

***Heritage Park***  
*Community Development District*

*July 21, 2022*

## *AGENDA*

# Heritage Park Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

***District Website: [www.heritageparkcdd.com](http://www.heritageparkcdd.com)***

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DATE

Board of Supervisors  
Heritage Park Community Development District

Dear Board Members:

The Heritage Park Community Development District Meeting is scheduled for **Thursday, July 21, 2022 at 1:00 p.m. at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Affidavit of Publication
- IV. Approval of the Minutes of the May 19, 2022 Meeting
- V. Public Hearing to Adopt the Budget for Fiscal Year 2023
  - A. Consideration of Resolution 2022-04, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2023
  - B. Consideration of Resolution 2022-05, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2023
- VI. Consideration of Renewal Agreements (including Yellowstone & Future Horizons)
- VII. Update Regarding Stormwater Needs Analysis
- VIII. Update Regarding Encroachment Matters
- IX. Discussion of Recreational Activity in Ponds

- X. Consideration of Resolution 2022-06, Designating Officers
- XI. Consideration of Resolution 2022-07, Designating Registered Agent
- XII. Staff Reports
  - A. Attorney
  - B. Engineer – Annual Engineer’s Report
  - C. Manager – Discussion of Meeting Schedule for Fiscal Year 2023
  - D. Operations Manager
- XIII. Audience Comments
- XIV. Supervisors Requests
- XV. Financial Reports
  - A. Balance Sheet and Statement of Revenues & Expenditures
  - B. Assessment Receipt Schedule
  - C. Approval of Check Register
- XVI. Next Scheduled Meeting – September 15, 2022 @ 1:00 p.m.
- XVII. Adjournment

### *THIRD ORDER OF BUSINESS*

# LOCALiQ

## FLORIDA

PO Box 631244 Cincinnati, OH 45263-1244

### PROOF OF PUBLICATION

Heritage Park Comm Development  
Heritage Park Comm Development  
475 W Town Place, Ste 114

Saint Augustine FL 32092

STATE OF FLORIDA, COUNTY OF ST JOHNS

The St Augustine Record, a daily newspaper published in St Johns County, Florida; and of general circulation in St Johns County; and personal knowledge of the facts herein state and that the notice hereto annexed was Published in said newspapers in the issues dated or by publication on the newspaper's website, if authorized, on:

06/23/2022, 06/30/2022

and that the fees charged are legal.

Sworn to and subscribed before on 06/30/2022

*Mariah Verheger*

Legal Clerk

*Kathleen Allen*  
Notary, State of WI, County of Brown

1-7-25

My commission expires

Publication Cost: \$209.44

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PO #: 7/21 public hearing

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### HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

#### NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2022/2023 BUDGETS; AND NOTICE OF REGULAR BOARD OF SUPERVI- SORS' MEETING.

The Board of Supervisors ("Board") of the Heritage Park Community Development District ("District") will hold a public hearing on July 21, 2022 at 11:00 a. m. at Heritage Park Amenity Center, 225 Heffernan Drive, St. Augustine, Florida 32084 for the purpose of hearing comments and objections on the adoption of the proposed budgets ("Proposed Budget") of the District for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("Fiscal Year 2022/2023"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850 ("District Manager's Office"), during normal business hours.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager  
St. AR 6/23/22, 6/30/22 (7376581)

KATHLEEN ALLEN  
Notary Public  
State of Wisconsin

## *FOURTH ORDER OF BUSINESS*

MINUTES OF MEETING  
HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Park Community Development District was held on Thursday, May 19, 2022 at 1:00 p.m. at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084.

Present and constituting a quorum were:

Ken Kinnecom	Chairman
Robert Curran	Vice Chairman
Mark Masley	Supervisor
Thomas Ferry	Supervisor

Also present were:

Jim Oliver	District Manager
Wes Haber	District Counsel
Jenny Urcan <i>(via phone)</i>	District Engineer
Jerry Lambert	Riverside Management
Gerri Ferry	HOA President

*The following is a summary of the actions taken at the May 19, 2022 meeting. A copy of the proceedings can be obtained by contacting the District Manager.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 1:00 p.m. All Supervisors were present with the exception of Ms. Wharton.

**SECOND ORDER OF BUSINESS**

**Public Comment**

Ms. Gerri Ferry, HOA President, noted that the HOA had some big expenses and requested that the CDD provide funding towards the roof and gutters for the Amenity Center and bathhouse. Mr. Haber explained that public funds could not be used to fund improvements to a privately owned facility. Mr. Kinnecom suggested looking at the developer for maintenance



reserves. Ms. Ferry noted that they were projected reserves and there were no actual reserves. She received a number of calls from residents thanking the CDD for having Yellowstone mow around all of the ponds.

**THIRD ORDER OF BUSINESS****Approval of the Minutes of the March 17, 2022 Meeting**

On MOTION by Mr. Kinnecom seconded by Mr. Curran with all in favor the Minutes of the March 17, 2022 Meeting were approved as presented.

**FOURTH ORDER OF BUSINESS****Consideration of Resolution 2022-03, Approving the Proposed Budget for Fiscal Year 2023 and Setting a Public Hearing Date for Adoption (Adoption July 21, 2022)**

Mr. Oliver presented Resolution 2022-03, approving the proposed budget and setting the public hearing for July 21, 2022. There were no changes to the budget from the prior year and no increase in assessments. As they get deeper into the fiscal year, there would be better data to have some line-item projections. Mr. Kinnecom questioned how many years remained on the Series 2013 bonds. Mr. Oliver confirmed that the bonds matured on May 1, 2035.

On MOTION by Mr. Kinnecom seconded by Mr. Masley with all in favor Resolution 2022-03 Approving the Proposed Budget for Fiscal Year 2023 and Setting the Public Hearing for July 21, 2022 at 1:00 p.m., at this location was adopted.

**FIFTH ORDER OF BUSINESS****Update on Encroachment Matters**

Mr. Oliver reported that the fence was relocated at 330 Hefferon Drive and pictures were provided. For the 324 Hefferon Drive encroachment, staff contacted the owner's daughter who spoke English and District Counsel prepared an agreement. There were two proposals with the cement company who confirmed that they would hold their price. Hardwick Fence would provide a proposal for the fence relocation. For the benefit of Ms. Ferry, Mr. Kinnecom explained that the owner of 330 Hefferon Drive paid their portion to relocate the fence and the CDD paid a portion because of an initial development error by the CDD. The owner of 324 Hefferon Drive encroached about 756 square feet of land area with cement for a basketball court,

over a major drainage area. This was the biggest CDD encroachment problem that they ever had in Heritage Park and the only one outstanding. He voiced concern that two encroachments remained on HOA property, which the HOA was not concerned about and hoped that those fences would be pushed back onto the owner's property. Ms. Ferry requested that Mr. Kinnecom provide her with the information and she would look into it.

## **SIXTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. Attorney**

Mr. Haber advised that there was a change in the law to allow CDDs to advertise meetings on the county's website instead of in the newspaper. It was hard to determine, at this time, whether there would be savings, because it was possible that the county would set a fee, which may be more costly than advertising in the newspaper. It did not go into effect until January 1<sup>st</sup> and Mr. Haber would work with Mr. Oliver on this matter as well as the encroachment agreement.

#### **B. Engineer**

Ms. Urcan was finishing up the Stormwater Needs Analysis Report this week and would send it out early next week.

#### **C. Manager**

##### **1. Report on the Number of Registered Voters (1,349)**

Mr. Oliver reported 1,349 registered voters according to the St. Johns County Supervisor of Elections as of April 15, 2022. Mr. Kinnecom reported that someone in the Property Appraiser's office saved the CDD and HOA tens of thousands of dollars fixing and correcting numerous errors made by the developer, such as the Clubhouse being erroneously in the name of the Heritage Park HOA of Delray Beach.

#### **D. Operations Manager**

Mr. Lambert presented the Operations Manager Report. A report was requested from Yellowstone, but they only provided a checklist. In their opinion, during the dry weather, the Bahia pond banks should not be moved, unless there were complaints. Under special projects, they noted that several valves were not functioning and obtained a proposal for the repair. Yellowstone completed the spring fertilization on March 4<sup>th</sup>, an herbicide application was

starting tomorrow and an insecticide application was scheduled for early June. Mr. Kinnecom questioned the location of the irrigation work. Mr. Lambert would find out. Mr. Kinnecom believed that it was the HOA property running parallel to Heritage Park Drive where the irrigation has not been working properly. Yellowstone had the maps with areas of responsibility.

**SEVENTH ORDER OF BUSINESS****Audience Comments**

There being none, the next item followed.

**EIGHTH ORDER OF BUSINESS****Supervisors Requests**

Mr. Curran reported a broken no fishing sign on Pond 400 and a dead tree on the pond near 324 Hefferon. Mr. Lambert would handle. Mr. Curran questioned the status of the broken sensor on a light post on Heritage Park Drive. Mr. Oliver noticed that a ticket was filed and would follow up.

**NINTH ORDER OF BUSINESS****Financial Reports****A. Balance Sheet and Statement of Revenues & Expenditures**

Mr. Oliver presented the Unaudited Financial Statements through April 30, 2022, which were included in the agenda package. There were no unusual variances.

**B. Assessment Receipt Schedule**

Mr. Oliver presented the Assessment Receipt Schedule, which was included in the agenda package. The District was 99.42% collected.

**C. Approval of Check Register**

Mr. Kinnecom recalled that the Board made some decisions about extenuating circumstances with Board Members not being present and asked if Ms. Wharton should be paid for today's meeting. Mr. Oliver received an email from Ms. Wharton, which he forwarded to the Board, stating that her mother was in failing health. If she was by phone, she could not be paid.

On MOTION by Mr. Kinnecom seconded by Mr. Ferry with all in favor the Check Register from March 8, 2022 through May 12, 2022 in the amount of \$32,435.41 was approved.

**TENTH ORDER OF BUSINESS**

**Next Scheduled Meeting – July 22, 2022 @  
1:00 p.m.**

Mr. Oliver stated the next meeting was scheduled for July 22, 2022 at 1:00 p.m., which was the Public Hearing on the budget.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Curran seconded by Mr. Masley with all in favor the meeting was adjourned.
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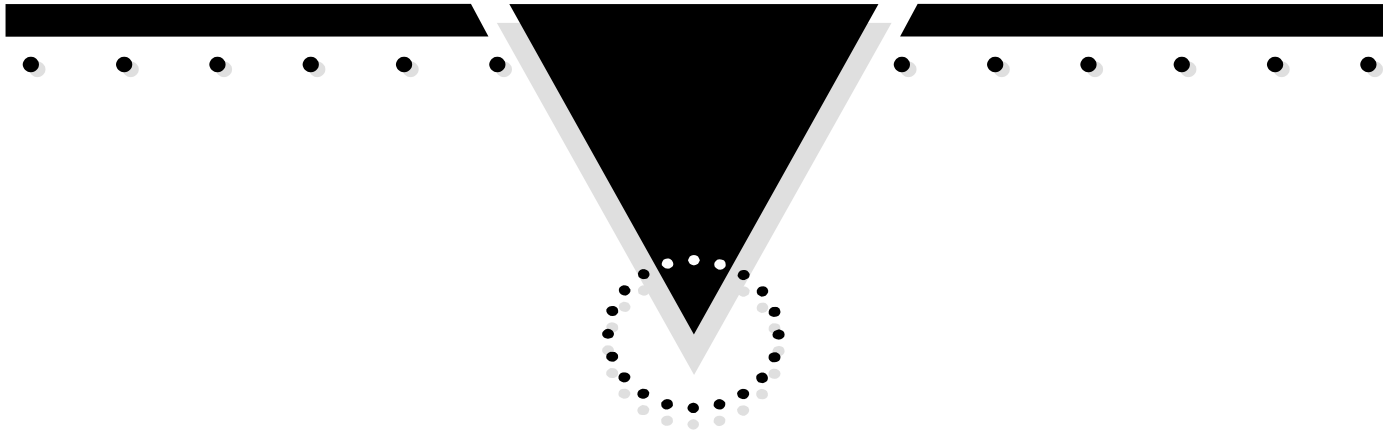
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Secretary/Assistant Secretary

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Chairman/Vice Chairman

## *FIFTH ORDER OF BUSINESS*



**Heritage Park  
Community Development  
District**

**Approved Budget  
FY 2023**



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**Heritage Park**  
**Community Development District**  
 Approved Budget FY 2023  
 General Fund

Description	Adopted Budget FY 2022	Actual thru 6/30/22	Projected Next 3 Months	Total Projected 09/30/22	Approved Budget FY 2023
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**Revenues**

Assessments Tax Roll	\$255,225	\$256,030	\$0	\$256,030	\$255,225
Interest Income	\$25	\$6	\$3	\$9	\$25
Carry Forward Surplus <sup>(1)</sup>	\$33,431	\$57,315	\$0	\$57,315	\$59,210
<b>Total Revenues</b>	<b>\$288,681</b>	<b>\$313,351</b>	<b>\$3</b>	<b>\$313,354</b>	<b>\$314,460</b>

**Expenditures**

**Administrative**

Supervisors Fees	\$6,000	\$3,800	\$2,000	\$5,800	\$6,000
FICA Expense	\$459	\$291	\$153	\$444	\$459
Engineer	\$7,500	\$5,941	\$6,000	\$11,941	\$10,000
Arbitrage Rebate	\$450	\$450	\$0	\$450	\$450
Dissemination Agreement	\$1,000	\$750	\$250	\$1,000	\$1,000
District Counsel	\$16,000	\$6,502	\$6,000	\$12,502	\$16,000
Financial Advisory Services	\$7,500	\$7,500	\$0	\$7,500	\$7,500
Auditing Services	\$3,200	\$3,200	\$0	\$3,200	\$3,300
Trustee Fees	\$4,500	\$4,445	\$0	\$4,445	\$4,500
Management Fees	\$52,635	\$39,476	\$13,159	\$52,635	\$55,267
Information Technology	\$1,200	\$900	\$300	\$1,200	\$1,800
Website Maintenance	\$1,200	\$900	\$300	\$1,200	\$1,200
Telephone	\$250	\$72	\$68	\$140	\$250
Postage	\$750	\$399	\$101	\$500	\$750
Printing and Binding	\$1,000	\$388	\$92	\$480	\$1,000
Insurance	\$7,600	\$7,135	\$0	\$7,135	\$8,565
Legal Advertising	\$1,350	\$283	\$1,067	\$1,350	\$1,350
Other Current Charges	\$1,000	\$540	\$180	\$720	\$1,000
Office Supplies	\$500	\$64	\$16	\$80	\$250
Dues, Licenses, Subscriptions	\$175	\$175	\$0	\$175	\$175

<b>Administrative Expenses</b>	<b>\$114,269</b>	<b>\$83,212</b>	<b>\$29,686</b>	<b>\$112,898</b>	<b>\$120,816</b>
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**Operations & Maintenance**

Field Operations	\$10,609	\$7,957	\$2,652	\$10,609	\$11,140
Property Insurance	\$725	\$669	\$0	\$669	\$805
Landscape Maintenance	\$36,738	\$27,553	\$9,184	\$36,738	\$38,575
Landscape Contingency	\$6,000	\$1,550	\$950	\$2,500	\$6,000
Irrigation Repairs	\$1,000	\$880	\$620	\$1,500	\$1,500
Lake Maintenance	\$23,340	\$17,505	\$5,835	\$23,340	\$24,507
Lake Contingency	\$7,000	\$3,797	\$1,203	\$5,000	\$7,000
Utility Service	\$17,000	\$12,983	\$4,707	\$17,690	\$18,500
Street Lights	\$40,000	\$28,440	\$9,630	\$38,070	\$40,000
Common Area Maintenance	\$12,000	\$2,381	\$1,250	\$3,631	\$12,000
Contingency	\$5,000	\$850	\$650	\$1,500	\$5,000
Operating Reserve	\$15,000	\$0	\$0	\$0	\$28,618

<b>O&amp;M Expenses</b>	<b>\$174,412</b>	<b>\$104,564</b>	<b>\$36,682</b>	<b>\$141,246</b>	<b>\$193,645</b>
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<b>Total Expenditures</b>	<b>\$288,681</b>	<b>\$187,776</b>	<b>\$66,368</b>	<b>\$254,144</b>	<b>\$314,461</b>
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<b>Excess Revenues/(Expenditures)</b>	<b>\$0</b>	<b>\$125,575</b>	<b>(\$66,365)</b>	<b>\$59,210</b>	<b>(\$0)</b>
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(1) Less 1st Quarter Operating Funds

Total Net Assessments	\$255,225
Collection Cost (6%)	\$16,291
Total Gross Assessments	\$271,516



**Heritage Park**  
**Community Development District**  
**O&M Assessments**

<u>LAND USE TYPE</u>	<u>PARCEL</u>	<u>UNITS/LOTS</u>	<u>EAU FACTOR</u>	<u>TOTAL EAU</u>	<u>% OF EAU</u>	<u>BUDGET</u>	<u>FY2022 PER UNIT ASSESSMENTS</u>	<u>FY2023 PER UNIT ASSESSMENTS</u>
Multi Family	F	148	0.50	74.00	10.10%	\$27,411	\$185	\$185
Single Family 53'	A	116	1.00	116.00	15.83%	\$42,968	\$370	\$370
Single Family 53'	E-1	89	1.00	89.00	12.14%	\$32,967	\$370	\$370
Single Family 63'	C	166	1.20	199.20	27.18%	\$73,787	\$445	\$445
Single Family 63'	E-2	56	1.20	67.20	9.17%	\$24,892	\$445	\$445
Single Family 75'	D-1	86	1.40	120.40	16.43%	\$44,598	\$519	\$519
Single Family 85'	D-2	<u>42</u>	1.60	<u>67.20</u>	<u>9.17%</u>	\$24,892	\$593	\$593
		703		733.00	100.00%			

**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET**

**REVENUES:**

**ASSESSMENTS TAX ROLL**

The District will levy a non-ad valorem assessment on all of the assessable property within the District in order to pay for the operating expenditures during the fiscal year.

**INTEREST INCOME**

The District will invest surplus funds with US Bank.

**EXPENDITURES:**

**ADMINISTRATIVE:**

**SUPERVISORS FEES**

Chapter 190, Florida Statutes allows each Board member to receive \$200 per meeting not to exceed \$4,800 per year paid to each Supervisor for the time devoted to District business and meetings. The amount for the fiscal year is based upon 5 supervisors attending 6 meetings.

**FICA EXPENSE**

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks.

**ENGINEER**

The District's engineer will be providing general engineering services to the District, e.g., attendance and preparation for monthly board meetings, review of invoices, and various projects assigned as directed by the Board of Supervisors. The District has contracted Prosser Inc. for these services.

**ARBITRAGE REBATE**

The District had contracted with AMTEC, an independent certified public accountant, to annually calculate the District's Arbitrage Rebate Liability on the Series 2013 Special Assessment Refunding Bonds.

**DISSEMINATION AGREEMENT**

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b) (5) which relates to additional reporting requirements for unrated bond issues. The District has contracted with Governmental Management Services, LLC for this service on the Series 2013 Special Assessment Refunding Bonds.

**DISTRICT COUNSEL**

The District's attorney, Kutak Rock LLP, will be providing general legal services to the District, e.g., attendance and preparation for monthly meetings, preparation and review of agreements and resolutions, and other research assigned as directed by the Board of Supervisors and the District Manager.

**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET**

**FINANCIAL ADVISORY SERVICES**

The District's financial advisor, Governmental Management Services, LLC, will provide services including, but not limited to responding to bondholder questions, prepayment analysis, long-term pay-offs, and true-up analysis. This also includes service to bill and collect assessments for annual debt service and operating expenses via direct invoicing or by maintaining the assessment roll and annually levy a Non-Ad Valorem assessment

**AUDITING SERVICES**

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis. The District has contracted with Grau & Associates for this service.

**TRUSTEE FEES**

The District will pay annual trustee fees for the Series 2013 Special Assessment Refunding Bonds that are deposited with a Trustee at US Bank.

**MANAGEMENT FEES**

The District has contracted with Governmental Management Services, LLC to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reporting, annual audits, etc.

**INFORMATION TECHNOLOGY**

The District has contracted with Governmental Management Services, LLC for costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

**WEBSITE MAINTENANCE**

The District has contracted with Governmental Management Services, LLC for the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

**TELEPHONE**

Telephone and fax machine.

**POSTAGE**

The District incurs charges for mailing of Board meeting agenda's, checks for vendors, and any other required correspondence.

**PRINTING AND BINDING**

Printing and binding agenda packages for board meetings, printing of computerized checks, correspondence, stationary, etc.

**INSURANCE**

The District's general liability, public officials' liability and property insurance coverages are provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET**

**LEGAL ADVERTISING**

Advertising of monthly board meetings, public hearings, and any services that are required to be advertised for public bidding, i.e. audit services, engineering service, maintenance contracts and any other advertising that may be required.

**OTHER CURRENT CHARGES**

Represents bank charges and any other miscellaneous charges that the District may incur.

**OFFICE SUPPLIES**

The District incurs charges for supplies that need to be purchased during the fiscal year, including copier and printer toner cartridges, paper, file folders, binders, pens, paper clips, and other such office supplies.

**DUES, LICENSE, SUBSCRIPTIONS**

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175. This is the only expense under this category for the District.

**OPERATIONS & MAINTENANCE:**

**FIELD OPERATIONS**

District has contracted with Governmental Management Services, LLC to provide onsite field management of contracts for District Services such as landscape and lake maintenance. Services to include weekly site inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

**PROPERTY INSURANCE**

The District's property insurance coverage is provided by Florida Insurance Alliance (FIA) who specializes in providing insurance coverage to governmental agencies.

**LANDSCAPE MAINTENANCE**

The District will incur expenditures to maintain the rights-of-way, median strips, and recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch and irrigation repairs. The District has contracted with Yellowstone Landscape for this service.

<b>Description</b>	<b>Monthly</b>	<b>Annually</b>
Landscape Contract	\$ 3,061	\$ 36,738
Contingency		\$ 1,837
<b>TOTAL</b>		<b>\$ 38,575</b>

**LANDSCAPE CONTINGENCY**

Funding for additional landscaping improvements outside of the contract with the landscape vendor.

**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET**

**LAKE MAINTENANCE**

The District has contracted with Future Horizons Inc. to maintain 18 lakes within the district.

<b>Description</b>	<b>Monthly</b>	<b>Annually</b>
Aquatic Plant Treatment	\$ 1,945	\$ 23,340
Contingency		\$ 1,167
<b>TOTAL</b>		<b>\$ 24,507</b>

**LAKE CONTINGENCY**

Funding for additional lake improvements outside of the contract with the lake vendor.

<b>Description</b>	<b>Annually</b>
Grass Carp Stocking	\$3,000
Contingency	\$4,000
<b>TOTAL</b>	<b>\$7,000</b>

**UTILITY SERVICE**

Projected cost of electric accounts the District maintains with Florida Power & Light for service to the 18 lake fountains at the following locations: Lakes # 100-1800

<b>Description</b>	<b>Monthly</b>	<b>Annually</b>
215 Hefferon Dr.	\$ 60	\$ 720
318 Wooded Crossing Circle #Pump	\$ 55	\$ 660
1514 E. Red House Branch Rd.	\$ 55	\$ 660
360 Wooded Crossing Circle #Pump	\$ 55	\$ 660
615 Arbor Park Ct #Pump	\$ 50	\$ 600
1007 Arbor Trails CT #Fountain	\$ 90	\$ 1,080
1533 E. Red House Branch Rd.	\$ 115	\$ 1,380
297 Hefferon Dr # Fountain	\$ 230	\$ 2,760
223 Wooded Crossing Cir #Fountain	\$ 45	\$ 540
602 E. Red House Branch Rd	\$ 60	\$ 720
217 Pine Arbor Cir #Fountain	\$ 50	\$ 600
807 Oak Arbor Cir #Pond	\$ 60	\$ 720
452 Wooded Crossing Circle #Pump	\$ 55	\$ 660
522 Cedar Arbor Ct. Pond 1700	\$ 65	\$ 780
700 E Red House Branch Rd #Pump	\$ 115	\$ 1,380
150 Pine Arbor Cir #Pump	\$ 80	\$ 960
252 Hefferon Dr #Pump	\$ 50	\$ 600
339 Hefferon Dr. #Pump	\$ 60	\$ 720
1310 Wild Pine Dr # Fountain	\$ 55	\$ 660
224 Hefferon Dr #Pond	\$ 45	\$ 540
Contingency		\$ 1,100
<b>TOTAL</b>		<b>\$ 18,500</b>

**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET**

**STREET LIGHTS**

The District has the following account with Florida Power & Light for the streetlights throughout the community.

<b>Description</b>	<b>Monthly</b>	<b>Annually</b>
1000 Woodland Rd - Streetlighting	\$ 3,210	\$ 38,520
Contingency		\$ 1,480
<b>TOTAL</b>		<b>\$ 40,000</b>

**COMMON AREA MAINTENANCE**

Services render in the field from non-specified vendors as selected by the District.

**OPERATING RESERVE**

General reserves for ongoing operations.

**Heritage Park**  
**Community Development District**  
**Approved Budget FY 2023**  
**Capital Reserves Fund**

Description	Adopted Budget FY 2022	Actual thru 06/30/22	Projected Next 3 Months	Total Projected 09/30/22	Approved Budget FY 2023
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**Revenues:**

Interest	\$100	\$296	\$154	\$450	\$450
Carry Forward Surplus	\$113,724	\$138,736	\$0	\$138,736	\$127,653

<b>Total Revenues</b>	<b>\$113,824</b>	<b>\$139,031</b>	<b>\$154</b>	<b>\$139,185</b>	<b>\$128,103</b>
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**Expenditures:**

Capital Outlay	\$0	\$11,533	\$0	\$11,533	\$0
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<b>Total Expenditures</b>	<b>\$0</b>	<b>\$11,533</b>	<b>\$0</b>	<b>\$11,533</b>	<b>\$0</b>
---------------------------	------------	-----------------	------------	-----------------	------------

<b>Excess Revenues/(Expenditures)</b>	<b>\$113,824</b>	<b>\$127,499</b>	<b>\$154</b>	<b>\$127,653</b>	<b>\$128,103</b>
---------------------------------------	------------------	------------------	--------------	------------------	------------------

# Heritage Park

## Community Development District

### Approved Budget FY 2023

### Debt Service Fund

Description	Adopted Budget FY 2022	Actual thru 06/30/22	Projected Next 3 Months	Total Projected 09/30/22	Approved Budget FY 2023
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#### Revenues:

Assessments - Tax Roll	\$381,721	\$383,187	\$0	\$383,187	\$381,721
Interest Income	\$0	\$16	\$4	\$20	\$0
Carry Forward Surplus	\$143,424	\$149,645	\$0	\$149,645	\$150,043

<b>Total Revenues</b>	<b>\$525,145</b>	<b>\$532,849</b>	<b>\$4</b>	<b>\$532,853</b>	<b>\$531,764</b>
-----------------------	------------------	------------------	------------	------------------	------------------

#### Expenditures:

##### Series 2013

Interest 11/01	\$93,905	\$93,905	\$0	\$93,905	\$90,005
Principal 05/01	\$195,000	\$195,000	\$0	\$195,000	\$205,000
Interest 05/01	\$93,905	\$93,905	\$0	\$93,905	\$90,005

<b>Total Expenditures</b>	<b>\$382,810</b>	<b>\$382,810</b>	<b>\$0</b>	<b>\$382,810</b>	<b>\$385,010</b>
---------------------------	------------------	------------------	------------	------------------	------------------

