

Heritage Park
Community Development District

July 19, 2018

Heritage Park Community Development District

475 West Town Place, Suite 114, St. Augustine FL 32092

P: (904) 940-5850 • F: (904) 940-5899

July 12, 2018

Board of Supervisors
Heritage Park
Community Development District

Dear Board Members:

The Heritage Park Community Development District Board of Supervisors Meeting is scheduled for **Thursday, July 19, 2018 at 1:00 p.m.** at the **Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Affidavit of Publication
- IV. Approval of the Minutes of the May 17, 2018 Meeting
- V. Public Hearing to Adopt the Budget for Fiscal Year 2019
 - A. Consideration of Resolution 2018-04, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2019
 - B. Consideration of Resolution 2018-05, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2019
- VI. Staff Reports
 - A. Attorney
 - B. Engineer
 1. Update Fence Encroachment onto CDD Property
 2. Consideration of Consulting Engineer's Report
 - C. Manager – Discussion of Fiscal Year 2019 Meeting Schedule
 - D. Operations Manager - Report
- VII. Audience Comments
- VIII. Supervisors Requests
- IX. Financial Reports
 - A. Balance Sheet and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- X. Next Scheduled Meeting – September 20, 2018 at 1:00 p.m.
- XI. Adjournment

Enclosed for your review and approval is a copy of the minutes of the May 17, 2018 meeting.

The fifth order of business is the public hearing to adopt the budget for Fiscal Year 2019. Enclose is a copy of the approved budget along with a copy of Resolution 2018-04 and Resolution 2018-05.

Enclosed under the Engineer's report is a copy of the Consulting Engineer's Report.

Enclosed under the Manager's report is a proposed meeting schedule for Fiscal Year 2019.

Enclosed under the Operations Manager's report is a memorandum.

A copy of the financial statements, assessments receipts and check register are enclosed for your review.

The balance of the agenda is routine in nature, and any additional support material will be presented and discussed at the meeting.

I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

James Oliver

James Oliver
District Manager

cc:	Rich Whetsel	Jenny Urcan
	Brian Stephens	Michael Eckert
	Darrin Mossing	Carl Eldred
	Ryan Stilwell	

AGENDA

Heritage Park Community Development District Agenda

Thursday
July 19, 2018
1:00 p.m.

Heritage Park Amenity Center
225 Hefferon Drive
St. Augustine, Florida 32084
Call In # 1-800-264-8432 Code # 545792
District Website: www.heritageparkcdd.com

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THIRD ORDER OF BUSINESS

THE ST. AUGUSTINE RECORD
Affidavit of Publication

HERITAGE LANDING COMM DEVEL DI
2806 N FIFTH STREET, UNIT 403

SAINT AUGUSTINE, FL 32084

ACCT: 15635
AD# 0003051676-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared JAMIE WILLIAMS who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF HEARING** in the matter of **FISCAL YEAR 2018/2019 BUDGETS** was published in said newspaper on **06/21/2018**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

HERITAGE PARK COMMUNITY
DEVELOPMENT DISTRICT

NOTICE OF PUBLIC HEARING TO
CONSIDER THE ADOPTION OF
THE FISCAL YEAR 2018/2019
BUDGETS; AND NOTICE OF
REGULAR BOARD OF
SUPERVISORS' MEETING.

The Board of Supervisors ("Board") of the Heritage Park Community Development District ("District") will hold a public hearing on Thursday, July 19, 2018 at 1:00 p.m. at the Heritage Park Amenity Center, 225 Heffern Drive, St. Augustine, Florida 32084, for the purpose of hearing comments and objections on the adoption of the proposed budgets ("Proposed Budget") of the District for the fiscal year beginning October 1, 2018 and ending September 30, 2019 ("Fiscal Year 2018/2019"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32082, (904) 940-5850 ("District Manager's Office"), during normal business hours.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

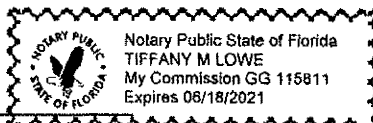
Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
0003051676 June 21, 2018

Sworn to and subscribed before me this _____ day of JUL 12 2018

by Jamie Williams who is personally known to me
or who has produced as identification

Tiffany M. Lowe
(Signature of Notary Public)



MINUTES

MINUTES OF MEETING
HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Park Community Development District was held on Thursday, May 17, 2018 at 1:00 p.m. at the Heritage Park Amenities Center, 225 Hefferon Drive, St. Augustine, Florida 32084.

Present and constituting a quorum were:

Ken Kinnecom	Chairman
Mark Masley	Vice Chairman
Joanne Wharton	Supervisor
Rodney Philbrick	Supervisor
Robert Curran	Supervisor

Also present were:

Jim Oliver	District Manager (by phone)
Carl Eldred	District Counsel (by phone)
Jenny Urcan	District Engineer (by phone)
Ernesto Torres	GMS, LLC
Brian Stephens	Riverside Management Services
Cathy Radford-Baxter	HOA on-site administrator

FIRST ORDER OF BUSINESS

Roll Call

Mr. Torres called the meeting to order at 1:00 p.m.

SECOND ORDER OF BUSINESS

Public Comment

There being none, the next item followed

THIRD ORDER OF BUSINESS

Approval of the Minutes of the March 15, 2018 Meeting

The Minutes are located in the agenda package behind Tab III.

On MOTION by Mr. Kinnecom seconded by Mr. Masley with all in favor the Minutes of the March 15, 2018 meeting were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2018-02,
Confirming the District's Use of St. Johns
County Supervisor of Elections to Conduct
the District's Election of Supervisors in
Conjunction with the General Elections.**

Mr. Torres stated this is a resolution from St Johns County Elections Supervisor. It is announcing that three seats that are up for renewal. This is our agreement with the county. There are three seats up for re-election – Seat #1, Mark Masley; Seat #3, Robert Curran; and Seat #5, Rodney Philbrick. The qualifying period is June 18 – 22.

Mr. Philbrick stated if we have a newsletter prior to period, I will have an article about the election time for the property owners to read.

On MOTION by Mr. Kinnecom seconded by Mr. Philbrick with all in favor Resolution 2018-02 confirming the District's use of St. Johns County Supervisor of Elections to conduct the District's election of supervisors in conjunction with General Elections was approved.
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FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2018-03,
Approving the Proposed Budget for Fiscal
Year 2019 and Setting a Public Hearing date
for Adoption**

Mr. Torres turned the meeting over to Mr. Oliver.

Mr. Oliver stated we are required to approve a budget by June 15 of each year and then have a public hearing to consider budget options no sooner than 60 days after approval of the budget. Today we will approve the budget and set a public hearing for July 19, 2018, which would be in conjunction with the regularly scheduled meeting. The budget before you today is essentially the same budget that you have been approving and adopting for the last several years. It anticipates no increase in assessments and essentially the same expenditures for the District. We have the opportunity to move money around as we go through the next 60 days to refine the budget. Once adopted, the board can amend the budget if needed. As we move toward adoption at the July meeting, we will have a few more months of financial information, so it is going to help us with our projections, especially when it comes to things like utilities.

No board members had questions about the budget.

On MOTION by Mr. Kinnecom seconded by Ms. Wharton with all in favor Resolution 2018-03 approving the proposed FY19 budget and setting a Public Hearing for July 19, 2018 at 1:00 p.m. was approved.

SIXTH ORDER OF BUSINESS

Discussion of Fence Encroachments Onto CDD Property

Mr. Torres turned the meeting over to Mr. Eldred.

Mr. Eldred stated I think this is something Ken wanted to discuss. I don't individually have anything I need to raise with the board at this time.

Mr. Kinnecom stated the ARB for the HOA recently approved the fence installation, and the new fence guy with his surveyor and property markings alleges that property adjoining is encroaching onto the CDD property into the bank. There are three properties that could be suspect of encroaching on CDD property, and I would like to engage our engineering firm to take a visual observation and, if need be, a formal survey. In the event those fences do encroach on CDD property, counsel would do the necessary demand upon the owner to remove said fence area encroaching.

Ms. Urcan responded I will look into that and go out there. I can report my findings and what we need to do to further.

Mr. Kinnecom stated I have an email and will make sure you get it. It shows the specific addresses.

Ms. Wharton asked is this going to be our own guy checking with the pins or is this outside?

Mr. Kinnecom responded it is our engineering firm.

Ms. Wharton asked are they going to do the surveying or are they going to just try to locate pins initially.

Mr. Kinnecom responded they will do a visual for us, and if they feel that yes it is in fact encroaching, they will do the formal survey of those markers that adjoin the CDD property on the banks.

Ms. Urcan stated I am going to look into the survey first just to make sure I know where the property line ends and CDD property starts, and then I will go out there and look.

Mr. Curran asked do we know if those addresses went through the Architectural Review Board for approval for those fences?

Mr. Kinnecom responded I don't have the answer to that. One thing on the ARB, we do make it very specific that you keep fence installation on or within your property line and not go outside that jurisdiction. The addresses are 902 and 903 East Red House Branch Road and 1325 Wild Pine Drive.

Ms. Wharton asked wouldn't that be the owner's responsibility to prove that they didn't encroach on the CDD easement? Why are we spending our money if the fencing company went outside of that? It seems like it would be their responsibility to say no, we are not on our property.

Mr. Kinnecom responded we need to make certain that our information from an outside party with a different fence installation is correct – that somebody's else fence is encroaching on CDD property. It is not up to them to say "hey, I am encroaching on your property." It is up to us to say you are encroaching and remove it.

Ms. Urcan stated she will have a report on this at the next meeting.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Eldred stated he has nothing to report this month.

B. Engineer

Ms. Urcan stated she had nothing new to report.

C. Manager

1. Report on the Number of Registered Voters (1,321)

Mr. Torres stated we are required by statute to report how many registered voters the District has each year. The number for Heritage Park is 1,321.

2. General Elections

Mr. Torres stated we have made comments about the General Election already and have filled you in regarding the number of seats that are expiring this year. Those who are interested should qualify during June 18 – 22.

D. Operations Manager

Mr. Stephens stated Yellowstone Landscaping is working on clearing the trees up from around the streetlights. That is beyond their scope, but they have agreed to help us where they can. The ones they can't get, we will get a tree company in to clean those up.

