

Heritage Park
Community Development District

May 17, 2018

Heritage Park Community Development District

475 West Town Place, Suite 114, St. Augustine FL 32092

P: (904) 940-5850 • F: (904) 940-5899

May 10, 2018

Board of Supervisors
Heritage Park
Community Development District

Dear Board Members:

The Heritage Park Community Development District Board of Supervisors Meeting is scheduled for **Thursday, May 17, 2018 at 1:00 p.m.** at the **Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the March 15, 2018 Meeting
- IV. Consideration of Resolution 2018-02, Confirming the District's Use of St. Johns County Supervisor of Elections to Conduct the District's Election of Supervisors in Conjunction with the General Elections
- V. Consideration of Resolution 2018-03, Approving the Proposed Budget for Fiscal Year 2019 and Setting a Public Hearing Date for Adoption
- VI. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 1. Report on the Number of Registered Voters (1,321)
 2. General Elections
 - D. Operations Manager - Report
- VII. Audience Comments
- VIII. Supervisors Requests
- IX. Financial Reports
 - A. Balance Sheet and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- X. Next Scheduled Meeting – July 19, 2018 at 1:00 p.m.
- XI. Adjournment

Enclosed for your review and approval is a copy of the minutes of the March 15, 2018 meeting.

The fourth order of business is consideration of Resolution 2018-02, which is enclosed for your review.

The fifth order of business is approval of the proposed budget for Fiscal Year 2019 and consideration of Resolution 2018-03, which is enclosed for your review. Approval of the proposed budget begins the budget process, allowing in excess of 60 days for Board and staff input prior to a public hearing and adoption of the budget. A copy of the proposed budget will be distributed under separate cover.

Enclosed under the Manager's report is a letter from the Supervisor of Elections office indicating the number of registered voters.

Enclosed under the Operations Manager's report is a memorandum.

A copy of the financial statements, assessments receipts and check register are enclosed for your review.

The balance of the agenda is routine in nature, and any additional support material will be presented and discussed at the meeting.

I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

James Oliver

James Oliver
District Manager

cc:	Rich Whetsel	Jenny Urcan
	Brian Stephens	Michael Eckert
	Darrin Mossing	Carl Eldred
	Ryan Stilwell	

AGENDA

Heritage Park Community Development District Agenda

Thursday
May 17, 2018
1:00 p.m.

Heritage Park Amenity Center
225 Hefferon Drive
St. Augustine, Florida 32084
Call In # 1-800-264-8432 Code # 545792
District Website: www.heritageparkcdd.com

- I. Roll Call
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X. Next Scheduled Meeting – July 19, 2018 at 1:00 p.m.

XI. Adjournment

MINUTES

**MINUTES OF MEETING
HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Park Community Development District was held on Thursday, March 15, 2018 at 1:00 p.m. at the Heritage Park Amenities Center, 225 Hefferon Drive, St. Augustine, Florida 32084.

Present and constituting a quorum were:

Ken Kinnecom	Chairman
Mark Masley	Vice Chairman
Joanne Wharton	Supervisor
Rodney Philbrick	Supervisor
Robert Curran	Supervisor

Also present were:

Jim Oliver	District Manager
Carl Eldred	District Counsel (by phone)
Jenny Urcan	District Engineer
Brian Stephens	Riverside Management
Stephen DuBois	Riverside Management
Ernesto Torres	Assistant District Manager, GMS

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 1:00 p.m.

SECOND ORDER OF BUSINESS

Public Comment

No members of the public were present.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the January 18,
2018 Meeting**

On MOTION by Mr. Kinnecom seconded by Mr. Masley with all in favor the Minutes of the January 18, 2018 meeting were approved.

FOURTH ORDER OF BUSINESS

**Acceptance of the Fiscal Year 2017 Audit
Report**

Mr. Oliver stated a copy of the audit report is located in the agenda package. It is a clean audit. You will see the auditor's opinion states, "In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2017, and the respective changes in financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America." Over the next several pages there is discussion and analysis, and that is followed by the annual financial statements. After that, you will see the notes to the financial statements, which goes into more detail. On Page 23 you will see the section on Internal Controls, if you will look at the 4th paragraph, you will see that the auditor writes, "...during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses..." On Page 25, you can see the auditor's report on compliance, which is required by the Auditor General in the State of Florida, "In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2017." Next is the management letter, Page 26. The purposes of the letter are to have current year findings and recommendations, status of prior findings and recommendations, and compliance with provisions of the Auditor General. For current year findings and recommendations, there are none. Last year there were none. Of the compliance items, No. 6 is the most important. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes. That means there are no emergency financial conditions. We will post this to the website, and it will be provided to the Auditor General. The due date is June 30.

On MOTION by Ms. Wharton seconded by Mr. Philbrick with all in favor the audit report by Grau & Associates for FY ending September 30, 2017 was approved.

FIFTH ORDER OF BUSINESS

Discussion of Landscape Maintenance RFP Process

Mr. Oliver stated right now you have an agreement with Yellowstone. That is scheduled to expire in November 2018. It is not pressing right now. The contract amount is \$35,000, which is relatively small for these large communities. You are not required to go through the

process. You can certainly go out for proposals just as a check to see that you are getting good pricing. From what I understand, they are doing a good job.

Mr. Kinnecom stated we have learned from the past, so I think we should just renew when the time comes.

SIXTH ORDER OF BUSINESS

Update Regarding Streetlights

Mr. Kinnecom stated the change out of the 147 lights into the LED type with the transponders may be underway. I believe it is next week according to the contractor's schedule with FPL.

Mr. Stephens spoke about the lights for the two speed humps. The conduit is in, and the handholds are in, so all FPL requirements have been taken care of. It is now up to FPL to actually put the lights in. Installation is anticipated to be completed by the end of the week. They will be direct bury lights as opposed to bolting into a footer.

SEVENTH ORDER OF BUSINESS

Fiscal Year 2019 Guidance and Process

Mr. Oliver stated we have kept assessments low for a long time. You have been able to maintain adequate reserves, so I don't know if there is any additional guidance the board wants. I don't know of anything on the horizon that you want to build additional funds for. The process is we are required by Florida Statute to approve a proposed budget by June 15 of each year and then have a public hearing no sooner than 60 days after that to adopt a budget, certify an assessment roll, and then we provide the assessment roll to St. John's County by September 15. We have this all in front of us. What we typically do at the May meeting is approve the proposed budget, which is really just a statutory requirement to start the process, and over the next couple of months we will refine that. The budget will then be presented for adoption. That will be at our August meeting. Once we do that, we will turn in the assessment roll to the tax collector, and those assessments will be included on the tax bills that go out November 1. For several years we have kept assessments at the same levels.

Mr. Kinnecom stated my feeling is we should just continue as we have been doing. We are comfortable with our financial position, and everything is good.

