

***Heritage Park***  
*Community Development District*

*May 20, 2021*

# Heritage Park Community Development District

475 West Town Place, Suite 114, St. Augustine FL 32092

P: (904) 940-5850 • F: (904) 940-5899

May 13, 2021

Board of Supervisors  
Heritage Park  
Community Development District

Dear Board Members:

The Heritage Park Community Development District Board of Supervisors Meeting is scheduled for **Thursday, May 20, 2021 at 1:00 p.m. at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the March 18, 2021 Meeting
- IV. Consideration of Resolution 2021-02, Approving the Proposed Budget for Fiscal Year 2022 and Setting a Public Hearing Date to Adopt
- V. Update Regarding Encroachment Matters
- VI. Review of Proposals for Replacement of Pond Fountains
- VII. Ratification of Memorandum of Understanding with St. Johns County Property Appraiser
- VIII. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager – Report on the Number of Registered Voters (1,410)
  - D. Operations Manager - Report
- IX. Audience Comments
- X. Supervisors Requests
- XI. Financial Reports
  - A. Balance Sheet and Statement of Revenues & Expenditures
  - B. Assessment Receipt Schedule
  - C. Approval of Check Register
- XII. Next Scheduled Meeting – July 22, 2021 @ 1:00 p.m.
- XIII. Adjournment

Enclosed for your review and approval is a copy of the minutes of the March 18, 2021 meeting.

The fourth order of business is approval of the proposed budget for Fiscal Year 2022 and consideration of Resolution 2021-02, which are enclosed for your review. Approval of the proposed budget begins the budget process, allowing in excess of 60 days for Board and staff input prior to a public hearing and adoption of the budget.

The sixth order of business is review of proposals for replacement of pond fountains. Any support material will be sent under separate cover.

The seventh order of business is ratification of Memorandum of Understanding, which is enclosed for your review.

Enclosed under the Manager's report is a letter indicating the number of registered voters.

Enclosed under the Operations Manager's report is a memorandum.

A copy of the financial statements, assessments receipts and check register are enclosed for your review.

The balance of the agenda is routine in nature, and any additional support material will be presented and discussed at the meeting.

I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

*James Oliver*

James Oliver  
District Manager

cc: Carl Eldred

## *AGENDA*

# *Heritage Park Community Development District Agenda*

Thursday  
May 20, 2021  
1:00 p.m.

Heritage Park Amenity Center  
225 Hefferon Drive  
St. Augustine, Florida 32084

***District Website: [www.heritageparkcdd.com](http://www.heritageparkcdd.com)***

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the March 18, 2021 Meeting
- IV. Consideration of Resolution 2021-02, Approving the Proposed Budget for Fiscal Year 2022 and Setting a Public Hearing Date to Adopt
- V. Update Regarding Encroachment Matters
- VI. Review of Proposals for Replacement of Pond Fountains
- VII. Ratification of Memorandum of Understanding with St. Johns County Property Appraiser
- VIII. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. Manager – Report on the Number of Registered Voters (1,410)
  - D. Operations Manager - Report
- IX. Audience Comments
- X. Supervisors Requests
- XI. Financial Reports
  - A. Balance Sheet and Statement of Revenues & Expenditures
  - B. Assessment Receipt Schedule
  - C. Approval of Check Register
- XII. Next Scheduled Meeting – July 22, 2021 @ 1:00 p.m.

### XIII. Adjournment

## *MINUTES*

MINUTES OF MEETING  
HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Park Community Development District was held on Thursday, March 18, 2021 at 1:00 p.m. at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084

Present and constituting a quorum were:

Ken Kinnecom	Chairman
Robert Curran	Vice Chairman
Mark Masley	Supervisor
Joanne Wharton	Supervisor
Thomas Ferry	Supervisor

Also present were:

Jim Oliver	District Manager
Carl Eldred ( <i>via phone</i> )	District Counsel
Jenny Urcan	District Engineer
Michelle Otts ( <i>via phone</i> )	Prosser, Inc.
Brian Stephens	Riverside Management Services

*The following is a summary of the actions taken at the March 18, 2021 meeting. A copy of the proceedings can be obtained by contacting the District Manager.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order at 1:05 p.m. All Supervisors were present.

**SECOND ORDER OF BUSINESS**

**Public Comment**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the January 21,  
2021 Meeting**



On MOTION by Mr. Kinnecom seconded by Ms. Wharton with all in favor the Minutes of the January 21, 2021 Meeting were approved as presented.

**FOURTH ORDER OF BUSINESS****Update Regarding Encroachment Matters**

Mr. Oliver reported since the last meeting, there was only one encroachment issue. Mr. Stephens consulted with the Chair and informed the resident a swing set was on the easement. Mr. Kinnecom asked whether the survey of CDD land adjacent to 324 Hefferon Drive has been completed. Mr. Oliver will follow up.

**FIFTH ORDER OF BUSINESS****Review of Proposals for Replacement of Pond Fountains**

Mr. Oliver stated the District had several pond fountains and the Board was going to review options to replace with models that were more energy efficient including solar.

Mr. Stephens spoke with Future Horizons about the following options:

1. Solar Power: **Cons:** No battery storage backup, no preset timer, on rainy days it may work in decreased capacity, very expensive.
2. Pond Diffusers: **Pro:** Low noise, most efficient option. **Cons:** Lose the look of the fountain.
3. New Fountains: **Pro:** Newer technology, savings on repair costs, under warranty, slightly more efficient. **Cons:** Electrical costs

Board discussion ensued and there was consensus for Mr. Stephens to provide proposals at the next meeting for installation of new fountains at Ponds 600, 1100, 1200, 1600, 1700 and 1800, options for solar power, surge protectors, timers, bubblers and waterproof boxes to reduce frequency of GFI trips and outages.

**SIXTH ORDER OF BUSINESS****Discussion of Impacts of Curb Pressure Washing and Other Road Pollutants on District's Stormwater Management System**

Ms. Urcan presented a memo regarding the impacts of stormwater run-off and explained the CDD's retention pond system's ability to treat polluted water prior to release into the wetlands. Treatment was through seepage in the soils, settlement within the ponds, evaporation and vegetation. Runoff going into the ponds was detained for a certain period of time. When it

gets to a certain level, it slowly releases into the wetlands. The St. Johns River Water Management District (SJRWMD) oversees permitting for construction and operation. The District still oversees the compliance of the operational permit. It was up to each property owner to make sure they follow best management practices. Therefore, the District should ensure the landscaping was Florida friendly, use non-toxic chemicals and not dump chemicals directly into the water.

Discussion ensued. Mr. Kinnecom stated the HOA sent out 70 violation letters to homeowners. The curbs and sidewalks were on the county right-of-way (ROW) and his concern was the black material going into the ponds. Ms. Urcan stated the black material was a sealant that was applied to asphalt every five years. A diagram of a wet retention pond was provided, showing the stormwater runoff flowing into the pond. Most of the pollutants were fertilizer and pesticides. Mr. Eldred explained the ponds were designed to deal with stormwater runoff. There is no regulatory obligation to monitor or test the surface water.

The Board suggested placing a screen or filter at the weir. Ms. Urcan stated they were costly, but there were filtration systems. New developments, depending on the location and where they were discharging to, were required to install screens or filters. Mr. Kinnecom asked if the CDD could ask the HOA to send violations to residents. Mr. Oliver did not think the CDD could influence the HOA and suggested drafting an e-blast with the key points. Ms. Wharton suggested sending the last page to residents with additional tips for water pollution. Mr. Oliver asked if any homes had Florida friendly landscaping. Ms. Urcan stated the University of Florida had a good Florida Friendly program; however, their evasive species list should be updated. There was consensus for the HOA to circulate resident actions and tips to help the present water pollution to residents.

## **SEVENTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. Attorney – E-Verify Memo and Memorandum of Understanding**

Mr. Eldred explained the District was registered to utilize the E-Verify System. In the future, all service contracts would have an additional contractual provision putting the requirement on the service provider to utilize the E-Verify System. That was the only impact to the District. Ms. Wharton recalled that the CDD required the E-Verify System for the past two years. Mr. Eldred noted the legislation was effective on January 1, 2021. The District should be receiving a copy of their newsletter, "*Capital Conversations*" for current Bills in the Florida

Legislature impacting the District. At the next meeting, Mr. Eldred would update the Board on Bills passed and how they may impact the District.

**B. Engineer**

Ms. Urcan introduced Ms. Michelle Otts who joined Prosser in December as a Senior Civil Engineer. She will eventually take over the District.

**C. Manager**

Mr. Oliver stated the budget process for Fiscal Year 2022 had begun. The Board would receive the Proposed Budget at the May meeting, approve the budget and set the date for a budget hearing to receive public comment. Over the next two months, the budget would be refined before being presented at the the public hearing on July 22<sup>nd</sup>. The Board would then adopt the budget and the certified assessment roll would be provided to the St. Johns County Tax Collector before its September 1, 2021 submittal deadline. The assessments will be included as a line item on the property tax bills to be mailed November 1, 2021 .

**D. Operations Manager - Report**

Mr. Stephens presented the Operations Manager Report, which was in the agenda package. Service calls were placed for the fountains in Ponds 1200 and 1600. They should be serviced the first of next week.

**EIGHTH ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Supervisors Requests**

Mr. Kinnecom noted the water and sewer for Heritage Park was provided by the City of St. Augustine, which assessed all users an additional 25% surcharge. Mr. Kinnecom wanted the City of St. Augustine to eliminate the 25% surcharge to help all homeowners. Discussion ensued and there was Board consensus for the District Manager to draft a letter to the city. Prior to sending the letter to the city, District counsel would review the agreement to see if the surcharge had an expiration date.

**TENTH ORDER OF BUSINESS****Financial Reports****A. Balance Sheet and Statement of Revenues & Expenditures**

Mr. Oliver presented the Unaudited Financial Statements through February 28, 2021. The District was in good shape with \$138,000 in capital reserves, to be used for upgrades in the near future.

**B. Assessment Receipt Schedule**

Mr. Oliver reported the District was 96% collected. The District always does well with their collections. Mr. Masley noted \$12,000 was budgeted for common area maintenance in the General Fund, but only \$201 was spent. Mr. Oliver stated while some line items are tied to contract work and expended uniformly each month, some lines items such as common area maintenance are more project or need driven. Good news is the funding is available to Brian for maintenance. Any unused surplus can flow to capital reserves at year end.

**C. Approval of Check Register**

On MOTION by Mr. Masley seconded by Mr. Curran with all in favor the Check Register from January 12, 2021 to March 10, 2021 in the amount of \$36,515.51 was approved.

**ELEVENTH ORDER OF BUSINESS****Next Scheduled Meeting – May 20, 2021 @  
1:00 p.m.**

Mr. Oliver stated the next scheduled meeting was on May 20, 2021 at 1:00 p.m. at this location.

**TWELFTH ORDER OF BUSINESS****Adjournment**

On MOTION by Mr. Ferry seconded by Mr. Masley with all in favor the meeting was adjourned.

