

MINUTES OF MEETING
HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Park Community Development District was held on Thursday, September 17, 2020 at 1:00 p.m. via Zoom video conferencing, due to the COVID-19 virus.

Present and constituting a quorum were:

Ken Kinnecom	Chairman
Robert Curran	Vice Chairman
Mark Masley	Supervisor
Joanne Wharton	Supervisor
Thomas Ferry	Supervisor

Also present were:

Jim Oliver	District Manager
Carl Eldred	District Counsel
Jenny Urcan	District Engineer
Brian Stephens	Riverside Management
Residents	

The following is a summary of the actions taken at the September 17, 2020 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 1:05 p.m. All Supervisors were present.

SECOND ORDER OF BUSINESS

Public Comment

There were no public comments.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the July 30, 2020 Meeting

It was noted that on Page 6, the next meeting was on September 17, not September 19.

On MOTION by Mr. Kinnecom seconded by Mr. Curran with all in favor the Minutes of the July 30, 2020 Meeting were approved as amended.

FOURTH ORDER OF BUSINESS

Acceptance of the Minutes of the July 30, 2020 Audit Committee Meeting

On MOTION by Mr. Kinnecom seconded by Mr. Curran with all in favor the Minutes of the July 30, 2020 Audit Committee Meeting were accepted.

FIFTH ORDER OF BUSINESS

Consideration of Proposals for Fiscal Year 2020 Audit Services

Mr. Showe recalled that prior to the meeting, the Audit Committee met and provided the following ranking:

- 1. Grau & Associates – 100 points
- 2. Berger, Toombs, Elam, Gaines & Frank – 98.2 points
- 3. McDirmit, Davis & Company, LLC. – 94.3 points

Mr. Oliver noted Grau & Associates was ranked the highest based on experience, being the incumbent audit firm and having lowest price.

On MOTION by Mr. Kinnecom seconded by Mr. Masley with all in favor accepting the Audit Committees recommendation of Grau & Associates as the number one ranked firm to provide auditing services was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Eldred reported the District was allowed to meet pursuant to the Governor’s Executive Orders. The current Executive Order expires at the end of September and it was unknown if the Governor would extend it. His office will continue to monitor and publish the next meeting notice accordingly.

B. Engineer

Ms. Urcan had no report. Mr. Kinnecom thanked Ms. Urcan for preparing the maps.

C. Manager

Mr. Oliver communicated with a resident that previously had recurring drainage issues. Drainage is much better nowhas , due to recent improvements to the District’s drainage area and changes the resident made. However, the resident requested additional work been performed at Distrcit expense. Mr. Oliver informed the resident that the District could not pay for improvements benefitting private property. If the property owner’s engineer has a plan to improve drainage from that private lot, Mr. Oliver will have the CDD engineer review it at the resident’s cost and will provide input to the Board. The District would not assume any costs involved in linking the resident’s drainage improvements such as a French drain into the CDD’s drainage system.

D. Operations Manager - Report

Mr. Stephens presented the Operations Manager Report, which was in the agenda package. The fountain in Pond 1800 was still out for repair. A cable had to be ordered. Ms. Wharton questioned why none of the boxes were locked. Mr. Stephens stated the boxes were never locked, since no one tampered with them. Some could not be locked. A fountain could be stopped by unplugging it, even if the box was locked.

SEVENTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Supervisors Requests

Mr. Curran exchanged emails with Mr. Stephens regarding algae in Pond 400, which was cleared up. Mr. Stephens reported algae was common this time of year with high water temperatures and nitrogen entering the ponds from heavy rainfall. Mr. Kinnecom spoke to the aquatic maintenance company, Future Horizons. They were not using any chemicals that were harmful to wildlife.

NINTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures

Mr. Oliver presented the Unaudited Financial Statements through August 31, 2020. There were no unusual variances. By the end of the year, which was next month, there would be a

slight positive variance of \$1,000 in revenues. In the Admin and Operations Budgets there were positive variances. Capital Reserves were strong with \$122,000.

B. Assessment Receipt Schedule

Mr. Oliver reported the District was fully collected on its assessments for Fiscal Year 2020. Tax bills were expected to be sent on November 1st.

C. Approval of Check Register

On MOTION by Mr. Kinnecom seconded by Mr. Ferry with all in favor the Check Register from July 23, 2020 to September 10, 2020 in the amount of \$35,300.43 was approved.

Mr. Kinnecom reported an abandoned homeless camp was discovered across the street from the east entrance to San Salito, on HOA property. It was filled with trash, but was being cleared by an HOA maintenance man.

TENTH ORDER OF BUSINESS

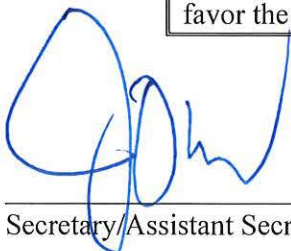
Next Scheduled Meeting – November 19, 2020 @ 1:00 p.m.

Mr. Oliver stated the next scheduled meeting was on November 19, 2020 at 1:00 p.m. at this location.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Masley seconded by Mr. Curran with all in favor the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman