

Heritage Park
Community Development District

September 16, 2021

Heritage Park Community Development District

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September 10, 2021

Board of Supervisors
Heritage Park
Community Development District

Dear Board Members:

The Heritage Park Community Development District Board of Supervisors Meeting is scheduled for **Thursday, September 16, 2021 at 1:00 p.m. at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the July 22, 2021 Meeting
- IV. Update Regarding Installation of Replacement Pond Fountains
- V. Report Regarding Condition of Inspected Drainage Pipe
- VI. Update Regarding Encroachment Matters
- VII. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager – Discussion of Fiscal Year 2022 Meeting Dates
 - D. Operations Manager - Report
- VIII. Audience Comments
- IX. Supervisors Requests
- X. Financial Reports
 - A. Balance Sheet and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- XI. Next Scheduled Meeting – TBD @ 1:00 p.m.
- XII. Adjournment

Enclosed for your review and approval is a copy of the minutes of the July 22, 2021 meeting.

The fifth order of business is report regarding condition of inspected drainage pipe. Enclosed is informational material.

Enclosed under the Manager's report is a proposed meeting schedule for Fiscal Year 2022.

A copy of the Operations Manager's report will be sent under separate cover.

A copy of the financial statements, assessments receipts and check register are enclosed for your review.

The balance of the agenda is routine in nature, and any additional support material will be presented and discussed at the meeting.

I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

James Oliver

James Oliver
District Manager

AGENDA

Heritage Park Community Development District Agenda

Thursday
September 16, 2021
1:00 p.m.

Heritage Park Amenity Center
225 Hefferon Drive
St. Augustine, Florida 32084

District Website: www.heritageparkcdd.com

- I. Roll Call
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- XII. Adjournment

MINUTES

MINUTES OF MEETING
HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Park Community Development District was held on Thursday, July 22, 2021 at 1:00 p.m. at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084

Present and constituting a quorum were:

Ken Kinnecom	Chairman
Robert Curran	Vice Chairman
Mark Masley <i>(by phone)</i>	Supervisor
Joanne Wharton	Supervisor
Thomas Ferry	Supervisor

Also present were:

Jim Oliver	District Manager
Carl Eldred <i>(via phone)</i>	District Counsel
Michelle Otts	District Engineer
Brian Stephens	Operations Manager

The following is a summary of the actions taken at the July 22, 2021 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 1:00 p.m. All Supervisors were present.

SECOND ORDER OF BUSINESS

Public Comment

Mr. Oliver noted three opportunities for public comments: matters listed on today's agenda under this item, at the budget public hearing and any CDD related matters can be commented on at the end of the meeting. A resident asked about the ponds and street drainage. Mr. Oliver stated this item would be addressed later in the meeting.

- **Consideration of Proposals for Replacement of Pond Fountains *(Item 4)***

Mr. Stephens presented the following proposals from Future Horizons:

- Option 1: Individual fountain - \$2,717.41
- Option 2: Five fountains - \$11,287.05

Mr. Stephens noted a savings of \$460 per fountain. Ms. Wharton asked if the type of fountain was identical. Mr. Stephens stated there were three types of fountains; the first option was a sub-surface air fountain; the second option was a surface bubbler and the third option was the type of fountain currently in the ponds. Mr. Kinnecom questioned the proposed ponds for the fountains. Mr. Stephens stated Ponds 600, 1100, 1200, 1600, 1700 and 1800 were the most troublesome. The original fountain manufacturer, Powerhouse, went out of business and were replaced with the cascade units. Mr. Stephens stated Future Horizons agreed to keep a fountain or two at their location in the event a fountain needed to be replaced immediately. Ms. Wharton suggested purchasing five fountains and replace as needed. Mr. Kinnecom proposed replacing fountains in Ponds 600 and 1100 and holding the remaining three as inventory, due to having repairs amounting to \$5,500 over the past 16 months. The Board agreed.

On MOTION by Mr. Kinnecom seconded by Mt. Ferry with all in favor the Future Horizons proposal for the purchase and installation of five new fountains for Ponds 600, 1100 and other locations to be determined in the amount of \$11,287.05 was approved.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the February 25, 2021 and May 20, 2021 Meetings

Ms. Wharton requested on Page 2 of the February 25, 2021 minutes, in the statement, *“The CDD shall not be responsible for any costs to reinstall the fencing,”* the word *“damage”* be inserted before *“for.”* Mr. Oliver noted the statement was listed as stated by Mr. Eldred. Ms. Wharton stated on the bottom of Page 2, *“ARC Chair”* should be *“ARB Chair.”*

On MOTION by Mr. Kinnecom seconded by Ms. Wharton with all in favor the Minutes of the February 25, 2021 Meeting as amended and the May 20, 2021 Meeting as presented were approved.

FOURTH ORDER OF BUSINESS**Consideration of Proposals for Replacement of Pond Fountains**

This item was discussed earlier in the meeting.

FIFTH ORDER OF BUSINESS**Update Regarding Encroachment Matters**

Mr. Oliver advised the Board that demand letters were sent by counsel to the owners of 324 and 330 Hefferon Drive requiring the removal of all permanent encroachments on CDD property. Prior to the mailing of the letters, the owner of the basketball court informed Mr. Oliver that the house was purchased with the basketball court. The other owner, who had a fence in the backyard and side yards, stated that the fence was installed before they purchased the property. The basketball court and fence have not been removed. Mr. Oliver and District Counsel felt if they enforced one encroachment, they must enforce all encroachments and requested direction from the Board. Discussion ensued and the following solutions were proposed:

- Ms. Wharton felt that both owners should be asked to move their encroachments onto their own property and there be set guidelines in place.
- Ms. Otts recommended staff mark the location of any existing fence and remove the encroachment of any impervious surface, such as the basketball court immediately as it could cause drainage issues.
- Mr. Oliver suggested having a formal process through the HOA, taking each case independently.

Ms. Wharton clarified that the process would be through the ARB as the ARB had the authority to approve or deny requests.

- Mr. Eldred recommended an option in which the Board enters into a License Agreement with the property owner, whereby the property owner agrees, in consideration for allowing the encroachment to remain on the property, to pay the cost of removal if the Board deems the encroachment was inconsistent with the District's use of the property.

Mr. Eldred confirmed that the basketball court and fence were surveyed, which showed encroachments onto District property. The agreement would be attached to the title to make future owners aware that there is an encroachment and must pay for the removal if required by the District.