---

Secretary/Assistant Secretary

---

Chairman/Vice Chairman

## *FOURTH ORDER OF BUSINESS*

## RESOLUTION 2021-02

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2021/2022 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Heritage Park Community Development District ("**District**") prior to June 15, 2021, proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2021 and ending September 30, 2022 ("**Fiscal Year 2021/2022**"); and

**WHEREAS**, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT:**

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2021/2022 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: \_\_\_\_\_, 2021

HOUR: \_\_\_\_\_

LOCATION: \_\_\_\_\_

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to St. Johns County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

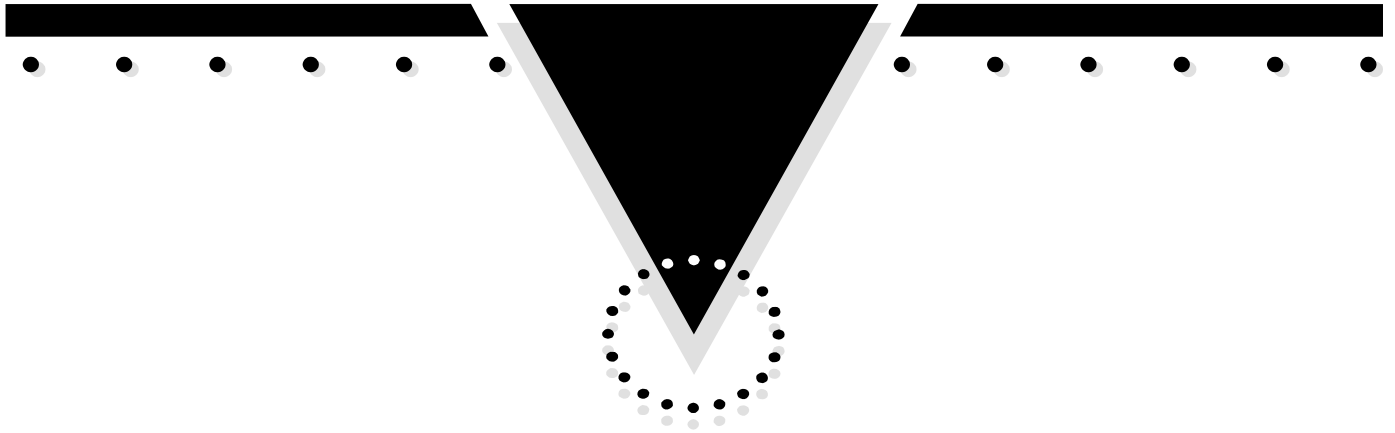
**PASSED AND ADOPTED THIS 20<sup>TH</sup> DAY OF MAY, 2021.**

ATTEST:

**HERITAGE PARK COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
Its: \_\_\_\_\_



**Heritage Park**  
**Community Development District**

**Proposed Budget**  
**FY 2022**





# Table of Contents

1-2	<u>General Fund</u>
3-7	<u>General Fund Narrative</u>
8	<u>Capital Reserves Fund</u>
9	<u>Debt Service Fund Series 2013</u>
10	<u>Amortization Schedule Series 2013</u>

**Heritage Park**  
**Community Development District**  
Proposed Budget FY 2022  
General Fund

Description	Adopted Budget FY 2021	Actual thru 4/30/21	Projected Next 5 Months	Total Projected 09/30/21	Proposed Budget FY 2022
<b>Revenues</b>					
Assessments Tax Roll	\$255,225	\$252,424	\$2,801	\$255,225	\$255,225
Interest Income	\$25	\$4	\$0	\$4	\$25
Carry Forward Surplus <sup>(1)</sup>	\$32,447	\$28,592	\$0	\$28,592	\$32,295
<b>Total Revenues</b>	<b>\$287,697</b>	<b>\$281,020</b>	<b>\$2,801</b>	<b>\$283,821</b>	<b>\$287,545</b>
<b>Expenditures</b>					
<i>Administrative</i>					
Supervisors Fees	\$6,000	\$4,000	\$3,000	\$7,000	\$6,000
FICA Expense	\$459	\$245	\$230	\$474	\$459
Engineer	\$7,500	\$5,612	\$1,888	\$7,500	\$7,500
Arbitrage Rebate	\$450	\$450	\$0	\$450	\$450
Dissemination Agreement	\$1,000	\$683	\$417	\$1,100	\$1,000
District Counsel	\$16,000	\$7,184	\$8,817	\$16,000	\$16,000
Financial Advisory Services	\$7,500	\$7,500	\$0	\$7,500	\$7,500
Auditing Services	\$3,400	\$3,100	\$0	\$3,100	\$3,200
Trustee Fees	\$4,500	\$4,445	\$0	\$4,445	\$4,500
Management Fees	\$52,635	\$30,704	\$21,931	\$52,635	\$52,635
Information Technology	\$1,100	\$525	\$375	\$900	\$1,200
Website Maintenance	\$1,100	\$619	\$375	\$994	\$1,200
Telephone	\$200	\$109	\$91	\$200	\$250
Postage	\$750	\$186	\$164	\$350	\$750
Printing and Binding	\$1,000	\$355	\$320	\$675	\$1,000
Insurance	\$7,250	\$6,894	\$0	\$6,894	\$7,600
Legal Advertising	\$1,200	\$359	\$841	\$1,200	\$1,350
Other Current Charges	\$1,000	\$404	\$321	\$725	\$1,000
Office Supplies	\$500	\$63	\$47	\$110	\$500
Dues, Licenses, Subscriptions	\$175	\$175	\$0	\$175	\$175
<b>Administrative Expenses</b>	<b>\$113,719</b>	<b>\$73,612</b>	<b>\$38,816</b>	<b>\$112,427</b>	<b>\$114,269</b>
<i>Operations &amp; Maintenance</i>					
Field Operations	\$10,300	\$6,008	\$4,292	\$10,300	\$10,609
Property Insurance	\$600	\$646	\$0	\$646	\$725
Landscape Maintenance	\$36,738	\$21,430	\$15,307	\$36,738	\$36,738
Landscape Contingency	\$6,000	\$0	\$3,000	\$3,000	\$6,000
Irrigation Repairs	\$1,000	\$0	\$500	\$500	\$1,000
Lake Maintenance	\$23,340	\$13,615	\$9,725	\$23,340	\$23,340
Lake Contingency	\$7,000	\$5,204	\$1,796	\$7,000	\$7,000
Utility Service	\$17,000	\$8,777	\$6,413	\$15,190	\$17,000
Street Lights	\$40,000	\$21,360	\$15,275	\$36,635	\$40,000
Common Area Maintenance	\$12,000	\$201	\$3,799	\$4,000	\$12,000
Contingency	\$5,000	\$0	\$1,750	\$1,750	\$5,000
Operating Reserve	\$15,000	\$0	\$0	\$0	\$13,864
<b>O&amp;M Expenses</b>	<b>\$173,978</b>	<b>\$77,242</b>	<b>\$61,857</b>	<b>\$139,099</b>	<b>\$173,276</b>
<b>Total Expenditures</b>	<b>\$287,697</b>	<b>\$150,853</b>	<b>\$100,673</b>	<b>\$251,526</b>	<b>\$287,545</b>
<b>Excess Revenues/(Expenditures)</b>	<b>\$0</b>	<b>\$130,166</b>	<b>(\$97,872)</b>	<b>\$32,295</b>	<b>(\$0)</b>

(1) Less 1st Quarter Operating Funds

Total Net Assessments	\$255,225
Collection Cost (6%)	\$16,291
Total Gross Assessments	\$271,516

**Heritage Park**  
**Community Development District**  
**O&M Assessments**

<u>LAND USE TYPE</u>	<u>PARCEL</u>	<u>UNITS/LOTS</u>	<u>EAU FACTOR</u>	<u>TOTAL EAU</u>	<u>% OF EAU</u>	<u>BUDGET</u>	<u>FY2021 PER UNIT ASSESSMENTS</u>	<u>FY2022 PER UNIT ASSESSMENTS</u>
Multi Family	F	148	0.50	74.00	10.10%	\$27,411	\$185	\$185
Single Family 53'	A	116	1.00	116.00	15.83%	\$42,968	\$370	\$370
Single Family 53'	E-1	89	1.00	89.00	12.14%	\$32,967	\$370	\$370
Single Family 63'	C	166	1.20	199.20	27.18%	\$73,787	\$445	\$445
Single Family 63'	E-2	56	1.20	67.20	9.17%	\$24,892	\$445	\$445
Single Family 75'	D-1	86	1.40	120.40	16.43%	\$44,598	\$519	\$519
Single Family 85'	D-2	<u>42</u>	1.60	<u>67.20</u>	<u>9.17%</u>	\$24,892	\$593	\$593
		703		733.00	100.00%			

**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET**

**REVENUES:**

**ASSESSMENTS TAX ROLL**

The District will levy a non-ad valorem assessment on all of the assessable property within the District in order to pay for the operating expenditures during the fiscal year.

**INTEREST INCOME**

The District will invest surplus funds with US Bank.

**EXPENDITURES:**

**ADMINISTRATIVE:**

**SUPERVISORS FEES**

The Florida Statutes allows each Board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon 5 supervisors attending 6 meetings.

**FICA EXPENSE**

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks.

**ENGINEER**

The District's engineer will be providing general engineering services to the District, e.g., attendance and preparation for monthly meetings, reviewing invoices, and various projects assigned as directed by the Board of Supervisors. The District has contracted Prosser Inc. for these services.

**ARBITRAGE REBATE**

The District had contracted with AMTEC, an independent certified public accountant, to annually calculate the District's Arbitrage Rebate Liability on the Series 2013 Special Assessment Refunding Bonds.

**DISSEMINATION AGREEMENT**

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b) (5) which relates to additional reporting requirements for unrated bond issues. The District has contracted with Governmental Management Services, LLC for this service.

**DISTRICT COUNSEL**

The District's attorney will be providing general legal services to the District, e.g., attendance and preparation for monthly meetings, reviewing contracts, agreements, resolutions, etc. The District has contracted with Hopping, Green & Sams for these services.

**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET**

**FINANCIAL ADVISORY SERVICES**

The District's financial advisor will provide services including, but not limited to responding to bondholder questions, prepayment analysis, long-term pay-offs, and true-up analysis. This also includes service to bill and collect assessments for annual debt service and operating expenses via direct invoicing or by maintaining the assessment roll and annually levy a Non-Ad Valorem assessment

**AUDITING SERVICES**

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis.

**TRUSTEE FEES**

The District issued Series 2013 Special Assessment Refunding Bonds that are deposited with a Trustee at US Bank.

**MANAGEMENT FEES**

The District has contracted with Governmental Management Services, LLC to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reporting, annual audits, etc.

**INFORMATION TECHNOLOGY**

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

**WEBSITE MAINTENANCE**

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

**TELEPHONE**

Telephone and fax machine.

**POSTAGE**

Mailing of Board meeting agenda's, checks for vendors, and any other required correspondence.

**PRINTING AND BINDING**

Printing and binding agenda packages for board meetings, printing of computerized checks, correspondence, stationary, etc.

**INSURANCE**

The District's general liability, public officials' liability and property insurance coverages are provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET**

**LEGAL ADVERTISING**

Advertising of monthly board meetings, public hearings, and any services that are required to be advertised for public bidding, i.e. audit services, engineering service, maintenance contracts and any other advertising that may be required.

