>	<b>\$5,278.29</b>
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**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 582  
Invoice Date: 3/19/24  
Due Date: 3/19/24  
Case:  
P.O. Number:

**Bill To:**

Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance February 1 - February 29, 2024		393.38	393.38
Maintenance Supplies		204.79	204.79

#2

Approved 3/27/24  
Jeff Johnson  
Common area Maintenance 53800.320.46400 \$598.17

*Jeff Johnson*  
3-28-24

<b>Total</b>	<b>\$598.17</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$598.17</b>

**HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF FEBRUARY 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
2/14/24	2	J.J.	Removed debris around all ponds and lake banks, checked all fountains to make sure all fountains are operating properly, installing locks on timer boxes
2/21/24	1.5	J.J.	Checked all fountains to make sure all fountains are operating properly, removed debris around all ponds and lake banks
2/21/24	1.5	R.G.	Checked all fountains to make sure all fountains are operating properly, removed debris around all ponds and lake banks
2/28/24	2	J.J.	Reset fountains eleven and twelve, removed debris around all ponds and lake banks, checked all fountains to make sure all fountains are operating properly
2/28/24	2	R.G.	Removed debris around all ponds and lake banks, checked all fountains to make sure all fountains are operating properly, reset fountains eleven and twelve

**TOTAL**          9    

**MILES**          75    

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

**Period Ending 2/05/24**

<b><u>DISTRICT</u></b>	<b><u>DATE</u></b>	<b><u>SUPPLIES</u></b>	<b><u>PRICE</u></b>	<b><u>EMPLOYEE</u></b>
HP HERITAGE PARK	2/13/24	Locks for Fountain Controllers (21)	204.79	R.G.
			<b>TOTAL</b>	
			<u><u>\$204.79</u></u>	

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 581  
Invoice Date: 4/1/24  
Due Date: 4/1/24  
Case:  
P.O. Number:

**Bill To:**

Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Description	#2	Hours/Qty	Rate	Amount
Contract Administration - April 2024	320-558-12		984.00	984.00
American Express Closing 2/2/24	SI, 42		16.76	16.76

*Jerry Lambert*  
4-2-24

<b>Total</b>	<b>\$1,000.76</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$1,000.76</b>



# CHECK REQUEST FORM

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DISTRICT/ASSOCIATION: Heritage Park Community Development District

DATE: 4/9/24

PAYABLE TO: Heritage Park CDD c/o State Board of Administration #82

AMOUNT REQUESTED: \$20,920.00

REQUESTED BY: T.Viscarra

ACCOUNT # 001-320-58100-10000

DESCRIPTION OF NEED: FY24 Budgeted Capital Reserve Amount

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APPROVED BY: T. Viscarra


SIGNATURE: *T. Viscarra*



<b>ACCOUNT NAME</b>		<b>ACCOUNT #</b>	<b>PAGE #</b>
Heritage Park Comm Development		764135	1 of 1
<b>INVOICE #</b>	<b>BILLING PERIOD</b>	<b>PAYMENT DUE DATE</b>	
0006334747	Mar 1- Mar 31, 2024	April 20, 2024	
<b>PREPAY (Memo info)</b>	<b>UNAPPLIED (Included in amt due)</b>	<b>TOTAL CASH AMT DUE*</b>	
\$0.00	\$0.00	\$66.64	

**BILLING ACCOUNT NAME AND ADDRESS**

Heritage Park Comm Development  
 475 W. Town Pl. Ste. 114  
 Saint Augustine, FL 32092-3649



Legal Entity: Gannett Media Corp.  
**Terms and Conditions:** Past due accounts are subject to interest at the rate of 18% per annum or the maximum legal rate (whichever is less). Advertiser claims for a credit related to rates incorrectly invoiced or paid must be submitted in writing to Publisher within 30 days of the invoice date or the claim will be waived. Any credit towards future advertising must be used within 30 days of issuance or the credit will be forfeited.  
 All funds payable in US dollars.