- Mr. Kinnecom preferred to go through the HOA Covenant Enforcement Committee to enforce fines on a daily basis for violations and to inspect the drainage pipe under these properties to determine if the pipe was viable or needed replacement.

Mr. Eldred advised that CDDs had limited ability to impose penalties and offered to research this matter further. Ms. Wharton was not in favor of entering into a License Agreement with the property owner, because residents were using property they had no right to use, but if this was the only option, it should not be transferrable to a new owner. The current owner should be forced to correct the encroachment prior to selling to a new owner so the Board was not setting a precedent. Mr. Oliver was in favor of Mr. Kinnecom's suggestion of inspecting the drainage pipe.

A resident on Oak Arbor Circle, recalled when she purchased her property the survey showed a fence on her property; however, a recent survey showed the fence encroached one foot onto CDD property. She was told that the HOA would send a letter regarding the encroachment, but never received one. Mr. Oliver explained that letters were only sent to owners having an encroachment that was clearly shown on an arial view from the St. Johns County Property Appraiser's website. After further discussion, there was Board consensus to send a second demand letter to both owners and authorize the District Engineer to solicit proposals for TV inspection of drainage pipes behind 324 and 330 Hefferon Drive.

SIXTH ORDER OF BUSINESS

Public Hearing to Adopt the Budget for Fiscal Year 2022

Mr. Oliver presented the Fiscal Year 2022 budget, which was similar to the prior year's budget with no increase in assessments. Total expenditures for Fiscal Year 2021 were \$287,697 versus \$288,681 for the upcoming Fiscal Year. Any unspent funds would go into *Carry Forward Surplus* for capital projects. Ms. Wharton asked if a budget increase was necessary to cover the cost of the new pond fountains. Mr. Oliver replied no because it would be paid out of capital reserve funds.

On MOTION by Ms. Wharton seconded by Mr. Curran with all in favor the Public Hearing to adopt the budget for Fiscal Year 2022 was opened.

A resident addressed the following:

- Garbage in the ponds. Mr. Stephens confirmed that the outfall structures were cleaned frequently.
- Lack of maintenance of the concrete drainage structures.

Mr. Stephens would continue inspecting and cleaning the outfall structures and inform the Chairman when the work was performed. Ms. Otts explained that storm drains in Florida were designed to a five-year storm, but they had large amounts of rainfall in a short period of time. Water was ponding before backing up and traveling to inlets. Mr. Kinnecom recalled this issue being addressed some time ago. The area that the resident was referring to was the lowest point of Heritage Park and had the highest water table.

- Residents feeding the ducks. Mr. Oliver suggested sending an eblast to residents to remind residents to not feed the ducks.
- Starting a newsletter. Mr. Oliver stated this was an HOA matter.
- Dirt from a pool installation at a house across from Mr. Kinnecom's house going into the pond because there was no fence around the pool. Mr. Kinnecom noted during the excavation, Mr. Stephens was onsite monitoring the dirt to ensure it did not flow into the pond.

On MOTION by Mr. Ferry seconded by Ms. Wharton with all in favor the Public Hearing to adopt the budget for Fiscal Year 2022 was closed.

A. Consideration of Resolution 2021-03, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2022

Mr. Eldred presented Resolution 2021-03, adopting the Proposed Budget for Fiscal Year 2022, appropriating the funds set forth in the budget as approved by the Board and sending it to the county as required. The form of the resolution was similar to resolutions in prior years.

On MOTION by Mr. Kinnecom seconded by Mr. Curran with all in favor Resolution 2021-03 Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2022 was adopted.

B. Consideration of Resolution 2021-04, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2022

Mr. Eldred presented Resolution 2021-04 levying the assessments in the budget that the Board just adopted. The form of the resolution was similar to resolutions in prior years.

On MOTION by Ms. Wharton seconded by Mr. Ferry with all in favor Resolution 2021-04 Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2022 was adopted.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Eldred addressed a question that a resident raised about the ownership of the ponds. Two ponds were mistakenly identified as being owned by the HOA instead of the CDD. He worked with the Property Appraiser's office to get that corrected on the Property Appraiser's website. Everything was correct now.

Mr. Kinnecom announced that a new Board would be elected at HOA meeting on August 9th. He will have a recommendation that the HOA and the Villas HOA have an agreement regarding the fence at the south entrance that was broken. The strip of land was owned by the Villas HOA and should be owned by the HOA.

B. Engineer

Ms. Otts revised the maps to show that Ponds 700 and 800 were owned by the CDD. The Chairman requested a revision, and new maps would be provided to the Board. Ms. Otts would obtain quotes for the inspection of drainage pipes by TV behind 324 and 330 Hefferon Drive.

C. Manager

Mr. Oliver requested feedback from the Board regarding Supervisor participation by phone. Mr. Eldred advised that Supervisors could attend by phone if three Supervisors were present in person and there were extraordinary circumstances. Mr. Kinnecom recalled the Board discussing four to six months ago, if a Supervisor was absent from a meeting should receive compensation.

On MOTION by Mr. Kinnecom seconded by Mr. Ferry with all in favor authorizing District Counsel to provide a recommendation on Board compensation when a Supervisor attends a meeting by phone at the next meeting was approved.

D. Operations Manager - Report

Mr. Stephens presented the Operations Manager Report, which was in the agenda package. He reported that the breaker panel for Ponds 1100 and 1200 were replaced because they were rusting and falling apart. A repair call was placed with Florida Power & Light (FPL) to troubleshoot a power issue on Pond 1100. Mr. Stephens suspected a power issue with the meter.

EIGHTH ORDER OF BUSINESS**Audience Comments**

There being none, the next item followed.

NINTH ORDER OF BUSINESS**Supervisors Requests**

Mr. Curran spoke to the Road and Bridge Division at St. Johns County last week regarding ways to slow traffic down on Heritage Park Road. There is nothing else that they can do. He spoke to a Lieutenant for traffic at St. Johns County yesterday about installing a new device across the road. They will determine the best place to install the device. Mr. Ferry suggested installing a traffic light with a green arrow to make a right or left, but not going straight to stop some of the traffic. Mr. Oliver suggested that the Board approve an agreement between the District and the St. Johns County Sheriff's Office for traffic control or hire off-duty deputies. Ms. Wharton noticed that speeding decreased.

Ms. Otts left the meeting.