Ms. Wharton stated their clean-up on that is excellent.

Ms. Kinnecom asked could you make sure that house number 804 Oak Arbor Circle is checked? I have had two complaints of people hitting their head on the branches of the tree overhanging the sidewalk.

Mr. Stephens responded that normally would be the homeowner's responsibility, but I will ask them.

Mr. Kinnecom stated it is a rental property, and when you have an absentee landlord, things don't get done.

Mr. Stephens responded we will take care of it. GFI tripping for the light fountains has been minimal over the last several months, however, I did reset the fountain in lake 100 and 700. We are continuing to clean the lake and outfall structures on a bi-weekly basis, and we are continuing to work with FPL on the install of the lights at the speed humps on Heritage Park Drive.

Mr. Kinnecom stated we have a gator that appears to be greater than 4' long in the pond, I think it is 1400. It is behind Quail Ridge.

Ms. Wharton stated in Pond 1000 there are three gators in one that are well over 4'.

Mr. Kinnecom asked what can we do to make sure this alligator division can get those guys relocated?

Mr. Stephens responded I have contacted the St. Johns County alligator hotline. They are aware that we have multiple alligators on site. I wasn't specific on ponds because they move so much.

Ms. Wharton stated I haven't seen the big one in Pond 1000 in a couple of days, but I have seen two smaller ones.

Mr. Stephens stated I do know that they are underneath the typical threshold in length for their removal, so I did tell them they don't seem to be afraid of humans. They will typically expedite the removal at that point. Also, the more people that call and complain, the better.

EIGHTH ORDER OF BUSINESS**Audience Comments**

An audience stated someone has backed into our transformer and light post. They are right next door, and it has been a couple of weeks. I wanted to get an idea as to when that will be fixed because there are exposed wires. It was a mess, and we did what we could, but the concern is the wires. My issue is not the aesthetics, but the wires where kids play around in that area.

Mr. Kinnecom stated on May 3, we had a resident from Kings Grant area going through Wooded Crossing and drove right into the transformer, bushes, and knocked down one of the utility polls. That is at 266 Wooded Crossing. I have obtained the police report. We have notified the insurance company. FPL has ordered a replacement, and that will be soon I am sure. The wires are not hot, they have been disconnected. It has to stay there until it is ready to be replaced.

Another audience member asked the Mr. Stephens about putting the lights in at the speed bump. What do these lights entail? We have the speed bump right at our back gate. We now FPL lights shining in our house, and now we are going to be having flickering lights?

Mr. Stephens responded no, these will be additional street lights, but they will be focused towards the road, specifically not impede people who live on the back side of that light. They will be where the sidewalk is and will not be shining into your house.

Another audience member commented about the gator situation and stated I believe the FWC has to issue permits to determine if you have a nuisance gator before removal can take place.

Mr. Stephens responded my understanding is with the gator hotline, those people already have that in place, so it speeds up the system.

That audience member stated in glancing over your budget, you have under Lake Contingency, grass carp stocking, I think again FWC has to approve that.

Mr. Stephens stated they do, and there are already guidelines in place, and we already have the permits for it.

Another audience member who is new to community asked what do her CDD fees to for?

Mr. Torres responded the CDD is responsibility for its property within the community. There are two types of assessments that go along with that responsibility. One is for Operation and Maintenance. This fund covers the administration costs of the CDD, contract management and maintenance of district owned lakes, common areas and other assets. The other assessment

pays for the debt service on bonds the District incurred when it was formed. Those two are combined when we talk about assessments. The budget shows the actual line items that the CDD pays for.

Mr. Kinnecom stated we are responsible for 18 ponds, 22 fountains, and we have to maintain the banks of the ponds. You are welcome to look at a map of all CDD properties within Heritage Park. The budget breakdown has one for the debt service, which created the infrastructure for Heritage Park. The HOA has more of the fun things like the clubhouse, pool, trails, tennis, baseball diamond, and the doggie park. Financially, we are doing so much better than other CDDs in the State of Florida.

Mr. Torres stated your financials are very healthy.

NINTH ORDER OF BUSINESS

Supervisors Requests

Mr. Kinnecom stated diagonally across from 375 Hefferon is an area without a home. It is vacant land with a very deep, wide drainage area. It has been a problem site for 13 years. We have had many trespassers that cut through into Hefferon and occasionally there has been a congregation of young people under the bridge on Hefferon. One day I was present, and those kids were there sharing marijuana out of a Coke bottle. That area on the other side of Hefferon is not the best neighborhood. The kids cut through this vacant field. There have been a lot of complaints, and two weeks ago the county came in and with a few loads of dirt, they piled it where the existing fence on this vacant parcel but left room for them to go around the end of the fence. Even after all the rain, this morning we saw fresh tire tracks. What they do is climb over all these piles of dirt, and they are determined that they are going to continue to cut through here. The HOA has also experienced some people who don't belong here and are causing damage especially at the kids' playground around Kings Grant. We have to stop this once and for all. Brian and I met with an engineer from the county this morning at the site, and they suggested different options. One is to extend the fence that they put in when we addressed this issue some years ago. Now it is a matter of who owns what. The property appraiser's records at the County indicate that it is owned by the County, however, our Engineer's plat map says it is part Heritage Park CDD with the conservation area and the like. So the Engineer from the County first will do the internal work at the county with their maps people, all the recorded documents, and historical information because he feels it is owned by the CDD with easement granted to the County for

access to that big drainage ditch. Here is what the Engineer is going to do. Not much is going to happen today or tomorrow, but next week he will get back with me as to what they can do. They have to ascertain ownership. Once that's done, if they own it, he can proceed with other action. It looks like it is part of the Heritage Park CDD taxing authority. I have a hunch it is going to be up to us. I would like to authority from the board to work with staff and the county to coordinate fencing proposals. My idea is an 8' chain link fence on the backside to make it more difficult to access. I would like to set a dollar amount to work with. I would like to have it go into the vegetation on both sides. There would be chain link and vinyl fencing.

Mr. Stephens stated he just priced out 50' of 6' vinyl installed was \$3,900, vinyl that is 8' is going to be more expensive.

Mr. Masley stated we can do a NTE amount. I was thinking possibly \$10,000. It is not that he is going to spend all that, but at least he will have leverage to negotiate a better price.

On MOTION by Ms. Wharton seconded by Mr. Masley with all in favor to have Supervisor Kinnecom work with staff to coordinate fencing proposals and contract fencing in open area NTE \$10,000 was approved.

Ms. Wharton asked Mr. Stephens if he could look into some more efficient less expensive fountains. They are getting old. They seem to be running pretty well, but could we start investigating other options. They seem to be a big consumer of electricity, which is a big part of our budget. I would like to see if it can be replaced with a more efficient model that would give the same aesthetic effect.

Ms. Wharton also asked that an agenda package be dropped off in this location in advance so she can view and make notes. Mr. Curran would also like to receive a paper copy. They do not want the District to incur added expense.

TENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures

Mr. Torres stated the unaudited financials in the agenda package are through April 30, 2018. In Capital Reserves, you have a balance of \$120,840, which is healthy for this District.

B. Assessment Receipts Schedule

Mr. Torres stated through the end of December you are 99.51% collected.

C. Approval of Check Register

Mr. Torres stated included in your agenda package is a check register in the amount of \$28,131.20.

On MOTION by Mr. Kinnecom seconded by Mr. Masley with all in favor the Check Register in the amount of \$28,131.20 was approved.
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ELEVENTH ORDER OF BUSINESS

Next Scheduled Meeting

Mr. Torres stated the next scheduled meeting is July 19, 2018 at 1:00 p.m. This will also be the Public Hearing.

TWELFTH ORDER OF BUSINESS

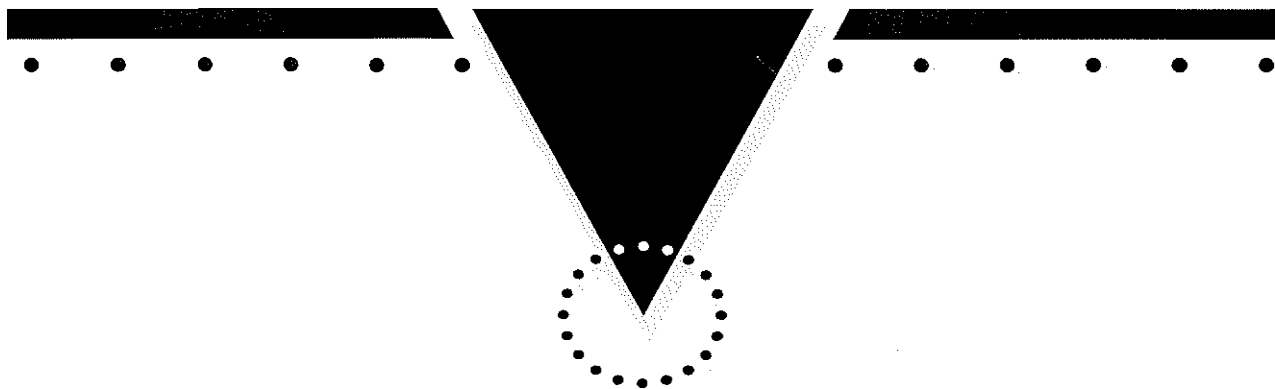
Adjournment

On MOTION by Mr. Philbrick seconded by Ms. Wharton with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS



Heritage Park Community Development District

**Approved Budget
FY 2019**



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1-2 General Fund

3-7 General Fund Narrative

8 Capital Reserves Fund

9 Debt Service Fund Series 2013

10 Amortization Schedule Series 2013

Heritage Park
Community Development District
 Approved Budget FY 2019
 General Fund

Description	Adopted Budget FY 2018	Actual thru 6/30/18	Projected Next 3 Months	Total Projected 09/30/18	Approved Budget FY 2019
Revenues					
Assessments Tax Roll	\$255,225	\$256,132	\$8	\$256,139	\$255,225
Interest Income	\$25	\$146	\$36	\$182	\$25
Carry Forward Surplus (1)	\$16,327	\$0	\$0	\$0	\$6,441
Total Revenues	\$271,577	\$256,278	\$44	\$256,322	\$261,691
Expenditures					
<i>Administrative</i>					
Supervisors Fees	\$6,000	\$4,000	\$1,000	\$5,000	\$6,000
FICA Expense	\$459	\$245	\$77	\$321	\$459
Engineer	\$7,500	\$816	\$2,184	\$3,000	\$7,500
Arbitrage Rebate	\$600	\$450	\$0	\$450	\$600
Dissemination Agreement	\$1,000	\$750	\$250	\$1,000	\$1,000
District Counsel	\$30,000	\$3,936	\$6,186	\$10,122	\$16,000
Financial Advisory Services	\$7,500	\$7,500	\$0	\$7,500	\$7,500
Auditing Services	\$3,800	\$3,200	\$0	\$3,200	\$3,300
Trustee Fees	\$4,100	\$4,041	\$0	\$4,041	\$4,100
Management Fees	\$52,635	\$39,476	\$13,159	\$52,635	\$52,635
Information Technology	\$1,500	\$1,306	\$444	\$1,750	\$1,800
Telephone	\$125	\$71	\$29	\$100	\$125
Postage	\$1,000	\$193	\$107	\$300	\$1,000
Printing and Binding	\$750	\$413	\$187	\$600	\$750
Insurance	\$7,600	\$6,877	\$0	\$6,877	\$7,600
Legal Advertising	\$1,200	\$375	\$825	\$1,200	\$1,200
Other Current Charges	\$500	\$511	\$114	\$625	\$650
Office Supplies	\$250	\$82	\$33	\$115	\$250
Dues, Licenses, Subscriptions	\$175	\$175	\$0	\$175	\$175
Administrative Expenses	\$126,694	\$74,416	\$24,594	\$99,011	\$112,644
<i>Operations & Maintenance</i>					
Field Operations	\$10,000	\$7,500	\$2,500	\$10,000	\$10,300
Landscape Maintenance	\$35,325	\$26,494	\$8,831	\$35,325	\$35,325
Landscape Contingency	\$5,892	\$8,830	\$670	\$9,500	\$7,000
Lake Maintenance	\$23,340	\$15,560	\$5,835	\$21,395	\$23,340
Lake Contingency	\$7,000	\$9,885	\$1,115	\$11,000	\$7,000
Utility Service	\$17,000	\$10,363	\$5,137	\$15,500	\$17,000
Street Lights	\$36,000	\$26,415	\$8,885	\$35,300	\$36,000
Common Area Maintenance	\$8,000	\$7,748	\$2,252	\$10,000	\$10,000
Contingency	\$2,327	\$2,850	\$0	\$2,850	\$3,083
Transfer Out - Capital Reserves	\$0	\$0	\$0	\$0	\$0
O&M Expenses	\$144,884	\$115,645	\$35,225	\$150,870	\$149,048
Total Expenditures	\$271,577	\$190,061	\$59,819	\$249,880	\$261,692
Excess Revenues/(Expenditures)	\$0	\$66,217	(\$59,776)	\$6,441	(\$0)

(1) Amount reflected is less 1st Quarter Operating Expenses.

Total Net Assessments	\$255,225
Collection Cost (6%)	\$16,291
Total Gross Assessments	\$271,516

Heritage Park
Community Development District
O&M Assessments

<u>LAND USE TYPE</u>	<u>PARCEL</u>	<u>UNITS/LOTS</u>	<u>EAU FACTOR</u>	<u>TOTAL EAU</u>	<u>% OF EAU</u>	<u>BUDGET</u>	<u>FY2018 PER UNIT</u> <u>ASSESSMENTS</u>	<u>FY2019 PER UNIT</u> <u>ASSESSMENTS</u>
Multi Family	F	148	0.50	74.00	10.10%	\$27,411	\$185	\$185
Single Family 53'	A	116	1.00	116.00	15.83%	\$42,968	\$370	\$370
Single Family 53'	E-1	89	1.00	89.00	12.14%	\$32,967	\$370	\$370
Single Family 63'	C	166	1.20	199.20	27.18%	\$73,787	\$445	\$445
Single Family 63'	E-2	56	1.20	67.20	9.17%	\$24,892	\$445	\$445
Single Family 75'	D-1	86	1.40	120.40	16.43%	\$44,598	\$519	\$519
Single Family 85'	D-2	<u>42</u>	1.60	<u>67.20</u>	<u>9.17%</u>	\$24,892	\$593	\$593
		703		733.00	100.00%			

**HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET**

REVENUES:

ASSESSMENTS TAX ROLL

The District will levy a non-ad valorem assessment on all of the assessable property within the District in order to pay for the operating expenditures during the fiscal year.

INTEREST INCOME

The District will invest surplus funds with US Bank.

EXPENDITURES:

ADMINISTRATIVE:

SUPERVISORS FEES

The Florida Statutes allows each Board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon 5 supervisors attending 6 meetings.

FICA EXPENSE

Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks.

ENGINEER

The District's engineer will be providing general engineering services to the District, e.g., attendance and preparation for monthly meetings, reviewing invoices, and various projects assigned as directed by the Board of Supervisors. The District has contracted Prosser Inc. for these services.

ARBITRAGE REBATE

The District had contracted with AMTEC, an independent certified public accountant, to annually calculate the District's Arbitrage Rebate Liability on the Series 2013 Special Assessment Refunding Bonds.

DISSEMINATION AGREEMENT

The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b) (5) which relates to additional reporting requirements for unrated bond issues. The District has contracted with Governmental Management Services, LLC for this service.

DISTRICT COUNSEL

The District's attorney will be providing general legal services to the District, e.g., attendance and preparation for monthly meetings, reviewing contracts, agreements, resolutions, etc. The District has contracted with Hopping, Green & Sams for these services.

**HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET**

FINANCIAL ADVISORY SERVICES

The District's financial advisor will provide services including, but not limited to responding to bondholder questions, prepayment analysis, long-term pay-offs, and true-up analysis. This also includes service to bill and collect assessments for annual debt service and operating expenses via direct invoicing or by maintaining the assessment roll and annually levy a Non-Ad Valorem assessment

AUDITING SERVICES

The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis. The District's auditing firm is Grau & Associates.

TRUSTEE FEES

The District issued Series 2013 Special Assessment Refunding Bonds that are deposited with a Trustee at US Bank.

MANAGEMENT FEES

The District has contracted with Governmental Management Services, LLC to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reporting, annual audits, etc.

INFORMATION TECHNOLOGY

Represents costs related to the District's accounting and information systems, District's website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

TELEPHONE

Telephone and fax machine.

POSTAGE

Mailing of Board meeting agenda's, checks for vendors, and any other required correspondence.

PRINTING AND BINDING

Printing and binding agenda packages for board meetings, printing of computerized checks, correspondence, stationary, etc.

INSURANCE

The District's general liability, public officials' liability and property insurance coverages are provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

LEGAL ADVERTISING

Advertising of monthly board meetings, public hearings, and any services that are required to be advertised for public bidding, i.e. audit services, engineering service, maintenance contracts and any other advertising that may be required.

**HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET**

OTHER CURRENT CHARGES

Bank charges and any other miscellaneous charges that the District may incur.

OFFICE SUPPLIES

The District incurs charges for supplies that need to be purchased during the fiscal year, including copier and printer toner cartridges, paper, file folders, binders, pens, paper clips, and other such office supplies.

DUES, LICENSE, SUBSCRIPTIONS

The District is required to pay an annual fee to the Department of Economic Opportunity for \$175.

OPERATIONS & MAINTENANCE:

FIELD OPERATIONS

Provide onsite field management of contracts for District Services such as landscape and lake maintenance. Services to include weekly site inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

LANDSCAPE MAINTENANCE

The District will incur expenditures to maintain the rights-of-way, median strips, and recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch and irrigation repairs. The District has contracted with Austin Outdoor, LLC.

Description	Monthly	Annually
Landscape Contract	\$2,944	\$35,325
TOTAL		\$35,325

LANDSCAPE CONTINGENCY

Funding for additional landscaping improvements outside of the contract with the landscape vendor.

LAKE MAINTENANCE

The District has contracted with Future Horizons Inc. to maintain 18 lakes within the district.

Description	Monthly	Annually
Aquatic Plant Treatment	\$1,945	\$23,340
TOTAL		\$23,340

**HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET**

LAKE CONTINGENCY

Funding for additional lake improvements outside of the contract with the lake vendor.

Description	Annually
Grass Carp Stocking	\$3,000
Contingency	\$4,000
TOTAL	\$7,000

UTILITY SERVICE

Projected cost of electric accounts the District maintains with Florida Power & Light for service to the 18 lake fountains at the following locations: Lakes # 100-1800

Description	Monthly	Annually
223 Wooded Crossing Cir #Fountain	\$60	\$720
1007 Arbor Trails CT #Fountain	\$100	\$1,200
217 Pine Arbor Cir #Fountain	\$60	\$720
807 Oak Arbor Cir #Pond	\$60	\$720
224 Hefferon Dr #Pond	\$60	\$720
297 Hefferon Dr # Fountain	\$225	\$2,700
1310 Wild Pine Dr # Fountain	\$60	\$720
522 Cedar Arbor Ct. Pond 1700	\$50	\$600
615 Arbor Park Ct #Pump	\$50	\$600
700 E Red House Branch Rd #Pump	\$100	\$1,200
1514 E. Red House Branch Rd.	\$50	\$600
1533 E. Red House Branch Rd.	\$50	\$600
215 Hefferon Dr.	\$50	\$600
318 Wooded Crossing Circle	\$50	\$600
339 Hefferon Dr.	\$50	\$600
360 Wooded Crossing Circle #Pump	\$50	\$600
452 Wooded Crossing Circle #Pump	\$50	\$600
602 E Red HouseBranch Rd	\$50	\$600
150 Pine Arbor Circle #Pump	\$50	\$600
252 Hefferon Drive #Pump	\$50	\$600
Contingency		\$1,100
TOTAL		\$17,000

**HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET**

STREET LIGHTS

The District has the following account with Florida Power & Light for the streetlights throughout the community.