<b>Excess Revenues/(Expenditures)</b>	<b>\$142,335</b>	<b>\$150,039</b>	<b>\$4</b>	<b>\$150,043</b>	<b>\$146,754</b>
---------------------------------------	------------------	------------------	------------	------------------	------------------

11/1/23      \$85,649

LAND USE TYPE	UNITS/LOTS	PER UNIT ASSESSMENTS	GROSS ASSESSMENTS
Multi Family	146	\$286	\$41,811
Single Family 53'	115	\$573	\$65,867
Single Family 53'	88	\$573	\$50,403
Single Family 63'	166	\$687	\$114,093
Single Family 63'	56	\$687	\$38,489
Single Family 75'	79	\$802	\$63,347
Single Family 85'	35	\$916	\$32,074
	<b>685</b>		<b>\$406,086</b>
		<b>Less: (6% Discounts &amp; Collections)</b>	<b>(\$24,365)</b>
		<b>Total Net Assessments</b>	<b>\$381,721</b>



# Heritage Park

## Community Development District

### SERIES 2013 AMORTIZATION SCHEDULE

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
5/1/22	\$ 3,810,000.00	4.000%	\$ 195,000.00	\$ 93,905.00	\$ -
11/1/22	\$ 3,615,000.00		\$ -	\$ 90,005.00	\$ 378,910.00
5/1/23	\$ 3,615,000.00	4.250%	\$ 205,000.00	\$ 90,005.00	\$ -
11/1/23	\$ 3,410,000.00		\$ -	\$ 85,648.75	\$ 380,653.75
5/1/24	\$ 3,410,000.00	4.400%	\$ 215,000.00	\$ 85,648.75	\$ -
11/1/24	\$ 3,195,000.00		\$ -	\$ 80,918.75	\$ 381,567.50
5/1/25	\$ 3,195,000.00	5.000%	\$ 225,000.00	\$ 80,918.75	\$ -
11/1/25	\$ 2,970,000.00		\$ -	\$ 75,293.75	\$ 381,212.50
5/1/26	\$ 2,970,000.00	5.000%	\$ 235,000.00	\$ 75,293.75	\$ -
11/1/26	\$ 2,735,000.00		\$ -	\$ 69,418.75	\$ 379,712.50
5/1/27	\$ 2,735,000.00	5.000%	\$ 250,000.00	\$ 69,418.75	\$ -
11/1/27	\$ 2,485,000.00		\$ -	\$ 63,168.75	\$ 382,587.50
5/1/28	\$ 2,485,000.00	5.000%	\$ 260,000.00	\$ 63,168.75	\$ -
11/1/28	\$ 2,225,000.00		\$ -	\$ 56,668.75	\$ 379,837.50
5/1/29	\$ 2,225,000.00	5.000%	\$ 275,000.00	\$ 56,668.75	\$ -
11/1/29	\$ 1,950,000.00		\$ -	\$ 49,793.75	\$ 381,462.50
5/1/30	\$ 1,950,000.00	5.000%	\$ 280,000.00	\$ 49,793.75	\$ -
11/1/30	\$ 1,670,000.00		\$ -	\$ 42,793.75	\$ 372,587.50
5/1/31	\$ 1,670,000.00	5.125%	\$ 300,000.00	\$ 42,793.75	\$ -
11/1/31	\$ 1,370,000.00		\$ -	\$ 35,106.25	\$ 377,900.00
5/1/32	\$ 1,370,000.00	5.125%	\$ 320,000.00	\$ 35,106.25	\$ -
11/1/32	\$ 1,050,000.00		\$ -	\$ 26,906.25	\$ 382,012.50
5/1/33	\$ 1,050,000.00	5.125%	\$ 335,000.00	\$ 26,906.25	\$ -
11/1/33	\$ 715,000.00		\$ -	\$ 18,321.88	\$ 380,228.13
5/1/34	\$ 715,000.00	5.125%	\$ 350,000.00	\$ 18,321.88	\$ -
11/1/34	\$ 365,000.00		\$ -	\$ 9,353.13	\$ 377,675.00
5/1/35	\$ 365,000.00	5.125%	\$ 365,000.00	\$ 9,353.13	\$ 374,353.13
			\$ 3,810,000.00	\$ 1,500,700.00	\$ 5,310,700.00

*A.*

## RESOLUTION 2022-04

### THE ANNUAL APPROPRIATION RESOLUTION OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT ("DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the District Manager has, prior to the fifteenth (15<sup>th</sup>) day in June, 2022, submitted to the Board of Supervisors ("**Board**") of the Heritage Park Community Development District ("**District**") proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("**Fiscal Year 2022/2023**") along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

**WHEREAS**, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

**WHEREAS**, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1<sup>st</sup> of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

**WHEREAS**, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT:

#### SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The Proposed Budget, attached hereto as **Exhibit A**, as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* ("**Adopted Budget**"), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Heritage Park Community Development District for the Fiscal Year Ending September 30, 2023."

- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption and shall remain on the website for at least 2 years.

## **SECTION 2. APPROPRIATIONS**

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2022/2023, the sum of \$\_\_\_\_\_ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ _____
DEBT SERVICE FUND – SERIES 2013	\$ _____
TOTAL ALL FUNDS	\$ _____

## **SECTION 3. BUDGET AMENDMENTS**

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2022/2023, or within 60 days following the end of the Fiscal Year 2022/2023, may amend its Adopted Budget for that fiscal year as follows:

- a. A line-item appropriation for expenditures within a fund may be decreased or increased by motion of the Board recorded in the minutes, and approving the expenditure, if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may approve an expenditure that would increase or decrease a line-item appropriation for expenditures within a fund if the total appropriations of the fund do not increase and if either (i) the aggregate change in the original appropriation item does not exceed the greater of \$15,000 or 15% of the original appropriation, or (ii) such expenditure is authorized by separate disbursement or spending resolution.
- c. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must ensure that any amendments to the budget under paragraph c. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 21<sup>ST</sup> DAY OF JULY, 2022.**

ATTEST:

**HERITAGE PARK COMMUNITY DEVELOPMENT  
DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_

*B.*

## RESOLUTION 2022-05

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2022/2023; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Heritage Park Community Development District ("**District**") is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

**WHEREAS**, the District is located in St. Johns County, Florida ("**County**"); and

**WHEREAS**, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

**WHEREAS**, the Board of Supervisors ("**Board**") of the District hereby determines to undertake various operations and maintenance and other activities described in the District's budget ("**Adopted Budget**") for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("**Fiscal Year 2022/2023**"), attached hereto as **Exhibit "A"** and incorporated by reference herein; and

**WHEREAS**, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

**WHEREAS**, the provision of such services, facilities, and operations is a benefit to lands within the District; and

**WHEREAS**, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

**WHEREAS**, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

**WHEREAS**, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2022/2023; and

**WHEREAS**, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector ("**Uniform Method**"), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

**WHEREAS**, it is in the best interests of the District to adopt the Assessment Roll of the Heritage Park Community Development District ("**Assessment Roll**") attached to this Resolution as **Exhibit "B"** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

**WHEREAS**, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF  
SUPERVISORS OF THE HERITAGE PARK COMMUNITY  
DEVELOPMENT DISTRICT:**

**SECTION 1. BENEFIT & ALLOCATION FINDINGS.** The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit "A"** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits "A" and "B,"** is hereby found to be fair and reasonable.

**SECTION 2. ASSESSMENT IMPOSITION.** Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits "A" and "B."** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

**SECTION 3. COLLECTION.** The collection of the operation and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits "A" and "B."** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

**SECTION 4. ASSESSMENT ROLL.** The Assessment Roll, attached to this Resolution as **Exhibit "B,"** is hereby certified to the County Tax Collector and shall be collected by the County

Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

**SECTION 5. ASSESSMENT ROLL AMENDMENT.** The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

**SECTION 6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

**PASSED AND ADOPTED** this 21<sup>st</sup> day of July, 2022.

ATTEST:

**HERITAGE PARK COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_

**Exhibit A:** Budget

**Exhibit B:** Assessment Roll



## *SEVENTH ORDER OF BUSINESS*

# **Heritage Park**

## **COMMUNITY DEVELOPMENT DISTRICT**

### **20-Yr Stormwater Needs Analysis Report**

Prepared for:

BOARD OF SUPERVISORS  
HERITAGE PARK CDD

**June 26, 2022**



**13901 Sutton Park Drive South, Suite 200  
Jacksonville, Florida 32224  
Ph (904) 739-3655 - Fax (904) 739-3413  
Cert. Of Auth. 00004050**

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## LIST OF EXHIBITS

<u>Exhibit No.</u>	<u>Title</u>
--------------------	--------------

<i>1</i>	<i>Existing Stormwater Facilities</i>
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## **1.0 INTRODUCTION**

The Heritage Park Community Development District ("CDD" or the "District") is a local special purpose government entity established on February 10, 2004. The District contains approximately 15.2 acres of land located within parts of Section 57 Township 7 south, Range 29 East, all in St. Johns County, Florida. The District provides a long-term solution to the operation and maintenance of the community stormwater facilities.

## **2.0 GENERAL**

As part of the 2021 regular session, the Florida Legislature recognized the need for a long-term planning process for stormwater and wastewater. Section 403.9302, Florida Statutes, requires a 20-year needs analysis from the local governments providing stormwater services. The guidelines for this report indicated that because this planning document is forward-looking, it will necessarily include a large number of assumptions about future actions. These assumptions should be based on any available information coupled with best professional judgment of the individuals completing the document. As such, the information compiled within the following report is based upon previous construction plans, site visits, on-going stormwater maintenance activities, historical cost data and future anticipated stormwater maintenance costs.

### **Stormwater Facilities**

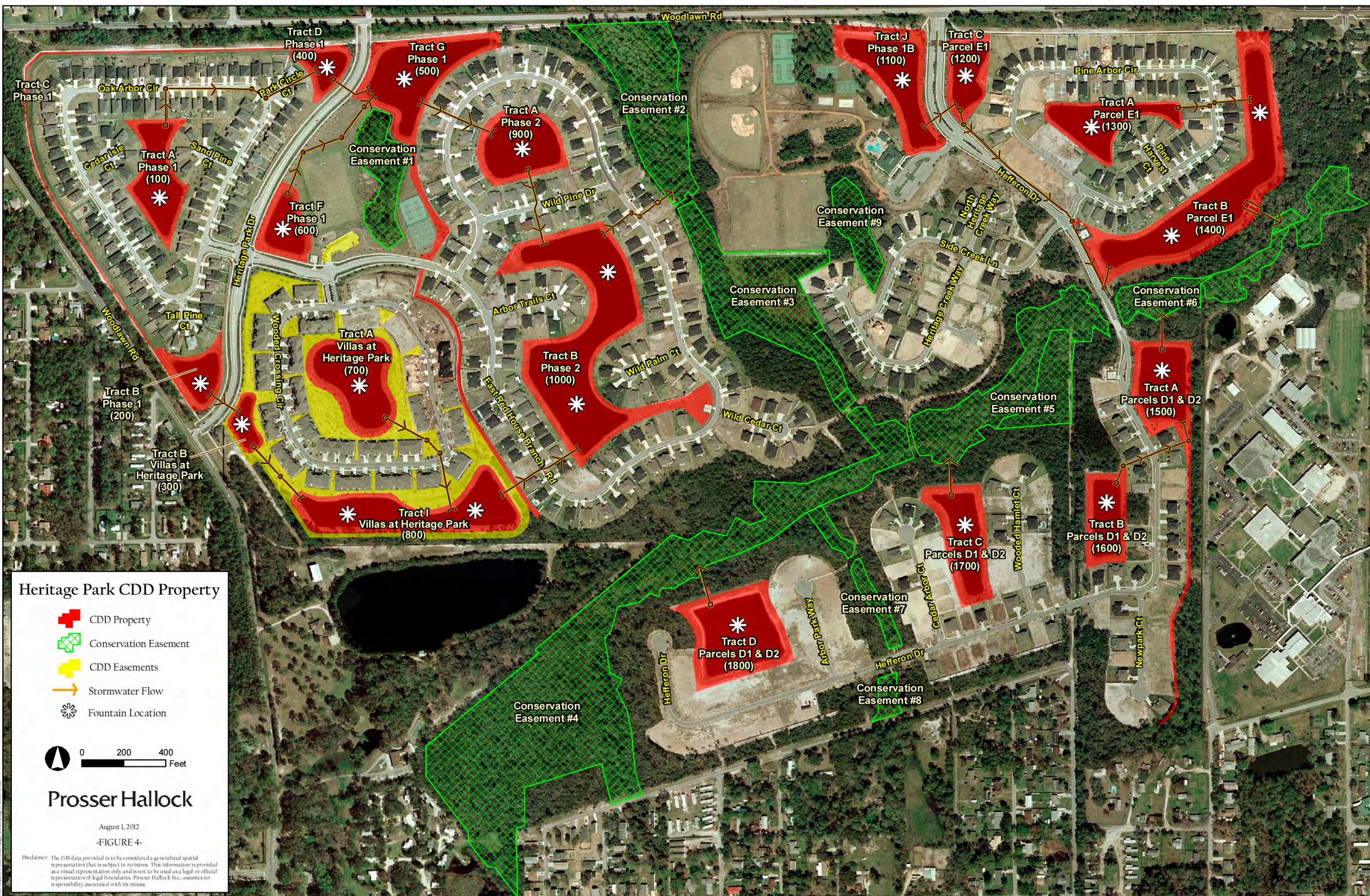
The stormwater facilities consist of stormwater ponds to capture and treat stormwater runoff from developed areas and control structures that regulate the volume of water detained and detention periods. The storm sewer conveyance system will remove surface drainage from the roadways via curb and gutter, swales/ditches, storm inlets and culvert pipes that will collect and convey surface drainage to proposed stormwater detention ponds. Note the stormwater conveyance systems are not owned by the District.

**ATTACHMENTS**

1 Stormwater Needs Analysis Parts 1-4

2 Stormwater Needs Analysis Parts 5-8





Heritage Park CDD Property

- CDD Property
- Conservation Easement
- CDD Easements
- Stormwater Flow
- Fountain Location



Prosser Hallock

August 1, 2012

FIGURE 4-

Disclaimer: The GIS data provided is to be considered a generalized spatial representation that is subject to revisions. This information is provided as a visual representation only and is not to be used as a legal or official representation of legal boundaries. Prosser Hallock Inc. assumes no responsibility associated with its misuse.



**Background Information**

Please provide your contact and location information, then proceed to the template on the next sheet.

Name of Local Government:	Heritage Park CDD
Name of stormwater utility, if applicable:	Heritage Park CDD
Contact Person	
Name:	Jim Oliver
Position/Title:	Managing Director
Email Address:	joliver@gmsnf.com
Phone Number:	904-940-5850 ext 406

Indicate the Water Management District(s) in which your service area is located.

- |                                     |  |
|-------------------------------------|--|
| <input type="checkbox"/>            | Northwest Florida Water Management District (NFWFMD) |
| <input type="checkbox"/>            | Suwannee River Water Management District (SRWMD)     |
| <input checked="" type="checkbox"/> | St. Johns River Water Management District (SJRWMD)   |
| <input type="checkbox"/>            | Southwest Florida Water Management District (SWFWMD) |
| <input type="checkbox"/>            | South Florida Water Management District (SFWMD)      |

Indicate the type of local government:

- |                                     |                              |
|-------------------------------------|------------------------------|
| <input type="checkbox"/>            | Municipality                 |
| <input type="checkbox"/>            | County                       |
| <input checked="" type="checkbox"/> | Independent Special District |



**Part 1.0 Detailed description of the stormwater management program (Section 403.9302(3)(a), F.S.)**

The stormwater management program, as defined in the Introduction, includes those activities associated with the management, operation and maintenance, and control of stormwater and stormwater management systems, including activities required by state and federal law. The detailed program description is divided into multiple subparts consisting of narrative and data fields.

**Part 1.1 Narrative Description:**

Please provide a brief description of the current institutional strategy for managing stormwater in your jurisdiction. Please include any mission statement, divisions or departments dedicated solely or partly to managing stormwater, dedicated funding sources, and other information that best describes your approach to stormwater:

The Heritage Park Community Development District is a local, special purpose government entity established February 10, 2004. This CDD allowed the developer to establish higher construction standards, while providing long term solution to the operation and maintenance of the community stormwater facilities.

On a scale of 1 to 5, with 5 being the highest, please indicate the importance of each of the following goals for your program:

0	1	2	3	4	5	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Water quality improvement (TMDL Process/BMAPs/other)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Reduce vulnerability to adverse impacts from flooding related to increases in frequency and duration of rainfall events, storm surge and sea level rise
						Other:
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

## Part 1.2 Current Stormwater Program Activities:

Please provide answers to the following questions regarding your stormwater management program.

- Does your jurisdiction have an NPDES Municipal Separate Storm Sewer System (MS4) Permit?   
If yes, is your jurisdiction regulated under Phase I or Phase II of the NPDES Program:
- Does your jurisdiction have a dedicated stormwater utility?   
If no, do you have another funding mechanism?   
If yes, please describe your funding mechanism.
- Does your jurisdiction have a Stormwater Master Plan or Plans?   
If Yes:  
How many years does the plan(s) cover?   
Are there any unique features or limitations that are necessary to understand what the plan does or does not address?  
  
Please provide a link to the most recently adopted version of the document (if it is published online):
- Does your jurisdiction have an asset management (AM) system for stormwater infrastructure?   
If Yes, does it include 100% of your facilities?   
If your AM includes less than 100% of your facilities, approximately what percent of your facilities are included?

- Does your stormwater management program implement the following (answer Yes/No):

A construction sediment and erosion control program for new construction (plans review and/or inspection)?	No
An illicit discharge inspection and elimination program?	No
A public education program?	Yes
A program to involve the public regarding stormwater issues?	Yes
A "housekeeping" program for managing stormwater associated with vehicle maintenance yards, chemical storage, fertilizer management, <i>etc.</i> ?	Yes
A stormwater ordinance compliance program ( <i>i.e.</i> , for low phosphorus fertilizer)?	No
Water quality or stream gage monitoring?	No
A geospatial data or other mapping system to locate stormwater infrastructure (GIS, <i>etc.</i> )?	No
A system for managing stormwater complaints?	Yes
Other specific activities?	

Notes or Comments on any of the above:

PROPERTY IS FULLY DEVELOPED, NO NEW CONSTRUCTION DEVELOPMENT WILL OCCUR; POLICIES REGARDING STORMWATER PONDS ARE PROVIDED TO RESIDENTS; COMPLAINTS ARE RECEIVED BY THE CDD BOARD

### Part 1.3 Current Stormwater Program Operation and Maintenance Activities

Please provide answers to the following questions regarding the operation and maintenance activities undertaken by your stormwater management program.

- Does your jurisdiction typically assume maintenance responsibility for stormwater systems associated with new private development (*i.e.*, systems that are dedicated to public ownership and/or operation upon completion)?

No

Notes or Comments on the above:

PROPERTY IS FULLY DEVELOPED; NO ADDITIONAL DEVELOPMENT CAN OCCUR

- Does your stormwater operation and maintenance program implement any of the following (answer Yes/No):

Routine mowing of turf associated with stormwater ponds, swales, canal/lake banks, <i>etc.</i> ?	Yes
Debris and trash removal from pond skimmers, inlet grates, ditches, <i>etc.</i> ?	Yes
Invasive plant management associated with stormwater infrastructure?	Yes
Ditch cleaning?	Yes
Sediment removal from the stormwater system (vacator trucks, other)?	Yes
Muck removal (dredging legacy pollutants from water bodies, canal, <i>etc.</i> )?	Yes
Street sweeping?	No
Pump and mechanical maintenance for trash pumps, flood pumps, alum injection, <i>etc.</i> ?	Yes
Non-structural programs like public outreach and education?	No
Other specific routine activities?	

## Part 2. Detailed description of the stormwater management system and its facilities and projects (continued Section 403.9302(3)(a), F.S.)

A stormwater management system, as defined in the Introduction, includes the entire set of site design features and structural infrastructure for collection, conveyance, storage, infiltration, treatment, and disposal of stormwater. It may include drainage improvements and measures to prevent streambank channel erosion and habitat degradation. This section asks for a summary description of your stormwater management system. It is not necessary to provide geospatial asset data or a detailed inventory. For some, it may be possible to gather the required data from your Asset Management (AM) system. For others, data may be gathered from sources such as an MS4 permit application, aerial photos, past or ongoing budget investments, water quality projects, or any other system of data storage/management that is employed by the jurisdiction.

Please provide answers to the following questions regarding your stormwater system inventory. Enter zero (0) if your system does not include the component.

	Number	Unit of Measurement
Estimated feet or miles of buried culvert:	8,500.00	Feet
Estimated feet or miles of open ditches/conveyances (lined and unlined) that are maintained by the stormwater program:	0.00	Feet
Estimated number of storage or treatment basins ( <i>i.e.</i> , wet or dry ponds):	18	
Estimated number of gross pollutant separators including engineered sediment traps such as baffle boxes, hydrodynamic separators, <i>etc.</i> :	0	
Number of chemical treatment systems ( <i>e.g.</i> , alum or polymer injection):	0	
Number of stormwater pump stations:	0	
Number of dynamic water level control structures ( <i>e.g.</i> , operable gates and weirs that control canal water levels):	0	
Number of stormwater treatment wetland systems:	0	
Other:		

Notes or Comments on any of the above:

Which of the following green infrastructure best management practices do you use to manage water flow and/or improve water quality (answer Yes/No):

Best Management Practice	Current	Planned
Tree boxes	No	No
Rain gardens	No	No
Green roofs	No	No
Pervious pavement/pavers	No	No
Littoral zone plantings	No	No
Living shorelines	No	No

Other Best Management Practices:


Please indicate which resources or documents you used when answering these questions (check all that apply).

- ☐ Asset management system
- ☐ GIS program
- ☐ MS4 permit application
- ☒ Aerial photos
- ☒ Past or ongoing budget investments
- ☒ Water quality projects

Other(s):

Approved construction plans

**Part 3. The number of current and projected residents served calculated in 5-year increments (Section 403.9302(3)(b), F.S.)**

Counties and municipalities: Instead of requiring separate population projections, EDR will calculate the appropriate population estimates for each municipality or the unincorporated area of the county. If your service area is less than or more than your local government's population, please describe in the first text box provided below for part 4.0.

Independent Special Districts:

If an independent special district's boundaries are completely aligned with a county or a municipality, identify that jurisdiction here:

N/A

Any independent special district whose boundaries do not coincide with a county or municipality must submit a GIS shapefile with the current and projected service area. EDR will calculate the appropriate population estimates based on that map. Submission of this shapefile also serves to complete Part 4.0 of this template.

**Part 4.0 The current and projected service area for the stormwater management program or stormwater management system (Section 403.9302(3)(c), F.S.)**

Rather than providing detailed legal descriptions or maps, this part of the template is exception-based. In this regard, if the stormwater service area is less than or extends beyond the geographic limits of your jurisdiction, please explain.

NA

Similarly, if your service area is expected to change within the 20-year horizon, please describe the changes (*e.g.*, the expiration of an interlocal agreement, introduction of an independent special district, *etc.* ).

NA

[Proceed to Part 5](#)

**Part 5.0 The current and projected cost of providing services calculated in 5-year increments (Section 403.9302(3)(d), F.S.)**

Given the volume of services, jurisdictions should use the template's service groupings rather than reporting the current and projected cost of each individual service. Therefore, for the purposes of this document, "services" means:

1. Routine operation and maintenance (inclusive of the items listed in Part 1.3 of this document, ongoing administration, and non-structural programs)
2. Expansion (that is, improvement) of a stormwater management system.

Expansion means new work, new projects, retrofitting, and significant upgrades. Within the template, there are four categories of expansion projects.

1. Flood protection, addressed in parts 5.2 and 5.3... this includes capital projects intended for flood protection/flood abatement
2. Water quality, addressed in part 5.2 and 5.3... this includes stormwater projects related to water quality improvement, such as BMAPs; projects to benefit natural systems through restoration or enhancement; and stormwater initiatives that are part of aquifer recharge projects
3. Resiliency, addressed in part 5.4... this includes all major stormwater initiatives that are developed specifically to address the effects of climate change, such as sea level rise and increased flood events
4. End of useful life replacement projects, addressed in part 6.0... this includes major expenses associated with the replacement of aging infrastructure

While numbers 3 and 4 have components that would otherwise fit into the first two categories, they are separately treated given their overall importance to the Legislature and other policymakers.

Expansion projects are further characterized as currently having either a committed funding source or no identified funding source. Examples of a committed funding source include the capacity to absorb the project's capital cost within current budget levels or forecasted revenue growth; financing that is underway or anticipated (bond or loan); known state or federal funding (appropriation or grant); special assessment; or dedicated cash reserves for future expenditure.

All answers should be based on local fiscal years (LFY, beginning October 1 and running through September 30). Please use nominal dollars for each year, but include any expected cost increases for inflation or population growth. Please check the EDR website for optional growth rate schedules that may be helpful.

**If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.**

**Part 5.1 Routine Operation and Maintenance**

Please complete the table below, indicating the cost of operation and maintenance activities for the current year and subsequent five-year increments throughout the 20-year horizon. Your response to this part should exclude future initiatives associated with resiliency or major expenses associated with the replacement of aging infrastructure; these activities are addressed in subparts 5.4 and 6.0. However, do include non-structural programs like public outreach and education in this category.

If specific cost data is not yet available for the current year, the most recent (2020-21) O&M value can be input into the optional growth rate schedules (available on EDR's website as an Excel workbook). The most recent O&M value can be grown using the provided options for inflation, population growth, or some other metric of your choosing. If the growth in your projected total O&M costs is more than 15% over any five-year increment, please provide a brief explanation of the major drivers.

Routine Operation and Maintenance	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Operation and Maintenance Costs	23,000	124,000	134,000	145,000	156,000
Brief description of growth greater than 15% over any 5-year period:					
NA					



## Part 5.2 Future Expansion (Committed Funding Source)

Please list expansion projects and their associated costs for the current year and subsequent five-year increments throughout the 20-year planning horizon. In this section, include stormwater system expansion projects or portions of projects with a committed funding source. If you include a portion of a project that is not fully funded, the project's remaining cost must be included in part 5.3, Expansion Projects with No Identified Funding Source.

Though many, if not most, stormwater projects benefit both flood protection and water quality, please use your best judgment to either allocate costs or simply select the primary purpose from the two categories below.

**5.2.1 Flood Protection (Committed Funding Source):** Provide a list of all scheduled new work, retrofitting and upgrades related to flood protection/flood abatement. Include infrastructure such as storage basins, piping and other conveyances, land purchases for stormwater projects, *etc.* Also include major hardware purchases such as vactor/jet trucks.

**5.2.2 Water Quality Projects (Committed Funding Source):** Please provide a list of scheduled water quality projects in your jurisdiction, such as treatment basins, alum injection systems, green infrastructure, water quality retrofits, *etc.*, that have a direct stormwater component. The projected expenditures should reflect only those costs.

- If you are party to an adopted BMAP, please include the capital projects associated with stormwater in this table. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred. For reference, DEP publishes a complete list of adopted BMAP projects as an appendix in their Annual STAR Report.

### Expansion Projects with a Committed Funding Source

#### 5.2.1 Flood Protection

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
None					

#### 5.2.2 Water Quality

Expenditures (in \$thousands)

Project Name (or, if applicable, BMAP Project Number or ProjID)	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
None					

**Part 5.3 Future Expansion with No Identified Funding Source**

Please provide a list of known expansion projects or anticipated need(s) without formal funding commitments(s), formal pledges, or obligations. If you included a portion of a project that was partially covered by a committed source in part 5.2 above, list the projects and their remaining costs below.