EIGHTH ORDER OF BUSINESS**Staff Reports****A. Attorney**

Mr. Eldred stated it has been relatively quiet from a legal standpoint. The legislative session has concluded for this year. Very few bills passed that would impact Districts, and those that did pass do not impact this District.

B. Engineer

Ms. Urcan stated she had nothing new to report.

C. Manager

Mr. Oliver stated there is a copy of a letter in your agenda package from US Bank. They serve as Trustees a majority of Districts in Florida, and what they have done is notify us that their Trustee Fee is going from \$3,750 for this particular bond issue to \$4,125. They have not had an increase in a number of years, and this is consistent with what we are seeing in other Districts.

On MOTION by Mr. Kinnecom seconded by Mr. Masley with all in favor the rate increase from US Bank for Trustee fees was approved.

Mr. Oliver stated this will be incorporated into next year's budget.

D. Operations Manager

Mr. Stephens introduced Stephen DuBois who is a new employee with Riverside Management. He will be taking care of aquatics – lifeguards, pool management, etc. He is with me today seeing some of the facilities that we maintain.

Mr. Stephens continued with his report. The tree debris created by Hurricane Irma clean-up has been chipped back into the natural area. Fountain in Pond 500 has been repaired and back up and running. Conduit for speed hump lighting has been finished, and FPL said it would be the end of this week for installation of the lights.

Ms. Wharton asked on the debris chipping, what areas did they say they completed?

Mr. Stephens responded the trails.

Ms. Wharton stated they did a portion of the trails, but the trails have not been completed.

Mr. Stephens stated if it was old debris, they were not supposed to chip any debris that was already there. It was only the debris that created with hurricane clean-up, and I do know it was a bunch of tree debris that was done and got pushed off to the side prior to Irma. That was not part of their proposal.

Ms. Wharton asked at a prior meeting, hadn't we increased the budget and increased their payment to include that as well?

Mr. Stephens responded we could, yes.

Ms. Wharton stated no, we did.

Mr. Stephens responded what I am saying is that money was available if you want to go that route. You had pre-approved me to approve it. So if you definitely want to go beyond what is done now, then I can continue with it.

Ms. Wharton stated to my knowledge, they all did not finish. They did a great job from Point A to Point B, but they did not at all do Point B to Point C. I walk that section of the trail every day, and I never saw any chipping whatsoever go on in that area. They may have assumed that was all from the prior, and a lot of it is. I am a little concerned because we are approximately 6" below our water for this year, and they have already said there is some concern about a fire danger. I really do want to get this stuff up. I thought we had approved this at a prior meeting to go ahead so they would chip up both sections of debris from both hurricanes. The other one was Matthew I think. I just want to make sure that all the other board members agree with that. What was the additional amount we had agreed to? Was it approximately \$3,000 or \$4,000?

Mr. Curran stated it was just under \$3,000.

Mr. Kinnecom stated yes, let's get it all cleaned up once and for all.

Ms. Wharton stated I would like to go ahead and pay them for what they have completed, and I would like them to continue.

Mr. Stephens stated that would be a separate proposal.

Mr. Oliver stated let's just get it coordinated.

Mr. Kinnecom stated on Tuesday he had an inquiry about irrigation at Pond 1700. My recollection is both Pond 1700 and 1800 have irrigation of the banks.

Mr. Stephens responded yes.

Mr. Kinnecom stated whoever called the office thought the timer was off. Could you check?

Mr. Stephens responded it may be because of Daylight Savings Time.

Ms. Wharton asked for Pond 700, did they finish that last group of sod? It looks like there is still a section.

Mr. Stephens responded there is. It was actually going to go in now, but we decided to push it back a few more weeks just to be safe. I think the sod is holding up well and will be just fine.

Mr. Kinnecom stated the week of March 26, on Woodlawn there will be a very extensive paving operation with lane closures that may last longer than typical two or three minutes. There will be extensive paving between Lewis Speedway and Heritage Park Drive. Be prepared to either avoid the area or be prepared to sit and wait.

NINTH ORDER OF BUSINESS

Audience Comments

No members of the public were present

TENTH ORDER OF BUSINESS

Supervisors Requests

There were no supervisor requests.

ELEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures

Mr. Oliver stated the unaudited financials in the agenda package are through February 28, 2018. Your Capital Reserve Fund is at \$120,000. There are no unusual variances on the income statement.

B. Assessment Receipts Schedule

Mr. Oliver stated through the end of December you are 95.53% collected.

C. Approval of Check Register

Mr. Oliver stated included in your agenda package is a check register in the amount of \$39,461.69.

On MOTION by Mr. Kinnecom seconded by Ms. Wharton with all in favor the Check Register was approved.

TWELFTH ORDER OF BUSINESS

Next Scheduled Meeting

Mr. Oliver stated the next scheduled meeting is May 17, 2018 at 1:00 p.m.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Philbrick seconded by Mr. Masley with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS

RESOLUTION 2018-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT CONFIRMING THE DISTRICT'S USE OF THE ST. JOHNS COUNTY SUPERVISOR OF ELECTIONS TO CONDUCT THE DISTRICT'S ELECTION OF SUPERVISORS IN CONJUNCTION WITH THE GENERAL ELECTION

WHEREAS, the Heritage Park Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within St. Johns County, Florida;

WHEREAS, the District is run by a Board of Supervisors consisting of five members;

WHEREAS, the Board of Supervisors of Heritage Park Community Development District (hereinafter the "Board") previously implemented section 190.006(3)(a)(2)(c), Florida Statutes, and has used the St. Johns County Supervisor of Elections (the "Supervisor") to conduct the District's previous supervisor elections in conjunction with the General Election;

WHEREAS, the Supervisor requested the District adopt a resolution confirming the District's use of the Supervisor for the purpose of conducting the District's future supervisor elections in conjunction with the General Election; and

WHEREAS, the District desires to continue to use the Supervisor for the purpose of conducting the District's supervisor elections in conjunction with the General Election.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT:

Section 1. The Board is currently made up of the following individuals: Kenneth Kinnecom, Mark Masley, Joanne Wharton, Rod Philbrick and Robert Curran

Section 2. The term of office for each member of the Board is as follows:

<u>Supervisor</u>	<u>Term (Including Expiration Date)</u>
Mark J. Masley – Seat 1	11/2014 – 11/2018
Kenneth K. Kinnecom – Seat 2	11/2016 – 11/2020
Robert Curran – Seat 3	07/2017 – 11/2018
Joanne Wharton – Seat 4	11/2016 – 11/2020
Rod Philbrick – Seat 5	11/2014 – 11/2018

Section 3. Seats 1, 3 and Seat 5 are scheduled for the General Election in November 2018.

Section 4. Members of the Board receive \$200 per meeting for their attendance and no Board member shall receive more than \$4,800 per year.

Section 5. The term of office for the individuals elected to the Board in the November 2018 General Election is four years.

Section 6. The newly elected supervisors assume office on the second Tuesday following

their election.