**OTHER CURRENT CHARGES**

Bank charges and any other miscellaneous charges that the District may incur.

**OFFICE SUPPLIES**

The District incurs charges for supplies that need to be purchased during the fiscal year, including copier and printer toner cartridges, paper, file folders, binders, pens, paper clips, and other such office supplies.

**DUES, LICENSE, SUBSCRIPTIONS**

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175.

**OPERATIONS & MAINTENANCE:**

**FIELD OPERATIONS**

Provide onsite field management of contracts for District Services such as landscape and lake maintenance. Services to include weekly site inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

**PROPERTY INSURANCE**

The District's property insurance coverage is provided by Florida Insurance Alliance (FIA) who specializes in providing insurance coverage to governmental agencies.

**LANDSCAPE MAINTENANCE**

The District will incur expenditures to maintain the rights-of-way, median strips, and recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch and irrigation repairs. The District has contracted with Yellowstone Landscape.

<b>Description</b>	<b>Monthly</b>		<b>Annually</b>	
Landscape Contract	\$	3,061	\$	36,738
<b>TOTAL</b>			<b>\$</b>	<b>36,738</b>

**LANDSCAPE CONTINGENCY**

Funding for additional landscaping improvements outside of the contract with the landscape vendor.

**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET**

**LAKE MAINTENANCE**

The District has contracted with Future Horizons Inc. to maintain 18 lakes within the district.

<b>Description</b>	<b>Monthly</b>	<b>Annually</b>
Aquatic Plant Treatment	\$1,945	\$23,340
<b>TOTAL</b>		<b>\$23,340</b>

**LAKE CONTINGENCY**

Funding for additional lake improvements outside of the contract with the lake vendor.

<b>Description</b>	<b>Annually</b>
Grass Carp Stocking	\$3,000
Contingency	\$4,000
<b>TOTAL</b>	<b>\$7,000</b>

**UTILITY SERVICE**

Projected cost of electric accounts the District maintains with Florida Power & Light for service to the 18 lake fountains at the following locations: Lakes # 100-1800

<b>Description</b>	<b>Monthly</b>	<b>Annually</b>
223 Wooded Crossing Cir #Fountain	\$60	\$720
1007 Arbor Trails CT #Fountain	\$100	\$1,200
217 Pine Arbor Cir #Fountain	\$60	\$720
807 Oak Arbor Cir #Pond	\$60	\$720
224 Hefferon Dr #Pond	\$60	\$720
297 Hefferon Dr # Fountain	\$225	\$2,700
1310 Wild Pine Dr # Fountain	\$60	\$720
522 Cedar Arbor Ct. Pond 1700	\$50	\$600
615 Arbor Park Ct #Pump	\$50	\$600
700 E Red House Branch Rd #Pump	\$100	\$1,200
1514 E. Red House Branch Rd.	\$50	\$600
1533 E. Red House Branch Rd.	\$50	\$600
215 Hefferon Dr.	\$50	\$600
318 Wooded Crossing Circle	\$50	\$600
339 Hefferon Dr.	\$50	\$600
360 Wooded Crossing Circle #Pump	\$50	\$600
452 Wooded Crossing Circle #Pump	\$50	\$600
602 E Red House Branch Rd	\$50	\$600
150 Pine Arbor Circle #Pump	\$50	\$600
252 Hefferon Drive #Pump	\$50	\$600
Contingency		\$1,100
<b>TOTAL</b>		<b>\$17,000</b>

**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND BUDGET**

**STREET LIGHTS**

The District has the following account with Florida Power & Light for the streetlights throughout the community.

<b>Description</b>	<b>Monthly</b>	<b>Annually</b>
1000 Woodland Rd - Streetlighting	\$ 3,100	\$ 37,200
Contingency		\$ 2,800
<b>TOTAL</b>		<b>\$ 40,000</b>

**COMMON AREA MAINTENANCE**

Services render in the field from non-specified vendors as selected by the District.

**OPERATING RESERVE**

General reserves for ongoing operations.



**Heritage Park**  
**Community Development District**  
**Proposed Budget FY 2022**  
**Capital Reserves Fund**

Description	Adopted Budget FY 2021	Actual thru 04/30/21	Projected Next 5 Months	Total Projected 09/30/21	Proposed Budget FY 2022
-------------	------------------------------	----------------------------	-------------------------------	--------------------------------	-------------------------------

**Revenues:**

Interest	\$0	\$110	\$50	\$160	\$100
Carry Forward Surplus	\$122,539	\$138,574	\$0	\$138,574	\$113,734

<b>Total Revenues</b>	<b>\$122,539</b>	<b>\$138,684</b>	<b>\$50</b>	<b>\$138,734</b>	<b>\$113,834</b>
-----------------------	------------------	------------------	-------------	------------------	------------------

**Expenditures:**

Capital Outlay	\$0	\$0	\$25,000	\$25,000	\$0
----------------	-----	-----	----------	----------	-----

<b>Total Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$0</b>
---------------------------	------------	------------	-----------------	-----------------	------------

<b>Excess Revenues/(Expenditures)</b>	<b>\$122,539</b>	<b>\$138,684</b>	<b>(\$24,950)</b>	<b>\$113,734</b>	<b>\$113,834</b>
---------------------------------------	------------------	------------------	-------------------	------------------	------------------

# Heritage Park

## Community Development District

### Proposed Budget FY 2022

### Debt Service Fund

Description	Adopted Budget FY 2021	Actual thru 04/30/21	Projected Next 5 Months	Total Projected 09/30/21	Proposed Budget FY 2022
-------------	------------------------------	----------------------------	-------------------------------	--------------------------------	-------------------------------

#### Revenues:

Assessments - Tax Roll	\$383,713	\$378,056	\$5,657	\$383,713	\$381,721
Assessments - Prepayment	\$0	\$2,480	\$0	\$2,480	\$0
Interest Income	\$250	\$12	\$5	\$17	\$0
Carry Forward Surplus	\$139,294	\$154,628	\$0	\$154,628	\$145,413

<b>Total Revenues</b>	<b>\$523,257</b>	<b>\$535,176</b>	<b>\$5,662</b>	<b>\$540,838</b>	<b>\$527,133</b>
-----------------------	------------------	------------------	----------------	------------------	------------------

#### Expenditures:

##### Series 2013

Special Call 11/01	\$0	\$10,000	\$0	\$10,000	\$0
Interest 11/01	\$97,839	\$97,839	\$0	\$97,839	\$93,905
Principal 05/01	\$190,000	\$0	\$190,000	\$190,000	\$195,000
Interest 05/01	\$97,839	\$0	\$97,586	\$97,586	\$93,905

<b>Total Expenditures</b>	<b>\$385,679</b>	<b>\$107,839</b>	<b>\$287,586</b>	<b>\$395,426</b>	<b>\$382,810</b>
---------------------------	------------------	------------------	------------------	------------------	------------------

<b>Excess Revenues/(Expenditures)</b>	<b>\$137,578</b>	<b>\$427,337</b>	<b>(\$281,924)</b>	<b>\$145,413</b>	<b>\$144,323</b>
---------------------------------------	------------------	------------------	--------------------	------------------	------------------

11/1/22      \$90,005

LAND USE TYPE	UNITS/LOTS	PER UNIT	GROSS
		ASSESSMENTS	ASSESSMENTS
Multi Family	146	\$286	\$41,811
Single Family 53'	115	\$573	\$65,867
Single Family 53'	88	\$573	\$50,403
Single Family 63'	166	\$687	\$114,093
Single Family 63'	56	\$687	\$38,489
Single Family 75'	79	\$802	\$63,347
Single Family 85'	35	\$916	\$32,074
	<b>685</b>		<b>\$406,086</b>
		Less: (6% Discounts & Collections)	<b>(\$24,365)</b>
		<b>Total Net Assessments</b>	<b>\$381,721</b>

# Heritage Park

## Community Development District

### SERIES 2013 AMORTIZATION SCHEDULE

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/1/21	\$ 3,810,000.00		\$ -	\$ 93,905.00	\$ 93,905.00
5/1/22	\$ 3,810,000.00	4.000%	\$ 195,000.00	\$ 93,905.00	\$ -
11/1/22	\$ 3,615,000.00		\$ -	\$ 90,005.00	\$ 378,910.00
5/1/23	\$ 3,615,000.00	4.250%	\$ 205,000.00	\$ 90,005.00	\$ -
11/1/23	\$ 3,410,000.00		\$ -	\$ 85,648.75	\$ 380,653.75
5/1/24	\$ 3,410,000.00	4.400%	\$ 215,000.00	\$ 85,648.75	\$ -
11/1/24	\$ 3,195,000.00		\$ -	\$ 80,918.75	\$ 381,567.50
5/1/25	\$ 3,195,000.00	5.000%	\$ 225,000.00	\$ 80,918.75	\$ -
11/1/25	\$ 2,970,000.00		\$ -	\$ 75,293.75	\$ 381,212.50
5/1/26	\$ 2,970,000.00	5.000%	\$ 235,000.00	\$ 75,293.75	\$ -
11/1/26	\$ 2,735,000.00		\$ -	\$ 69,418.75	\$ 379,712.50
5/1/27	\$ 2,735,000.00	5.000%	\$ 250,000.00	\$ 69,418.75	\$ -
11/1/27	\$ 2,485,000.00		\$ -	\$ 63,168.75	\$ 382,587.50
5/1/28	\$ 2,485,000.00	5.000%	\$ 260,000.00	\$ 63,168.75	\$ -
11/1/28	\$ 2,225,000.00		\$ -	\$ 56,668.75	\$ 379,837.50
5/1/29	\$ 2,225,000.00	5.000%	\$ 275,000.00	\$ 56,668.75	\$ -
11/1/29	\$ 1,950,000.00		\$ -	\$ 49,793.75	\$ 381,462.50
5/1/30	\$ 1,950,000.00	5.000%	\$ 280,000.00	\$ 49,793.75	\$ -
11/1/30	\$ 1,670,000.00		\$ -	\$ 42,793.75	\$ 372,587.50
5/1/31	\$ 1,670,000.00	5.125%	\$ 300,000.00	\$ 42,793.75	\$ -
11/1/31	\$ 1,370,000.00		\$ -	\$ 35,106.25	\$ 377,900.00
5/1/32	\$ 1,370,000.00	5.125%	\$ 320,000.00	\$ 35,106.25	\$ -
11/1/32	\$ 1,050,000.00		\$ -	\$ 26,906.25	\$ 382,012.50
5/1/33	\$ 1,050,000.00	5.125%	\$ 335,000.00	\$ 26,906.25	\$ -
11/1/33	\$ 715,000.00		\$ -	\$ 18,321.88	\$ 380,228.13
5/1/34	\$ 715,000.00	5.125%	\$ 350,000.00	\$ 18,321.88	\$ -
11/1/34	\$ 365,000.00		\$ -	\$ 9,353.13	\$ 377,675.00
5/1/35	\$ 365,000.00	5.125%	\$ 365,000.00	\$ 9,353.13	\$ 374,353.13
			\$ 3,810,000.00	\$ 1,594,605.00	\$ 5,404,605.00

## *SEVENTH ORDER OF BUSINESS*

MEMORANDUM OF UNDERSTANDING  
BETWEEN THE ST. JOHNS COUNTY PROPERTY APPRAISER  
AND HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

This Memorandum of Understanding ("MOU") dated April 15, 2021 is made between the Heritage Park Community Development District, a local unit of special purpose government ("District"), and the St. Johns County Property Appraiser, a constitutional officer of the State of Florida ("Property Appraiser"). The parties agree as follows:

WHEREAS, the parties have a need for Property Assessment Records and GIS digital data for operation of certain functions; and

WHEREAS, the Property Appraiser, receives requests pursuant to Chapter 119, Florida Statutes, to protect information that is confidential and exempt from public disclosure; and

WHEREAS, the Property Appraiser redacts Property Assessment Records and GIS digital data based on such requests; and

WHEREAS, the District requires access to the unredacted Property Assessment Records and GIS digital data for proper functioning of governmental functions; and

WHEREAS, the parties desire to protect information that is confidential and exempt from disclosure pursuant to Florida Statutes.

NOW THEREFORE, the parties agree as follows:

1. The recitals above are hereby incorporated and made a part of this MOU.
2. The Property Appraiser will update and maintain the Property Assessment Records and GIS ownership data to protect the information that has been identified as confidential and exempt from public disclosure pursuant to Section 119.071(4)d.2., Fla. Stat., or other applicable Statute ("Exempt Information") and will include a reference to the statutory citation under which the exemption is being claimed. During the regularly scheduled update, the Property Appraiser, will save a file containing all data (both exempt and non-exempt); the file will be placed in a secure location with access available to the District. The Property Appraiser will be responsible for creating, maintaining and hosting the secure location available to the District. The data will be made available in a file format deemed appropriate by the Property Appraiser according to the nature of the data and placed in the secure folder created, maintained and hosted by the Property Appraiser. The Property Appraiser will provide credentials for access to the secure location and the District assumes responsibility for restricting access to data provided.
3. The District will update and maintain the data to protect the Exempt Information and will include a reference to the statutory citation under which the exemption is being claimed.
4. The District will share the confidential data corresponding to the confidential and exempt Property Assessment Records and GIS ownership data provided by the Property Appraiser, with the District and it's statutorily authorized district manager, including the statutory citation under which the exemption is being claimed.
5. The parties agree to maintain the Exempt Information as confidential and exempt from public disclosure pursuant to Florida Statutes.
6. The parties agree to implement, maintain and update appropriate security measures and permissions within their respective networks to ensure that confidential data is only accessible by appropriate employees or agents in full compliance with Florida Law and administrative regulations. In

addition, each party agrees to provide its employees with appropriate training to ensure the lawful access and use of such confidential information.

7. The parties agree to provide the redacted records and the applicable statutory exemption identified by the Property Appraiser and the District when responding to a public records request that would include any portion of the Exempt Information.

8. Each party agrees to be responsible for the negligent acts of its officers, agents and employees. As between the parties, subject to the limitation of Section 768.28 Fla. Stat. Each party assumes the responsibility for the intentional or negligent acts or omissions of its employees. This provision shall not be deemed a waiver of the sovereign immunity afforded the parties by Florida law, the provisions of Section 768.28 Fla. Stat. or a consent to be sued by third parties.

9. This MOU may be terminated immediately by any party upon written notification to the other parties. Any dispute or conflict between the parties that arises from the implementation of the Agreement shall be provided in writing to representatives of the parties. The representatives shall meet to discuss disputed issue(s) and attempt in good faith to resolve such dispute(s).

10. Any modifications to this MOU must be made in writing executed by all parties hereto.


IN WITNESS WHEREOF, the parties have caused this Memorandum of Understanding to be signed by their respective duly authorized officers.

**ST. JOHNS COUNTY PROPERTY APPRAISER**



Eddie Creamer, PROPERTY APPRAISER

**HERITAGE PARK COMMUNITY DEVELOPMENT  
DISTRICT**

fw   
District Chairman

*EIGHTH ORDER OF BUSINESS*

*C.*



April 20, 2021

Heritage Park CDD  
Attn: Sarah Sweeting, Recording Secretary  
c/o Gov't. Management Services, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Dear Ms. Sweeting:

In response to your request regarding Section 190.006(3)(a)(2)(d), Florida Statutes, the following information is applicable for:

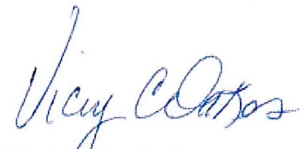
Heritage Park CDD

1,410 registered voters in St. Johns County

This number is based on the streets within the legal description on file with this office as of April 15, 2021.

Please contact us if we may be of further assistance.

Sincerely,



Vicky C. Oakes  
Supervisor of Elections

VO/ew

*D.*

**Heritage Park Community Development District**  
**475 West Town Place, Suite 114, St. Augustine, FL 32092**

**Memorandum**

**Date:** May 2021

**To:** Rich Whetsel via email  
Operations Director

**From:** Brian Stephens  
Operations Manager

**Re:** Heritage Park CDD  
Managers Memorandum

*The following is a summary of activities related to the field operations of the Heritage Park Community Development District.*

**Landscaping:**

1. Yellowstone has completed an inspection of the pond irrigation.
2. RMS and Yellowstone are conducting monthly landscape inspections.

**Retention Ponds:**

1. Ponds levels are close to normal levels.
2. Future Horizons continues to keep the ponds in good condition.
3. RMS and Future Horizons are continuing joint monthly inspections of the ponds.
4. The fountain in pond 600 has been repaired and reinstalled.
5. The fountain timers are being checked and adjusted weekly.
6. Multiple GFCI outlets were reset for the pond fountains.
7. The fountain timer in pond 1200 has been repaired.
8. The fountain in pond 1100 has been pulled for repair.

*If you have any questions or comments, please feel free to contact  
Brian Stephens at (904)627-9271 or Rich Whetsel at (904) 759-8923.*



May 13, 2021

Heritage Park CDD  
c/o Riverside Management Systems  
Attn: Brian Stephens  
9655 Florida Mining Blvd W Bldg 300, Ste 305  
Jacksonville, FL 32257

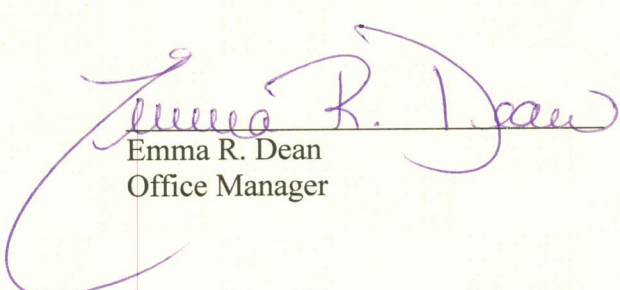
Re: Fiscal Year 2022

Dear Brian:

FUTURE HORIZONS, INC. will continue to honor the current contract pricing and terms for Heritage Park CDD for the upcoming 2022 Fiscal Year.

Should you have any questions, or need further assistance, please do not hesitate to contact our office.

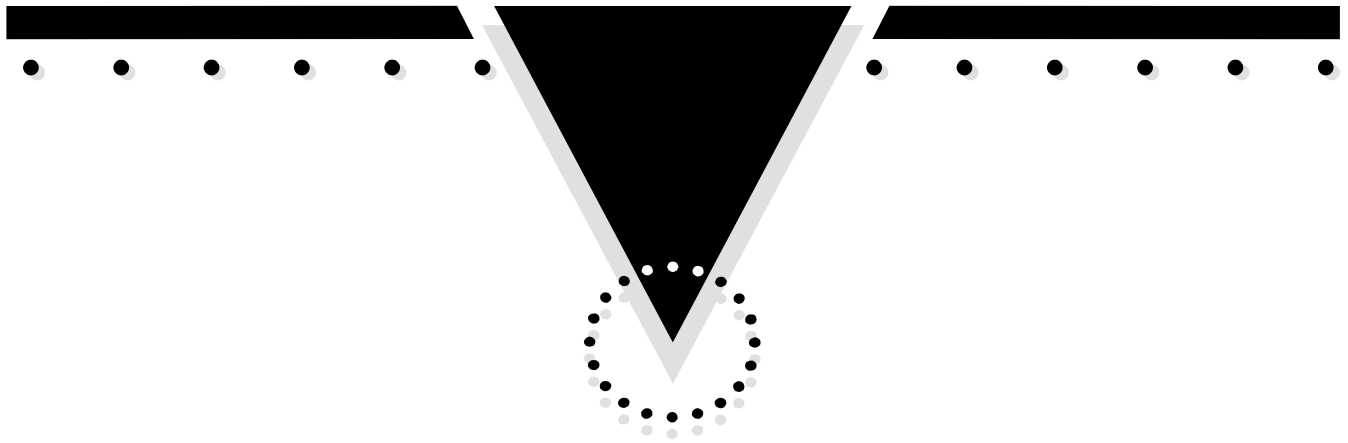
FUTURE HORIZONS, INC.



Emma R. Dean  
Office Manager

## *ELEVENTH ORDER OF BUSINESS*

*A.*



# **Heritage Park Community Development District**

**Unaudited Financial Reporting**

**April 30, 2021**



# HERITAGE PARK

## COMMUNITY DEVELOPMENT DISTRICT

### COMBINED BALANCE SHEET

April 30, 2021

	<u>Governmental Fund</u>			<u>Totals</u> (memorandum only)
<b><u>Assets</u></b>	<b><u>General</u></b>	<b><u>Debt Service</u></b>	<b><u>Capital Reserve</u></b>	<b><u>2021</u></b>
Cash	\$40,978	-----	\$36,989	\$77,966
State Board of Administration	-----	-----	\$101,695	\$101,695
<b><u>Investments:</u></b>				
Operating Account	\$194,431	-----	-----	\$194,431
<b><u>Series 2013</u></b>				
Reserve	-----	\$191,553	-----	\$191,553
Revenue	-----	\$424,350	-----	\$424,350
Prepayment	-----	\$2,981	-----	\$2,981
<b>Total Assets</b>	<b>\$235,408</b>	<b>\$618,885</b>	<b>\$138,684</b>	<b>\$992,977</b>
<b><u>Liabilities</u></b>				
Accounts Payable	\$3,344	-----	-----	\$3,344
<b><u>Fund Equity, Other Credits</u></b>				
<b><u>Fund Balances:</u></b>				
Unassigned	\$232,065	-----	-----	\$232,065
Restricted for Debt Service	-----	\$618,885	-----	\$618,885
Assigned for Capital Reserve	-----	-----	\$138,684	\$138,684
<b>Total Liabilities, Fund Equity</b>	<b>\$235,408</b>	<b>\$618,885</b>	<b>\$138,684</b>	<b>\$992,977</b>