Description	Monthly	Annually
Heritage Park Streetlighting	\$2,960	\$35,520
Contingency		\$480
TOTAL		\$36,000

COMMON AREA MAINTENANCE

Services render in the field from non-specified vendors as selected by the District.

Heritage Park
Community Development District
Approved Budget FY 2019
Capital Reserves Fund

Description	Adopted Budget FY 2018	Actual thru 06/30/18	Projected Next 3 Months	Total Projected 09/30/18	Approved Budget FY 2019
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Revenues:

Transfer In	\$0	\$0	\$0	\$0	\$0
Interest	\$50	\$38	\$12	\$50	\$50
Carry Forward Surplus	\$132,867	\$132,866	\$0	\$132,866	\$120,860

Total Revenues	\$132,917	\$132,903	\$12	\$132,915	\$120,910
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Expenditures:

Capital Outlay	\$0	\$12,055	\$0	\$12,055	\$0
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Total Expenditures	\$0	\$12,055	\$0	\$12,055	\$0
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Excess Revenues/(Expenditures)	\$132,917	\$120,848	\$12	\$120,860	\$120,910
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Heritage Park
Community Development District
Approved Budget FY 2019
Debt Service Fund

Description	Adopted Budget FY 2018	Actual thru 06/30/18	Projected Next 3 Months	Total Projected 09/30/18	Approved Budget FY 2019
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Revenues:

Fund Balance	\$133,574	\$137,262	\$0	\$137,262	\$157,562
Assessments Tax Roll	\$387,535	\$387,822	\$12	\$387,834	\$384,090
Assessments Prepayment	\$0	\$21,119	\$0	\$21,119	\$0
Interest Income	\$100	\$662	\$138	\$800	\$100

Total Revenues	\$521,209	\$546,866	\$150	\$547,016	\$541,751
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Expenditures:

Series 2013

Special Call 11/01	\$0	\$0	\$0	\$0	\$20,000
Interest 11/01	\$107,305	\$107,227	\$0	\$107,227	\$104,711
Principal 05/01	\$170,000	\$175,000	\$0	\$175,000	\$180,000
Interest 05/01	\$107,305	\$107,227	\$0	\$107,227	\$104,711

Total Expenditures	\$384,610	\$389,454	\$0	\$389,454	\$409,423
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Excess Revenues/(Expenditures)	\$136,599	\$157,412	\$150	\$157,562	\$132,329
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11/1/19 \$101,786

LAND USE TYPE	UNITS/LOTS	PER UNIT ASSESSMENTS	GROSS ASSESSMENTS
Multi Family	148	\$286	\$42,384
Single Family 53'	114	\$573	\$65,295
Single Family 53'	89	\$573	\$50,976
Single Family 63'	166	\$687	\$114,093
Single Family 63'	56	\$687	\$38,489
Single Family 75'	78	\$802	\$62,545
Single Family 85'	38	\$916	\$34,824
	689		\$408,606
		Less: (6% Discounts & Collections)	(\$24,516)
		Total Net Assessments	\$384,090

Heritage Park Community Development District

SERIES 2013 AMORTIZATION SCHEDULE

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/1/18	\$ 4,405,000.00		\$ -	\$ 104,711.25	\$ 104,711.25
5/1/19	\$ 4,405,000.00	3.250%	\$ 180,000.00	\$ 104,711.25	\$ -
11/1/19	\$ 4,225,000.00		\$ -	\$ 101,786.25	\$ 386,497.50
5/1/20	\$ 4,225,000.00	3.500%	\$ 185,000.00	\$ 101,786.25	\$ -
11/1/20	\$ 4,040,000.00		\$ -	\$ 98,548.75	\$ 385,335.00
5/1/21	\$ 4,040,000.00	3.875%	\$ 190,000.00	\$ 98,548.75	\$ -
11/1/21	\$ 3,850,000.00		\$ -	\$ 94,867.50	\$ 383,416.25
5/1/22	\$ 3,850,000.00	4.000%	\$ 200,000.00	\$ 94,867.50	\$ -
11/1/22	\$ 3,650,000.00		\$ -	\$ 90,867.50	\$ 385,735.00
5/1/23	\$ 3,650,000.00	4.250%	\$ 210,000.00	\$ 90,867.50	\$ -
11/1/23	\$ 3,440,000.00		\$ -	\$ 86,405.00	\$ 387,272.50
5/1/24	\$ 3,440,000.00	4.400%	\$ 215,000.00	\$ 86,405.00	\$ -
11/1/24	\$ 3,225,000.00		\$ -	\$ 81,675.00	\$ 383,080.00
5/1/25	\$ 3,225,000.00	5.000%	\$ 225,000.00	\$ 81,675.00	\$ -
11/1/25	\$ 3,000,000.00		\$ -	\$ 76,050.00	\$ 382,725.00
5/1/26	\$ 3,000,000.00	5.000%	\$ 240,000.00	\$ 76,050.00	\$ -
11/1/26	\$ 2,760,000.00		\$ -	\$ 70,050.00	\$ 386,100.00
5/1/27	\$ 2,760,000.00	5.000%	\$ 250,000.00	\$ 70,050.00	\$ -
11/1/27	\$ 2,510,000.00		\$ -	\$ 63,800.00	\$ 383,850.00
5/1/28	\$ 2,510,000.00	5.000%	\$ 265,000.00	\$ 63,800.00	\$ -
11/1/28	\$ 2,245,000.00		\$ -	\$ 57,175.00	\$ 385,975.00
5/1/29	\$ 2,245,000.00	5.000%	\$ 275,000.00	\$ 57,175.00	\$ -
11/1/29	\$ 1,970,000.00		\$ -	\$ 50,300.00	\$ 382,475.00
5/1/30	\$ 1,970,000.00	5.000%	\$ 290,000.00	\$ 50,300.00	\$ -
11/1/30	\$ 1,680,000.00		\$ -	\$ 43,050.00	\$ 383,350.00
5/1/31	\$ 1,680,000.00	5.125%	\$ 300,000.00	\$ 43,050.00	\$ -
11/1/31	\$ 1,380,000.00		\$ -	\$ 35,362.50	\$ 378,412.50
5/1/32	\$ 1,380,000.00	5.125%	\$ 320,000.00	\$ 35,362.50	\$ -
11/1/32	\$ 1,060,000.00		\$ -	\$ 27,162.50	\$ 382,525.00
5/1/33	\$ 1,060,000.00	5.125%	\$ 335,000.00	\$ 27,162.50	\$ -
11/1/33	\$ 725,000.00		\$ -	\$ 18,578.13	\$ 380,740.63
5/1/34	\$ 725,000.00	5.125%	\$ 355,000.00	\$ 18,578.13	\$ -
11/1/34	\$ 370,000.00		\$ -	\$ 9,481.25	\$ 383,059.38
5/1/35	\$ 370,000.00	5.125%	\$ 370,000.00	\$ 9,481.25	\$ 379,481.25
			\$ 4,405,000.00	\$ 2,219,741.25	\$ 6,624,741.25

A.

RESOLUTION 2018-04

THE ANNUAL APPROPRIATION RESOLUTION OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, AND ENDING SEPTEMBER 30, 2019; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2018, submitted to the Board of Supervisors (“**Board**”) of the Heritage Park Community Development District (“**District**”) proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2018 and ending September 30, 2019 (“**Fiscal Year 2018/2019**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set July 19, 2018, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* ("**Adopted Budget**"), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Heritage Park Community Development District for the Fiscal Year Ending September 30, 2019."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2018/2019, the sum of \$_____ to be raised by the levy of assessments and otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$ _____
DEBT SERVICE FUND(S)	\$ _____
TOTAL ALL FUNDS	\$ _____

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2018/2019 or within 60 days following the end of the Fiscal Year 2018/2019 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.

- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 19TH DAY OF JULY, 2018.

ATTEST:

**HERITAGE PARK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

By: _____

Its: _____

B.

RESOLUTION 2018-05

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2018/2019; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Heritage Park Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in St. Johns County, Florida (“**County**”); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors (“**Board**”) of the District hereby determines to undertake various operations and maintenance and other activities described in the District’s budget (“**Adopted Budget**”) for the fiscal year beginning October 1, 2018 and ending September 30, 2019 (“**Fiscal Year 2018/2019**”), attached hereto as **Exhibit “A”** and incorporated by reference herein; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2018/2019; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector ("**Uniform Method**"), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the Assessment Roll of the Heritage Park Community Development District ("**Assessment Roll**") attached to this Resolution as **Exhibit "B"** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit "A"** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits "A" and "B,"** is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits "A" and "B."** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the "maximum rate" authorized by law for operation and maintenance assessments.

SECTION 3. COLLECTION. The collection of the operation and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits "A" and "B."** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as

Exhibit "B," is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 19th day of July, 2018.

ATTEST:

**HERITAGE PARK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Assistant Secretary

By: _____

Its: _____

Exhibit A: Budget

Exhibit B: Assessment Roll

SIXTH ORDER OF BUSINESS

B.



13901 Sutton Park Drive South, Suite 200
Jacksonville, Florida 32224-0119
p 904.739.3655 f 904.730.3413
www.prosserinc.com

June 25, 2018

Mr. Jim Oliver
Heritage Park CDD
Government Management Services, LLC
475 West Town Place, Suite 111
St. Augustine, Florida 32092

**PROJECT: Heritage Park Community Development District
Prosser Project No. 104022.01**
SUBJECT: Consulting Engineer's Report 2018

Dear Mr. Oliver:

In accordance with Section 9.21 of the Master Trust Indenture for the Heritage Park Community Development District ("District"), Prosser, Inc., the District Engineer, has reviewed the portion of the Project (as defined in the Indenture) owned by the District, and such portion appears to have been maintained in good repair, working order and condition. The fiscal year 2018 budget is sufficient, in our opinion, to provide for the proper operation and maintenance of the portion of the Project owned by the District.

In addition, in accordance with Section 9.14 of the Master Trust Indenture, we have reviewed the current limits of insurance coverage and we believe that they are adequate.

Should you have any questions or comments related to the information provided in this report, please do not hesitate to contact our office.

Sincerely,

PROSSER, INC.

A handwritten signature in black ink, appearing to read "J. B. Urcan", is written over a horizontal line.