Section 7. Pursuant to section 100.011(4)(a), Florida Statutes, the District hereby instructs the Supervisor to conduct the District's General Elections. The District understands that it will be responsible to pay for its proportionate share of the general election cost and agrees to pay the same within a reasonable time after receipt of an invoice from the Supervisor.

PASSED AND ADOPTED THIS 17TH DAY OF MAY 2018.

**HERITAGE PARK COMMUNITY
DEVELOPMENT DISTRICT**

CHAIRMAN/VICE CHAIRMAN

ATTEST:

SECRETARY/ASSISTANT SECRETARY

FIFTH ORDER OF BUSINESS

RESOLUTION 2018-03

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2018/2019 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Heritage Park Community Development District ("**District**") prior to June 15, 2018, proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2018 and ending September 30, 2019 ("**Fiscal Year 2018/2019**"); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2018/2019 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: _____, 2018

HOUR: _____

LOCATION: _____

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to St. Johns County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 17TH DAY OF MAY, 2018.

ATTEST:

**HERITAGE PARK COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By: _____
Its: _____

SIXTH ORDER OF BUSINESS

C.

1.

April 17, 2018

Heritage Park CDD
Governmental Mgmt. Services, LLC
Attn: Sarah Sweeting
475 West Town Place, Suite 114
St. Augustine, FL 32092

Dear Ms. Sweeting:

In response to your request regarding Section 190.006(3)(a)(2)(d), Florida Statutes, the following information is applicable for:

Heritage Park CDD

1,321 registered voters in St. Johns County

This number is based on the streets within the legal description on file with the St. Johns County GIS department.

Please contact us if we may be of further assistance.

Sincerely,

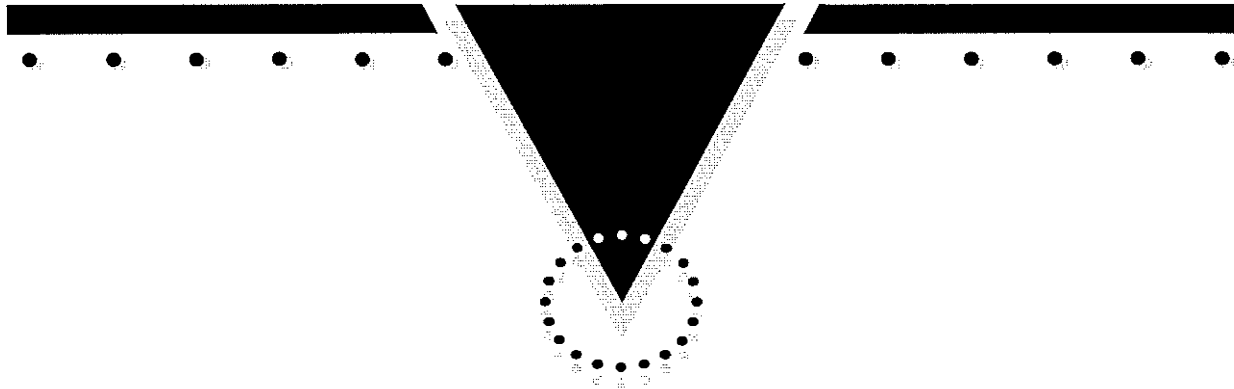


Vicky C. Oakes
Supervisor of Elections

VO/ew

NINTH ORDER OF BUSINESS

A.



Heritage Park Community Development District

Unaudited Financial Reporting

April 30, 2018



HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET
April 30, 2018

	<u>Governmental Fund</u>			<u>Totals</u> (memorandum only)
<u>Assets</u>	<u>General</u>	<u>Debt Service</u>	<u>Capital Reserve</u>	<u>2018</u>
Cash	\$52,809	-----	\$120,840	\$173,649
Prepaid Expense	\$30	-----	-----	\$30
<u>Investments:</u>				
Operating Account	\$128,808	-----	-----	\$128,808
<u>Series 2013</u>				
Reserve	-----	\$194,652	-----	\$194,652
Revenue	-----	\$400,750	-----	\$400,750
Prepayment	-----	\$2,265	-----	\$2,265
Total Assets	\$181,647	\$597,667	\$120,840	\$900,154
 <u>Liabilities</u>				
Accounts Payable	\$1,945	-----	-----	\$1,945
 <u>Fund Equity, Other Credits</u>				
<u>Fund Balances:</u>				
Unassigned	\$179,702	-----	-----	\$179,702
Restricted for Debt Service	-----	\$597,667	-----	\$597,667
Assigned for Capital Reserve	-----	-----	\$120,840	\$120,840
Total Liabilities, Fund Equity	\$181,647	\$597,667	\$120,840	\$900,154

**HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND**

Statement of Revenues and Expenditures
For Period Ending April 30, 2018

	GENERAL FUND BUDGET	PRORATED BUDGET THRU 4/30/18	ACTUAL THRU 4/30/18	VARIANCE
<u>REVENUES:</u>				
Assessments Tax Roll	\$255,225	\$255,225	\$246,216	(\$9,009)
Interest Income	\$25	\$15	\$64	\$49
TOTAL REVENUES	\$255,250	\$255,240	\$246,280	(\$8,960)
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Supervisors Fees	\$6,000	\$3,000	\$3,000	\$0
FICA Expense	\$459	\$203	\$184	\$19
Engineer	\$7,500	\$4,375	\$544	\$3,831
Arbitrage Rebate	\$600	\$600	\$450	\$150
Dissemination Agreement	\$1,000	\$583	\$583	\$0
District Counsel	\$30,000	\$17,500	\$3,068	\$14,432
Financial Advisory Services	\$7,500	\$7,500	\$7,500	\$0
Auditing Services	\$3,800	\$3,800	\$3,200	\$600
Trustee Fees	\$4,100	\$4,100	\$4,041	\$59
Management Fees	\$52,635	\$30,704	\$30,704	\$0
Information Technology	\$1,500	\$875	\$1,009	(\$134)
Telephone	\$125	\$73	\$59	\$14
Postage	\$1,000	\$583	\$193	\$391
Printing and Binding	\$750	\$438	\$261	\$177
Insurance	\$7,600	\$7,600	\$6,877	\$723
Legal Advertising	\$1,200	\$700	\$231	\$469
Other Current Charges	\$500	\$292	\$387	(\$95)
Office Supplies	\$250	\$146	\$67	\$79
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$126,694	\$83,246	\$62,532	\$20,713
<u>MAINTENANCE:</u>				
Field Operations	\$10,000	\$5,833	\$5,833	\$0
Landscape Maintenance	\$35,325	\$20,606	\$20,606	\$0
Landscape Contingency	\$5,892	\$3,437	\$6,364	(\$2,927)
Lake Maintenance	\$23,340	\$13,615	\$13,615	\$0
Lake Contingency	\$7,000	\$4,083	\$9,885	(\$5,802)
Utility Service	\$17,000	\$9,917	\$7,779	\$2,137
Street Lights	\$36,000	\$21,000	\$17,699	\$3,301
Common Area Maintenance	\$8,000	\$4,667	\$5,760	(\$1,094)
Contingency	\$2,327	\$1,357	\$2,850	(\$1,493)
TOTAL MAINTENANCE	\$144,884	\$84,515	\$90,392	(\$5,877)
TOTAL EXPENDITURES	\$271,577	\$167,761	\$152,925	\$14,836
EXCESS REVENUES/ (EXPENDITURES)	(\$16,327)		\$93,355	
FUND BALANCE-BEGINNING	\$16,327		\$86,346	
FUND BALANCE-ENDING	\$0		\$179,702	