**HERITAGE PARK  
COMMUNITY DEVELOPMENT DISTRICT  
GENERAL FUND**

Statement of Revenues and Expenditures  
For Period Ending April 30, 2021

	GENERAL FUND BUDGET	PRORATED BUDGET THRU 4/30/21	ACTUAL THRU 4/30/21	VARIANCE
<b><u>REVENUES:</u></b>				
Assessments Tax Roll	\$255,225	\$252,424	\$252,424	\$0
Interest Income	\$25	\$15	\$4	(\$11)
<b>TOTAL REVENUES</b>	<b>\$255,250</b>	<b>\$252,439</b>	<b>\$252,428</b>	<b>(\$11)</b>
<b><u>EXPENDITURES:</u></b>				
<b><u>ADMINISTRATIVE:</u></b>				
Supervisors Fees	\$6,000	\$3,500	\$4,000	(\$500)
FICA Expense	\$459	\$268	\$245	\$23
Engineer	\$7,500	\$4,375	\$5,612	(\$1,237)
Arbitrage Rebate	\$450	\$450	\$450	\$0
Dissemination Agreement	\$1,000	\$583	\$683	(\$100)
District Counsel	\$16,000	\$9,333	\$7,184	\$2,150
Financial Advisory Services	\$7,500	\$7,500	\$7,500	\$0
Auditing Services	\$3,400	\$3,400	\$3,100	\$300
Trustee Fees	\$4,500	\$4,500	\$4,445	\$55
Management Fees	\$52,635	\$30,704	\$30,704	\$0
Information Technology	\$2,200	\$1,283	\$1,144	\$140
Telephone	\$200	\$117	\$109	\$8
Postage	\$750	\$438	\$186	\$251
Printing and Binding	\$1,000	\$583	\$355	\$228
Insurance	\$7,000	\$7,000	\$6,894	\$106
Legal Advertising	\$1,200	\$700	\$359	\$341
Other Current Charges	\$1,000	\$583	\$404	\$179
Office Supplies	\$500	\$292	\$63	\$229
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
<b>TOTAL ADMINISTRATIVE</b>	<b>\$113,469</b>	<b>\$75,784</b>	<b>\$73,612</b>	<b>\$2,172</b>
<b><u>MAINTENANCE:</u></b>				
Field Operations	\$10,300	\$6,008	\$6,008	\$0
Property Insurance	\$850	\$850	\$646	\$204
Landscape Maintenance	\$36,738	\$21,431	\$21,430	\$0
Landscape Contingency	\$6,000	\$3,500	\$0	\$3,500
Irrigation Repairs	\$1,000	\$583	\$0	\$583
Lake Maintenance	\$23,340	\$13,615	\$13,615	\$0
Lake Contingency	\$7,000	\$4,083	\$5,204	(\$1,121)
Utility Service	\$17,000	\$9,917	\$8,777	\$1,140
Street Lights	\$40,000	\$23,333	\$21,360	\$1,973
Common Area Maintenance	\$12,000	\$7,000	\$201	\$6,799
Contingency	\$5,000	\$2,917	\$0	\$2,917
Operating Reserve	\$15,000	\$8,750	\$0	\$8,750
<b>TOTAL MAINTENANCE</b>	<b>\$174,228</b>	<b>\$101,987</b>	<b>\$77,242</b>	<b>\$24,746</b>
<b>TOTAL EXPENDITURES</b>	<b>\$287,697</b>	<b>\$177,771</b>	<b>\$150,853</b>	<b>\$26,918</b>
<b>EXCESS REVENUES/ (EXPENDITURES)</b>	<b>(\$32,447)</b>		<b>\$101,574</b>	
<b>FUND BALANCE-BEGINNING</b>	<b>\$32,447</b>		<b>\$130,490</b>	
<b>FUND BALANCE-ENDING</b>	<b>\$0</b>		<b>\$232,065</b>	

# HERITAGE PARK

## COMMUNITY DEVELOPMENT DISTRICT

### DEBT SERVICE FUND

Statement of Revenues & Expenditures  
For Period Ending April 30, 2021

DEBT SERVICE BUDGET	PRORATED BUDGET THRU 4/30/21	ACTUAL THRU 4/30/21	VARIANCE
------------------------	---------------------------------	------------------------	----------

#### **REVENUES:**

Assessments - Tax Roll	\$383,713	\$378,056	\$378,056	\$0
Assessments - Prepayment	\$0	\$0	\$2,480	\$2,480
Interest Income	\$250	\$146	\$12	(\$133)

<b>TOTAL REVENUES</b>	<b>\$383,963</b>	<b>\$378,202</b>	<b>\$380,548</b>	<b>\$2,346</b>
-----------------------	------------------	------------------	------------------	----------------

#### **EXPENDITURES:**

##### **Series 2013**

Special Call 11/01	\$0	\$0	\$10,000	(\$10,000)
Interest Expense 11/02	\$97,839	\$97,839	\$97,839	\$0
Principal Expense 05/01	\$190,000	\$0	\$0	\$0
Interest Expense 05/01	\$97,839	\$0	\$0	\$0

<b>TOTAL EXPENDITURES</b>	<b>\$385,679</b>	<b>\$97,839</b>	<b>\$107,839</b>	<b>(\$10,000)</b>
---------------------------	------------------	-----------------	------------------	-------------------

#### **EXCESS REVENUES/ (EXPENDITURES)**

<b>(\$1,716)</b>	<b>\$272,709</b>
------------------	------------------

<b>FUND BALANCE - BEGINNING</b>	<b>\$140,155</b>	<b>\$346,176</b>
---------------------------------	------------------	------------------

<b>FUND BALANCE - ENDING</b>	<b>\$138,439</b>	<b>\$618,885</b>
------------------------------	------------------	------------------

# HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT CAPITAL RESERVE FUND

Statement of Revenues & Expenditures  
For Period Ending April 30, 2021

	CAPITAL RESERVE BUDGET	PRORATED BUDGET THRU 4/30/21	ACTUAL THRU 4/30/21	VARIANCE
<b><u>REVENUES:</u></b>				
Interest Income	\$0	\$0	\$110	\$110
<b>TOTAL REVENUES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$110</b>	<b>\$110</b>
<b><u>EXPENDITURES:</u></b>				
Capital Outlay	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXCESS REVENUES/ (EXPENDITURES)</b>	<b>\$0</b>		<b>\$110</b>	
<b>FUND BALANCE - BEGINNING</b>	<b>\$122,539</b>		<b>\$138,574</b>	
<b>FUND BALANCE - ENDING</b>	<b>\$122,539</b>		<b>\$138,684</b>	

# HERITAGE PARK

## Community Development District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
<b>Revenues:</b>													
Tax Roll Assessments	\$0	\$31,740	\$61,688	\$136,762	\$14,884	\$1,833	\$5,518	\$0	\$0	\$0	\$0	\$0	\$252,424
Interest Income	\$0	\$0	\$0	\$0	\$1	\$1	\$1	\$0	\$0	\$0	\$0	\$0	\$4
Total Revenues	\$0	\$31,740	\$61,689	\$136,763	\$14,885	\$1,833	\$5,518	\$0	\$0	\$0	\$0	\$0	\$252,428
<b>Expenditures</b>													
<b>Administrative</b>													
Supervisors Fees	\$0	\$1,000	\$0	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$4,000
FICA Expense	\$0	\$61	\$0	\$61	\$61	\$61	\$0	\$0	\$0	\$0	\$0	\$0	\$245
Engineer	\$0	\$150	\$600	\$2,920	\$141	\$1,052	\$750	\$0	\$0	\$0	\$0	\$0	\$5,612
Arbitrage Rebate	\$0	\$0	\$0	\$0	\$450	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$450
Dissemination Agreement	\$183	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$683
District Counsel	\$241	\$1,534	\$241	\$2,447	\$2,052	\$670	\$0	\$0	\$0	\$0	\$0	\$0	\$7,184
Financial Advisory Services	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Auditing Services	\$500	\$2,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,100
Trustee Fees	\$0	\$0	\$0	\$4,445	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,445
Management Fees	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$0	\$0	\$0	\$0	\$0	\$30,704
Information Technology	\$165	\$165	\$214	\$150	\$150	\$150	\$150	\$0	\$0	\$0	\$0	\$0	\$1,144
Telephone	\$0	\$0	\$0	\$26	\$0	\$48	\$35	\$0	\$0	\$0	\$0	\$0	\$109
Postage	\$2	\$6	\$64	\$25	\$0	\$78	\$12	\$0	\$0	\$0	\$0	\$0	\$186
Printing and Binding	\$138	\$1	\$60	\$1	\$84	\$11	\$60	\$0	\$0	\$0	\$0	\$0	\$355
Insurance	\$6,894	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,894
Legal Advertising	\$0	\$144	\$0	\$72	\$72	\$72	\$0	\$0	\$0	\$0	\$0	\$0	\$359
Other Current Charges	\$48	\$46	\$63	\$75	\$44	\$61	\$67	\$0	\$0	\$0	\$0	\$0	\$404
Office Supplies	\$15	\$0	\$15	\$0	\$15	\$1	\$16	\$0	\$0	\$0	\$0	\$0	\$63
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$20,248	\$10,176	\$5,726	\$15,691	\$8,539	\$7,673	\$5,559	\$0	\$0	\$0	\$0	\$0	\$73,612
<b>Maintenance:</b>													
Field Operations	\$858	\$858	\$858	\$858	\$858	\$858	\$858	\$0	\$0	\$0	\$0	\$0	\$6,008
Property Insurance	\$646	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$646
Landscape Maintenance	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$3,061	\$0	\$0	\$0	\$0	\$0	\$21,430
Landscape Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Irrigation Repairs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Lake Maintenance	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$0	\$0	\$0	\$0	\$0	\$13,615
Lake Contingency	\$1,060	\$577	\$1,481	\$23	\$1,334	\$0	\$729	\$0	\$0	\$0	\$0	\$0	\$5,204
Utility Service	\$1,176	\$1,226	\$1,215	\$1,343	\$1,251	\$1,283	\$1,282	\$0	\$0	\$0	\$0	\$0	\$8,777
Street Lights	\$3,047	\$0	\$6,094	\$3,055	\$0	\$6,110	\$3,055	\$0	\$0	\$0	\$0	\$0	\$21,360
Common Area Maintenance	\$100	\$0	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$201
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Operating Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Maintenance	\$11,894	\$7,668	\$14,755	\$10,286	\$8,450	\$13,258	\$10,931	\$0	\$0	\$0	\$0	\$0	\$77,242
Total Expenditures	\$32,142	\$17,844	\$20,481	\$25,977	\$16,989	\$20,930	\$16,490	\$0	\$0	\$0	\$0	\$0	\$150,853
Excess Revenues/(Expenditures)	(\$32,141)	\$13,896	\$41,207	\$110,786	(\$2,104)	(\$19,097)	(\$10,972)	\$0	\$0	\$0	\$0	\$0	\$101,574