**5.3.1 Future Flood Protection with No Identified Funding Source:** Please provide a list of future flood protection/flood abatement projects, associated land purchases, or major hardware purchases that are needed in your jurisdiction over the next 20 years. Future needs may be based on Master Plans, Comprehensive Plan Elements, Water Control Plans, areas of frequent flooding, hydrologic and hydraulic modeling, public safety, increased frequency of maintenance, desired level of service, flooding complaints, *etc.*

**5.3.2 Future Water Quality Projects with no Identified Funding Source:** Please provide a list of future stormwater projects needed in your jurisdiction over the next 20 years that are primarily related to water quality issues. Future needs may be based on proximity to impaired waters or waters with total maximum daily loads (TMDLs), BMAPs, state adopted Restoration Plans, Alternative Restoration Plans, or other local water quality needs.

- If you are party to an adopted BMAP, please list capital projects associated with stormwater. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred.
- List other future water quality projects, including those in support of local water quality goals as well as those identified in proposed (but not yet adopted) BMAPs.

**Expansion Projects with No Identified Funding Source****5.3.1 Flood Protection**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
None					

**5.3.2 Water Quality**

Expenditures (in \$thousands)

Project Name (or, if applicable, BMAP Project Number or ProjID)	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
None					

Please indicate which resources or documents you used to complete table 5.3 (check all that apply).

<input checked="" type="checkbox"/>	Stormwater Master Plan
<input checked="" type="checkbox"/>	Basin Studies or Engineering Reports
<input type="checkbox"/>	Adopted BMAP
<input type="checkbox"/>	Adopted Total Maximum Daily Load
<input type="checkbox"/>	Regional or Basin-specific Water Quality Improvement Plan or Restoration Plan
	Specify:
<input type="checkbox"/>	Other(s):

**Part 5.4 Stormwater projects that are part of resiliency initiatives related to climate change**

Please list any stormwater infrastructure relocation or modification projects and new capital investments specifically needed due to sea level rise, increased flood events, or other adverse effects of climate change. When aggregating, include O&M costs for these future resiliency projects and investments in this table (not in part 5.1). If your jurisdiction participates in a Local Mitigation Strategy (LMS), also include the expenditures associated with your stormwater management system in this category (for example, costs identified on an LMS project list).

Resiliency Projects with a Committed Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
None					

Resiliency Projects with No Identified Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
None					

- Has a vulnerability assessment been completed for your jurisdiction's storm water system? 
  - If no, how many facilities have been assessed?
- Does your jurisdiction have a long-range resiliency plan of 20 years or more? 
  - If yes, please provide a link if available:
  - If no, is a planning effort currently underway?

**Part 6.0 The estimated remaining useful life of each facility or its major components (Section 403.9302(3)(e), F.S.)**

Rather than reporting the exact number of useful years remaining for individual components, this section is constructed to focus on infrastructure components that are targeted for replacement and will be major expenses within the 20-year time horizon. Major replacements include culverts and pipe networks, control structures, pump stations, physical/biological filter media, *etc* . Further, the costs of retrofitting when used in lieu of replacement (such as slip lining) should be included in this part. Finally, for the purposes of this document, it is assumed that open storage and conveyance systems are maintained (as opposed to replaced) and have an unlimited service life.

In order to distinguish between routine maintenance projects and the replacement projects to be included in this part, only major expenses are included here. A major expense is defined as any single replacement project greater than 5% of the jurisdiction's total O&M expenditures over the most recent five-year period (such as a project in late 2021 costing more than 5% of the O&M expenditures for fiscal years 2016-2017 to 2020-2021).

**If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.**

**End of Useful Life Replacement Projects with a Committed Funding Source**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
None					

**End of Useful Life Replacement Projects with No Identified Funding Source**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
None					

**Part 7.0 The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components. (Section 403.9302(3)(f), F.S.)**

This part of the template also addresses a portion of s. 403.9302(3)(g), F.S., by including historical expenditures. Many local governments refer to these as “actual” expenditures.
Consistent with expenditure projections, the jurisdiction’s actual expenditures are categorized into routine O&M, expansion, resiliency projects, and replacement of aging infrastructure. Additionally, the table includes space for reserve accounts. EDR’s interpretation of subparagraph 403.9302(3)(f), F.S., is that “capital account” refers to any reserve account developed specifically to cover future expenditures.
Note that for this table: <ul style="list-style-type: none"><li>● Expenditures for local fiscal year 2020-21 can be estimated based on the most current information if final data is not yet available.</li><li>● Current Year Revenues include tax and fee collections budgeted for that fiscal year as well as unexpended balances from the prior year (balance forward or carry-over) unless they are earmarked for the rainy day or a dedicated reserve as explained in the following bullets.</li><li>● Bond proceeds should reflect only the amount expended in the given year.</li><li>● A reserve is a dedicated account to accumulate funds for a specific future expenditure.</li><li>● An all-purpose rainy day fund is a type of working capital fund typically used to address costs associated with emergencies or unplanned events.</li></ul>
The sum of the values reported in the "Funding Sources for Actual Expenditures" columns should equal the total "Actual Expenditures" amount. The cells in the "Funding Sources for Actual Expenditures" section will be highlighted red if their sum does not equal the "Actual Expenditures" total.
If you do not have a formal reserve dedicated to your stormwater system, please enter zero for the final two reserve columns.

**Routine O&M**

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17	27,000	27,000	0	0	0	0	0
2017-18	32,000	32,000	0	0	0	0	0
2018-19	28,000	28,000	0	0	0	0	0
2019-20	26,000	26,000	0	0	0	0	0
2020-21	31,000	31,000	0	0	0	0	0

**Expansion**

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17	0					0	0
2017-18	0					0	0
2018-19	0					0	0
2019-20	0					0	0
2020-21	0					0	0

**Resiliency**

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17	0					0	0
2017-18	0					0	0
2018-19	0					0	0
2019-20	0					0	0
2020-21	0					0	0

**Replacement of Aging Infrastructure**

	Total	Funding Sources for Actual Expenditures					
	Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund	Contributions to Reserve Account	Balance of Reserve Account
2016-17	0					0	0
2017-18	0					0	0
2018-19	0					0	0
2019-20	0					0	0
2020-21	0					0	0

**Part 8.0 The local government's plan to fund the maintenance or expansion of any facility or its major components. The plan must include historical and estimated future revenues and expenditures with an evaluation of how the local government expects to close any projected funding gap (Section 403.9302(3)(g), F.S.)**

In this template, the historical data deemed necessary to comply with s. 403.9302(3)(g), F.S., was included in part 7.0. This part is forward looking and includes a funding gap calculation. The first two tables will be auto-filled from the data you reported in prior tables. To do this, EDR will rely on this template's working definition of projects with committed funding sources, *i.e.*, EDR assumes that all committed projects have committed revenues. Those projects with no identified funding source are considered to be unfunded. EDR has automated the calculation of projected funding gaps based on these assumptions.

<b>Committed Funding Source</b>	<b>2022-23 to 2026-27</b>	<b>2027-28 to 2031-32</b>	<b>2032-33 to 2036-37</b>	<b>2037-38 to 2041-42</b>
Maintenance	124,000	134,000	145,000	156,000
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
<b>Total Committed Revenues (=Total Committed Projects)</b>	<b>124,000</b>	<b>134,000</b>	<b>145,000</b>	<b>156,000</b>

<b>No Identified Funding Source</b>	<b>2022-23 to 2026-27</b>	<b>2027-28 to 2031-32</b>	<b>2032-33 to 2036-37</b>	<b>2037-38 to 2041-42</b>
Maintenance	0	0	0	0
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
<b>Projected Funding Gap (=Total Non-Committed Needs)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

For any specific strategies that will close or lessen a projected funding gap, please list them in the table below. For each strategy, also include the expected new revenue within the five-year increments.

<b>Strategies for New Funding Sources</b>	<b>2022-23 to 2026-27</b>	<b>2027-28 to 2031-32</b>	<b>2032-33 to 2036-37</b>	<b>2037-38 to 2041-42</b>
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>Remaining Unfunded Needs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
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## *TENTH ORDER OF BUSINESS*



## RESOLUTION 2022-06

### A RESOLUTION DESIGNATING OFFICERS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

**WHEREAS**, the Board of Supervisors of the Heritage Park Community Development District at a regular business meeting held on July 21, 2022 desires to elect the below recited persons to the offices specified.

### NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT:

1. The following persons were elected to the offices shown, to wit:

<u>Ken Kinnecom</u>	Chairman
<u>Robert Curran</u>	Vice-Chairman
<u>James Oliver</u>	Secretary
<u>James Oliver</u>	Treasurer
<u>Marilee Giles</u>	Assistant Treasurer
<u>Daniel Laughlin</u>	
<u>Darrin Mossing</u>	
<u>Marilee Giles</u>	Assistant Secretary
<u>Daniel Laughlin</u>	
<u>Darrin Mossing</u>	
<u>Mark Masley</u>	
<u>Joanne Wharton</u>	
<u>Thomas Ferry</u>	

**PASSED AND ADOPTED THIS 19<sup>TH</sup> DAY OF NOVEMBER, 2020**

\_\_\_\_\_  
Chairman / Vice Chairman

\_\_\_\_\_  
Secretary / Assistant Secretary



## *ELEVENTH ORDER OF BUSINESS*

**RESOLUTION 2022-07**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A REGISTERED  
AGENT AND REGISTERED OFFICE OF THE HERITAGE PARK COMMUNITY  
DEVELOPMENT DISTRICT.**

**WHEREAS**, Heritage Park Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within St. Johns County, Florida; and

**WHEREAS**, the District is statutorily required to designate a registered agent and a registered office location for the purposes of accepting any process, notice, or demand required or permitted by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF  
HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** Wesley S. Haber of Kutak Rock LLP is hereby designated as the Registered Agent for the Heritage Park Community Development District.

**SECTION 2.** The District’s Registered Office shall be located at the office of Kutak Rock LLP, 107 West College Avenue, Tallahassee, Florida 32301.

**SECTION 3.** In accordance with Section 189.014, *Florida Statutes*, the District’s Secretary is hereby directed to file certified copies of this Resolution with St. Johns County and the Florida Department of Economic Opportunity.

**SECTION 4.** This Resolution shall become effective immediately upon adoption and any provisions of any previous resolutions in conflict with the provisions hereof are hereby superseded.

**PASSED AND ADOPTED** this 21st day of July, 2022.

**ATTEST:**

**HERITAGE      PARK      COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair, Board of Supervisors

*TWELFTH ORDER OF BUSINESS*

*B.*

June 25, 2020

Mr. Jim Oliver  
Heritage Park CDD  
Government Management Services, LLC  
219 East Livingston Street  
Orlando, FL 32801

**PROJECT: Heritage Park Community Development District**  
**Prosser Project No. 104022.01**  
**SUBJECT: Consulting Engineer's Report 2020**

Dear Mr. Oliver:

In accordance with Section 9.21 of the Master Trust Indenture for the Heritage Park Community Development District ("District"), Prosser, Inc., the District Engineer, has reviewed the portion of the Project (as defined in the Indenture) owned by the District, and such portion appears to have been maintained in good repair, working order and condition. The fiscal year 2020 budget is sufficient, in our opinion, to provide for the proper operation and maintenance of the portion of the Project owned by the District.

In addition, in accordance with Section 9.14 of the Master Trust Indenture, we have reviewed the current limits of insurance coverage and we believe that they are adequate.

Should you have any questions or comments related to the information provided in this report, please do not hesitate to contact our office.

Sincerely,

**PROSSER, INC.**



Jenny B. Urcan, P.E.  
Senior Civil Engineer

*C.*



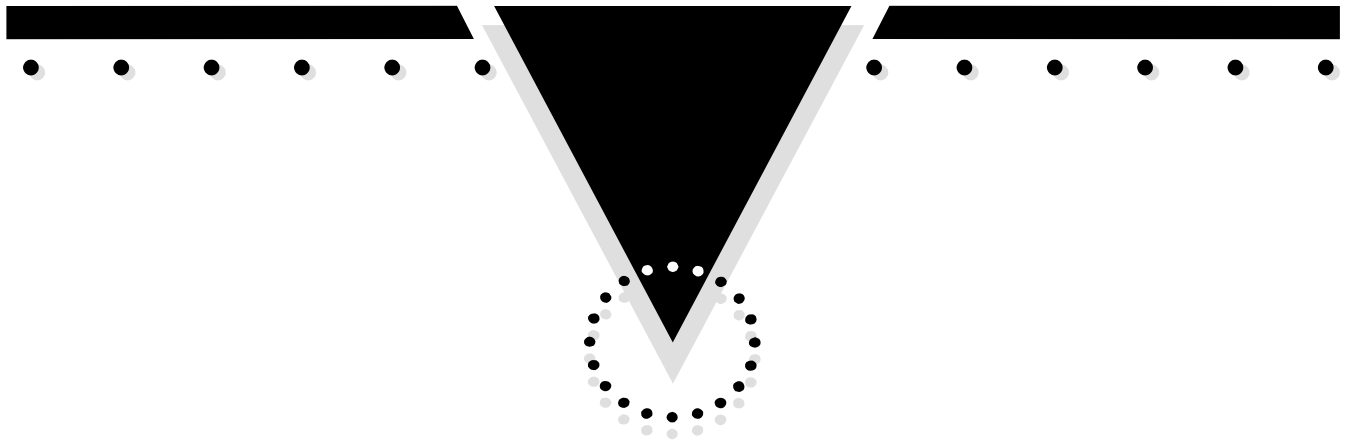
NOTICE OF MEETINGS  
HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Heritage Park Community Development District will hold their regularly scheduled public meetings for **Fiscal Year 2023** at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084 at 1:00 p.m. on the third Thursday of each month listed:

November 17, 2022  
January 19, 2023  
March 16, 2023  
May 18, 2023  
July 20, 2023  
September 21, 2023

*FIFTEENTH ORDER OF BUSINESS*

*A.*



# **Heritage Park Community Development District**

**Unaudited Financial Reporting**

**June 30, 2022**



# Table of Contents

1	<hr/> Balance Sheet
2	<hr/> General Fund Income Statement
3	<hr/> Debt Service Income Statement
4	<hr/> Capital Reserve Income Statement
5	<hr/> Month to Month
6	<hr/> Long Term Debt Summary
7	<hr/> Assessment Receipt Schedule

# HERITAGE PARK

## COMMUNITY DEVELOPMENT DISTRICT

### COMBINED BALANCE SHEET

June 30, 2022

	<u>Governmental Fund</u>			<u>Totals</u> (memorandum only)
<b><u>Assets</u></b>	<b><u>General</u></b>	<b><u>Debt Service</u></b>	<b><u>Capital Reserve</u></b>	<b><u>2022</u></b>
Cash	\$54,253	-----	\$25,459	\$79,712
State Board of Administration	-----	-----	\$102,039	\$102,039
<b><u>Investments:</u></b>				
Operating Account	\$156,613	-----	-----	\$156,613
<b><u>Series 2013</u></b>				
Reserve	-----	\$190,859	-----	\$190,859
Revenue	-----	\$146,364	-----	\$146,364
Prepayment	-----	\$3,678	-----	\$3,678
<b>Total Assets</b>	<b>\$210,866</b>	<b>\$340,900</b>	<b>\$127,499</b>	<b>\$679,265</b>
<b><u>Liabilities</u></b>				
Accounts Payable	\$3,807	-----	-----	\$3,807
<b><u>Fund Equity, Other Credits</u></b>				
<b><u>Fund Balances:</u></b>				
Unassigned	\$207,059	-----	-----	\$207,059
Restricted for Debt Service	-----	\$340,900	-----	\$340,900
Assigned for Capital Reserve	-----	-----	\$127,499	\$127,499
<b>Total Liabilities, Fund Equity</b>	<b>\$210,866</b>	<b>\$340,900</b>	<b>\$127,499</b>	<b>\$679,265</b>

**HERITAGE PARK**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues and Expenditures  
For Period Ending June 30, 2022

	GENERAL FUND BUDGET	PRORATED BUDGET THRU 6/30/22	ACTUAL THRU 6/30/22	VARIANCE
<b><u>REVENUES:</u></b>				
Assessments Tax Roll	\$255,225	\$255,225	\$256,030	\$805
Interest Income	\$25	\$19	\$6	(\$13)
<b>TOTAL REVENUES</b>	<b>\$255,250</b>	<b>\$255,244</b>	<b>\$256,036</b>	<b>\$792</b>
<b><u>EXPENDITURES:</u></b>				
<b><u>ADMINISTRATIVE:</u></b>				
Supervisors Fees	\$6,000	\$4,500	\$3,800	\$700
FICA Expense	\$459	\$344	\$291	\$54
Engineer	\$7,500	\$5,625	\$5,941	(\$316)
Arbitrage Rebate	\$450	\$450	\$450	\$0
Dissemination Agreement	\$1,000	\$750	\$750	\$0
District Counsel	\$16,000	\$12,000	\$6,502	\$5,498
Financial Advisory Services	\$7,500	\$7,500	\$7,500	\$0
Auditing Services	\$3,200	\$3,200	\$3,200	\$0
Trustee Fees	\$4,500	\$4,445	\$4,445	\$0
Management Fees	\$52,635	\$39,476	\$39,476	\$0
Information Technology	\$1,200	\$900	\$900	\$0
Website Maintenance	\$1,200	\$900	\$900	\$0
Telephone	\$250	\$188	\$72	\$115
Postage	\$750	\$563	\$399	\$163
Printing and Binding	\$1,000	\$750	\$388	\$362
Insurance	\$7,600	\$7,600	\$7,135	\$465
Legal Advertising	\$1,350	\$1,013	\$283	\$730
Other Current Charges	\$1,000	\$750	\$540	\$210
Office Supplies	\$500	\$375	\$64	\$311
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
<b>TOTAL ADMINISTRATIVE</b>	<b>\$114,269</b>	<b>\$91,503</b>	<b>\$83,212</b>	<b>\$8,291</b>
<b><u>MAINTENANCE:</u></b>				
Field Operations	\$10,609	\$7,957	\$7,957	\$0
Property Insurance	\$725	\$725	\$669	\$56
Landscape Maintenance	\$36,738	\$27,554	\$27,553	\$0
Landscape Contingency	\$6,000	\$4,500	\$1,550	\$2,950
Irrigation Repairs	\$1,000	\$750	\$880	(\$130)
Lake Maintenance	\$23,340	\$17,505	\$17,505	\$0
Lake Contingency	\$7,000	\$5,250	\$3,797	\$1,453
Utility Service	\$17,000	\$12,750	\$12,983	(\$233)
Street Lights	\$40,000	\$30,000	\$28,440	\$1,560
Common Area Maintenance	\$12,000	\$9,000	\$2,381	\$6,619
Contingency	\$5,000	\$3,750	\$850	\$2,900
Operating Reserve	\$15,000	\$11,250	\$0	\$11,250
<b>TOTAL MAINTENANCE</b>	<b>\$174,412</b>	<b>\$130,990</b>	<b>\$104,564</b>	<b>\$26,426</b>
<b>TOTAL EXPENDITURES</b>	<b>\$288,681</b>	<b>\$222,493</b>	<b>\$187,776</b>	<b>\$34,717</b>
<b>EXCESS REVENUES/ (EXPENDITURES)</b>	<b>(\$33,431)</b>		<b>\$68,260</b>	
<b>FUND BALANCE-BEGINNING</b>	<b>\$33,431</b>		<b>\$138,799</b>	
<b>FUND BALANCE-ENDING</b>	<b>\$0</b>		<b>\$207,059</b>	

# HERITAGE PARK

## COMMUNITY DEVELOPMENT DISTRICT

### DEBT SERVICE FUND

Statement of Revenues & Expenditures  
For Period Ending June 30, 2022

DEBT SERVICE BUDGET	PRORATED BUDGET THRU 6/30/22	ACTUAL THRU 6/30/22	VARIANCE
------------------------	---------------------------------	------------------------	----------

#### **REVENUES:**

Assessments - Tax Roll	\$381,721	\$381,721	\$383,187	\$1,466
Interest Income	\$0	\$0	\$16	\$16
<b>TOTAL REVENUES</b>	<b>\$381,721</b>	<b>\$381,721</b>	<b>\$383,204</b>	<b>\$1,483</b>

#### **EXPENDITURES:**

##### **Series 2013**

Interest Expense 11/02	\$93,905	\$93,905	\$93,905	\$0
Principal Expense 05/01	\$195,000	\$195,000	\$195,000	\$0
Interest Expense 05/01	\$93,905	\$93,905	\$93,905	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$382,810</b>	<b>\$382,810</b>	<b>\$382,810</b>	<b>\$0</b>

#### **EXCESS REVENUES/ (EXPENDITURES)**

<b>(\$1,089)</b>	<b>\$394</b>
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#### **FUND BALANCE - BEGINNING**

<b>\$145,416</b>	<b>\$340,506</b>
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#### **FUND BALANCE - ENDING**

<b>\$144,327</b>	<b>\$340,900</b>
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# HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT CAPITAL RESERVE FUND

Statement of Revenues & Expenditures  
For Period Ending June 30, 2022

	CAPITAL RESERVE BUDGET	PRORATED BUDGET THRU 6/30/22	ACTUAL THRU 6/30/22	VARIANCE
<b><u>REVENUES:</u></b>				
Interest Income	\$0	\$0	\$296	\$296
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$296</b>	<b>\$296</b>
<b><u>EXPENDITURES:</u></b>				
Capital Outlay	\$0	\$0	\$11,533	(\$11,533)
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$11,533</b>	<b>(\$11,533)</b>
<b>EXCESS REVENUES/ (EXPENDITURES)</b>	<b>\$0</b>		<b>(\$11,237)</b>	
<b>FUND BALANCE - BEGINNING</b>	<b>\$122,539</b>		<b>\$138,736</b>	
<b>FUND BALANCE - ENDING</b>	<b>\$122,539</b>		<b>\$127,499</b>	

**HERITAGE PARK**  
**Community Development District**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
<b><u>Revenues:</u></b>													
Tax Roll Assessments	\$0	\$34,050	\$66,160	\$135,132	\$10,145	\$2,009	\$6,295	\$0	\$2,238	\$0	\$0	\$0	\$256,030
Interest Income	\$0	\$0	\$0	\$0	\$1	\$1	\$1	\$1	\$1	\$0	\$0	\$0	\$6
Total Revenues	\$0	\$34,051	\$66,161	\$135,132	\$10,146	\$2,010	\$6,296	\$1	\$2,239	\$0	\$0	\$0	\$256,036
<b><u>Expenditures</u></b>													
<b><u>Administrative</u></b>													
Supervisors Fees	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$800	\$0	\$0	\$0	\$0	\$3,800
FICA Expense	\$0	\$77	\$0	\$77	\$0	\$77	\$0	\$61	\$0	\$0	\$0	\$0	\$291
Engineer	\$130	\$142	\$38	\$895	\$910	\$1,964	\$0	\$1,862	\$0	\$0	\$0	\$0	\$5,941
Arbitrage Rebate	\$0	\$0	\$0	\$450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450
Dissemination Agreement	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$750
District Counsel	\$85	\$1,741	\$0	\$1,689	\$746	\$709	\$0	\$1,534	\$0	\$0	\$0	\$0	\$6,502
Financial Advisory Services	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Auditing Services	\$0	\$2,000	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,200
Trustee Fees	\$0	\$0	\$0	\$4,445	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,445
Management Fees	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$0	\$0	\$0	\$39,476
Information Technology	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0	\$0	\$0	\$900
Website Maintenance	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0	\$0	\$0	\$900
Telephone	\$0	\$44	\$0	\$0	\$0	\$13	\$0	\$15	\$0	\$0	\$0	\$0	\$72
Postage	\$2	\$69	\$66	\$69	\$2	\$80	\$3	\$75	\$34	\$0	\$0	\$0	\$399
Printing and Binding	\$34	\$3	\$74	\$18	\$99	\$1	\$56	\$2	\$102	\$0	\$0	\$0	\$388
Insurance	\$7,135	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,135
Legal Advertising	\$0	\$72	\$0	\$0	\$0	\$72	\$0	\$139	\$0	\$0	\$0	\$0	\$283
Other Current Charges	\$90	\$61	\$62	\$47	\$59	\$37	\$65	\$60	\$58	\$0	\$0	\$0	\$540
Office Supplies	\$13	\$0	\$13	\$0	\$13	\$1	\$13	\$0	\$13	\$0	\$0	\$0	\$64
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$19,832	\$9,879	\$6,123	\$13,358	\$6,498	\$8,622	\$4,806	\$9,217	\$4,876	\$0	\$0	\$0	\$83,212
<b><u>Maintenance:</u></b>													
Field Operations	\$884	\$884	\$884	\$884	\$884	\$884	\$884	\$884	\$884	\$0	\$0	\$0	\$7,957
Property Insurance	\$669	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$669
Landscape Maintenance	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$0	\$0	\$0	\$27,553
Landscape Contingency	\$0	\$0	\$1,550	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,550
Irrigation Repairs	\$0	\$730	\$0	\$0	\$0	\$150	\$0	\$0	\$0	\$0	\$0	\$0	\$880
Lake Maintenance	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$0	\$0	\$0	\$17,505
Lake Contingency	\$1,477	\$0	\$0	\$120	\$0	\$2,200	\$0	\$0	\$0	\$0	\$0	\$0	\$3,797
Utility Service	\$1,257	\$1,313	\$1,267	\$1,573	\$1,530	\$1,581	\$1,451	\$1,442	\$1,569	\$0	\$0	\$0	\$12,983
Street Lights	\$3,071	\$3,071	\$3,071	\$3,210	\$3,210	\$3,210	\$3,210	\$3,210	\$3,180	\$0	\$0	\$0	\$28,440
Common Area Maintenance	\$794	\$277	\$252	\$0	\$368	\$1,287	(\$850)	\$252	\$0	\$0	\$0	\$0	\$2,381
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$850	\$0	\$0	\$0	\$0	\$850
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Maintenance	\$13,158	\$11,281	\$12,030	\$10,793	\$10,999	\$14,318	\$9,701	\$11,644	\$10,640	\$0	\$0	\$0	\$104,564
Total Expenditures	\$32,990	\$21,160	\$18,153	\$24,152	\$17,496	\$22,940	\$14,507	\$20,862	\$15,516	\$0	\$0	\$0	\$187,776
Excess Revenues/(Expenditures)	(\$32,989)	\$12,891	\$48,007	\$110,980	(\$7,351)	(\$20,930)	(\$8,211)	(\$20,861)	(\$13,277)	\$0	\$0	\$0	\$68,260

**Heritage Park**  
**Community Development District**  
**LONG TERM DEBT REPORT**

SERIES 2013, SPECIAL ASSESSMENT REFUNDING BONDS		
MATURITY DATE:	5/1/2035	
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT	
RESERVE FUND REQUIREMENT	\$191,294	
RESERVE FUND BALANCE	\$190,859	
BONDS OUTSTANDING - 10/30/13		\$5,095,000
LESS: SPECIAL CALL 5/1/14		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/15		(\$160,000)
LESS: PRINCIPAL PAYMENT 5/1/16		(\$165,000)
LESS: SPECIAL CALL 5/1/16		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/17		(\$170,000)
LESS: PRINCIPAL PAYMENT 5/1/18		(\$175,000)
LESS: SPECIAL CALL 11/1/18		(\$20,000)
LESS: PRINCIPAL PAYMENT 5/1/19		(\$175,000)
LESS: SPECIAL CALL 5/1/19		(\$5,000)
LESS: SPECIAL CALL 11/1/19		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/20		(\$180,000)
LESS: SPECIAL CALL 5/1/20		(\$5,000)
LESS: SPECIAL CALL 11/1/20		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/21		(\$190,000)
LESS: PRINCIPAL PAYMENT 5/1/22		(\$195,000)
<b>CURRENT BONDS OUTSTANDING</b>		<b>\$3,615,000</b>