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Statement of Revenues & Expenditures
For Period Ending April 30, 2018

	DEBT SERVICE BUDGET	PRORATED BUDGET THRU 4/30/18	ACTUAL THRU 4/30/18	VARIANCE
<u>REVENUES:</u>				
Assessments Tax Roll	\$387,535	\$387,535	\$372,809	(\$14,726)
Interest Income	\$100	\$58	\$364	\$305
TOTAL REVENUES	\$387,635	\$387,593	\$373,173	(\$14,421)
<u>EXPENDITURES:</u>				
<u>Series 2013</u>				
Interest Expense 11/01	\$107,305	\$107,305	\$107,227	\$78
Principal Expense 05/01	\$170,000	\$0	\$0	\$0
Interest Expense 05/01	\$107,305	\$0	\$0	\$0
TOTAL EXPENDITURES	\$384,610	\$107,305	\$107,227	\$78
EXCESS REVENUES/ (EXPENDITURES)	\$3,025		\$265,946	
FUND BALANCE - BEGINNING	\$133,574		\$331,722	
FUND BALANCE - ENDING	\$136,599		\$597,667	

HERITAGE PARK

Community Development District

Capital Reserve Fund

Statement of Revenues & Expenditures

For Period Ending April 30, 2018

	Adopted Budget	PRORATED BUDGET THRU 4/30/18	ACTUAL THRU 4/30/18	Variance
<u>REVENUES:</u>				
Interest Income	\$50	\$29	\$30	\$0
TOTAL REVENUES	\$50	\$29	\$30	\$0
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$12,055	(\$12,055)
TOTAL EXPENDITURES	\$0	\$0	\$12,055	(\$12,055)
EXCESS REVENUES/ (EXPENDITURES)	\$50		(\$12,025)	
FUND BALANCE - BEGINNING	\$132,867		\$132,866	
FUND BALANCE - ENDING	\$132,917		\$120,840	

HERITAGE PARK
Community Development District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
Revenues:													
Tax Roll Assessments	\$0	\$37,602	\$63,792	\$133,501	\$8,955	\$2,366	\$0	\$0	\$0	\$0	\$0	\$0	\$246,216
Interest Income	\$8	\$4	\$2	\$7	\$14	\$29	\$0	\$0	\$0	\$0	\$0	\$0	\$64
Total Revenues	\$8	\$37,606	\$63,793	\$133,508	\$8,970	\$2,395	\$0	\$0	\$0	\$0	\$0	\$0	\$246,280
Expenditures													
Administrative													
Supervisors Fees	\$0	\$1,000	\$0	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
FICA Expense	\$0	\$61	\$0	\$61	\$0	\$61	\$0	\$0	\$0	\$0	\$0	\$0	\$184
Engineer	\$119	\$138	\$0	\$58	\$0	\$230	\$0	\$0	\$0	\$0	\$0	\$0	\$544
Arbitrage Rebate	\$0	\$0	\$0	\$0	\$0	\$450	\$0	\$0	\$0	\$0	\$0	\$0	\$450
Dissemination Agreement	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$583
District Counsel	\$511	\$824	\$328	\$498	\$359	\$550	\$0	\$0	\$0	\$0	\$0	\$0	\$3,068
Financial Advisory Services	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Auditing Services	\$0	\$0	\$0	\$3,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,200
Trustee Fees	\$0	\$0	\$0	\$4,041	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,041
Management Fees	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$4,386	\$0	\$0	\$0	\$0	\$0	\$30,704
Information Technology	\$140	\$157	\$140	\$153	\$140	\$140	\$140	\$0	\$0	\$0	\$0	\$0	\$1,009
Telephone	\$0	\$27	\$0	\$24	\$0	\$8	\$0	\$0	\$0	\$0	\$0	\$0	\$59
Postage	\$35	\$8	\$70	\$6	\$21	\$53	\$0	\$0	\$0	\$0	\$0	\$0	\$193
Printing and Binding	\$93	\$2	\$90	\$1	\$68	\$1	\$7	\$0	\$0	\$0	\$0	\$0	\$261
Insurance	\$6,877	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,877
Legal Advertising	\$0	\$80	\$0	\$80	\$0	\$72	\$0	\$0	\$0	\$0	\$0	\$0	\$231
Other Current Charges	\$64	\$39	\$39	\$62	\$49	\$65	\$68	\$0	\$0	\$0	\$0	\$0	\$387
Office Supplies	\$21	\$0	\$15	\$0	\$15	\$0	\$15	\$0	\$0	\$0	\$0	\$0	\$67
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$20,005	\$6,804	\$5,152	\$13,652	\$5,122	\$7,099	\$4,699	\$0	\$0	\$0	\$0	\$0	\$62,532
Maintenance													
Field Operations	\$833	\$833	\$833	\$833	\$833	\$833	\$833	\$0	\$0	\$0	\$0	\$0	\$5,833
Landscape Maintenance	\$2,944	\$2,944	\$2,944	\$2,944	\$2,944	\$2,944	\$2,944	\$0	\$0	\$0	\$0	\$0	\$20,606
Landscape Contingency	\$4,110	\$0	\$1,984	\$0	\$270	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,364
Lake Maintenance	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$1,945	\$0	\$0	\$0	\$0	\$0	\$13,615
Lake Contingency	\$3,837	\$0	\$1,096	\$4,530	\$0	\$422	\$0	\$0	\$0	\$0	\$0	\$0	\$9,885
Utility Service	\$1,037	\$1,104	\$1,094	\$1,070	\$1,116	\$1,139	\$1,219	\$0	\$0	\$0	\$0	\$0	\$7,779
Street Lights	\$2,960	\$2,960	\$2,960	\$2,968	\$2,968	\$2,883	\$0	\$0	\$0	\$0	\$0	\$0	\$17,699
Common Area Maintenance	\$1,129	\$1,477	\$665	\$1,356	\$0	\$1,134	\$0	\$0	\$0	\$0	\$0	\$0	\$5,760
Contingency	\$0	\$0	\$0	\$0	\$0	\$2,850	\$0	\$0	\$0	\$0	\$0	\$0	\$2,850
Total Maintenance	\$18,795	\$11,263	\$13,522	\$15,646	\$10,076	\$14,150	\$6,941	\$0	\$0	\$0	\$0	\$0	\$90,392
Total Expenditures	\$38,800	\$18,066	\$18,673	\$29,297	\$15,198	\$21,249	\$11,640	\$0	\$0	\$0	\$0	\$0	\$152,925
Excess Revenues/(Expenditures)	(\$38,793)	\$19,539	\$45,120	\$104,210	(\$6,229)	(\$18,853)	(\$11,640)	\$0	\$0	\$0	\$0	\$0	\$93,355

Heritage Park
Community Development District
LONG TERM DEBT REPORT

SERIES 2013, SPECIAL ASSESSMENT REFUNDING BONDS		
MATURITY DATE:	5/1/2035	
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT	
RESERVE FUND REQUIREMENT	\$193,893	
RESERVE FUND BALANCE	\$194,652	
BONDS OUTSTANDING - 10/30/13		\$5,095,000
LESS: SPECIAL CALL 5/1/14		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/15		(\$160,000)
LESS: PRINCIPAL PAYMENT 5/1/16		(\$165,000)
LESS: SPECIAL CALL 5/1/16		(\$10,000)
LESS: PRINCIPAL CALL 5/1/17		(\$170,000)
CURRENT BONDS OUTSTANDING		\$4,580,000

B.

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2018 Assessment Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2013 DEBT ASSESSED	FY18 O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL	703	386,512.41	255,266.40	641,778.81

[illegible]

C.

Heritage Park

Community Development District

Summary of Invoices

March 8, 2018 to May 10, 2018

Fund	Date	Check No.'s	Amount
General Fund	3/9/18	2645-2648	\$ 807.13
	3/16/18	2649-2651	\$ 542.99
	3/26/18	2652	\$ 1,133.56
	3/30/18	2653-2654	\$ 411.22
	4/6/18	2655	\$ 1,666.66
	4/9/18	2656	\$ 4,616.33
	4/13/18	2657-2658	\$ 4,888.74
	4/20/18	2659-2660	\$ 3,400.00
	4/27/18	2661	\$ 230.00
	5/4/18	2662-2664	\$ 9,495.77
			<hr/>
			\$ 27,192.40
Payroll	<u>May 2018</u>		
	Joanne B. Wharton	50315	\$ 184.70
	Kenneth K. Kinnecom	50316	\$ 184.70
	Mark J. Masley	50317	\$ 200.00
	Robert L. Curran Jr.	50318	\$ 184.70
	Rodney L. Philbrick	50319	\$ 184.70
			<hr/>
			\$ 938.80
			<hr/>
			\$ 28,131.20

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 5/10/18
 *** CHECK DATES 03/08/2018 - 05/10/2018 ***
 HERITAGE PARK CDD-GENERAL FUND
 BANK A HERITAGE PARK CDD

PAGE 1

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/09/18	00042	3/05/18 53291	201803 320-53800-46600	AERATOR SVC/CPCTR/BEARING	*	422.13	
				FUTURE HORIZONS, INC.			422.13 002645
3/09/18	00027	3/06/18 127	201801 310-51300-35100	WEB MNT-JAN AGDA/NOV MIN	*	12.50	
		3/06/18 127A	201803 300-15500-10000	MTHLY WEB HOSTING APR18	*	15.00	
		3/06/18 127A	201803 300-15500-10000	MTHLY WEB HOSTING MAY18	*	15.00	
		3/06/18 127A	201803 300-15500-10000	MTHLY WEB HOSTING JUN18	*	15.00	
				MERCERWEBDESIGN.COM			57.50 002646
3/09/18	00021	2/23/18 39460	201801 310-51300-31100	BI-MONTHLY BOARD MEETING	*	57.50	
				PROSSER, INC			57.50 002647
3/09/18	00051	2/27/18 8870	201802 320-53800-46500	RMV FALLEN TREE RES.PROP.	*	270.00	
				TAYLOR TREE SERVICES, INC.			270.00 002648
3/16/18	00053	3/13/18 4770-03	201803 310-51300-31200	ARBITRAGE-SER.2013-FY18	*	450.00	
				AMTEC			450.00 002649
3/16/18	00023	3/06/18 6-108-57	201802 310-51300-42000	DELIVERY 02/28/18	*	21.19	
				FEDEX			21.19 002650
3/16/18	00014	3/01/18 3012098-	201803 310-51300-48000	NOT.OF MEETING-03/15/18	*	71.80	
				THE ST.AUGUSTINE RECORD			71.80 002651
3/26/18	00002	3/21/18 363	201803 320-53800-46400	FACILITY MAINT - MAR18	*	961.62	
		3/21/18 363	201803 320-53800-46400	MAINTENANCE SUPPLIES	*	171.94	
				GOVERNMENTAL MANAGEMENT SERVICES			1,133.56 002652
3/30/18	00023	3/20/18 6-124-03	201803 310-51300-42000	DELIVERY 03/08/18	*	52.72	
				FEDEX			52.72 002653
3/30/18	00001	3/09/18 99138	201802 310-51300-31500	REV.FINANCIAL RPT/LEGSLTN	*	358.50	
				HOPPING, GREEN & SAMS			358.50 002654
				HERT HERITAGE PARK TVISCARRA			

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 5/10/18 PAGE 2
 *** CHECK DATES 03/08/2018 - 05/10/2018 *** HERITAGE PARK CDD-GENERAL FUND
 BANK A HERITAGE PARK CDD

CHECK DATE	VEND#	INVOICE DATE	INVOICE INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK... AMOUNT	...
4/06/18	00002	3/01/18	360	201803 320-53800-12000	CONTRACT ADMIN MAR18	*	833.33		
		4/02/18	362	201804 320-53800-12000	CONTRACT ADMIN APR18	*	833.33		
					GOVERNMENTAL MANAGEMENT SERVICES			1,666.66	002655
4/09/18	00002	4/02/18	361	201804 310-51300-34000	MANAGEMENT FEES APR18	*	4,386.25		
		4/02/18	361	201804 310-51300-35100	INFO TECHNOLOGY APR18	*	125.00		
		4/02/18	361	201804 310-51300-31300	DISSEMINATION FEE APR18	*	83.33		
		4/02/18	361	201804 310-51300-51000	OFFICE SUPPLIES	*	15.00		
		4/02/18	361	201804 310-51300-42500	COPIES	*	6.75		
					GOVERNMENTAL MANAGEMENT SERVICES			4,616.33	002656
4/13/18	00042	3/30/18	53519	201803 320-53800-46300	AQUATIC WEED CTRL MAR18	*	1,945.00		
					FUTURE HORIZONS, INC.			1,945.00	002657
4/13/18	00043	4/01/18	208196	201804 320-53800-46200	LANDSCAPE MAINT. APR18	*	2,943.74		
					YELLOWSTONE LANDSCAPE			2,943.74	002658
4/20/18	00067	3/13/18	180336	201803 320-53800-46700	FPL CONDUIT FOR LGHT POLE	*	2,850.00		
					BEACON ELECTRICAL CONTRACTORS, INC.			2,850.00	002659
4/20/18	00001	4/10/18	99822	201803 310-51300-31500	MTG/QUALIFY PERIOD/LGSLTN	*	550.00		
					HOPPING, GREEN & SAMS			550.00	002660
4/27/18	00021	4/18/18	39765	201803 310-51300-31100	BI-MONTHLY BOARD MEETING	*	230.00		
					PROSSER, INC			230.00	002661
5/04/18	00042	4/30/18	53881	201804 320-53800-46300	AQUATIC WEED CTRL APR18	*	1,945.00		
					FUTURE HORIZONS, INC.			1,945.00	002662
5/04/18	00002	5/01/18	364	201805 310-51300-34000	MANAGEMENT FEES MAY18	*	4,386.25		
		5/01/18	364	201805 310-51300-35100	INFO TECHNOLOGY MAY18	*	125.00		

HERT HERITAGE PARK TVISCARRA

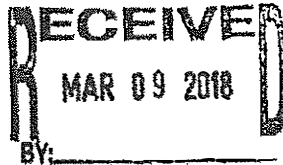
CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
		5/01/18 364	201805 310-51300-31300		*	83.33	
			DISSEMINATION FEE MAY18				
		5/01/18 364	201805 310-51300-42500		*	.90	
			COPIES				
		5/01/18 364	201805 310-51300-41000		*	11.55	
			TELEPHONE				
				GOVERNMENTAL MANAGEMENT SERVICES			4,607.03 002663
5/04/18 00043		5/01/18 211415	201805 320-53800-46200		*	2,943.74	
			LANDSCAPE MAINT. MAY18				
				YELLOWSTONE LANDSCAPE			2,943.74 002664
TOTAL FOR BANK A						27,192.40	
TOTAL FOR REGISTER						27,192.40	

HERT HERITAGE PARK TVISCARRA

Future Horizons, Inc.

403 North First Street
P O Box 1115
Hastings, FL 32145-1115

Voice: 800-662-1187
Fax: 904-692-1193

**INVOICE**

Invoice Number: 53291
Invoice Date: Mar 5, 2018
Page: 1

Bill To:

Heritage Park CDD
c/o GMC, LLC
135 W. Central Blvd Ste 320
Orlando, FL 32801

Ship to:

Kasco 4400VX
Serial #1142VX440996

Customer ID

Heritage04

Customer PO

Per Quote

Payment Terms

Net 30 Days

Sales Rep ID

Kenney01

Shipping Method

Hand Deliver

Ship Date**Due Date**

4/4/18

Quantity	Item	Description	Unit Price	Amount
1.00	990300	Large O-Ring for Blue Top	8.35	8.35
1.00	990275	Cord O-Ring	0.93	0.93
1.00	990280	Black Plug for Top	2.25	2.25
1.00	990281	O-Ring For Black Plug	0.29	0.29
2.00	996100	Bearings (each)	13.82	27.64
1.00	990500	Mechanical Seal	17.25	17.25
1.00	496200	15.0 MF Capacitor	38.60	38.60
1.00	840510	Flinger Disc for 5/8" Shaft	3.75	3.75
1.00	840475	Zinc Anode 4400/8400	15.50	15.50
1.00	990900	Kasco Oil	46.57	46.57
1.00	Env Disp Fee	Environmental Disposal Fee	6.00	6.00
3.00	Aerator Service	Aerator Service for Pond 500	85.00	255.00

Upon inspection of the unit I found that the motor shaft was hard to turn due to worn bearings. Due to the extra resistance to turn the shaft the start capacitor failed.

#42

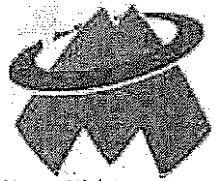
R. Bishop 3-6-18
Lake Contingency

001.220.53800.46600

Subtotal	422.13
Sales Tax	
Freight	
Total Invoice Amount	422.13
Payment/Credit Applied	
TOTAL	422.13

Check/Credit Memo No.

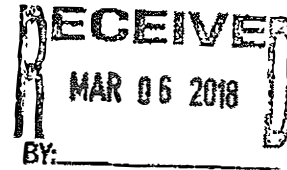
Overdue invoices are subject to finance charges.



MercerWebDesign.com

MercerWebDesign.com
9809 Bridgeton Dr
Tampa, FL 33626
813-926-3059
Cynde@MercerWebDesign.com

Invoice #127
March 06, 2018
Client: Heritage Park CDD
Terms:



Project: HeritageParkCDD.org

Time Details: (0.25 hours)

Date	Description	Hours	Rate	Amount
January 11, 2018	Web site maintenance:Optimize and post January agenda.	0.17	\$50.00	\$8.50
January 20, 2018	Web site maintenance:Optimize and post November minutes. #27 1 310-517-751	0.08	\$50.00	\$4.00
Time Subtotal:				\$12.50

Item Details: (1.00 items)

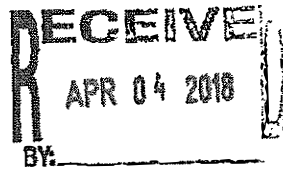
Date	Description	Quantity	Price	Amount
March 01, 2018	<u>Monthly Web hosting</u> : - Apr, May, Jun 1.306.185.1	3.00	\$15.00	\$45.00
Item Subtotal:				\$45.00

Subtotal: \$57.50
Total: \$57.50
Total Payments: \$0.00
Amount Due: \$57.50

Please Note New Email Address

Governmental Management Services, LLC
1001 Bradford Way
Kingson, TN 37763

Invoice



Invoice #: 302
Invoice Date: 4/2/18
Due Date: 4/2/18
Case:
P.O. Number:

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Contract Administration - April 2018 # 2 26 833.33		833.33	833.33
Total			\$833.33
Payments/Credits			\$0.00
Balance Due			\$833.33

RMW
4-3-18

PROSSER

RECEIVED
FEB 26 2018

BY: _____

February 23, 2018

Project No: 104022.01

Invoice No: 39460

Heritage Park CDD District Office
Attn: Mr. Ariel Lovera
135 W. Central Boulevard
Suite 320
Orlando, FL 32801

Project 104022.01 Heritage Park/CDD-General Fund
For bi-monthly board meeting.