**Heritage Park**  
**Community Development District**  
**LONG TERM DEBT REPORT**

<b>SERIES 2013, SPECIAL ASSESSMENT REFUNDING BONDS</b>		
MATURITY DATE:	5/1/2035	
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT	
RESERVE FUND REQUIREMENT	\$192,383	
RESERVE FUND BALANCE	\$191,553	
BONDS OUTSTANDING - 10/30/13		\$5,095,000
LESS: SPECIAL CALL 5/1/14		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/15		(\$160,000)
LESS: PRINCIPAL PAYMENT 5/1/16		(\$165,000)
LESS: SPECIAL CALL 5/1/16		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/17		(\$170,000)
LESS: PRINCIPAL PAYMENT 5/1/18		(\$175,000)
LESS: SPECIAL CALL 11/1/18		(\$20,000)
LESS: PRINCIPAL PAYMENT 5/1/19		(\$175,000)
LESS: SPECIAL CALL 5/1/19		(\$5,000)
LESS: SPECIAL CALL 11/1/19		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/20		(\$180,000)
LESS: SPECIAL CALL 5/1/20		(\$5,000)
LESS: SPECIAL CALL 11/1/20		(\$10,000)
<b>CURRENT BONDS OUTSTANDING</b>		<b>\$4,000,000</b>

*B.*

## HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

### Fiscal Year 2021 Assessment Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2013 DEBT ASSESSED	FY21 O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL	703	382,312.95	255,266.40	637,579.35

TAX ROLL RECEIPTS DETAIL				
ST JOHNS COUNTY DISTRIBUTION	DATE RECEIVED	SERIES 2013 DEBT RECEIVED	O&M RECEIVED	TOTAL RECEIVED
1	11/02/20	5,977.49	3,991.10	9,968.59
2	11/12/20	16,562.49	11,058.60	27,621.09
3	11/24/20	24,996.40	16,689.84	41,686.24
4	12/03/20	33,301.42	22,235.01	55,536.43
5	12/16/20	59,089.29	39,453.31	98,542.60
6	01/07/21	204,814.48	136,752.51	341,566.99
INTEREST	01/19/21	14.51	9.68	24.19
7	02/22/21	22,291.66	14,883.91	37,175.57
8	03/11/21	2,744.64	1,832.57	4,577.21
INTEREST	04/08/21	3.14	2.10	5.24
9	04/13/21	8,260.54	5,515.48	13,776.02
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>378,056.06</b>	<b>252,424.11</b>	<b>630,480.17</b>
<b>PERCENT COLLECTED</b>				<b>98.89%</b>

*C.*



# Heritage Park Community Development District

## Summary of Invoices

March 10, 2021 to May 13, 2021

Fund	Date	Check No.'s		Amount
General Fund	3/15/21	2950-2951	\$	2,669.08
	3/22/21	2952-2953	\$	3,202.27
	4/5/21	2954-2955	\$	3,996.50
	4/12/21	2956	\$	4,742.29
	4/19/21	2957-2958	\$	3,919.82
	4/26/21	2959-2960	\$	1,801.76
	5/3/21	2961	\$	670.00
	5/12/21	2962-2965	\$	11,362.48
			\$	32,364.20
Payroll	<u>March 2021</u>			
	Joanne B. Wharton	50405	\$	184.70
	Kenneth K. Kinnecom	50406	\$	184.70
	Mark J. Masley	50407	\$	200.00
	Robert L. Curran Jr.	50408	\$	184.70
	Thomas V. Ferry	50409	\$	184.70
			\$	938.80
			\$	<b>33,303.00</b>

\*\*\* CHECK DATES 03/10/2021 - 05/13/2021 \*\*\*  
HERITAGE PARK CDD-GENERAL FUND  
BANK A HERITAGE PARK CDD

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
3/15/21	00042	2/26/21 66685	202102 320-53800-46300		*	1,945.00	
		AQUATIC WEED CTRL FEB21					
		3/12/21 66969	202102 320-53800-46600		*	652.28	
		AERATOR SV-PROP/CAPACITOR					
				FUTURE HORIZONS, INC.			2,597.28 002950
3/15/21	00014	3/08/21 33341651	202103 310-51300-48000		*	71.80	
		NOT.OF MEETING 03/18/21					
				THE ST.AUGUSTINE RECORD			71.80 002951
3/22/21	00021	3/16/21 45571	202102 310-51300-31100		*	140.78	
		SPECIAL MTG-POND ACCESS					
				PROSSER, INC			140.78 002952
3/22/21	00043	3/01/21 STAUG 19	202103 320-53800-46200		*	3,061.49	
		LANDSCAPE MAINT MAR21					
				YELLOWSTONE LANDSCAPE			3,061.49 002953
4/05/21	00042	3/31/21 67149	202103 320-53800-46300		*	1,945.00	
		AQUATIC WEED CTRL MAR21					
				FUTURE HORIZONS, INC.			1,945.00 002954
4/05/21	00001	3/10/21 121198	202102 310-51300-31500		*	2,051.50	
		MTG/FENCE APPROVE/EASEMNT					
				HOPPING, GREEN & SAMS			2,051.50 002955
4/12/21	00002	4/01/21 468	202104 310-51300-34000		*	4,386.25	
		MANAGEMENT FEES APR21					
		4/01/21 468	202104 310-51300-35100		*	150.00	
		INFORMATION TECH APR21					
		4/01/21 468	202104 310-51300-31300		*	83.33	
		DISSEMINATION FEE APR21					
		4/01/21 468	202104 310-51300-51000		*	15.72	
		OFFICE SUPPLIES					
		4/01/21 468	202104 310-51300-42000		*	11.83	
		POSTAGE					
		4/01/21 468	202104 310-51300-42500		*	60.30	
		COPIES					
		4/01/21 468	202104 310-51300-41000		*	34.86	
		TELEPHONE					
				GOVERNMENTAL MANAGEMENT SERVICES			4,742.29 002956
4/19/21	00002	4/01/21 469	202104 320-53800-12000		*	858.33	
		CONTRACT ADMIN APR21					
				GOVERNMENTAL MANAGEMENT SERVICES			858.33 002957

HERT HERITAGE PARK TVISCARRA

CHECK DATE	VEND#	.....INVOICE..... DATE	EXPENSED TO... INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
4/19/21	00043	4/01/21	STAUG 20 LANDSCAPE MAINT	202104	320	53800-46200				*	3,061.49		
YELLOWSTONE LANDSCAPE											3,061.49	002958	
4/26/21	00072	4/22/21	21-163 BOUNDARY SURVEY-LOT 86	202104	310	51300-31100				*	750.00		
GEOMATICS CORPORATION											750.00	002959	
4/26/21	00021	4/22/21	45780 MTG/STORMWTR MEMO/ENCRCH	202103	310	51300-31100				*	1,051.76		
PROSSER, INC											1,051.76	002960	
5/03/21	00001	4/12/21	122040 BD MTG/AMEND.12/AGDA/NEWS	202103	310	51300-31500				*	670.00		
HOPPING, GREEN & SAMS											670.00	002961	
5/12/21	00042	4/15/21	67375 AERATOR SVC-MECH.SEAL/CAP	202104	320	53800-46600				*	728.81		
		4/30/21	67560 AQUATIC WEED CTRL	202104	320	53800-46300				*	1,945.00		
FUTURE HORIZONS, INC.											2,673.81	002962	
5/12/21	00002	5/01/21	470 MANAGEMENT FEES MAY21	202105	310	51300-34000				*	4,386.25		
		5/01/21	470 INFORMATION TECH MAY21	202105	310	51300-35100				*	150.00		
		5/01/21	470 DISSEMINATION FEE MAY21	202105	310	51300-31300				*	83.33		
		5/01/21	470 OFFICE SUPPLIES	202105	310	51300-51000				*	6.10		
		5/01/21	470 POSTAGE	202105	310	51300-42000				*	33.51		
		5/01/21	470 COPIES	202105	310	51300-42500				*	3.00		
		5/01/21	470 TELEPHONE	202105	310	51300-41000				*	34.86		
		5/01/21	471 CONTRACT ADMIN MAY21	202105	320	53800-12000				*	858.33		
GOVERNMENTAL MANAGEMENT SERVICES											5,555.38	002963	
5/12/21	00014	5/10/21	3351592- NOT.OF MEETING	202105	310	51300-48000				*	71.80		
THE ST.AUGUSTINE RECORD											71.80	002964	
5/12/21	00043	5/01/21	STAUG 21 LANDSCAPE MAINT	202105	320	53800-46200				*	3,061.49		
YELLOWSTONE LANDSCAPE											3,061.49	002965	
TOTAL FOR BANK A											32,364.20		
HERT HERITAGE PARK TVISCARRA													

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
TOTAL FOR REGISTER						32,364.20	

HERT HERITAGE PARK TVISCARRA

**Future Horizons, Inc.**

403 North First Street  
P O Box 1115  
Hastings, FL 32145-1115

Voice: 800-682-1187

Fax: 904-692-1193

# INVOICE

Invoice Number: 66685

Invoice Date: Feb 26, 2021

Page: 1

**Bill To:**

Heritage Park CDD  
c/o GMC, LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**Ship to:**

Aquatic Weed  
Control Services

Customer ID	Customer PO	Payment Terms	
Heritage04	Per Contract	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver		3/28/21

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of <u>February, 2021</u>  #42 B. H. 3-5-21 LAKE MAINT. 001.320.53800.46300	1,945.00	1,945.00
Subtotal				1,945.00
Sales Tax				
Freight				
Total Invoice Amount				1,945.00
Payment/Credit Applied				
<b>TOTAL</b>				<b>1,945.00</b>

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

**Future Horizons, Inc.**

403 North First Street  
P O Box 1115  
Hastings, FL 32145-1115

Voice: 800-682-1187  
Fax: 904-692-1193

**INVOICE**

Invoice Number: 66969  
Invoice Date: Mar 12, 2021  
Page: 1

**RECEIVED**  
**MAR 15 2021**

<b>Bill To:</b>
Heritage Park CDD c/o GMC, LLC 1408 Hamlin Avenue, Unit E St. Cloud, FL 34771

<b>Ship to:</b>	<b>BY:</b>
Heritage Park CDD c/o GMC, LLC 1408 Hamlin Avenue, Unit E St. Cloud, FL 34771	

Customer ID	Customer PO	Payment Terms	
Heritage04	Per Quote	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
Kenney01	Hand Deliver		4/11/21

Quantity	Item	Description	Unit Price	Amount
1.00	4400 B Rebuild Kit	4400 Bluffton Rebuild Kit	129.05	129.05
1.00	990300	Large O-Ring for Blue Top		
1.00	990275	Cord O-Ring		
1.00	990280	Black Plug for Top		
1.00	990281	O-Ring For Black Plug		
2.00	996100	Bearings (each)		
1.00	840500	Mechanical Seal		
1.00	840510	Flinger Disc for 5/8" Shaft		
1.00	840475	Zinc Anode 4400/8400		
1.00	990900	Kasco Oil		
1.00	Env Disp Fee	Environmental Disposal Fee		
1.00	496200	15.0 MF Capacitor	39.13	39.13
1.00	440600	4400 MVX Prop	64.10	64.10
1.00	Aerator Service	Aerator Service - Pond 600	420.00	420.00
<i>Bluffton 3-15-21</i> <i>1 AK CONTINGENCY</i> <i>001.320.53800.46600</i> <i>#42</i>		Unit was running slow, barely pumping out water. Found broken prop, as well as a small amount of water in unit. Start/run capacitor tested out of spec.		
		One Year Warranty on Parts.		