Jenny B. Urcan, P.E.
Senior Civil Engineer

C.

NOTICE OF MEETINGS
HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Heritage Park Community Development District will hold their regularly scheduled public meetings for **Fiscal Year 2019** at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084 at 1:00 p.m. on the third Thursday of each month listed as follows:

November 15, 2018
January 17, 2019
March 21, 2019
May 16, 2019
July 18, 2019
September 19, 2019

D.

Heritage Park Community Development District
475 West Town Place, Suite 114, St. Augustine, FL 32092

Memorandum

Date: **July 19, 2018**

To: **Rich Whetsel via email**
 Operations Director

From: **Brian Stephens**
 Operations Manager

Re: **Heritage Park CDD**
 Managers Memorandum

The following is a summary of activities related to the field operations of the Heritage Park Community Development District.

Landscaping:

1. The irrigation around pond 1800 has been repaired.
2. Yellowstone is continuing to work on clearing the trees from around the street lights.

Retention Ponds:

1. Ponds levels are a little below normal level.
2. Future Horizons continues to keep the ponds in good condition.
3. The fountain timers are being checked and adjusted weekly.
4. GFI tripping was above normal recently due to the storms.
5. The fountain in pond 1600 was been repaired and re installed.
6. The fountain in pond 1700 has been removed for repair.
7. The lakes and outfall structures are being inspected and cleaned bi-weekly.

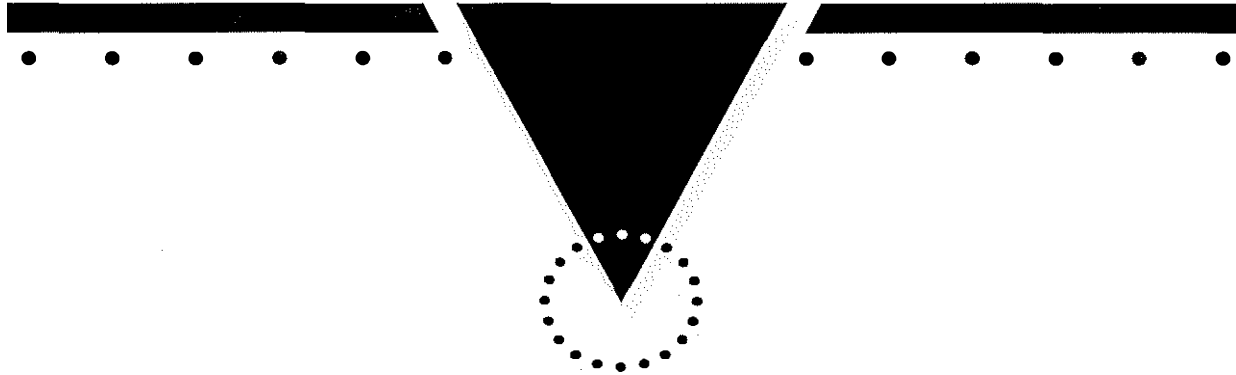
Other Projects:

1. FPL has completed the light pole installation at the speed humps on Heffron.

*If you have any questions or comments, please feel free to contact
Brian Stephens at (904)627-9271 or Rich Whetsel at (904) 759-8923.*

NINTH ORDER OF BUSINESS

A.



Heritage Park Community Development District

Unaudited Financial Reporting

June 30, 2018



HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET
June 30, 2018

	<u>Governmental Fund</u>			<u>Totals</u> (memorandum only)
<u>Assets</u>	<u>General</u>	<u>Debt Service</u>	<u>Capital Reserve</u>	<u>2018</u>
Cash	\$63,712	-----	\$120,848	\$184,561
Prepaid Expense	\$45	-----	-----	\$45
<u>Investments:</u>				
Operating Account	\$88,806	-----	-----	\$88,806
<u>Series 2013</u>				
Reserve	-----	\$194,006	-----	\$194,006
Revenue	-----	\$133,715	-----	\$133,715
Prepayment	-----	\$24,150	-----	\$24,150
Total Assets	\$152,564	\$351,871	\$120,848	\$625,283
<u>Liabilities</u>				
Accounts Payable	-----	-----	-----	\$0
<u>Fund Equity, Other Credits</u>				
<u>Fund Balances:</u>				
Unassigned	\$152,564	-----	-----	\$152,564
Restricted for Debt Service	-----	\$351,871	-----	\$351,871
Assigned for Capital Reserve	-----	-----	\$120,848	\$120,848
Total Liabilities, Fund Equity	\$152,564	\$351,871	\$120,848	\$625,283

**HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND**

Statement of Revenues and Expenditures
For Period Ending June 30, 2018

	GENERAL FUND BUDGET	PRORATED BUDGET THRU 6/30/18	ACTUAL THRU 6/30/18	VARIANCE
<u>REVENUES:</u>				
Assessments Tax Roll	\$255,225	\$255,225	\$256,132	\$907
Interest Income	\$25	\$19	\$146	\$128
TOTAL REVENUES	\$255,250	\$255,244	\$256,278	\$1,034
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Supervisors Fees	\$6,000	\$4,000	\$4,000	\$0
FICA Expense	\$459	\$306	\$245	\$61
Engineer	\$7,500	\$5,625	\$816	\$4,809
Arbitrage Rebate	\$600	\$600	\$450	\$150
Dissemination Agreement	\$1,000	\$750	\$750	\$0
District Counsel	\$30,000	\$22,500	\$3,936	\$18,564
Financial Advisory Services	\$7,500	\$7,500	\$7,500	\$0
Auditing Services	\$3,800	\$3,800	\$3,200	\$600
Trustee Fees	\$4,100	\$4,100	\$4,041	\$59
Management Fees	\$52,635	\$39,476	\$39,476	\$0
Information Technology	\$1,500	\$1,125	\$1,306	(\$181)
Telephone	\$125	\$94	\$71	\$23
Postage	\$1,000	\$750	\$193	\$557
Printing and Binding	\$750	\$563	\$413	\$149
Insurance	\$7,600	\$7,600	\$6,877	\$723
Legal Advertising	\$1,200	\$900	\$375	\$525
Other Current Charges	\$500	\$375	\$511	(\$136)
Office Supplies	\$250	\$187	\$82	\$105
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$126,694	\$100,426	\$74,416	\$26,009
<u>MAINTENANCE:</u>				
Field Operations	\$10,000	\$7,500	\$7,500	\$0
Landscape Maintenance	\$35,325	\$26,494	\$26,494	\$0
Landscape Contingency	\$5,892	\$4,419	\$8,830	(\$4,411)
Lake Maintenance	\$23,340	\$17,505	\$15,560	\$1,945
Lake Contingency	\$7,000	\$5,250	\$9,885	(\$4,635)
Utility Service	\$17,000	\$12,750	\$10,363	\$2,387
Street Lights	\$36,000	\$27,000	\$26,415	\$585
Common Area Maintenance	\$8,000	\$6,000	\$7,748	(\$1,748)
Contingency	\$2,327	\$1,745	\$2,850	(\$1,105)
TOTAL MAINTENANCE	\$144,884	\$108,663	\$115,645	(\$6,982)
TOTAL EXPENDITURES	\$271,577	\$209,088	\$190,061	\$19,027
EXCESS REVENUES/ (EXPENDITURES)	(\$16,327)		\$66,217	
FUND BALANCE-BEGINNING	\$16,327		\$86,346	
FUND BALANCE-ENDING	\$0		\$152,564	

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Statement of Revenues & Expenditures
For Period Ending June 30, 2018

	DEBT SERVICE BUDGET	PRORATED BUDGET THRU 6/30/18	ACTUAL THRU 6/30/18	VARIANCE
<u>REVENUES:</u>				
Assessments Tax Roll	\$387,535	\$387,535	\$387,822	\$287
Assessments Prepayments	\$0	\$0	\$21,119	\$21,119
Interest Income	\$100	\$75	\$662	\$587
TOTAL REVENUES	\$387,635	\$387,610	\$409,603	\$21,993
<u>EXPENDITURES:</u>				
<u>Series 2013</u>				
Interest Expense 11/01	\$107,305	\$107,305	\$107,227	\$78
Principal Expense 05/01	\$170,000	\$170,000	\$175,000	(\$5,000)
Interest Expense 05/01	\$107,305	\$107,305	\$107,227	\$78
TOTAL EXPENDITURES	\$384,610	\$384,610	\$389,454	(\$4,844)
EXCESS REVENUES/ (EXPENDITURES)	\$3,025		\$20,150	
FUND BALANCE - BEGINNING	\$133,574		\$331,722	
FUND BALANCE - ENDING	\$136,599		\$351,871	

HERITAGE PARK

Community Development District

Capital Reserve Fund

Statement of Revenues & Expenditures

For Period Ending June 30, 2018

	Adopted Budget	PRORATED BUDGET THRU 6/30/18	ACTUAL THRU 6/30/18	Variance
<u>REVENUES:</u>				
Interest Income	\$50	\$38	\$38	\$0
TOTAL REVENUES	\$50	\$38	\$38	\$0
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$12,055	(\$12,055)
TOTAL EXPENDITURES	\$0	\$0	\$12,055	(\$12,055)
EXCESS REVENUES/ (EXPENDITURES)	\$50		(\$12,017)	
FUND BALANCE - BEGINNING	\$132,867		\$132,866	
FUND BALANCE - ENDING	\$132,917		\$120,848	