Professional Services from January 1, 2018 to January 31, 2018

Professional Personnel

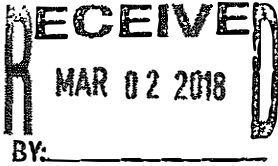
	Hours	Rate	Amount
Sr. Engineer	.50	115.00	57.50
Totals	.50		57.50
Total Labor			57.50
Total this Invoice			\$57.50

#21
1-310-513-311

Invoice 8870
 Due date February 27, 2018
 Invoice total \$270.00
[View details \(PDF\)](#)

\$270.00

Contact Taylor Tree Services, Inc. if you're not sure how to pay this invoice



☐ Invoice detail

☒ Activity

Print

Save PDF



Taylor Tree Services, Inc.
 4873 Winton Circle
 St. Augustine, FL 32086 US
 (904) 682-5008
taylorreeservices@comcast.net

Invoice

Bill to
 GMS, LLC
 Heritage Park
 c/o GMS, LLC
 476 West Town Place,
 Suite 114
 St. Augustine, FL 32082

Invoice #	Invoice date	Invoice total	Invoice date	Invoice total
8870	02/27/2018	\$270.00	02/27/2018	Due on receipt

P.O. NUMBER

Invoice #	Invoice date	Invoice total	Invoice date	Invoice total
8870	02/27/2018	\$270.00	02/27/2018	Due on receipt

Heritage Park (Work completed on July 21, 2017).

#31
 B. Stepten 3-2-18
 Landscape Contingency
 001.320.53800.46500

RECEIVED
MAR 13 2018

INVOICE

BY: _____

Client: Heritage Park Community Development District
c/o Ms. Teresa Viscarra
Governmental Management Services-CF, LLC
1412S Narcoossee Road
St. Cloud, FL 34771

Invoice No. 4770-03-18

Date: March 13, 2018

#83
Arbitrage - Ser. 2013 - Fy 18
1.310.513.312

For Professional Services:

Date Completed	Issue	Service	Fee
March 13, 2018	\$5,095,000 Heritage Park Community Development District, (St. Johns County, Florida), Special Assessment Refunding Bonds, Series 2013	Rebate Report & Opinion	\$450
Total			\$450

Please remit the total due to AMTEC:

ACH/Wiring Instructions : Webster Bank
ABA Routing Number : 211170101
AMTEC Account Number : 0011225771

Please notify AMTEC at info@amteccorp.com upon completing the transaction.

Should a physical payment be sent:

AMTEC
90 Avon Meadow Lane
Avon, CT 06001
Phone: (860) 321-7521

Tax ID: 06-1308917



Invoice Number	Invoice Date	Account Number	Page 1 of 3
6-108-57001	Mar 06, 2018		

Billing Address:
HERITAGE PARK CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Shipping Address:
HERITAGE PARK CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Invoice Questions?
Contact FedEx Revenue Services
Phone: (800) 622-1147
M-F 7 AM to 8 PM CST
Sa 7 AM to 6 PM CST
Fax: (800) 548-3020
Internet: www.fedex.com

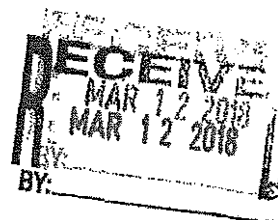
Invoice Summary Mar 06, 2018

FedEx Express Services

Transportation Charges		16.18
Special Handling Charges		5.01
Total Charges	USD	\$21.19
TOTAL THIS INVOICE	USD	\$21.19

Other discounts may apply.

2 3
1-310-513-42



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx.
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.

Invoice Number	Account Number	Amount Due
6-108-57001		USD \$21.19

Remittance Advice

Your payment is due by Mar 21, 2018

0035373 01 AB 0.405 **AUTO T10106432092-364939 -C01-P35408-11



HERITAGE PARK CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649



FedEx
P.O. Box 660481
DALLAS TX 75266-0481



000002 1/1/1 1001

1064-01-00-0035373-0002-008307

Invoice Number

6-108-57001

Invoice Date

Mar 06, 2018

Account Number

Page

2 of 3

Adjustment Request**Fax to (800) 548-3020**

Use this form to fax requests for adjustments due to the reasons indicated below. Requests for adjustments due to other reasons, **including** service failures, should be submitted by going to www.fedex.com or calling 800.622.1147. Please use multiple forms for additional requests.

Please complete all fields in black ink.

Requestor Name Date / / Phone - - Fax # - - E-mail Address ☐ Yes, I want to update account contact with the above information.

Tracking Number	Bill to Account	\$ Amount
<input type="text"/>	<input type="text"/>	<input type="text"/> • <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/> • <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/> • <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/> • <input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/> • <input type="text"/>

C o d e	ADR - Address Correction	INW - Incorrect Weight	OVS - Oversize Surcharge	For all Service failures or other surcharges please use our web site www.fedex.com or call (800) 622-1147
	DVC - Declared Value	INS - Incorrect Service	RSU - Residential Delivery	
	IAN - Invalid Acct #	OCF - Grd Pick-up Fee	PND - Pwrshp Not Delivered	
		OCS - Exp Pick-up Fee	SDR - Saturday Delivery	

Tracking Number	Code	\$ Amount	Rerate Information only (round to nearest inch)			
			LBS	L	W	H
<input type="text"/>	<input type="text"/>	<input type="text"/> • <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/> • <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/> • <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/> • <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/> • <input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Check all that apply

Effective Date / / ☐ Shipping Address (Physical Address)

Company

Address

Address

Dept.

Floor Apt/Suite #

City

State Zip Code -

Phone - -

Fax # - -

☐ Billing Address Only☐ Billing Same As Shipping Address

Company

Address

Address

Dept.

Floor Apt/Suite #

City

State Zip Code -

Phone - -

Fax # - -



Invoice Number	Invoice Date	Account Number	Page
6-108-57001	Mar 06, 2018		3 of 3

FedEx Express Shipment Detail By Payor Type (Original)

Shipment Date: 03/06/2018 Ship From: Orlando, FL Ref: 72
Payor Type: Ref: 72

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.00% to this shipment.
- Distance Based Pricing, Zone 2
- Package sent from: 32809 zip code
- FedEx has audited this shipment for correct packages, weight, and service. Any changes made are reflected in the invoice amount.
- The package weight exceeds the maximum for the packaging type, therefore, FedEx Pak was rated as Customer Packaging.

Automation	INET	Sender	Recipient
Tracking ID	771636525305	George Flint	Shelby Stephens
Service Type	FedEx Express Saver	GMS - CF, LLC	GMS-St Augustine
Package Type	Customer Packaging	136 W. Central Blvd.	475 West Town Place
Zone	02	ORLANDO FL 32801 US	SAINT AUGUSTINE FL 32092 US
Packages	1		
Rated Weight	3.0 lbs, 1.4 kgs		
Delivered	Mar 02, 2018 09:36	Transportation Charge	16.18
Svc Area	A5	Fuel Surcharge	1.01
Signed by	M.STEPHENSON	Courier Pickup Charge	4.00
FedEx Use	000003000/7167/	Total Charge	USD \$21.19
Third Party Subtotal			USD \$21.19
Total FedEx Express			USD \$21.19

Fri, Mar 2, 2018
9:57:04AM

Legal Ad Invoice

The St. Augustine Record

Acct: 15856
Phone: 9049405850
E-Mail:
Client: HERITAGE PARK COMM DEVELOP

Name: HERITAGE PARK COMM DEVELOPMENT
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE State: FL Zip: 32092