*B.*

**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT**

**SPECIAL ASSESSMENT RECEIPTS - FY2022**

**TAX COLLECTOR**

Gross Assessments	\$ 677,990	\$ 271,560	\$ 406,430
Net Assessments	\$ 637,310	\$ 255,266	\$ 382,044

Date Received	Dist	Gross Assessments	Discounts/	Commissions	Interest	Net Amount	2013		
		Received	Penalties	Paid	Income	Received	General Fund 40.05%	Debt Svc Fund 59.95%	Total 100%
11/4/21	1	\$ 10,844.15	\$ 559.30	\$ 205.70	\$ -	\$ 10,079.15	\$ 4,037.07	\$ 6,042.08	\$ 10,079.15
11/17/21	2	\$ 20,118.11	\$ 804.70	\$ 386.27	\$ -	\$ 18,927.14	\$ 7,581.02	\$ 11,346.12	\$ 18,927.14
11/23/21	3	\$ 59,529.74	\$ 2,381.15	\$ 1,142.97	\$ -	\$ 56,005.62	\$ 22,432.33	\$ 33,573.29	\$ 56,005.62
12/8/21	4	\$ 61,623.96	\$ 2,464.90	\$ 1,183.18	\$ -	\$ 57,975.88	\$ 23,221.49	\$ 34,754.39	\$ 57,975.88
12/20/21	5	\$ 113,899.55	\$ 4,508.36	\$ 2,187.82	\$ -	\$ 107,203.37	\$ 42,938.93	\$ 64,264.44	\$ 107,203.37
1/14/22	6	\$ 358,596.48	\$ 14,343.51	\$ 6,885.06	\$ -	\$ 337,367.91	\$ 135,128.39	\$ 202,239.52	\$ 337,367.91
1/21/22	INT	\$ -	\$ -	\$ -	\$ 8.08	\$ 8.08	\$ 3.24	\$ 4.84	\$ 8.08
2/16/22	7	\$ 26,576.93	\$ 730.95	\$ 516.92	\$ -	\$ 25,329.06	\$ 10,145.23	\$ 15,183.83	\$ 25,329.06
3/7/22	8	\$ 5,189.17	\$ 69.81	\$ 102.39	\$ -	\$ 5,016.97	\$ 2,009.48	\$ 3,007.49	\$ 5,016.97
4/7/22	9	\$ 16,036.74	\$ -	\$ 320.73	\$ -	\$ 15,716.01	\$ 6,294.85	\$ 9,421.16	\$ 15,716.01
6/16/22	10	\$ 971.04	\$ -	\$ 19.42	\$ -	\$ 951.62	\$ 381.16	\$ 570.46	\$ 951.62
6/21/22	11	\$ 4,731.21	\$ -	\$ 94.62	\$ -	\$ 4,636.59	\$ 1,857.13	\$ 2,779.46	\$ 4,636.59
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 678,117.08	\$ 25,862.68	\$ 13,045.08	\$ 8.08	\$ 639,217.40	\$ 256,030.32	\$ 383,187.08	\$ 639,217.40

*C.*

# Heritage Park

## Community Development District

### Summary of Invoices

May 12, 2022 to July 13, 2022

Fund	Date	Check No.'s	Amount
General Fund	5/18/22	3059-3061	\$ 2,866.80
	5/24/22	3062-3063	\$ 3,128.81
	6/6/22	3064	\$ 4,817.69
	6/13/22	3065-3066	\$ 2,417.60
	6/21/22	3067-3068	\$ 5,006.49
	6/27/22	3069	\$ 251.98
	7/6/22	3070-3071	\$ 6,565.18
	7/11/22	3072-3073	\$ 2,829.08
			<hr/>
			\$ 27,883.63
Payroll	<u>May 2022</u>		
	Kenneth K. Kinnecom	50441	\$ 184.70
	Mark J. Masley	50442	\$ 184.70
	Robert L. Curran Jr.	50443	\$ 184.70
	Thomas V. Ferry	50444	\$ 184.70
			<hr/>
			\$ 738.80
			<hr/>
			\$ 28,622.43

AP300R		YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER					RUN 7/13/22		PAGE 1		
*** CHECK DATES 05/12/2022 - 07/13/2022 ***		HERITAGE PARK CDD-GENERAL FUND									
		BANK A HERITAGE PARK CDD									
CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #				
5/18/22	00042	4/30/22 72804 AQUATIC	202204 320-53800-46300 WEED CTRL APR22	FUTURE HORIZONS, INC.	*	1,945.00	1,945.00 003059				
5/18/22	00074	5/06/22 151675 FINAL PMT-RMV/RE-INST.FNC	202205 320-53800-46700	HARDWICK FENCE LLC	*	850.00	850.00 003060				
5/18/22	00014	5/10/22 3414079- NOT.OF MEETING 05/19/22	202205 310-51300-48000	THE ST.AUGUSTINE RECORD	*	71.80	71.80 003061				
5/24/22	00014	5/16/22 3413858- NOT.QUALIFY CANDIDATE BOS	202205 310-51300-48000	THE ST.AUGUSTINE RECORD	*	67.32	67.32 003062				
5/24/22	00043	5/01/22 STAUG 35 LANDSCAPE MAINT MAY22	202205 320-53800-46200	YELLOWSTONE LANDSCAPE	*	3,061.49	3,061.49 003063				
6/06/22	00002	6/01/22 508 MANAGEMENT FEES JUN22	202206 310-51300-34000		*	4,386.25					
		6/01/22 508 WEBSITE ADMIN JUN22	202206 310-51300-49200		*	100.00					
		6/01/22 508 INFORMATION TECH JUN22	202206 310-51300-35100		*	100.00					
		6/01/22 508 DISSEMINATION FEE JUN22	202206 310-51300-31300		*	83.33					
		6/01/22 508 OFFICE SUPPLIES	202206 310-51300-51000		*	12.65					
		6/01/22 508 POSTAGE	202206 310-51300-42000		*	33.76					
		6/01/22 508 COPIES	202206 310-51300-42500		*	101.70					
				GOVERNMENTAL MANAGEMENT SERVICES			4,817.69 003064				
6/13/22	00002	6/01/22 509 CONTRACT ADMIN JUN22	202206 320-53800-12000		*	884.08	884.08 003065				
6/13/22	00073	6/07/22 3064154 BRD MTG/ENCROACHMNT/BDGT	202205 310-51300-31500	KUTAK ROCK LLP	*	1,533.52	1,533.52 003066				
6/21/22	00042	5/31/22 73213 AQUATIC	202205 320-53800-46300 WEED CTRL MAY22	FUTURE HORIZONS, INC.	*	1,945.00	1,945.00 003067				
HERT HERITAGE PARK TVISCARRA											



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
6/21/22	00043	6/01/22	STAUG 37 202206 320-53800-46200 LANDSCAPE MAINT JUN22		*	3,061.49	
				YELLOWSTONE LANDSCAPE			3,061.49 003068
6/27/22	00002	6/16/22	512 202205 320-53800-46400 RMV DEBRIS/CLN STRUCTURES		*	251.98	
				GOVERNMENTAL MANAGEMENT SERVICES			251.98 003069
7/06/22	00002	7/01/22	510 202207 310-51300-34000 MANAGEMENT FEES JUL22		*	4,386.25	
		7/01/22	510 202207 310-51300-49200 WEBSITE ADMIN JUL22		*	100.00	
		7/01/22	510 202207 310-51300-35100 INFORMATION TECH JUL22		*	100.00	
		7/01/22	510 202207 310-51300-31300 DISSEMINATION FEE JUL22		*	83.33	
		7/01/22	510 202207 310-51300-51000 OFFICE SUPPLIES		*	.51	
		7/01/22	510 202207 310-51300-42000 POSTAGE		*	6.24	
		7/01/22	510 202207 310-51300-42500 COPIES		*	4.05	
		7/01/22	510 202207 310-51300-41000 TELEPHONE		*	22.81	
				GOVERNMENTAL MANAGEMENT SERVICES			4,703.19 003070
7/06/22	00021	6/23/22	48183 202205 310-51300-31100 BI-MONTHLY CDD BD MEETING		*	303.17	
		6/23/22	48184 202205 310-51300-31100 STORMWATER ANALYSIS NEEDS		*	1,558.82	
				PROSSER, INC			1,861.99 003071
7/11/22	00042	6/30/22	73633 202206 320-53800-46300 AQUATIC WEED CTRL JUN22		*	1,945.00	
				FUTURE HORIZONS, INC.			1,945.00 003072
7/11/22	00002	7/01/22	511 202207 320-53800-12000 CONTRACT ADMIN JUL22		*	884.08	
				GOVERNMENTAL MANAGEMENT SERVICES			884.08 003073
				TOTAL FOR BANK A		27,883.63	
				TOTAL FOR REGISTER		27,883.63	

HERT HERITAGE PARK TVISCARRA

**Future Horizons, Inc.**

403 North First Street  
P O Box 1115  
Hastings, FL 32145-1115

Voice: 800-682-1187  
Fax: 904-692-1193

**INVOICE**

Invoice Number: 72804  
Invoice Date: Apr 30, 2022  
Page: 1

**Bill To:**

Heritage Park CDD  
c/o GMC, LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**Ship to:**

Aquatic Weed  
Control Services

**RECEIVED**  
MAY 02 2022  
BY: \_\_\_\_\_

Customer ID	Customer PO	Payment Terms	
Heritage04		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver		5/30/22

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of April  #42 hdl 320-578-463	1,945.00	1,945.00
Subtotal				1,945.00
Sales Tax				
Freight				
Total Invoice Amount				1,945.00
Payment/Credit Applied				
<b>TOTAL</b>				<b>1,945.00</b>

Check/Credit Memo No:

Overdue invoices are subject to finance charges.



Hardwick Fence  
P.O. Box 3043  
St Augustine, FL 32085  
904-599-8644  
Jordane@hardwickfence.com

RECEIVED  
MAY 12 2022  
BY: \_\_\_\_\_

**BILL TO**  
Heritage Park CDD  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**INVOICE 151675**

**DATE** 05/06/2022 **TERMS** Due on receipt

**DUE DATE** 05/06/2022

DATE	DESCRIPTION	AMOUNT
	Per Estimate 11/12/2021	850.00
	Take down & re-install existing 133' of vinyl fence in new location	
	Payment Terms: 1/2 down, balance on completion	

**TOTAL DUE**

**\$850.00**

#74  
C. Hall 5/12/22  
Contingency  
1. 320. 53800. 46700

Final payment is due upon completion, all past due balances are subject to a service charge of 1 1/2% per month (18% annual), or the maximum permitted by law, whichever is less.

Returned checks are subject to a 40.00 fee.

Any cancellation subject to restocking fees and administrative fees.

Tue, May 10, 2022  
8:00:17AM

## Legal Ad Invoice

# The St. Augustine Record

Send Payments to:  
The St. Augustine Record Dept 1261  
PO BOX 121261  
Dallas, TX 75312-1261

Acct: 15656  
Phone: 9049405850

E-Mail:

Client: HERITAGE PARK COMM DEVELOP

Name: HERITAGE PARK COMM DEVELOPMENT  
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE

State: FL

Zip: 32092

Ad Number: 0003414079-01

Start: 05/10/2022

Placement: SA Legals

Copy Line: NOTICE OF MEETING HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT The regular meeting of the Board of :

Caller: SARAH SWEETING

Issues: 1

Rep: Chris ISC-Landry

Paytype: BILL

Stop: 05/10/2022

Lines 47  
Depth 4.00  
Columns 1  
  
Price \$71.80

### NOTICE OF MEETING HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

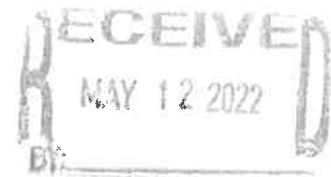
The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, May 19, 2022 at 11:00 a.m. at the Heritage Park Activity Center, located at 225 Heflerson Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager  
0003414079 May 10, 2022

#14  
210-913-48



THE ST. AUGUSTINE RECORD  
Affidavit of Publication

NOTICE OF MEETING  
HERITAGE PARK  
COMMUNITY DEVELOPMENT  
DISTRICT

HERITAGE PARK COMM DEVELOPMENT  
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15656  
AD# 0003414079-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY  
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA  
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a NOTICE OF MEETING in the matter of REG MTG BOS 5/19/22 was published in said newspaper in the issue dated 05/10/2022.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, May 19, 2022 at 11:00 a.m. at the Heritage Park Amenity Center, located at 225 Jefferson Drive, St. Augustine, Florida 32094. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

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Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager  
0003414079 May 10, 2022

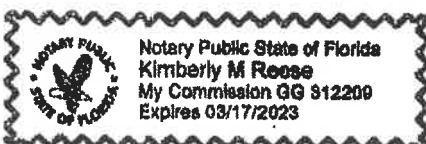
Sworn to (or affirmed) and subscribed before me by means of

☒ physical presence or  
☐ online notarization

this \_\_\_\_\_ day of MAY 10 2022.

by *Melissa Rhinehart* who is personally known to  
me or who has produced as identification

*Kimberly M. Reese*  
(Signature of Notary Public)



Mon, May 16, 2022  
8:18:21AM

## Legal Ad Invoice

# The St. Augustine Record

Send Payments to:  
The St. Augustine Record Dept 1261  
PO BOX 121261  
Dallas, TX 75312-1261

Acct: 15656  
Phone: 9049405850  
E-Mail:  
Client: HERITAGE PARK COMM DEVELOP

Name: HERITAGE PARK COMM DEVELOPMENT  
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE State: FL Zip: 32092

Ad Number: 0003413858-01  
Start: 05/16/2022  
Placement: SA Legals  
Copy Line: NOTICE OF QUALIFYING PERIOD FOR CANDIDATES FOR THE BOARD OF SUPERVISORS OF THE HERITAGE PARK

Caller: SARAH SWEETING  
Issues: 1  
Rep: Chris ISC-Landry

Paytype: BILL  
Stop: 05/16/2022

Lines 44  
Depth 3.75  
Columns 1  
Price \$67.32

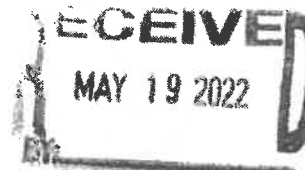
### NOTICE OF QUALIFYING PERIOD FOR CANDIDATES FOR THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Heritage Park Community Development District ("District") will commence at noon on June 13, 2022, and close at noon on June 17, 2022. Candidates must qualify for the office of Supervisor with the St. Johns County Supervisor of Elections located at 4465 Avenue A, Suite 101, St. Augustine, Florida 32085; Ph: (904) 823-2238. All candidates shall qualify for individual seats in accordance with Section 99.061, Florida Statutes, and must also be a "qualified elector" of the District, as defined in Section 190.003, Florida Statutes. A "qualified elector" is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the St. Johns County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, Florida Statutes.