TENTH ORDER OF BUSINESS**Financial Reports****A. Balance Sheet and Statement of Revenues & Expenditures**

Mr. Oliver presented the Unaudited Financial Statements through June 30, 2021. There were no unusual variances. The audit will commence on October 1, 2021.

B. Assessment Receipt Schedule

Mr. Oliver reported the District was fully collected.

C. Approval of Check Register

On MOTION by Mr. Kinnecom seconded by Mr. Ferry with all in favor the Check Register from May 13, 2021 to July 15, 2021 in the amount of \$25,741.36 was approved.
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ELEVENTH ORDER OF BUSINESS

**Next Scheduled Meeting – September 16,
2021 @ 1:00 p.m.**

Mr. Oliver announced that the next meeting was scheduled on September 16, 2021 at 1:00 p.m.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Curran seconded by Ms. Wharton with all in favor the meeting was adjourned.
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Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS

Heritage Park CDD; Prosser



No.	PRE INSPECTION		Pipe Size	Pipe Type	Total Length TVd	TVd By	Date TVd
	Structure From	To					
1	S-2	MES-1	24"	PE	72.8'	DD	08/20/21
2	S-2	S-3	24"	PE	153.6'	DD	08/20/21
3							
4							
5							
6							
7							
8							

Project: Heritage Park CDD

Date: 8/20/2021 12:25:00 PM

Street: Hefferson

Length Surveyed: 72.8

Pacp Quick Overall Rating: 3100

Height (Diameter): 24

Street: Hefferson

Pipe Segment Reference:

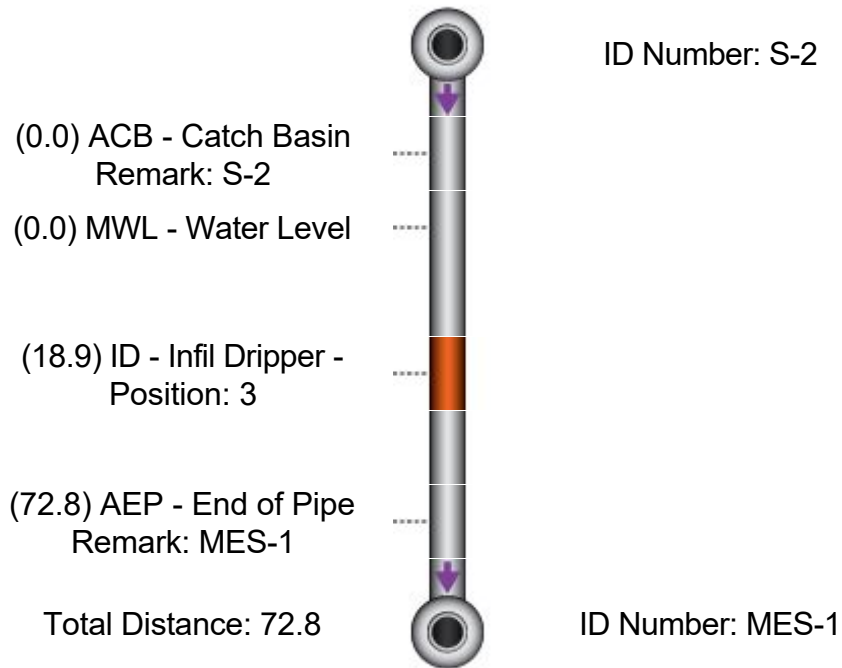
Upstream MH: S-2

Downstream MH: MES-1

Direction of Survey: Downstream

Material: Polyethylene

Severity
Light
Moderate
Average
Heavy
Severe



Created with the  report generator

Project: Heritage Park CDD

Date: 8/20/2021 12:11:00 PM

Street: Hefferson

Length Surveyed: 153.6

Pacp Quick Overall Rating: 0000

Height (Diameter): 24

Street: Hefferson

Pipe Segment Reference:

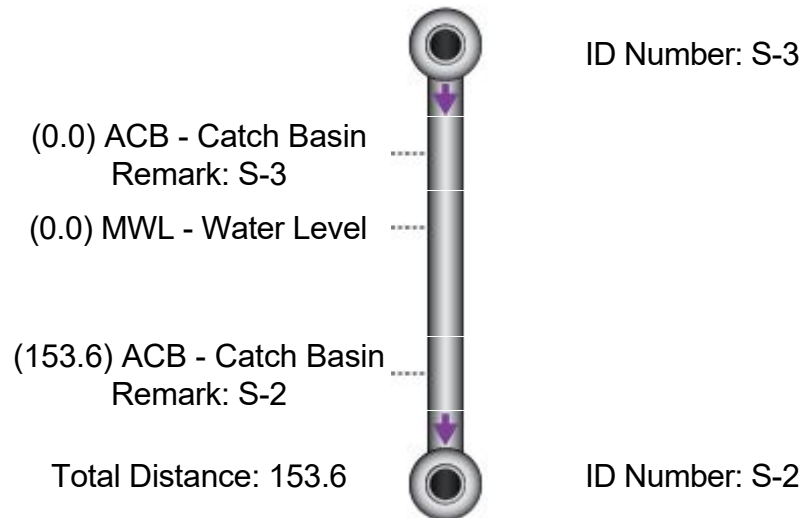
Upstream MH: S-3

Downstream MH: S-2

Direction of Survey: Downstream

Material: Polyethylene

Severity
Light
Moderate
Average
Heavy
Severe



Created with the  report generator

SEVENTH ORDER OF BUSINESS

C.