HERITAGE PARK Community Development District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
Revenues:													
Tax Roll Assessments	\$0	\$37,602	\$63,792	\$133,501	\$8,955	\$2,366	\$7,646	\$162	\$2,107	\$0	\$0	\$0	\$256,132
Interest Income	\$8	\$4	\$2	\$7	\$14	\$29	\$28	\$28	\$27	\$0	\$0	\$0	\$146
Total Revenues	\$8	\$37,606	\$63,793	\$133,508	\$8,970	\$2,395	\$7,674	\$191	\$2,134	\$0	\$0	\$0	\$256,278
Expenditures													
Administrative													
Supervisors Fees	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$4,000
FICA Expense	\$0	\$61	\$0	\$61	\$0	\$61	\$0	\$61	\$0	\$0	\$0	\$0	\$245
Engineer	\$119	\$138	\$0	\$58	\$0	\$230	\$42	\$230	\$0	\$0	\$0	\$0	\$816
Arbitrage Rebate	\$0	\$0	\$0	\$0	\$0	\$450	\$0	\$0	\$0	\$0	\$0	\$0	\$450
Dissemination Agreement	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$750
District Counsel	\$511	\$824	\$328	\$498	\$359	\$550	\$134	\$735	\$0	\$0	\$0	\$0	\$3,936
Financial Advisory Services	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Auditing Services	\$0	\$0	\$0	\$3,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,200
Trustee Fees	\$0	\$0	\$0	\$4,041	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,041
Management Fees	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$0	\$0	\$0	\$39,476
Information Technology	\$140	\$157	\$140	\$153	\$140	\$140	\$140	\$157	\$140	\$0	\$0	\$0	\$1,306
Telephone	\$0	\$27	\$0	\$24	\$0	\$8	\$0	\$12	\$0	\$0	\$0	\$0	\$71
Postage	\$35	\$8	\$70	\$6	\$21	\$53	\$0	\$0	\$0	\$0	\$0	\$0	\$193
Printing and Binding	\$93	\$2	\$90	\$1	\$68	\$1	\$7	\$1	\$152	\$0	\$0	\$0	\$413
Insurance	\$6,877	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,877
Legal Advertising	\$0	\$80	\$0	\$80	\$0	\$72	\$0	\$144	\$0	\$0	\$0	\$0	\$375
Other Current Charges	\$64	\$39	\$39	\$62	\$49	\$65	\$68	\$60	\$65	\$0	\$0	\$0	\$511
Office Supplies	\$21	\$0	\$15	\$0	\$15	\$0	\$15	\$0	\$15	\$0	\$0	\$0	\$82
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$20,005	\$6,804	\$5,152	\$13,652	\$5,122	\$7,099	\$4,874	\$6,868	\$4,842	\$0	\$0	\$0	\$74,416
Maintenance:													
Field Operations	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$0	\$0	\$0	\$7,500
Landscape Maintenance	\$2,944	\$2,944	\$2,944	\$2,944	\$2,944	\$2,944	\$2,944	\$2,944	\$2,944	\$0	\$0	\$0	\$26,494
Landscape Contingency	\$4,110	\$0	\$1,984	\$0	\$270	\$0	\$2,466	\$0	\$0	\$0	\$0	\$0	\$8,830
Lake Maintenance	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$0	\$0	\$0	\$0	\$15,580
Lake Contingency	\$3,837	\$0	\$1,096	\$4,530	\$0	\$422	\$0	\$0	\$0	\$0	\$0	\$0	\$9,885
Utility Service	\$1,037	\$1,104	\$1,094	\$1,070	\$1,116	\$1,139	\$1,219	\$1,329	\$1,255	\$0	\$0	\$0	\$10,363
Street Lights	\$2,960	\$2,960	\$2,960	\$2,968	\$2,968	\$2,883	\$2,883	\$2,930	\$2,903	\$0	\$0	\$0	\$26,415
Common Area Maintenance	\$1,129	\$1,477	\$665	\$1,356	\$0	\$1,134	\$1,064	\$924	\$0	\$0	\$0	\$0	\$7,748
Contingency	\$0	\$0	\$0	\$0	\$0	\$2,850	\$0	\$0	\$0	\$0	\$0	\$0	\$2,850
Total Maintenance	\$18,795	\$11,263	\$13,522	\$15,646	\$10,076	\$14,150	\$13,354	\$10,904	\$7,935	\$0	\$0	\$0	\$115,645
Total Expenditures	\$38,800	\$18,066	\$18,673	\$29,297	\$15,198	\$21,249	\$18,228	\$17,772	\$12,776	\$0	\$0	\$0	\$190,061
Excess Revenues/(Expenditures)	(\$38,792)	\$19,539	\$45,120	\$104,210	(\$6,229)	(\$18,853)	(\$10,555)	(\$17,581)	(\$10,643)	\$0	\$0	\$0	\$66,217

Heritage Park
Community Development District
LONG TERM DEBT REPORT

SERIES 2013, SPECIAL ASSESSMENT REFUNDING BONDS		
MATURITY DATE:	5/1/2035	
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT	
RESERVE FUND REQUIREMENT	\$193,893	
RESERVE FUND BALANCE	\$194,006	
BONDS OUTSTANDING - 10/30/13		\$5,095,000
LESS: SPECIAL CALL 5/1/14		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/15		(\$160,000)
LESS: PRINCIPAL PAYMENT 5/1/16		(\$165,000)
LESS: SPECIAL CALL 5/1/16		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/17		(\$170,000)
LESS: PRINCIPAL PAYMENT 5/1/18		(\$175,000)
CURRENT BONDS OUTSTANDING		\$4,405,000

B.

**HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT**

SPECIAL ASSESSMENT RECEIPTS - FY2018

TAX COLLECTOR

Gross Assessments	\$	682,743	\$	271,560	\$	411,183
Net Assessments	\$	641,779	\$	255,266	\$	386,512

2013

Date Received	Dist#	Gross Assessments Received	Discounts/ Penalties	Commissions Paid	Interest Income	Net Amount Received	General Fund 39.77%	Debt Svc Fund 60.23%	Total 100%
11/6/17	1	\$ 8,620.84	\$ 454.35	\$ 163.33	\$ -	\$ 8,003.16	\$ 3,183.24	\$ 4,819.92	\$ 8,003.16
11/15/17	2	\$ 51,757.79	\$ 2,053.75	\$ 994.08	\$ -	\$ 48,709.96	\$ 19,374.30	\$ 29,335.66	\$ 48,709.96
11/28/17	3	\$ 40,203.84	\$ 1,608.18	\$ 771.91	\$ -	\$ 37,823.75	\$ 15,044.33	\$ 22,779.42	\$ 37,823.75
12/12/17	4	\$ 87,189.22	\$ 3,487.50	\$ 1,674.03	\$ -	\$ 82,027.69	\$ 32,626.37	\$ 49,401.32	\$ 82,027.69
12/28/17	5	\$ 83,242.08	\$ 3,289.00	\$ 1,599.06	\$ -	\$ 78,354.02	\$ 31,165.17	\$ 47,188.85	\$ 78,354.02
1/4/18	INT-1	\$ -	\$ -	\$ -	\$ 32.28	\$ 32.28	\$ 12.84	\$ 19.44	\$ 32.28
1/24/18	6	\$ 356,728.26	\$ 14,268.89	\$ 6,849.19	\$ -	\$ 335,610.18	\$ 133,488.36	\$ 202,121.82	\$ 335,610.18
2/26/18	7	\$ 23,629.96	\$ 655.57	\$ 459.49	\$ -	\$ 22,514.90	\$ 8,955.26	\$ 13,559.64	\$ 22,514.90
3/13/18	8	\$ 6,131.93	\$ 61.31	\$ 121.41	\$ -	\$ 5,949.21	\$ 2,366.29	\$ 3,582.92	\$ 5,949.21
4/18/18	9	\$ 19,674.94	\$ 59.43	\$ 392.31	\$ -	\$ 19,223.20	\$ 7,645.99	\$ 11,577.21	\$ 19,223.20
4/30/18	INT-2	\$ -	\$ -	\$ -	\$ 407.91	\$ 407.91	\$ 162.25	\$ 245.66	\$ 407.91
6/11/18	10	\$ 2,331.53	\$ -	\$ 46.63	\$ -	\$ 2,284.90	\$ 908.81	\$ 1,376.09	\$ 2,284.90
6/18/18	11	\$ 3,074.39	\$ -	\$ 61.49	\$ -	\$ 3,012.90	\$ 1,198.38	\$ 1,814.52	\$ 3,012.90
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Totals		\$ 682,584.78	\$ 25,937.98	\$ 13,132.93	\$ 440.19	\$ 643,954.06	\$ 256,131.60	\$ 387,822.46	\$ 643,954.06

100%

C.

Heritage Park

Community Development District

Summary of Invoices

May 10, 2018 to July 10, 2018

Fund	Date	Check No.'s	Amount
General Fund	5/11/18	2665-2666	\$ 905.13
	5/18/18	2667	\$ 133.50
	5/23/18	2668-2670	\$ 3,571.34
	6/6/18	2671-2672	\$ 5,594.56
	6/8/18	2673-2676	\$ 5,022.21
	6/21/18	2677	\$ 923.56
	6/22/18	2678	\$ 230.00
	6/29/18	2679	\$ 734.50
	7/11/18	2680	\$ 5,476.13
			\$ 22,590.93
Payroll	<u>May 2018</u>		
	Joanne B. Wharton	50320	\$ 184.70
	Kenneth K. Kinnecom	50321	\$ 184.70
	Mark J. Masley	50322	\$ 200.00
	Robert L. Curran Jr.	50323	\$ 184.70
	Rodney L. Philbrick	50324	\$ 184.70
			\$ 938.80
			\$ 23,529.73

HERT HERITAGE PARK TVISCARRA

[illegible]

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
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TOTAL FOR REGISTER	22,590.93
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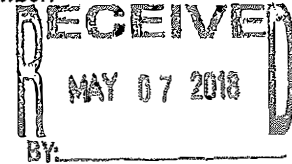
HERT HERITAGE PARK TVISCARRA

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 365
Invoice Date: 5/1/18
Due Date: 5/1/18
Case:
P.O. Number:

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Description	#2	Hours/Qty	Rate	Amount
Contract Administration - May 2018			833.33	833.33
Total				\$833.33
Payments/Credits				\$0.00
Balance Due				\$833.33

2mm
5-2-18

Thu, May 3, 2018
8:26:36AM

Legal Ad Invoice

The St. Augustine Record

Acct: 15656
Phone: 9049405850

E-Mail:

Client: HERITAGE PARK COMM DEVELOP

Name: HERITAGE PARK COMM DEVELOPMENT
Address: 475 WTOWN PLACE, STE 114

City: SAINT AUGUSTINE

State: FL

Zip: 32092

Ad Number: 0003035879-01

Start: 05/03/2018

Placement: SA Legals

Copy Line: NOTICE OF MEETING HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT The regular meeting of the Board of S