The Heritage Park Community Development District has three (3) seats up for election, specifically seats 1, 3 and 5. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 8, 2022, and in the manner prescribed by law for general elections.

For additional information, please contact the St. Johns County Supervisor of Elections.  
0003413858 May 16, 2022

#14  
310.9748



THE ST. AUGUSTINE RECORD  
Affidavit of Publication

HERITAGE PARK COMM DEVELOPMENT  
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15656  
AD# 0003413858-01  
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY  
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA  
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a NOTICE OF MEETING in the matter of NOTICE OF QUALIFYING PERIOD FOR CANDIDATES was published in said newspaper in the issue dated 05/16/2022.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

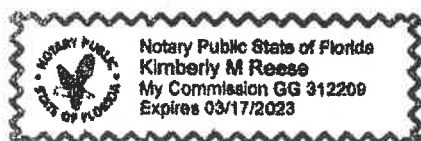
Sworn to (or affirmed) and subscribed before me by means of

☒ physical presence or  
☐ online notarization

this \_\_\_\_\_ day of **MAY 16 2022**

by *Melissa Rhinehart* who is personally known to  
me or who has produced as identification

*Kimberly M Reese*  
(Signature of Notary Public)



NOTICE OF QUALIFYING PERIOD  
FOR CANDIDATES  
FOR THE BOARD OF  
SUPERVISORS OF THE  
HERITAGE PARK COMMUNITY  
DEVELOPMENT DISTRICT

Notice is hereby given that the qualifying period for candidates for the office of Supervisor of the Heritage Park Community Development District ("District") will commence at noon on June 13, 2022, and close at noon on June 17, 2022. Candidates must qualify for the office of Supervisor with the St. Johns County Supervisor of Elections located at 4455 Avenue A, Suite 101, St. Augustine, Florida 32095; Ph: (904) 823-2238. All candidates shall qualify for individual seats in accordance with Section 99.061, Florida Statutes, and must also be a "qualified elector" of the District, as defined in Section 99.003, Florida Statutes. A "qualified elector" is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the St. Johns County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, Florida Statutes.

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For additional information, please contact the St. Johns County Supervisor of Elections.

0003413858 May 16, 2022

RECEIVED  
APR 27 2022  
BY: \_\_\_\_\_



**YELLOWSTONE**  
LANDSCAPE

**INVOICE**

INVOICE #	INVOICE DATE
STAUG 356433	5/1/2022
TERMS	PO NUMBER
Net 30	

**Bill To:**

Heritage Park CDD  
c/o Governmental Management Services-CF,  
LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Property Name:** Heritage Park CDD

**Invoice Due Date:** May 31, 2022

**Invoice Amount:** \$3,061.49

Description	Current Amount
Monthly <u>Landscape Maintenance</u> <u>May 2022</u>	\$3,061.49

**Invoice Total** **\$3,061.49**

IN COMMERCIAL LANDSCAPING

#43

C. Han 4/27/22

Landscape Maint.

1. 320. 53800. 46200

Should you have any questions or inquiries please call (386) 437-6211.



**Governmental Management Services, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

Invoice #: 508

Invoice Date: 6/1/22

Due Date: 6/1/22

Case:

P.O. Number:

**Bill To:**Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092**RECEIVED**  
JUN 03 2022  
BY: \_\_\_\_\_

Description	#2	Hours/Qty	Rate	Amount
Management Fees - June 2022	310-513-361		4,386.25	4,386.25
Website Administration - June 2022	462		100.00	100.00
Information Technology - June 2022	351		100.00	100.00
Dissemination Agent Services - June 2022	313		83.33	83.33
Office Supplies	51		12.65	12.65
Postage	42		33.76	33.76
Copies	425		101.70	101.70

**Total** \$4,817.69**Payments/Credits** \$0.00**Balance Due** \$4,817.69

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 509  
Invoice Date: 6/1/22  
Due Date: 6/1/22  
Case:  
P.O. Number:

**Bill To:**

Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**RECEIVED**  
JUN 07 2022  
BY: \_\_\_\_\_

Description	#2	Hours/Qty	Rate	Amount
Contract Administration - June 2022	320.578.12		884.08	884.08
<b>Total</b>				<b>\$884.08</b>
<b>Payments/Credits</b>				<b>\$0.00</b>
<b>Balance Due</b>				<b>\$884.08</b>

6-7-22  
[Signature]

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

June 7, 2022

#73  
70-57-75**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # [REDACTED]

Reference: Invoice No. 3064154

Client Matter No. 10423-1

Jim Oliver  
Heritage Park CDD  
Governmental Management Services - North Florida  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092



Invoice No. 3064154  
10423-1

Re: Heritage Park CDD - General Representation

For Professional Legal Services Rendered

05/04/22	W. Haber	0.20	70.00	Review agenda for May meeting
05/09/22	K. Jusevitch	0.20	29.00	Prepare budget resolution and confer with Haber
05/11/22	W. Haber	0.20	70.00	Review and revise budget approval resolution
05/11/22	K. Jusevitch	0.20	29.00	Correspond with district manager regarding budget resolution
05/18/22	W. Haber	0.80	280.00	Prepare agreement to address encroachment on 324 Hefferon; confer with Oliver regarding same
05/19/22	W. Haber	2.50	875.00	Prepare for and participate in Board meeting
05/19/22	K. Jusevitch	0.30	43.50	Prepare budget hearing documents; confer with Haber
TOTAL HOURS		4.40		

**KUTAK ROCK LLP**

Heritage Park CDD

June 7, 2022

Client Matter No. 10423-1

Invoice No. 3064154

Page 2

TOTAL FOR SERVICES RENDERED	\$1,396.50
-----------------------------	------------

DISBURSEMENTS

Meals	4.57
-------	------

Travel Expenses	132.45
-----------------	--------

TOTAL DISBURSEMENTS	<u>137.02</u>
---------------------	---------------

TOTAL CURRENT AMOUNT DUE	<u>\$1,533.52</u>
--------------------------	-------------------

**Future Horizons, Inc.**

403 North First Street  
P O Box 1115  
Hastings, FL 32145-1115

Voice: 800-682-1187

Fax: 904-692-1193

**INVOICE**

Invoice Number: 73213

Invoice Date: May 31, 2022

Page: 1

**Bill To:**

Heritage Park CDD  
c/o GMC, LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**Ship to:**

Aquatic Weed  
Control Services

RECEIVED  
MAY 31 2022  
BY:

Customer ID	Customer PO	Payment Terms	
Heritage04		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver		6/30/22

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of <u>May</u>  #42 320-58463	1,945.00	1,945.00

Subtotal	1,945.00
Sales Tax	
Freight	
Total Invoice Amount	1,945.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>1,945.00</b>

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

**Bill To:**

Heritage Park CDD  
c/o Governmental Management Services-CF,  
LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**Property Name:** Heritage Park CDD

**INVOICE**

INVOICE #	INVOICE DATE
STAUG 374295	6/1/2022
TERMS	PO NUMBER
Net 30	

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Invoice Due Date:** July 1, 2022

**Invoice Amount:** \$3,061.49

Description	Current Amount
Monthly <u>Landscape Maintenance</u> <u>June 2022</u>	\$3,061.49

#43  
320-578-462



**Invoice Total** **\$3,061.49**

*Excellence*  
IN COMMERCIAL LANDSCAPING

**Should you have any questions or inquiries please call (386) 437-6211.**

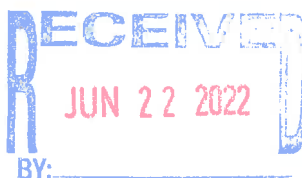
Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 512  
Invoice Date: 6/16/22  
Due Date: 6/16/22  
Case:  
P.O. Number:

Bill To:  
Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance May 1- May 31, 2022		251.98	251.98
<div>#2 C. Han 6/21/22 Common Area Maint. 1.320.53800.46400</div>			
Total			\$251.98
Payments/Credits			\$0.00
Balance Due			\$251.98

6/22/22  
OK

GMS

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2022

Date	Hours	Employee	Description
5/23/22	6.5	D.J.	Removed debris from lake banks and waters edge, checked and cleaned outfall structures as
TOTAL	<u>6.5</u>		
MILES	<u>55</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445



**Governmental Management Services, LLC**

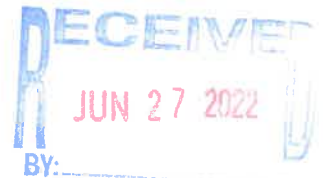
1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 510**Invoice Date:** 7/1/22**Due Date:** 7/1/22**Case:****P.O. Number:****Bill To:**

Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	#2	Hours/Qty	Rate	Amount
Management Fees - July 2022	310-517-74		4,386.25	4,386.25
Website Administration - July 2022	442		100.00	100.00
Information Technology - July 2022	351		100.00	100.00
Dissemination Agent Services - July 2022	313		83.33	83.33
Office Supplies	51		0.51	0.51
Postage	42		6.24	6.24
Copies	425		4.05	4.05
Telephone	41		22.81	22.81
<b>Total</b>				<b>\$4,703.19</b>
<b>Payments/Credits</b>				<b>\$0.00</b>
<b>Balance Due</b>				<b>\$4,703.19</b>

# PROSSER



June 23, 2022

Project No:

104022.01

Invoice No:

48183

Heritage Park CDD  
c/o Governmental Management Services-CF, LLC  
1408 Hamlin Ave., Unit E  
St. Cloud, FL 34771

Project 104022.01 Heritage Park/CDD-General Fund  
For bi-monthly CDD board meeting.

**Professional Services from May 1, 2022 to May 31, 2022**

**Professional Personnel**

	Hours	Rate	Amount
Project Manager	1.00	175.00	175.00
Totals	1.00		175.00
<b>Total Labor</b>			<b>175.00</b>

**Reimbursable Expenses**

Printing - Reimbursable			111.45
<b>Total Reimbursables</b>	<b>1.15 times</b>	<b>111.45</b>	<b>128.17</b>
<b>Total this Invoice</b>			<b>\$303.17</b>

#21  
210-517-711

# PROSSER

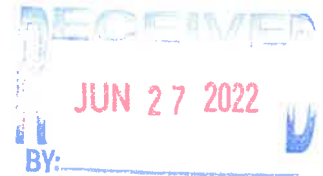
Heritage Park CDD  
Attn: Jim Oliver  
225 Hefferon Dr.  
St. Augustine, FL 32084

#21  
216513.311

June 23, 2022

Project No: 104022.08

Invoice No: 48184



Project 104022.08 Heritage Park CDD Stormwater Analysis

**Professional Services from May 1, 2022 to May 31, 2022**

Fee and Expense Billing

## Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Task 2: Draft Stormwater Needs Analysis	3,000.00	100.00	3,000.00	1,500.00	1,500.00
Task 3: Final Stormwater Needs Analysis	3,000.00	0.00	0.00	0.00	0.00
Total Fee	6,000.00		3,000.00	1,500.00	1,500.00
Total Fee					1,500.00

## Reimbursable Expenses

Printing - Reimbursable

Total Reimbursables

	51.15	
1.15 times	51.15	58.82
Total this Task		\$1,558.82
Total this Invoice		\$1,558.82

**Future Horizons, Inc.**

403 North First Street  
P O Box 1115  
Hastings, FL 32145-1115

Voice: 800-682-1187  
Fax: 904-692-1193

**INVOICE**

Invoice Number: 73633  
Invoice Date: Jun 30, 2022  
Page: 1

**Bill To:**

Heritage Park CDD  
c/o GMC, LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**Ship to:**

Aquatic Weed  
Control Services

**RECEIVED**  
JUN 30 2022  
BY: \_\_\_\_\_

Customer ID	Customer PO	Payment Terms	
Heritage04		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver		7/30/22

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of <u>June</u>  #42 720-578-463	1,945.00	1,945.00
Subtotal				1,945.00
Sales Tax				
Freight				
Total Invoice Amount				1,945.00
Payment/Credit Applied				
<b>TOTAL</b>				<b>1,945.00</b>

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 511

Invoice Date: 7/1/22

Due Date: 7/1/22

Case:

P.O. Number:

**Bill To:**

Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Contract Administration - July 2022		884.08	884.08
#2 20578-12			
<i>Jerry Lambert</i> 7-1-22			

**Total** **\$884.08****Payments/Credits** **\$0.00****Balance Due** **\$884.08**