Subtotal	652.28
Sales Tax	
Freight	
Total Invoice Amount	652.28
Payment/Credit Applied	
<b>TOTAL</b>	<b>652.28</b>

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

Mon, Mar 8, 2021  
8:28:40AM

## Legal Ad Invoice

# The St. Augustine Record

Send Payments to:  
The St. Augustine Record Dept 1261  
PO BOX 121261  
Dallas, TX 75312-1261

Acct: 15656  
Phone: 9049405850  
E-Mail:

Name: HERITAGE PARK COMM DEVELOPMENT  
Address: 475 W TOWN PLACE, STE 114

Client: HERITAGE PARK COMM DEVELOPMENT City: SAINT AUGUSTINE State: FL Zip: 32092

Ad Number: 0003341651-01

Caller: Sarah Sweeting

Paytype: BILL

Start: 03/08/2021

Issues: 1

Stop: 03/08/2021

Placement: SA Legals

Rep: Derek ISC-Lindberg

Copy Line: NOTICE OF MEETING HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT The regular meeting of the Board of S

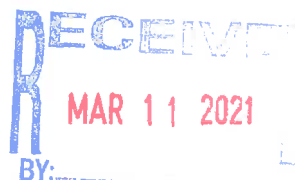
Lines 48  
Depth 4.00  
Columns 1  
Price \$71.80

### NOTICE OF MEETING HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, March 18, 2021 at 1:00 p.m. at the Heritage Park Amenity Center, located at 225 Hefferon Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-355-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager  
0003341651 March 8, 2021



#14  
310.97.48

THE ST. AUGUSTINE RECORD  
Affidavit of Publication

HERITAGE PARK COMM DEVELOPMENT  
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15656  
AD# 0003341651-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY  
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA  
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida, that the attached copy of advertisement being a NOTICE OF MEETING in the matter of Notice of Meeting Heritage Park was published in said newspaper on 03/08/2021.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

Sworn to (or affirmed) and subscribed before me by means of

☒ physical presence or  
☐ online notarization

this \_\_\_\_\_ day of MAR 08 2021

by [Signature] who is personally known to  
me or who has produced as identification

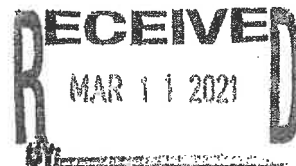
[Signature]  
(Signature of Notary Public)



NOTICE OF MEETING  
HERITAGE PARK  
COMMUNITY DEVELOPMENT  
DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, March 18, 2021 at 1:00 p.m. at the Heritage Park Amenity Center, located at 225 Heffernan Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (804) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (804) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver  
District Manager  
0003341651 March 8, 2021





# PROSSER

Heritage Park CDD  
c/o Governmental Management Services-CF, LLC  
1408 Hamlin Ave., Unit E  
St. Cloud, FL 34771

March 16, 2021  
Project No: 104022.01  
Invoice No: 45571

Project 104022.01 Heritage Park/CDD-General Fund  
For special meeting on pond access.

Professional Services from February 1, 2021 to February 28, 2021

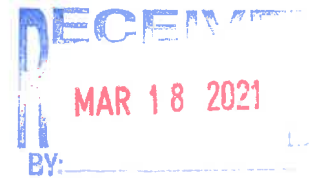
**Professional Personnel**

	Hours	Rate	Amount	
Sr. Engineer/Resident Engineer	.50	150.00	75.00	
Totals	.50		75.00	
<b>Total Labor</b>				<b>75.00</b>

**Reimbursable Expenses**

Blueprints/Reproduction			2.20	
Postage/Freight/Delivery			55.00	
<b>Total Reimbursables</b>	<b>1.15 times</b>		<b>57.20</b>	<b>65.78</b>
<b>Total this Invoice</b>				<b>\$140.78</b>

#21  
210-513-311





# YELLOWSTONE LANDSCAPE

**Bill To:**

Heritage Park CDD  
c/o Governmental Management Services-CF,  
LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**Property Name:** Heritage Park CDD

## INVOICE

INVOICE #	INVOICE DATE
STAUG 205242	4/1/2021
TERMS	PO NUMBER
Net 30	

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Invoice Due Date:** May 1, 2021

**Invoice Amount:** \$3,061.49

Description	Current Amount
Monthly <u>Landscape Maintenance</u> <u>April 2021</u>	\$3,061.49

**Invoice Total** \$3,061.49



#143

*JB* *Sept 3-29-21*  
*LANDSCAPE MAINT.*  
001.320.53800.46200

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286

**Future Horizons, Inc.**

403 North First Street  
P O Box 1115  
Hastings, FL 32145-1115

Voice: 800-682-1187  
Fax: 904-692-1193

**INVOICE**

Invoice Number: 67149  
Invoice Date: Mar 31, 2021  
Page: 1

**Bill To:**

Heritage Park CDD  
c/o GMC, LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**Ship to:**

Aquatic Weed  
Control Services

RECEIVED  
APR 05 2021  
BY:

Customer ID	Customer PO	Payment Terms	
Heritage04	Per Contract	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver		4/30/21

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of <u>March 1, 2021</u>	1,945.00	1,945.00
		#42 B. H. L. 4-2-21 LAKE MAINT. 061.320.53800.46300		

Subtotal	1,945.00
Sales Tax	
Freight	
Total Invoice Amount	1,945.00
Payment/Credit Applied	
<b>TOTAL</b>	<b>1,945.00</b>

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

RECEIVED

MAR 30 2021

===== STATEMENT =====

March 10, 2021

Heritage Park Community Development District  
Governmental Management Services  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

Bill Number 121198  
Billed through 02/28/2021

#1  
310517-23

## General Representation

HPARK 00001 CEL

## FOR PROFESSIONAL SERVICES RENDERED

02/01/21	CEL	Draft notice regarding easement encroachments; research meeting action items.	1.10 hrs
02/05/21	CEL	Edit correspondence regarding easement encroachments; research meeting action items.	0.40 hrs
02/08/21	KEM	Prepare Capitol Conversations newsletter.	0.10 hrs
02/10/21	CEL	Review correspondence regarding easement encroachments; telephone conference with Oliver regarding same.	0.70 hrs
02/11/21	CEL	Review correspondence regarding easements.	0.20 hrs
02/12/21	CEL	Research regarding management of easement encroachment requests.	0.20 hrs
02/19/21	CEL	Research easement encroachment issues.	0.20 hrs
02/22/21	CEL	Research and prepare process for consideration easement encroachments; conference call with Oliver regarding same.	0.90 hrs
02/22/21	KEM	Review filed application for tax exemption.	0.10 hrs
02/25/21	CEL	Prepare for and attend board meeting; prepare fence request approval form.	1.60 hrs
02/26/21	CEL	Review meeting minutes; review meeting action items.	0.40 hrs
02/26/21	JLK	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation.	0.50 hrs
02/28/21	CEL	Correspond with staff and supervisor regarding easement encroachments.	0.30 hrs
Total fees for this matter			\$2,051.50

## MATTER SUMMARY

Eldred, Carl	6.00 hrs	310 /hr	\$1,860.00
--------------	----------	---------	------------

Kilinski, Jennifer L.	0.50 hrs	325 /hr	\$162.50
Ibarra, Katherine E. - Paralegal	0.20 hrs	145 /hr	\$29.00

TOTAL FEES	\$2,051.50
------------	------------

<b>TOTAL CHARGES FOR THIS MATTER</b>	<b>\$2,051.50</b>
--------------------------------------	-------------------

**BILLING SUMMARY**

Eldred, Carl	6.00 hrs	310 /hr	\$1,860.00
Kilinski, Jennifer L.	0.50 hrs	325 /hr	\$162.50
Ibarra, Katherine E. - Paralegal	0.20 hrs	145 /hr	\$29.00

TOTAL FEES	\$2,051.50
------------	------------

<b>TOTAL CHARGES FOR THIS BILL</b>	<b>\$2,051.50</b>
------------------------------------	-------------------

**Please include the bill number with your payment.**

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

**Bill To:**

Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Invoice #: 468

Invoice Date: 4/1/21

Due Date: 4/1/21

Case:

P.O. Number:

RECEIVED  
APR 07 2021  
BY: \_\_\_\_\_

Description	#2	Hours/Qty	Rate	Amount
Management Fees - April 2021	310-50-34		4,386.25	4,386.25
Information Technology - April 2021	331		150.00	150.00
Dissemination Agent Services - April 2021	313		83.33	83.33
Office Supplies	51		15.72	15.72
Postage	42		11.83	11.83
Copies	425		60.30	60.30
Telephone	41		34.86	34.86
<b>Total</b>				<b>\$4,742.29</b>
<b>Payments/Credits</b>				<b>\$0.00</b>
<b>Balance Due</b>				<b>\$4,742.29</b>

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice


Invoice #: 469  
Invoice Date: 4/1/21  
Due Date: 4/1/21

Case:  
P.O. Number:

**Bill To:**  
Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

RECEIVED  
APR 12 2021  
BY: \_\_\_\_\_

Description #2	Hours/Qty	Rate	Amount
Contract Administration - April 2021 020536-12		858.33	858.33
Total			\$858.33
Payments/Credits			\$0.00
Balance Due			\$858.33

4-12-21  




# YELLOWSTONE LANDSCAPE

**Bill To:**

Heritage Park CDD  
c/o Governmental Management Services-CF,  
LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**Property Name:** Heritage Park CDD

## INVOICE

INVOICE #	INVOICE DATE
STAUG 205242	4/1/2021
TERMS	PO NUMBER
Net 30	

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Invoice Due Date:** May 1, 2021

**Invoice Amount:** \$3,061.49

Description	Current Amount
Monthly <u>Landscape Maintenance</u> <u>April 2021</u>	\$3,061.49

**Invoice Total** \$3,061.49



#143

*JB* *Sept 3-29-21*  
*LANDSCAPE MAINT.*  
001.320.53800.46200

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286





**GEOMATICS CORP.**  
LAND SURVEYING, MAPPING, GPS  
2804 N. FIFTH STREET, SUITE 101  
ST. AUGUSTINE, FLORIDA 32084  
Phone (904) 824-3088 Fax (904) 824-5753

# Invoice

Invoice Date:	Invoice #:
4/22/2021	21-163

Bill To:
Heritage Park CDD Jim Oliver c/o Governmental Management Services Inc. 475 West Town Place, Suite 114 St. Augustine, FL 32092

Project Information
Boundary Survey 324 Hefferon Drive St. Augustine, FL Lot 86

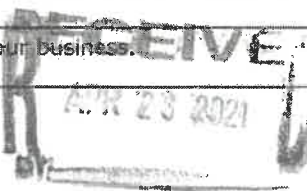
RECEIVED  
APR 23 2021  
BY: \_\_\_\_\_

#72  
310-8331

Job No.	Terms	Due Date:
21-3342	Due on receipt	4/22/2021

Description	Hours/Qty	Rate	Amount
Boundary Survey - 324 Hefferon Drive, St. Augustine, FL, Lot 86	1	750.00	750.00
Visit us at: <a href="http://www.geomaticscorp.net">www.geomaticscorp.net</a>		<b>Total</b>	\$750.00
Please make checks payable to: Geomatics Corp., P.O. Box 860205, St. Augustine, FL 32086. We also accept VISA, Mastercard, & Discover.		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$750.00
"Contract/Invoice shall be governed by and construed according to the laws of the State of Florida. Should Payment in full of this Contract/Invoice not be received within 30 days, the amount stated herein shall accrue interest from the 30th day at the maximum allowable rate of interest. Client agrees to pay all costs of collection for this Contract/Invoice, regardless of whether a lawsuit is filed, including without limitation court costs and reasonable attorney's days."			