Caller: Sarah Sweeting
Issues: 1

Paytype: BILL

Stop: 05/03/2018

NOTICE OF MEETING HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

Lines	48
Depth	4.00
Columns	1
Price	\$71.80

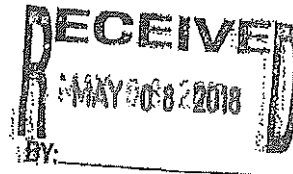
The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, May 17, 2018 at 1:00 p.m. at the Heritage Park Amenity Center, located at 226 Hafferson Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32093 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager

0003035879 May 3, 2018



THE ST. AUGUSTINE RECORD
Affidavit of Publication

HERITAGE PARK COMM DEVELOPMENT
475 W TOWN PLACE, STE 114
SAINT AUGUSTINE, FL 32092

ACCT: 15656
AD# 0003035879-01
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared JAMIE WILLIAMS who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a NOTICE OF MEETING in the matter of NOTICE OF MEETING HERITAGE PARK ON 5/17/18 was published in said newspaper on 05/03/2018.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

NOTICE OF MEETING
HERITAGE PARK
COMMUNITY DEVELOPMENT
DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, May 17, 2018 at 1:00 p.m. at the Heritage Park Amenity Center, located at 225 Haller Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-8860). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

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Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

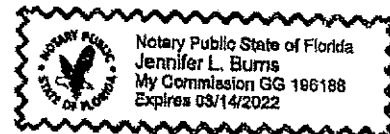
James Oliver
District Manager
0003035879 May 8, 2018

Sworn to and subscribed before me this _____ day of MAY 03 2018

by James Williams who is personally known to me
or who has produced as identification

Jennifer L. Burns
(Signature of Notary Public)

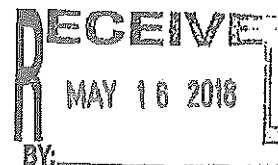
(Seal)



Hopping Green & Sams

Attorneys and Counselors

116 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500



STATEMENT

May 16, 2018

Heritage Park Community Development District
Governmental Management Services-CF, LLC
1412 S. Narcoossee Rd.
St. Cloud, FL 34771

Bill Number 100233
Billed through 04/30/2018

#1
310-513-315

General Representation

HPARK 00001 CEL

FOR PROFESSIONAL SERVICES RENDERED

04/11/18	KEM	Research amenity policies.	0.20 hrs
04/16/18	JBC	Research and prepare memorandum regarding third-party beneficiary contractual provisions.	0.10 hrs
04/16/18	KEM	Research election status; prepare annual budget and assessment documents.	0.40 hrs
04/17/18	KEM	Research status of general election resolution.	0.10 hrs
04/26/18	MNK	Research recent changes to law regarding indemnification provisions in district contracts.	0.10 hrs
Total fees for this matter			\$133.50

MATTER SUMMARY

Cooksey, Jennings B.	0.10 hrs	215 /hr	\$21.50
Ibarra, Katherine E. - Paralegal	0.70 hrs	125 /hr	\$87.50
Kim, Michelle N.	0.10 hrs	245 /hr	\$24.50

TOTAL FEES \$133.50

TOTAL CHARGES FOR THIS MATTER \$133.50

BILLING SUMMARY

Cooksey, Jennings B.	0.10 hrs	215 /hr	\$21.50
Ibarra, Katherine E. - Paralegal	0.70 hrs	125 /hr	\$87.50
Kim, Michelle N.	0.10 hrs	245 /hr	\$24.50

TOTAL FEES \$133.50

TOTAL CHARGES FOR THIS BILL \$133.50

=====

Please include the bill number on your check.



Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000213119
Invoice Date: April 30, 2018

Account: 12246
PO Number:

Bill To:
Heritage Park CDD
9655 Florida Mining Blvd. W.
Bldg 300, Ste 305/306
Jacksonville, FL 32257

Remit To:
Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Terms: NET 30
Project Number: 10021106.202.00020
Project Name: Herling CDD Nature trail
Herlingo Park CDD Casuals

Invoice Due Date: May 30, 2018
Invoice Amount: \$2,465.75

Description	Quantity	Price	Total Price
Nature Trail Dead Limb Chipping per Proposal	1.00	2,465.75	\$2,465.75

43

Invoice Total \$2,465.75

B. Stephens 5-7-18
LANDSCAPE CONTINGENCY
001.320.53800.46600
5

Should you have any questions or inquiries please call (386) 437-6211.



YELLOWSTONE

Enhancement Proposal

Job Name:	Nature Trail Dead Limb Chipping	Proposal #	
Property Name:	Heritage Park CDD	Date:	March 27, 2018
Client:	Brian Stephens		
Address:			
City/State/Zip:			
Phone:	904-627-8271		

Yellowstone Landscape will complete the work described below.

Description

Nature Trail Dead Limb Chipping-

1. Provide a chipper to remove the dead limbs along the nature trail.
2. All debris will be chipped back into the preserve.

Project Pricing Summary

Labor and Machine	-
Equipment	-
Disposal Fee	2,465.75
Total Price	\$ 2,465.75

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client:

Prepared by:

Blake Dougherty

Date:

Date: March 27, 2018

Internal Use Only	
Project Number: 10021106.202.00020	District: Jacksonville
PO Reference: 540	Date Work Completed:

Invoice

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance April 1 - April 30, 2018		892.07	892.07
Maintenance Supplies		171.94	171.94
 common Area Maint. 320,538,4640			
Total			\$1,064.01
Payments/Credits			\$0.00
Balance Due			\$1,064.01

2nd
5-23-18

GMS

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF APRIL 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
4/3/18	5	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer) Check lake fountain timers and adjust as needed.
4/3/18	5	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer) Check lake fountain timers and adjust as needed.
4/17/18	7	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
4/17/18	7	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
TOTAL	<u>24</u>		
MILES	<u>117</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.446

Period Ending 5/5/18

HERITAGE PARK

SUPPLIES

EMPLOYEE

S.A.

S.A.

S.A.

S.A.

TOTAL	\$171.94
-------	----------

MAY 23 2018

PROSSER

May 21, 2018

Project No: 104022.01

Invoice No: 39892

Heritage Park CDD District Office
Attn: Mr. Ariel Lovera
135 W. Central Boulevard
Suite 320
Orlando, FL 32801

Project 104022.01 Heritage Park/CDD-General Fund
For bi-monthly board meeting.

Professional Services from March 1, 2018 to April 30, 2018

Reimbursable Expenses

Mileage-DOT Allowable (.445)		28.48	
Mileage-Additional (.12/mile)		7.68	
Total Reimbursables	1.15 times	36.16	41.58
	Total this Invoice		\$41.58

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 367
Invoice Date: 6/1/18
Due Date: 6/1/18
Case:
P.O. Number:

Bill To:

Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

REC'D JUN 05 2018

Description	Hours/Qty	Rate	Amount
Management Fees - June 2018 1.310-515.34 Information Technology - June 2018 .351 Dissemination Agent Services - June 2018 .313 Office Supplies .51 Copies .425		4,386.25 125.00 83.33 15.00 151.65	4,386.25 125.00 83.33 15.00 151.65
Total			\$4,761.23
			Payments/Credits \$0.00
			Balance Due \$4,761.23

Invoice

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

REC'D JUN 06 2018

Description	Hours/Qty	Rate	Amount
Contract Administration - June 2018 1,32.538.12		833.33	833.33
Total			\$833.33
Payments/Credits			\$0.00
Balance Due			\$833.33

RM
6-5-18

Future Horizons, Inc.

403 North First Street
P O Box 1115
Hastings, FL 32145-1115

42

INVOICE

Invoice Number: 54274
Invoice Date: May 31, 2018
Page: 1

Voice: 800-682-1187
Fax: 904-692-1193

Bill To:

Heritage Park CDD
c/o GMC, LLC
135 W. Central Blvd Ste 320
Orlando, FL 32801

Ship to:

Aquatic Weed
Control Services

Customer ID

Heritage04

Customer PO

Per Contract

Payment Terms

Net 30 Days

Sales Rep ID**Shipping Method**

Hand Deliver

Ship Date

5/1/18

Due Date

6/30/18

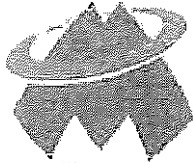
Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control CTRL May 18 1-32-538-462	Aquatic Weed Control services in Heritage Park for the month of May	1,945.00	1,945.00

B. Stephens 8-1-18
LAKE MAINT
001.320.53800.46300

Check/Credit Memo No:

Subtotal	1,945.00
Sales Tax	
Freight	
Total Invoice Amount	1,945.00
Payment/Credit Applied	
TOTAL	1,945.00

Overdue invoices are subject to finance charges.