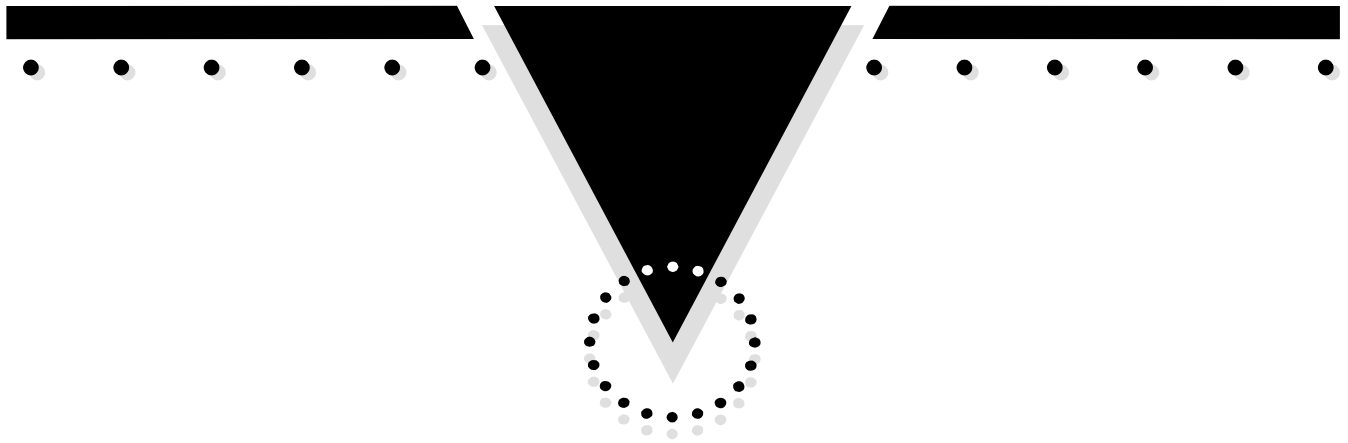
NOTICE OF MEETINGS
HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Heritage Park Community Development District will hold their regularly scheduled public meetings for **Fiscal Year 2022** at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084 at 1:00 p.m. on the third Thursday of each month listed:

November 18, 2021
January 20, 2022
March 17, 2022
May 19, 2022
July 21, 2022
September 15, 2022

TENTH ORDER OF BUSINESS

A.



Heritage Park Community Development District

Unaudited Financial Reporting

August 31, 2021



HERITAGE PARK

COMMUNITY DEVELOPMENT DISTRICT

COMBINED BALANCE SHEET

August 31, 2021

	<u>Governmental Fund</u>			<u>Totals</u> (memorandum only)
<u>Assets</u>	<u>General</u>	<u>Debt Service</u>	<u>Capital Reserve</u>	<u>2021</u>
Cash	\$39,630	-----	\$36,990	\$76,620
State Board of Administration	-----	-----	\$101,730	\$101,730
<u>Investments:</u>				
Operating Account	\$123,162	-----	-----	\$123,162
<u>Series 2013</u>				
Reserve	-----	\$190,860	-----	\$190,860
Revenue	-----	\$142,351	-----	\$142,351
Prepayment	-----	\$3,677	-----	\$3,677
Total Assets	\$162,792	\$336,889	\$138,719	\$638,400
<u>Liabilities</u>				
Accounts Payable	-----	-----	-----	\$0
<u>Fund Equity, Other Credits</u>				
<u>Fund Balances:</u>				
Unassigned	\$162,792	-----	-----	\$162,792
Restricted for Debt Service	-----	\$336,889	-----	\$336,889
Assigned for Capital Reserve	-----	-----	\$138,719	\$138,719
Total Liabilities, Fund Equity	\$162,792	\$336,889	\$138,719	\$638,400

HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues and Expenditures
For Period Ending August 31, 2021

	GENERAL FUND BUDGET	PRORATED BUDGET THRU 8/31/21	ACTUAL THRU 8/31/21	VARIANCE
<u>REVENUES:</u>				
Assessments Tax Roll	\$255,225	\$255,225	\$256,152	\$927
Interest Income	\$25	\$23	\$7	(\$16)
Miscellaneous Revenue	\$0	\$0	\$20	\$20
TOTAL REVENUES	\$255,250	\$255,248	\$256,179	\$931
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Supervisors Fees	\$6,000	\$5,500	\$6,000	(\$500)
FICA Expense	\$459	\$421	\$383	\$38
Engineer	\$7,500	\$6,875	\$8,893	(\$2,018)
Arbitrage Rebate	\$450	\$450	\$450	\$0
Dissemination Agreement	\$1,000	\$917	\$1,017	(\$100)
District Counsel	\$16,000	\$14,667	\$13,001	\$1,666
Financial Advisory Services	\$7,500	\$7,500	\$7,500	\$0
Auditing Services	\$3,400	\$3,400	\$3,100	\$300
Trustee Fees	\$4,500	\$4,500	\$4,445	\$55
Management Fees	\$52,635	\$48,249	\$48,249	\$0
Information Technology	\$2,200	\$2,017	\$1,744	\$273
Telephone	\$200	\$183	\$193	(\$10)
Postage	\$750	\$688	\$348	\$339
Printing and Binding	\$1,000	\$917	\$582	\$335
Insurance	\$7,000	\$7,000	\$6,894	\$106
Legal Advertising	\$1,200	\$1,100	\$637	\$463
Other Current Charges	\$1,000	\$917	\$624	\$292
Office Supplies	\$500	\$458	\$99	\$359
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$113,469	\$105,932	\$104,333	\$1,599
<u>MAINTENANCE:</u>				
Field Operations	\$10,300	\$9,442	\$9,442	\$0
Property Insurance	\$850	\$850	\$646	\$204
Landscape Maintenance	\$36,738	\$33,677	\$33,676	\$0
Landscape Contingency	\$6,000	\$5,500	\$0	\$5,500
Irrigation Repairs	\$1,000	\$917	\$0	\$917
Lake Maintenance	\$23,340	\$21,395	\$19,450	\$1,945
Lake Contingency	\$7,000	\$6,417	\$7,973	(\$1,556)
Utility Service	\$17,000	\$15,583	\$14,027	\$1,556
Street Lights	\$40,000	\$36,667	\$33,613	\$3,054
Common Area Maintenance	\$12,000	\$11,000	\$717	\$10,283
Contingency	\$5,000	\$4,583	\$0	\$4,583
Operating Reserve	\$15,000	\$13,750	\$0	\$13,750
TOTAL MAINTENANCE	\$174,228	\$159,780	\$119,544	\$40,236
TOTAL EXPENDITURES	\$287,697	\$265,712	\$223,878	\$41,834
EXCESS REVENUES/ (EXPENDITURES)	(\$32,447)		\$32,302	
FUND BALANCE-BEGINNING	\$32,447		\$130,490	
FUND BALANCE-ENDING	\$0		\$162,792	

HERITAGE PARK

COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Statement of Revenues & Expenditures
For Period Ending August 31, 2021

DEBT SERVICE BUDGET	PRORATED BUDGET THRU 8/31/21	ACTUAL THRU 8/31/21	VARIANCE
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REVENUES:

Assessments - Tax Roll	\$383,713	\$383,713	\$383,639	(\$74)
Assessments - Prepayment	\$0	\$0	\$2,480	\$2,480
Interest Income	\$250	\$229	\$19	(\$210)

TOTAL REVENUES	\$383,963	\$383,942	\$386,138	\$2,196
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EXPENDITURES:

Series 2013

Special Call 11/01	\$0	\$0	\$10,000	(\$10,000)
Interest Expense 11/02	\$97,839	\$97,839	\$97,839	\$0
Principal Expense 05/01	\$190,000	\$190,000	\$190,000	\$0
Interest Expense 05/01	\$97,839	\$97,839	\$97,586	\$253

TOTAL EXPENDITURES	\$385,679	\$385,679	\$395,426	(\$9,747)
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EXCESS REVENUES/ (EXPENDITURES)

(\$1,716)	(\$9,287)
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FUND BALANCE - BEGINNING	\$140,155	\$346,176
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FUND BALANCE - ENDING	\$138,439	\$336,889
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HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT CAPITAL RESERVE FUND

Statement of Revenues & Expenditures
For Period Ending August 31, 2021

	CAPITAL RESERVE BUDGET	PRORATED BUDGET THRU 8/31/21	ACTUAL THRU 8/31/21	VARIANCE
<u>REVENUES:</u>				
Interest Income	\$0	\$0	\$145	\$145
TOTAL REVENUES	\$0	\$0	\$145	\$145
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
EXCESS REVENUES/ (EXPENDITURES)	\$0		\$145	
FUND BALANCE - BEGINNING	\$122,539		\$138,574	
FUND BALANCE - ENDING	\$122,539		\$138,719	

HERITAGE PARK

Community Development District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
Revenues:													
Tax Roll Assessments	\$0	\$31,740	\$61,688	\$136,762	\$14,884	\$1,833	\$5,518	\$0	\$3,728	\$0	\$0	\$0	\$256,152
Interest Income	\$0	\$0	\$0	\$0	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$0	\$7
Miscellaneous Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20	\$0	\$0	\$20
Total Revenues	\$0	\$31,740	\$61,689	\$136,763	\$14,885	\$1,833	\$5,518	\$1	\$3,729	\$21	\$1	\$0	\$256,179
Expenditures													
Administrative													
Supervisors Fees	\$0	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$0	\$6,000
FICA Expense	\$0	\$61	\$0	\$61	\$61	\$61	\$0	\$61	\$0	\$77	\$0	\$0	\$383
Engineer	\$0	\$150	\$600	\$2,920	\$141	\$1,052	\$1,047	\$696	\$501	\$1,787	\$0	\$0	\$8,893
Arbitrage Rebate	\$0	\$0	\$0	\$0	\$450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450
Dissemination Agreement	\$183	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$1,017
District Counsel	\$241	\$1,534	\$241	\$2,447	\$2,052	\$670	\$1,227	\$1,940	\$1,571	\$1,079	\$0	\$0	\$13,001
Financial Advisory Services	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Auditing Services	\$500	\$2,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,100
Trustee Fees	\$0	\$0	\$0	\$4,445	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,445
Management Fees	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$0	\$48,249
Information Technology	\$165	\$165	\$214	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$0	\$1,744
Telephone	\$0	\$0	\$0	\$26	\$0	\$48	\$35	\$35	\$0	\$49	\$0	\$0	\$193
Postage	\$2	\$6	\$64	\$25	\$0	\$78	\$12	\$34	\$63	\$63	\$2	\$0	\$348
Printing and Binding	\$138	\$1	\$60	\$1	\$84	\$11	\$60	\$3	\$84	\$1	\$139	\$0	\$582
Insurance	\$6,894	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,894
Legal Advertising	\$0	\$144	\$0	\$72	\$72	\$72	\$0	\$72	\$206	\$0	\$0	\$0	\$637
Other Current Charges	\$48	\$46	\$63	\$75	\$44	\$61	\$67	\$45	\$45	\$67	\$64	\$0	\$624
Office Supplies	\$15	\$0	\$15	\$0	\$15	\$1	\$16	\$6	\$15	\$0	\$15	\$0	\$99
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$20,248	\$10,176	\$5,726	\$15,691	\$8,539	\$7,673	\$7,084	\$8,511	\$7,106	\$8,742	\$4,839	\$0	\$104,333
Maintenance:													
Field Operations	\$858	\$858	\$858	\$858	\$858	\$858	\$858	\$858	\$858	\$858	\$858	\$0	\$9,442
Property Insurance	\$646	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$646
Landscape Maintenance	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$0	\$33,676
Landscape Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Irrigation Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lake Maintenance	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$0	\$0	\$19,450
Lake Contingency	\$1,060	\$577	\$1,481	\$23	\$1,334	\$0	\$1,836	\$371	\$1,292	\$0	\$0	\$0	\$7,973
Utility Service	\$1,176	\$1,226	\$1,215	\$1,343	\$1,251	\$1,283	\$1,282	\$1,347	\$1,341	\$1,253	\$1,310	\$0	\$14,027
Street Lights	\$3,047	\$3,047	\$3,047	\$3,055	\$3,055	\$3,055	\$3,055	\$3,071	\$3,041	\$3,071	\$3,071	\$0	\$33,613
Common Area Maintenance	\$100	\$0	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$516	\$0	\$0	\$717
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Maintenance	\$11,894	\$10,714	\$11,709	\$10,286	\$11,505	\$10,203	\$12,038	\$10,653	\$11,538	\$10,704	\$8,300	\$0	\$119,544
Total Expenditures	\$32,142	\$20,891	\$17,435	\$25,977	\$20,044	\$17,875	\$19,121	\$19,164	\$18,644	\$19,446	\$13,139	\$0	\$223,878
Excess Revenues/(Expenditures)	(\$32,141)	\$10,849	\$44,254	\$110,786	(\$5,159)	(\$16,042)	(\$13,603)	(\$19,163)	(\$14,915)	(\$19,425)	(\$13,139)	\$0	\$32,302

Heritage Park
Community Development District
LONG TERM DEBT REPORT

SERIES 2013, SPECIAL ASSESSMENT REFUNDING BONDS		
MATURITY DATE:	5/1/2035	
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT	
RESERVE FUND REQUIREMENT	\$191,294	
RESERVE FUND BALANCE	\$190,860	
BONDS OUTSTANDING - 10/30/13		\$5,095,000
LESS: SPECIAL CALL 5/1/14		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/15		(\$160,000)
LESS: PRINCIPAL PAYMENT 5/1/16		(\$165,000)
LESS: SPECIAL CALL 5/1/16		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/17		(\$170,000)
LESS: PRINCIPAL PAYMENT 5/1/18		(\$175,000)
LESS: SPECIAL CALL 11/1/18		(\$20,000)
LESS: PRINCIPAL PAYMENT 5/1/19		(\$175,000)
LESS: SPECIAL CALL 5/1/19		(\$5,000)
LESS: SPECIAL CALL 11/1/19		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/20		(\$180,000)
LESS: SPECIAL CALL 5/1/20		(\$5,000)
LESS: SPECIAL CALL 11/1/20		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/21		(\$190,000)
CURRENT BONDS OUTSTANDING		\$3,810,000

B.

**HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT**

SPECIAL ASSESSMENT RECEIPTS - FY2021

TAX COLLECTOR

Gross Assessments \$ 678,276 \$ 271,560 \$ 406,716
Net Assessments \$ 637,579 \$ 255,266 \$ 382,313

Date Received	Dist						Net Amount Received	2013		
		Gross Assessments Received	Discounts/ Penalties	Commissions Paid	Interest Income			General Fund 40.04%	Debt Svc Fund 59.96%	Total 100%
11/2/20	1	\$ 10,719.97	\$ 547.94	\$ 203.44	\$ -	\$ 9,968.59	\$ 9,968.59	\$ 3,991.10	\$ 5,977.49	\$ 9,968.59
11/12/20	2	\$ 29,359.14	\$ 1,174.35	\$ 563.70	\$ -	\$ 27,621.09	\$ 27,621.09	\$ 11,058.60	\$ 16,562.49	\$ 27,621.09
11/24/20	3	\$ 44,309.32	\$ 1,772.34	\$ 850.74	\$ -	\$ 41,686.24	\$ 41,686.24	\$ 16,689.84	\$ 24,996.40	\$ 41,686.24
12/4/20	4	\$ 59,031.05	\$ 2,361.22	\$ 1,133.40	\$ -	\$ 55,536.43	\$ 55,536.43	\$ 22,235.01	\$ 33,301.42	\$ 55,536.43
12/16/20	5	\$ 104,712.25	\$ 4,158.58	\$ 2,011.07	\$ -	\$ 98,542.60	\$ 98,542.60	\$ 39,453.31	\$ 59,089.29	\$ 98,542.60
1/8/21	6	\$ 363,059.79	\$ 14,522.05	\$ 6,970.75	\$ -	\$ 341,566.99	\$ 341,566.99	\$ 136,752.51	\$ 204,814.48	\$ 341,566.99
1/19/21	1-INT	\$ -	\$ -	\$ -	\$ 24.19	\$ 24.19	\$ 24.19	\$ 9.68	\$ 14.51	\$ 24.19
2/22/21	7	\$ 39,007.34	\$ 1,073.08	\$ 758.69	\$ -	\$ 37,175.57	\$ 37,175.57	\$ 14,883.91	\$ 22,291.66	\$ 37,175.57
3/11/21	8	\$ 4,717.79	\$ 47.17	\$ 93.41	\$ -	\$ 4,577.21	\$ 4,577.21	\$ 1,832.57	\$ 2,744.64	\$ 4,577.21
4/8/21	2-INT	\$ -	\$ -	\$ -	\$ 5.24	\$ 5.24	\$ 5.24	\$ 2.10	\$ 3.14	\$ 5.24
4/13/21	9	\$ 14,090.43	\$ 33.27	\$ 281.14	\$ -	\$ 13,776.02	\$ 13,776.02	\$ 5,515.48	\$ 8,260.54	\$ 13,776.02
6/15/21	10	\$ 9,501.41	\$ -	\$ 190.03	\$ -	\$ 9,311.38	\$ 9,311.38	\$ 3,727.98	\$ 5,583.40	\$ 9,311.38
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 678,508.49	\$ 25,690.00	\$ 13,056.37	\$ 29.43	\$ 639,791.55	\$ 639,791.55	\$ 256,152.10	\$ 383,639.45	\$ 639,791.55

C.

Heritage Park

Community Development District

Summary of Invoices

July 15, 2021 to September 9, 2021

Fund	Date	Check No.'s	Amount
General Fund	7/19/21	2980-2981	\$ 3,432.02
	7/26/21	2982-2983	\$ 1,717.00
	8/3/21	2984	\$ 500.66
	8/11/21	2985-2986	\$ 7,578.76
	8/17/21	2987-2988	\$ 3,577.30
	8/24/21	2990-2991	\$ 2,865.80
			<hr/>
			\$ 19,671.54
Payroll	<u>July 2021</u>		
	Joanne B. Wharton	50415	\$ 184.70
	Kenneth K. Kinnecom	50416	\$ 184.70
	Mark J. Masley	50417	\$ 184.70
	Robert L. Curran Jr.	50418	\$ 184.70
	Thomas V. Ferry	50419	\$ 184.70
			<hr/>
			\$ 923.50
			<hr/>
			\$ 20,595.04

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
8/17/21	00043	8/01/21	STAUG 24 202108 320-53800-46200 LANDSCAPE MAINT AUG21		*	3,061.49	
				YELLOWSTONE LANDSCAPE			3,061.49 002988
8/24/21	00001	8/10/21	124570 202107 310-51300-31500 BRD MTG/MIN/ASMT/ENCROACH		*	1,079.00	
				HOPPING, GREEN & SAMS			1,079.00 002989
8/24/21	00021	8/17/21	46530 202107 310-51300-31100 MTG/GIS MAP/POND/CDD OWNR		*	1,786.80	
				PROSSER, INC			1,786.80 002990
8/24/21	00060	8/24/21	07222021 202108 310-51300-11000 REPLACE CHK#50417 7/22/21		*	184.70	
		8/24/21	07222021 202108 310-51300-11000 REPLACE CHK#50417 7/22/21		V	184.70-	
				MARK J MASLEY			.00 002991
TOTAL FOR BANK A						19,671.54	
TOTAL FOR REGISTER						19,671.54	