**BILLING INQUIRIES/ADDRESS CHANGES** 1-877-736-7612 or [smb@ccc.gannett.com](mailto:smb@ccc.gannett.com) **FEDERAL ID** 47-2390983

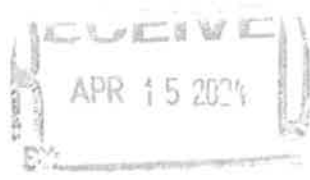
To sign-up for E-mailed invoices and online payments please contact [abgspecial@gannett.com](mailto:abgspecial@gannett.com).

Date	Description	Amount
3/1/24	Balance Forward	\$0.00

**Package Advertising:**

Start-End Date	Order Number	Product	Description	PO Number	Package Cost
3/20/24	9919584	SAG St Augustine Record	Heritage Pk 3/28 mtg	Heritage Pk 3/28 mtg	\$66.64

#80  
310-513-48



As an incentive for customers, we provide a discount off the total invoice cost equal to the 3.99% service fee if you pay with Cash/Check/ACH. Pay by Cash/Check/ACH and Save!

Total Cash Amount Due	\$66.64
Service Fee 3.99%	\$2.66
*Cash/Check/ACH Discount	-\$2.66
*Payment Amount by Cash/Check/ACH	\$66.64
Payment Amount by Credit Card	\$69.30

**PLEASE DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT**

<b>ACCOUNT NAME</b>		<b>ACCOUNT NUMBER</b>		<b>INVOICE NUMBER</b>		<b>AMOUNT PAID</b>
Heritage Park Comm Development		764135		0006334747		\$ 66.64
<b>CURRENT DUE</b>	<b>30 DAYS PAST DUE</b>	<b>60 DAYS PAST DUE</b>	<b>90 DAYS PAST DUE</b>	<b>120+ DAYS PAST DUE</b>	<b>UNAPPLIED PAYMENTS</b>	<b>TOTAL CASH AMT DUE*</b>
\$66.64	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$66.64
<b>REMITTANCE ADDRESS (Include Account# &amp; Invoice# on check)</b>				<b>TO PAY WITH CREDIT CARD PLEASE CALL:</b>		<b>TOTAL CREDIT CARD AMT DUE</b>
Gannett Florida LocaliQ PO Box 631244 Cincinnati, OH 45263-1244				1-877-736-7612		\$69.30
				To sign up for E-mailed invoices and online payments please contact <a href="mailto:abgspecial@gannett.com">abgspecial@gannett.com</a>		

0000764135000000000000063347470000666467179

# LOCALIQ

FLORIDA

PO Box 631244 Cincinnati, OH 45263-1244

## PROOF OF PUBLICATION

Heritage Park Comm Development  
Heritage Park Comm Development  
475 W Town Place, Ste 114

Saint Augustine FL 32092

STATE OF WISCONSIN, COUNTY OF BROWN

Before the undersigned authority personally appeared, who on oath says that he or she is the Legal Coordinator of the St Augustine Record, published in St Johns County, Florida; that the attached copy of advertisement, being a Govt Public Notices, was published on the publicly accessible website of St Johns County, Florida, or in a newspaper by print in the issues of, on:

03/20/2024

Affiant further says that the website or newspaper complies with all legal requirements for publication in chapter 50, Florida Statutes.

Subscribed and sworn to before me, by the legal clerk, who is personally known to me, on 03/20/2024



Legal Clerk



Notary, State of WI, County of Brown

4. 25. 26

My commission expires

Publication Cost: \$66.64  
Order No: 9919584 # of Copies:  
Customer No: 764135 1  
PO #: Heritage Pk 3/28 mtg

**THIS IS NOT AN INVOICE!**

*Please do not use this form for payment remittance.*

MARIAH VERHAGEN  
Notary Public  
State of Wisconsin

## NOTICE OF MEETING HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, March 28, 2024 at 1:00 p.m. at the Heritage Park Amenity Center, located at 225 Hefferon Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager

Pub: 3/20/24; #9919584

RECEIVED  
MAR 25 2024  
BY: \_\_\_\_\_

**Future Horizons, Inc**

403 N First Street  
 PO Box 1115  
 Hastings, FL 32145  
 USA

Voice: 904-692-1187  
 Fax: 904-692-1193

# INVOICE

Invoice Number: 83537  
 Invoice Date: Apr 19, 2024  
 Page: 1



**Bill To:**  
 Heritage Park CDD  
 c/o GMC, LLC  
 6200 Lee Vista Boulevard, Ste 300  
 Orlando, FL 32822

**Ship to:**  
 Heritage Park CDD  
 c/o GMC, LLC  
 6200 Lee Vista Boulevard, Ste 300  
 Orlando, FL 32822

Customer ID	Customer PO	Payment Terms	
Heritage04	Verbal	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
Johnson01	Hand Deliver	4/9/24	5/19/24

Quantity	Item	Description	Unit Price	Amount
1.00	125250	C-25 Control Box Lake #800	351.00	351.00
1.00	Aerator Service	Pulling and Diagnosing original fountain on Lake 900. Installed Unit Serial # 1238NVX448547 into Lake 900. No charge for labor on Lake 800, did in conjunction with 900's install.	120.00	120.00
	#42 Approved 4/22/24 Jeff Johnson Lake Contingency	53800.320.46600		
Subtotal				471.00
Sales Tax				
Freight				
Total Invoice Amount				471.00
Payment/Credit Applied				
<b>TOTAL</b>				<b>471.00</b>

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 583  
Invoice Date: 4/16/24  
Due Date: 4/16/24  
Case:  
P.O. Number:

**Bill To:**  
Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance March 1 - March 31, 2024		346.70	346.70

#2

Approved 4/17/24  
Jeff Johnson  
Common Area Maintenance 53800.320.46400 \$346.70

*Jeff Johnson*

4-22-24

<b>Total</b>	<b>\$346.70</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$346.70</b>

**HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MARCH 2024**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
3/6/24	2	J.J.	Removed debris from around ponds
3/13/24	2	J.J.	Reset fountains five, eleven and twelve, removed debris around ponds, cleaned all signs around ponds
3/20/24	2	J.J.	Reset all timers for daylight savings time, reset ponds nine, ten and eleven, removed debris around ponds
3/27/24	2	J.J.	Installed new No Fishing sign on pole on pond 900, reset fountain 900, removed debris around ponds

**TOTAL**      8

**MILES**      60

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445



April 22, 2024

Project No: P0104022.01

Invoice No: 52299

Heritage Park CDD  
c/o Governmental Management Services-CF, LLC  
1408 Hamlin Ave., Unit E  
St. Cloud, FL 34771

#21  
310-513-711

Project P0104022.01 Heritage Park/CDD-General Fund

For services including attend March CDD meeting via phone and respond to staff e-mails on property adjacent to Amenity.

**Professional Services from March 01, 2024 to March 31, 2024**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Vice President	2.25	250.00	562.50	
Totals	2.25		562.50	
<b>Total Labor</b>				<b>562.50</b>
		<b>Total this Invoice</b>		<b>\$562.50</b>



INVOICE

INVOICE #	INVOICE DATE
STAUG 674148	4/1/2024
TERMS	PO NUMBER
Net 30	

**Bill To:**

Heritage Park CDD  
c/o GMS-CF, LLC  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Property Name:** Heritage Park CDD  
**Address:** Heritage Park Dr & East Red House  
St. Augustine, FL 32084

**Invoice Due Date:** May 1, 2024

**Invoice Amount:** \$3,153.33

Description	Current Amount
Monthly Landscape Maintenance <u>April 2024</u>	\$3,153.33

#43  
Approved  
Landscape Maintenance  
001.320.53800.46200  
Rich Gray

**Invoice Total**                      **\$3,153.33**

*Excellence*  
IN COMMERCIAL LANDSCAPING

**Should you have any questions or inquiries please call (386) 437-6211.**