MercerWebDesign.com

MercerWebDesign.com
9809 Bridgeton Dr
Tampa, FL 33626
813-926-3059
Cynde@MercerWebDesign.com

27

RECEIVED
JUN 05 2018

BY: _____

Invoice #131
June 05, 2018
Client: Heritage Park CDD
Terms:

Project: HeritageParkCDD.org

Time Details: (0.33 hours)

Date	Description	Hours	Rate	Amount
March 09, 2018	Web site maintenance:Optimize and post <u>March</u> agenda.	0.08	\$50.00	\$4.17
May 14, 2018	Web site maintenance:Optimize and post <u>May</u> agenda	0.08	\$50.00	\$4.17
May 14, 2018	Web site maintenance: <u>Update</u> agenda with revised page	0.08	\$50.00	\$4.17
May 16, 2018	Web site maintenance:Optimize and post <u>FY 2019</u> proposed budget	0.08	\$50.00	\$4.17

Post Agenda/FY 19 Budget

Time Subtotal: \$16.67

Item Details: (1.00 items)

Date	Description	Quantity	Price	Amount
June 01, 2018	<u>Monthly Web hosting:</u> - Jul, Aug, Sep <i>MTWTF-- MAY 18</i>	3.00	\$15.00	\$45.00

1-300-155-1100

Item Subtotal: \$45.00

Subtotal: \$61.67

Total: \$61.67

Total Payments: \$0.00

Wed, May 23, 2018
8:41:43AM

Legal Ad Invoice

The St. Augustine Record

Acct: 15656
Phone: 9049405850
E-Mail:
Client: HERITAGE PARK COMM DEVELOP

Name: HERITAGE PARK COMM DEVELOPMENT
Address: 475 WTOWN PLACE, STE 114

City: SAINT AUGUSTINE State: FL Zip: 32092

Ad Number: 0003043696-01

Start: 05/23/2018

Placement: SA Legals

Copy Line: NOTICE OF QUALIFYING PERIOD FOR CANDIDATES FOR THE BOARD OF SUPERVISORS OF THE HERITAGE PARK

Caller: SARAH SWEETING

Issues: 1

Rep: Melissa Rhinehart

Paytype: BILL

Stop: 05/23/2018

Lines 48
Depth 4.00
Columns 1
Price \$71.80

NOT: Qualifying Period
1-31-513-48

NOTICE OF QUALIFYING PERIOD FOR CANDIDATES FOR THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

Notice is hereby given that the qualifying period for candidates for the office of Supervisors of the Heritage Park Community Development District will commence at noon on June 18, 2018, and close at noon on June 22, 2018. Candidates must qualify for the office of Supervisor with the St. Johns County Supervisor of Elections 4456 Avenue A, Suite 101, St. Augustine, Florida 32095, Phone (904) 828-2239. All candidates shall qualify for individual seats in accordance with section 99.061, Florida Statutes, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the St. Johns County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, Florida Statutes.

The Heritage Park Community Development District has three (3) seats up for election, specifically seats 1, 3 and 5. Each seat carries a four-year term of office. Elections are mandatory and will be held at the same time as the general election on November 6, 2018, in the manner prescribed by law for general elections.

For additional information, please contact the St. Johns County Supervisor of Elections.

James Oliver
District Manager
0003043696 May 23, 2018

MAY 23 2018

THE ST. AUGUSTINE RECORD
Affidavit of Publication

HERITAGE PARK COMM DEVELOPMENT
475 W TOWN PLACE, STE 114
SAINT AUGUSTINE, FL 32092

ACCT: 15656
AD# 0003043696-01
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a SA Notice Misc in the matter of CANDIDATE QUALIFICATION PERIOD was published in said newspaper on 05/23/2018.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

NOTICE OF QUALIFYING PERIOD
FOR CANDIDATES FOR THE
BOARD OF SUPERVISORS OF
THE HERITAGE PARK
COMMUNITY DEVELOPMENT
DISTRICT

Notice is hereby given that the qualifying period for candidates for the office of Supervisors of the Heritage Park Community Development District will commence at noon on June 18, 2018, and close at noon on June 22, 2018. Candidates must qualify for the office of Supervisor with the St. Johns County Supervisor of Elections 4456 Avenue A, Suite 101, St. Augustine, Florida 32095, Phone (904) 823-2238. All candidates shall qualify for individual seats in accordance with section 99.061, Florida Statutes, and must also be a qualified elector of the District. A qualified elector is any person at least 18 years of age who is a citizen of the United States, a legal resident of the State of Florida and of the District, and who is registered to vote with the St. Johns County Supervisor of Elections. Campaigns shall be conducted in accordance with Chapter 106, Florida Statutes.

The Heritage Park Community Development District has three (3) seats up for election, specifically seats 1, 2 and 3. Each seat carries a four-year term of office. Elections are nonpartisan and will be held at the same time as the general election on November 6, 2018, in the manner prescribed by law for general elections.

For additional information, please contact the St. Johns County Supervisor of Elections.

James Oliver
District Manager
0003043696 May 23, 2018

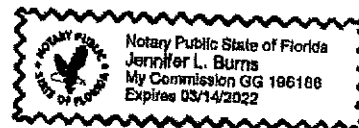
MAY 23 2018

Sworn to and subscribed before me this _____ day of _____

by Jennifer L. Burns who is personally known to me
or who has produced as identification

Jennifer L. Burns
(Signature of Notary Public)

(Seal)





YELLOWSTONE
LANDSCAPE

Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

43

Invoice

Invoice: INV-0000215440
Invoice Date: June 1, 2018

Account: 12246
PO Number:

Bill To:
Heritage Park CDD
9655 Florida Mining Blvd. W.
Bldg 300, Ste 305/306
Jacksonville, FL 32257

Remit To:
Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Project Number: 10021106.102
Property Name: Heritage Park CDD
Terms: NET 30

Invoice Due Date: ~ July 1, 2018
Invoice Amount: \$2,943.74
Month of Service: June 2018

Description	Current Amount
Monthly Landscape Maintenance Maint - June 18 132-538-462	2,943.74

Invoice Total 2,943.74

B. Stephens 5-29-18
LANDSCAPE MAINT
001.320.53800.46200

Should you have any questions or inquiries please call (386) 437-6211.

Invoice

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
JUN 19 2018
BY: _____

Description	Hours/Qty	Rate	Amount
Facility Maintenance May 1 - May 31, 2018		751.62	751.62
Maintenance Supplies		171.94	171.94
 Common Area Maint. 320,538,4640			
Total			\$923.56
Payments/Credits			\$0.00
Balance Due			\$923.56

GAS

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF MAY 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/1/18	5	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
5/1/18	5	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
5/22/18	5	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
5/22/18	5	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
TOTAL	<u>20</u>		
MILES	<u>116</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-11.445

MAINTENANCE BILLABLE PURCHASES

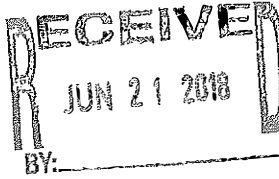
Period Ending 6/5/18

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
HP				
HERITAGE PARK				
	6/1/18	Gas for Gator	8.00	S.A.
	6/1/18	Gator and Large Trailer Rental	70.00	S.A.
	6/1/18	Contractor trash bags	22.04	S.A.
	6/22/18	Gator and Large Trailer Rental	70.00	S.A.
		TOTAL	<u>\$170.04</u>	

PROSSER

(21)

Heritage Park CDD District Office
Attn: Teresa Viscarra
1412 S. Narcoossee Road
St. Cloud, FL 34771



June 20, 2018

Project No:

104022.01

Invoice No:

40095

Project 104022.01 Heritage Park/CDD-General Fund
For bi-monthly board meeting via phone and research/correspondence regarding parcel acquisition.

Professional Services from May 1, 2018 to May 31, 2018

Professional Personnel

	Hours	Rate	Amount	
Sr. Engineer	2.00	115.00	230.00	
Totals	2.00		230.00	
Total Labor				230.00
		Total this Invoice		\$230.00

Bi-Monthly Board Meeting
1-31-513-31

Governmental Management Services, LLC
1001 Bradford Way
Kingslon, TN 37763

Invoice

Invoice#: 370
Invoice Date: 7/2/18
Due Date: 7/2/18
Case:
P.O. Number:

Bill To:
Heritage Park CDD
476 West Town Place
Suite 114
St. Augustine, FL 32092

REC'D JUL 03 2018

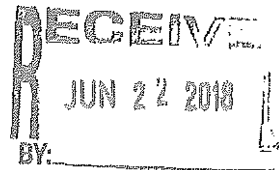
2				
Description	Hours/Qty	Rate	Amount	
Management Fees - July 2018	310.513.34	4,386.25	4,386.25	
Information Technology - July 2018	.351	125.00	125.00	
Dissemination Agent Services - July 2018	.313	83.33	83.33	
Office Supplies	.51	0.48	0.48	
Postage	.42	6.30	6.30	
Copies	.425	0.60	0.60	
Telephone	.41	40.84	40.84	
Total			\$4,642.80	
Payments/Credits			\$0.00	
Balance Due			\$4,642.80	

Hopping Green & Sams

Attorneys and Counselors

(1)

119 S. Monroe Street, Ste. 300
P.O. Box 6528
Tallahassee, FL 32314
850.222.7500



STATEMENT

June 11, 2018

Heritage Park Community Development District
Governmental Management Services-CF, LLC
1412 S. Narcoossee Rd.
St. Cloud, FL 34771

Bill Number 101005
Billed through 05/31/2018

1-31-573-315
RUW BGT/Agenda /ATTND MTG

General Representation

HPARK 00001 CEL

FOR PROFESSIONAL SERVICES RENDERED

05/02/18	CEL	Review budget resolutions.	0.50 hrs
05/02/18	KEM	Confer with district manager regarding initial budget documents.	0.10 hrs
05/16/18	CEL	Review meeting agenda; research action items.	0.70 hrs
05/17/18	CEL	Attend Board meeting.	1.10 hrs
05/21/18	CEL	Research meeting action items.	0.20 hrs
05/31/18	JLK	Confer with insurance adjuster and counsel for same on ADA website compliance and research same.	0.10 hrs

Total fees for this matter \$734.50

MATTER SUMMARY

Eldred, Carl	2.50 hrs	280 /hr	\$700.00
Kilinski, Jennifer L.	0.10 hrs	220 /hr	\$22.00
Ibarra, Katherine E. - Paralegal	0.10 hrs	125 /hr	\$12.50

TOTAL FEES \$734.50

TOTAL CHARGES FOR THIS MATTER \$734.50

BILLING SUMMARY

Eldred, Carl	2.50 hrs	280 /hr	\$700.00
Kilinski, Jennifer L.	0.10 hrs	220 /hr	\$22.00
Ibarra, Katherine E. - Paralegal	0.10 hrs	125 /hr	\$12.50

TOTAL FEES \$734.50

TOTAL CHARGES FOR THIS BILL \$734.50

=====

Please include the bill number on your check.

Governmental Management Services, LLC
1001 Bradford Way
Kingsport, TN 37763

Invoice

Invoice #: 371
Invoice Date: 7/2/18
Due Date: 7/2/18
Case:
P.O. Number:

Bill To:
Heritage Park CDD
476 West Town Place
Suite 114
St. Augustine, FL 32092

REC'D JUL 03 2018

Description	2	Hours/Qty	Rate	Amount
Contract Administration - July 2018	1.32.535.12		833.33	833.33
Total				\$833.33
Payments/Credits				\$0.00
Balance Due				\$833.33

2mm
7-3-18