HERT HERITAGE PARK TVISCARRA

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
JUL 16 2021
BY: _____

Invoice #: 478
Invoice Date: 7/13/21
Due Date: 7/13/21
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Facility Maintenance June 1 - June 30, 2021		268.59	268.59
Maintenance Supplies		101.94	101.94
<i>#2</i> <i>B. Hapt - 7-14-21</i> <i>LAKG MAINT. - \$370.53</i> <i>001.320.53500 46300</i> <i>466</i>			

Total	\$370.53
Payments/Credits	\$0.00
Balance Due	\$370.53

7-16-21
OK

Date	Hours	Employee	Description
6/22/21	3.5	T.C.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
6/22/21	3.5	E.B.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
TOTAL	<u>7</u>		
MILES	<u>53</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 07/05/21

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
HP				
HERITAGE PARK				
	6/22/21	John Deere Gator and Trailer Rental	70.00	T.C.
	6/22/21	Contractor Trash Bags	22.94	T.C.
	6/22/21	Gas for John Deere Gator	9.00	T.C.
		TOTAL	<u>\$101.94</u>	



INVOICE

INVOICE #	INVOICE DATE
STAUG 236112	7/1/2021
TERMS	PO NUMBER
Net 30	

Bill To:

Heritage Park CDD
c/o Governmental Management Services-CF,
LLC
1408 Hamlin Avenue, Unit E
St. Cloud, FL 34771

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Heritage Park CDD

Invoice Due Date: July 31, 2021

Invoice Amount: \$3,061.49

Description	Current Amount
Monthly Landscape Maintenance July 2021	\$3,061.49



Invoice Total **\$3,061.49**

Excellence

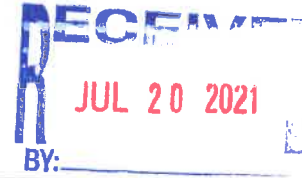
IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286

Beacon Electrical Contractors, Inc.

731 Duval Station Rd, Suite 107-306
Jacksonville, Florida 32218
Phone: 904-338-5394
Fax: 904-751-6583



INVOICE #210621

Date: 6-22-21

To: Riverside Management Services, Inc.
9145 Narcoossee Road, Suite A206
Orlando, FL 32827

Attn: Brian Stephens
Phone:
Email: bstephens@riversidemgtsvc.com

WORK COMPLETED 6-22-21 @ Heritage Park:

Labor and materials for:

- Check voltage at existing fountain service at east entrance.
- Report problem with the incoming FPL power service.

B. Stephens 7-19-21
1% CO CONTINGENCY
001.320.53800.416600

TOTAL INVOICE AMOUNT

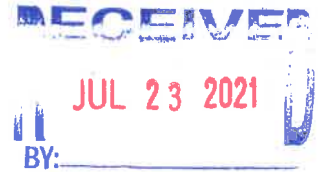
\$ 146.00

All work has been completed in a workmanlike manner according to standard practices and the National Electrical Codes. All work has a *one-year warranty* effective as of the date of this invoice.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500



STATEMENT

July 13, 2021

Heritage Park Community Development District
Governmental Management Services
1408 Hamlin Avenue, Unit E
St. Cloud, FL 34771

Bill Number 123860
Billed through 06/30/2021

#1
310.913.315

General Representation

HPARK 00001 CEL

FOR PROFESSIONAL SERVICES RENDERED

06/06/21	CEL	Research and draft letters regarding encroachments on District property.	1.40 hrs
06/07/21	CEL	Research and draft letters regarding encroachments on District property.	1.00 hrs
06/11/21	CEL	Finalize letters regarding encroachments.	0.30 hrs
06/16/21	CEL	Research and prepare draft letter to property appraiser regarding pond ownership.	1.10 hrs
06/17/21	CEL	Work session with Ibarra regarding pond ownership issue.	0.20 hrs
06/17/21	KEM	Research pond ownership issue.	0.20 hrs
06/21/21	CEL	Review easement encroachment request.	0.20 hrs
06/22/21	CEL	Telephone conference with Oliver regarding encroachments.	0.20 hrs
06/30/21	CEL	Correspond with Ibarra regarding pond ownership issues.	0.20 hrs
06/30/21	KEM	Research ownership of ponds; confer with property appraiser's office.	0.80 hrs
Total fees for this matter			\$1,571.00

MATTER SUMMARY

Eldred, Carl	4.60 hrs	310 /hr	\$1,426.00
Ibarra, Katherine E. - Paralegal	1.00 hrs	145 /hr	\$145.00

TOTAL FEES \$1,571.00

TOTAL CHARGES FOR THIS MATTER **\$1,571.00**

BILLING SUMMARY

Eldred, Carl	4.60 hrs	310 /hr	\$1,426.00
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Ibarra, Katherine E. - Paralegal	1.00 hrs	145 /hr	\$145.00
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TOTAL FEES	\$1,571.00
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TOTAL CHARGES FOR THIS BILL	\$1,571.00
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Please include the bill number with your payment.

PROSSER



July 30, 2021

Project No: 104022.01

Invoice No: 46422

Heritage Park CDD
c/o Governmental Management Services-CF, LLC
1408 Hamlin Ave., Unit E
St. Cloud, FL 34771

#21
310-513 711

Project 104022.01 Heritage Park/CDD-General Fund

Yearly budget insurance policy review.

Professional Services from June 1, 2021 to June 30, 2021

Professional Personnel

	Hours	Rate	Amount
Sr. Engineer/Resident Engineer	3.00	150.00	450.00
Totals	3.00		450.00
Total Labor			450.00

Reimbursable Expenses

Mileage-DOT Allowable (.445)		27.59	
Mileage-Additional (.13/mile)		8.06	
Mapping/Renderings/Photo		8.40	
Total Reimbursables	1.15 times	44.05	50.66
Total this Invoice			\$500.66

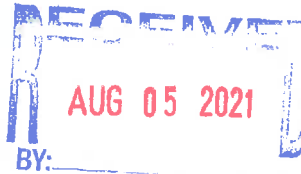
Future Horizons, Inc.