Thank you for your business.



A.D.

# PROSSER

April 22, 2021

Project No:

104022.01

Invoice No:

45780

Heritage Park CDD  
c/o Governmental Management Services-CF, LLC  
1408 Hamlin Ave., Unit E  
St. Cloud, FL 34771



Project 104022.01 Heritage Park/CDD-General Fund

For bi-monthly CDD board meeting; stormwater best management practices memo, coordination with surveyor for 324 Hefferon encroachment.

**Professional Services from March 1, 2021 to March 31, 2021**

**Professional Personnel**

	Hours	Rate	Amount	
Sr. Engineer/Resident Engineer	6.50	150.00	975.00	
Totals	6.50		975.00	
<b>Total Labor</b>				<b>975.00</b>

**Reimbursable Expenses**

Mileage-DOT Allowable (.445)			27.59	
Mileage-Additional (.13/mile)			8.06	
Blueprints/Reproduction			31.10	
<b>Total Reimbursables</b>	<b>1.15 times</b>		<b>66.75</b>	<b>76.76</b>

**Total this Invoice \$1,051.76**

#21  
310.517.311

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500



===== STATEMENT =====

April 12, 2021

Heritage Park Community Development District  
Governmental Management Services  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

Bill Number 122040  
Billed through 03/31/2021

#1  
310-913-215

## General Representation

HPARK 00001 CEL

### FOR PROFESSIONAL SERVICES RENDERED

03/04/21	CEL	Review draft agenda; research meeting action items.	0.30 hrs
03/05/21	KEM	Prepare and send capitol conversations newsletter.	0.10 hrs
03/18/21	CEL	Prepare for and attend board meeting.	1.50 hrs
03/31/21	JLK	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation.	0.30 hrs

Total fees for this matter \$670.00

### MATTER SUMMARY

Eldred, Carl	1.80 hrs	310 /hr	\$558.00
Kilinski, Jennifer L.	0.30 hrs	325 /hr	\$97.50
Ibarra, Katherine E. - Paralegal	0.10 hrs	145 /hr	\$14.50

TOTAL FEES \$670.00

**TOTAL CHARGES FOR THIS MATTER \$670.00**

### BILLING SUMMARY

Eldred, Carl	1.80 hrs	310 /hr	\$558.00
Kilinski, Jennifer L.	0.30 hrs	325 /hr	\$97.50
Ibarra, Katherine E. - Paralegal	0.10 hrs	145 /hr	\$14.50

TOTAL FEES \$670.00

**TOTAL CHARGES FOR THIS BILL \$670.00**

**Please include the bill number with your payment.**

**Future Horizons, Inc.**  
403 North First Street  
P O Box 1115  
Hastings, FL 32145-1115

Voice: 800-882-1187  
Fax: 904-692-1193

#42  
B. H. 4-19-21  
LAKE CONTINGENCY  
201.320.53500.46500  
466

# INVOICE

Invoice Number: 87375  
Invoice Date: Apr 15, 2021  
Page: 1

<b>Bill To:</b>
Heritage Park CDD c/o GMC, LLC 1408 Hamlin Avenue, Unit E St. Cloud, FL 34771

<b>Ship to:</b>
Heritage Park CDD c/o GMC, LLC 1408 Hamlin Avenue, Unit E St. Cloud, FL 34771

Customer ID	Customer PO	Payment Terms	
Heritage04	Per Contract	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
Kenney01	Hand Deliver		5/15/21

Quantity	Item	Description	Unit Price	Amount
1.00	4400 B Rebuild Kit	4400 Bluffton Rebuild Kit	129.05	129.05
1.00	990300	Large O-Ring for Blue Top		
1.00	990275	Cord O-Ring		
1.00	990280	Black Plug for Top		
1.00	990281	O-Ring For Black Plug		
2.00	998100	Bearings (each)		
1.00	840500	Mechanical Seal		
1.00	840510	Flinger Disc for 5/8" Shaft		
1.00	840475	Zinc Anode 4400/8400		
1.00	990900	Kasco Oil		
1.00	Env Disp Fee	Environmental Disposal Fee		
1.00	8030142K	Stub cord with 1/2 of quick disconnect installed (3hp and lower)	118.13	118.13
1.00	496200	15.0 MF Capacitor	39.13	39.13
1.00	Aerator Service	Aerator Service - Pond 1600 Found water in unit due to mechanical seal failure. Also, capacitor tested out of spec and stub cord had water intrusion.	442.50	442.50
Subtotal				728.81
Sales Tax				
Freight				
Total Invoice Amount				728.81
Payment/Credit Applied				
<b>TOTAL</b>				<b>728.81</b>

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

**Future Horizons, Inc.**

403 North First Street  
P O Box 1115  
Hastings, FL 32145-1115

Voice: 800-682-1187  
Fax: 904-692-1193

**INVOICE**

Invoice Number: 67560  
Invoice Date: Apr 30, 2021  
Page: 1

**Bill To:**

Heritage Park CDD  
c/o GMC, LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**Ship to:**

Aquatic Weed  
Control Services

REC  
MAY 07 2021  
BY:

Customer ID	Customer PO	Payment Terms	
Heritage04	Per Contract	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver		5/30/21

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of April 2021  #42 B Stephen 4-29-21 LAKE MAINT. 001.320.53800.46300	1,945.00	1,945.00
Subtotal				1,945.00
Sales Tax				
Freight				
Total Invoice Amount				1,945.00
Payment/Credit Applied				
<b>TOTAL</b>				<b>1,945.00</b>

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

**Governmental Management Services, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice****Invoice #:** 470**Invoice Date:** 5/1/21**Due Date:** 5/1/21**Case:****P.O. Number:****Bill To:**Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092  
MAY 06 2021  
BY:

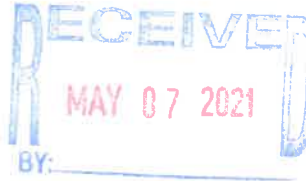
Description	#2	Hours/Qty	Rate	Amount
Management Fees - May 2021	310-313-34		4,386.25	4,386.25
Information Technology - May 2021	331		150.00	150.00
Dissemination Agent Services - May 2021	313		83.33	83.33
Office Supplies	51		6.10	6.10
Postage	42		33.51	33.51
Copies	423		3.00	3.00
Telephone	41		34.86	34.86
<b>Total</b>				<b>\$4,697.05</b>
<b>Payments/Credits</b>				<b>\$0.00</b>
<b>Balance Due</b>				<b>\$4,697.05</b>

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 471  
Invoice Date: 5/1/21  
Due Date: 5/1/21  
Case:  
P.O. Number:

**Bill To:**  
Heritage Park CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Description	#2	Hours/Qty	Rate	Amount
Contract Administration - May 2021	320508-12		858.33	858.33
<b>Total</b>				<b>\$858.33</b>
<b>Payments/Credits</b>				<b>\$0.00</b>
<b>Balance Due</b>				<b>\$858.33</b>

5-6-21



Mon, May 10, 2021  
11:22:36AM

## Legal Ad Invoice

# The St. Augustine Record

RECEIVED

MAY 11 2021

Send Payments to:  
The St. Augustine Record Dept 1261  
PO BOX 121261  
Dallas, TX 75312-1261

**Acct:** 15656  
**Phone:** 9049405850  
**E-Mail:**

**Name:** HERITAGE PARK COMM DEVELOPMENT  
**Address:** 475 W TOWN PLACE, STE 114

**Client:** HERITAGE PARK COMM DEVELOPMENT **City:** SAINT AUGUSTINE **State:** FL **Zip:** 32092

**Ad Number:** 0003351592-01

**Start:** 05/10/2021

**Placement:** SA Legals

**Copy Line:** NOTICE OF MEETING HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT The regular meeting of the Board of S

**Caller:** Sarah Sweeting

**Issues:** 1

**Rep:** Dylan ISC-Abeyta

**Paytype:** BILL

**Stop:** 05/10/2021

**Lines** 48  
**Depth** 4.00  
**Columns** 1  
  
**Price** \$71.80

**NOTICE OF MEETING  
HERITAGE PARK  
COMMUNITY DEVELOPMENT  
DISTRICT**

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, May 20, 2021 at 1:00 p.m. at the Heritage Park Amenity Center, located at 225 Hefferon Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based

James Oliver  
District Manager  
3351592 May 10, 2021

#14  
310.93.48



THE ST. AUGUSTINE RECORD  
Affidavit of Publication

**HERITAGE PARK COMM DEVELOPMENT**  
**475 W TOWN PLACE, STE 114**  
**SAINT AUGUSTINE, FL 32092**

ACCT: 15656  
AD# 0003351592-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY  
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA  
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **BOS MTG 5/20/21** was published in said newspaper on **05/10/2021**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

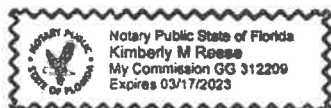
Sworn to (or affirmed) and subscribed before me by means of

☒ physical presence or  
☐ online notarization

this \_\_\_\_ day of May 10 2021

by *Melissa Rhinehart* who is personally known to  
me or who has produced as identification

*Kimberly M Reese*  
(Signature of Notary Public)



**NOTICE OF MEETING**  
**HERITAGE PARK**  
**COMMUNITY DEVELOPMENT**  
**DISTRICT**

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, May 20, 2021 at 1:00 p.m. at the Heritage Park Amenity Center, located at 225 Heffernon Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based

James Oliver  
District Manager  
3351592 May 10, 2021



## INVOICE

INVOICE #	INVOICE DATE
STAUG 214505	5/1/2021
TERMS	PO NUMBER
Net 30	

**Bill To:**

Heritage Park CDD  
c/o Governmental Management Services-CF,  
LLC  
1408 Hamlin Avenue, Unit E  
St. Cloud, FL 34771

**Remit To:**

Yellowstone Landscape  
PO Box 101017  
Atlanta, GA 30392-1017

**Property Name:** Heritage Park CDD

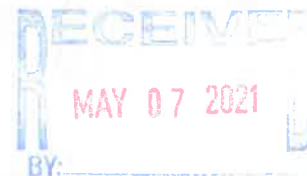
**Invoice Due Date:** May 31, 2021

**Invoice Amount:** \$3,061.49

Description	Current Amount
Monthly Landscape Maintenance May 2021	\$3,061.49

**Invoice Total** \$3,061.49

*B. Hapt 4-28-21*  
*LANDSCAPE MAINT.*  
*001.320.53800.46206*



**Should you have any questions or inquiries please call (386) 437-6211.**

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fax 386.437.1286