403 North First Street
P O Box 1115
Hastings, FL 32145-1115

Voice: 800-682-1187
Fax: 904-692-1193

INVOICE

Invoice Number: 68742
Invoice Date: Jul 30, 2021
Page: 1

**Bill To:**

Heritage Park CDD
c/o GMC, LLC
1408 Hamlin Avenue, Unit E
St. Cloud, FL 34771

Ship to:

Aquatic Weed
Control Services

Customer ID	Customer PO	Payment Terms	
Heritage04	Per Contract	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver		8/29/21

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of July 21 <i>B. H. 8-2-21</i> <i>LAKE MAINE</i> <i>001.320.53800.46300</i> <i>#42</i>	1,945.00	1,945.00
Subtotal				1,945.00
Sales Tax				
Freight				
Total Invoice Amount				1,945.00
Payment/Credit Applied				
TOTAL				1,945.00

Check/Credit Memo No:

Overdue Invoices are subject to finance charges.

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 479

Invoice Date: 8/1/21

Due Date: 8/1/21

Case:

P.O. Number:

Bill To:Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092**RECEIVED**
AUG 05 2021
BY: _____

Description	#2	Hours/Qty	Rate	Amount
Management Fees - August 2021	310-513.34		4,386.25	4,386.25
Information Technology - August 2021	351		150.00	150.00
Dissemination Agent Services - August 2021	313		83.33	83.33
Office Supplies	51		15.15	15.15
Postage	42		1.95	1.95
Copies	425		138.75	138.75
Total				\$4,775.43
Payments/Credits				\$0.00
Balance Due				\$4,775.43

1001 Bradford Way
Kingston, TN 37763

Invoice #: 480
Invoice Date: 8/1/21
Due Date: 8/1/21
Case:
P.O. Number:

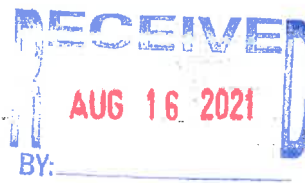
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
AUG 05 2021
BY: _____

Total	\$858.33
Payments/Credits	\$0.00
Balance Due	\$858.33

8/5/8

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763



Invoice

Invoice #: 481
Invoice Date: 8/12/21
Due Date: 8/12/21
Case:
P.O. Number:

Bill To:

Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance July 1 - July 31, 2021 B. Stup 8.13.21 Common Area Maint. 001.320.53800.46400 #2		515.81	515.81

Total	\$515.81
Payments/Credits	\$0.00
Balance Due	\$515.81

8/16/21

GMS

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF JULY 2021

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/16/21	7	R.W.	Removed debris and inspected all lakes and outfall structures
7/16/21	7	D.J.	Removed debris and inspected all lakes and outfall structures

TOTAL	<u>14</u>
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MILES	<u>58</u>
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*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**Bill To:**

Heritage Park CDD
c/o Governmental Management Services-CF,
LLC
1408 Hamlin Avenue, Unit E
St. Cloud, FL 34771

Property Name: Heritage Park CDD

INVOICE

INVOICE #	INVOICE DATE
STAUG 245556	8/1/2021
TERMS	PO NUMBER
Net 30	

Remit To:

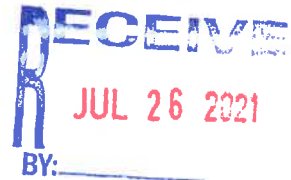
Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Invoice Due Date: August 31, 2021

Invoice Amount: \$3,061.49

Description	Current Amount
Monthly Landscape Maintenance August 2021	\$3,061.49

#43 hd
2028 462



Invoice Total \$3,061.49

Excellence
IN COMMERCIAL LANDSCAPING

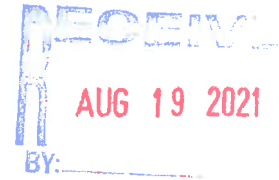
Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500



STATEMENT

August 10, 2021

Heritage Park Community Development District
Governmental Management Services
1408 Hamlin Avenue, Unit E
St. Cloud, FL 34771

Bill Number 124570
Billed through 07/31/2021

#1
210 572 215

General Representation

HPARK 00001 CEL

FOR PROFESSIONAL SERVICES RENDERED

07/01/21	KEM	Review correspondence from property appraiser website; confirm corrections were made.	0.10 hrs
07/06/21	KEM	Confirm property appraiser website corrected ownership issue.	0.20 hrs
07/07/21	CEL	Review and edit meeting minutes.	0.40 hrs
07/16/21	KEM	Prepare appropriation resolution and assessment resolution.	0.30 hrs
07/22/21	CEL	Telephone conference with Oliver; prepare for and attend board meeting	2.30 hrs
07/24/21	CEL	Review meeting notes and action items.	0.20 hrs
07/26/21	CEL	Work session with Oliver regarding encroachments.	0.30 hrs
Total fees for this matter			\$1,079.00

MATTER SUMMARY

Eldred, Carl	3.20 hrs	310 /hr	\$992.00
Ibarra, Katherine E. - Paralegal	0.60 hrs	145 /hr	\$87.00

TOTAL FEES \$1,079.00

TOTAL CHARGES FOR THIS MATTER \$1,079.00

BILLING SUMMARY

Eldred, Carl	3.20 hrs	310 /hr	\$992.00
Ibarra, Katherine E. - Paralegal	0.60 hrs	145 /hr	\$87.00

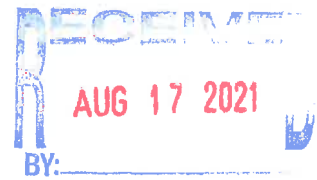
TOTAL FEES \$1,079.00

TOTAL CHARGES FOR THIS BILL \$1,079.00

=====

Please include the bill number with your payment.

PROSSER



August 17, 2021
Project No: 104022.01
Invoice No: 46530

Heritage Park CDD
c/o Governmental Management Services-CF, LLC
1408 Hamlin Ave., Unit E
St. Cloud, FL 34771

#21
210.03.011

Project 104022.01 Heritage Park/CDD-General Fund

July CDD meeting; GIS map updates for:

1. Pond Ownership
2. CDD vs HOA property ownership

Professional Services from July 1, 2021 to July 30, 2021

Professional Personnel

	Hours	Rate	Amount	
Sr. Engineer/Resident Engineer	7.25	150.00	1,087.50	
Landscape Architect/GIS Analyst	4.25	130.00	552.50	
Totals	11.50		1,640.00	
Total Labor				1,640.00

Reimbursable Expenses

Mileage-DOT Allowable (.445)			27.59	
Mileage-Additional (.13/mile)			8.06	
Blueprints/Reproduction			92.00	
Total Reimbursables	1.15 times	127.65		146.80

Total this Invoice \$1,786.80

Outstanding Invoices

Number	Date	Balance
46422	7/30/2021	500.66
Total		500.66