Ad Number: 0003012098-01
Start: 03/01/2018

Caller: MLR
Issues: 1

Paytype: BILL
Stop: 03/01/2018

Placement: SA Legals

Rep: Melissa Rhinehart

Copy Line: NOTICE OF MEETING HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT The regular meeting of the Board of:

Lines	48
Depth	4.00
Columns	1
Price	\$71.80

NOTICE OF MEETING
HERITAGE PARK
COMMUNITY DEVELOPMENT
DISTRICT

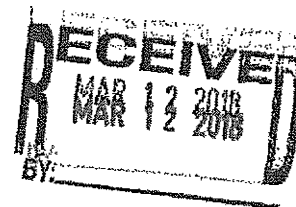
The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, March 15, 2018 at 1:00 p.m. at the Heritage Park Amenity Center, located at 225 Jefferson Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-935-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
0003012098 March 1, 2018

#14
1.310.93.48



THE ST. AUGUSTINE RECORD
Affidavit of Publication

HERITAGE PARK COMM DEVELOPMENT
475 W TOWN PLACE, STE 114
SAINT AUGUSTINE, FL 32092

ACCT: 15656
AD# 0003012098-01
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared JAMIE WILLIAMS who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a NOTICE OF MEETING in the matter of 3.15.18 HERITAGE PARK MEETING was published in said newspaper on 03/01/2018.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

NOTICE OF MEETING
HERITAGE PARK
COMMUNITY DEVELOPMENT
DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, March 15, 2018 at 10:00 p.m. at the Heritage Park Amenity Center, located at 2211 Hatterton Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32084 (and phone: 904-940-0800). This meeting may be continued to a date, place and time certain to be announced at the meeting. There may be occasions when staff or other Supervisors will participate by telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-0800 at least ten business days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770 for aid in contacting the District Office.

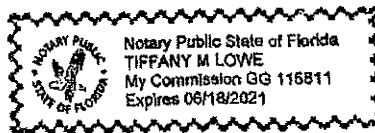
Each person who decides to appeal any action taken at these meetings is advised that persons will need to record proceedings and that accordingly, the person may need to ensure that a verbatim transcript of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
03/01/2018 Affiant: 1, 2018

Sworn to and subscribed before me this _____ day of MAR 02 2018

by James Williams who is personally known to me
or who has produced as identification

Tiffany M. Lowe
(Signature of Notary Public)



(Seal)

invoice

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance Feb 1 - Feb 28, 2018		981.62	981.62
Maintenance Supplies		171.94	171.94
2 common Area Maint. 320.538, 4640			
Total			\$1,133.56
Payments/Credits			\$0.00
Balance Due			\$1,133.56

RAW
3-23-18

GMS

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF FEBRUARY 2018

Date	Hours	Employee	Description
2/6/18	7	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer) - Had to walk most of the lake banks
2/6/18	7	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer) - Had to walk most of the lake banks
2/22/18	8	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
2/22/18	8	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
TOTAL	28		
MILES	116		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2008-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 3/6/18

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
HP				
HERITAGE PARK				
	RMS			
	2/8/18	Contractor trash bags	22.94	S.A.
	2/8/18	Gas for Gator	9.00	S.A.
	2/8/18	Gator and Large Trailer Rental	70.00	S.A.
	2/22/18	Gator and Large Trailer Rental	70.00	S.A.
		TOTAL	<u>\$171.94</u>	



Invoice Number	Invoice Date	Account Number	Page
6-124-03765	Mar 20, 2018		1 of 3

Billing Address:

HERITAGE PARK CDD
1412 S NARCOOSSEE RD
SAINT CLOUD FL 34771-7210

Shipping Address:

HERITAGE PARK CDD
475 W TOWN PL
SAINT AUGUSTINE FL 32092-3648

Invoice Questions?**Contact FedEx Revenue Services**

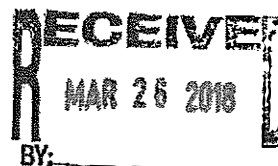
Phone: (800) 622-1147
M-F 7 AM to 8 PM CST
Sa 7 AM to 6 PM CST
Fax: (800) 548-3020
Internet: www.fedex.com

Invoice Summary Mar 20, 2018**FedEx Express Services**

Transportation Charges		41.08
Special Handling Charges		11.64
Total Charges	USD	\$52.72
TOTAL THIS INVOICE	USD	\$52.72

Other discounts may apply.

#23
30.93.42



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx.
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.

Invoice Number	Account Number	Amount Due
6-124-03765		USD \$52.72

Remittance Advice

Your payment is due by **Apr 04, 2018**

0036810 01AB 0.405 **AUTO T 6 0 1078 34771-721012 -C01-P36846-I1



HERITAGE PARK CDD
1412 S NARCOOSSEE RD
SAINT CLOUD FL 34771-7210



FedEx
P.O. Box 660481
DALLAS TX 75266-0481



60013780012056

1078-01-00-0036810-0002-0086936

Invoice Number

6-124-03765

Invoice Date

Mar 20, 2018

Account Number

Page
2 of 3

Adjustment Request

Fax to (800) 548-3020

Use this form to fax requests for adjustments due to the reasons indicated below. Requests for adjustments due to other reasons, **including** service failures, should be submitted by going to www.fedex.com or calling 800.622.1147. Please use multiple forms for additional requests.

Please complete all fields in black ink.

Requestor Name Date / /

Phone - - Fax # - -

E-mail Address ☐ Yes, I want to update account contact with the above information.

Tracking Number	Bill to Account	\$ Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

ADR - Address Correction	INW - Incorrect Weight	OVS - Oversize Surcharge	For all Service failures or other surcharges please use our web site www.fedex.com or call (800) 622-1147
DVC - Declared Value	INS - Incorrect Service	RSU - Residential Delivery	
IAN - Invalid Acct #	OCF - Grd Pick-up Fee	PND - Pwrshp Not Delivered	
	OCS - Exp Pick-up Fee	SDR - Saturday Delivery	

Tracking Number	Code	\$ Amount	Rerate information only (round to nearest inch)			
			LBS	L	W	H
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Check all that apply

Effective Date / /

<input type="checkbox"/> Shipping Address (Physical Address)	<input type="checkbox"/> Billing Address Only	<input type="checkbox"/> Billing Same As Shipping Address
Company <input type="text"/>	Company <input type="text"/>	
Address <input type="text"/>	Address <input type="text"/>	
Address <input type="text"/>	Address <input type="text"/>	
Dept. <input type="text"/>	Dept. <input type="text"/>	
Floor <input type="text"/> Apt/Suite # <input type="text"/>	Floor <input type="text"/> Apt/Suite # <input type="text"/>	
City <input type="text"/>	City <input type="text"/>	
State <input type="text"/> Zip Code <input type="text"/> - <input type="text"/>	State <input type="text"/> Zip Code <input type="text"/> - <input type="text"/>	
Phone <input type="text"/> - <input type="text"/> - <input type="text"/>	Phone <input type="text"/> - <input type="text"/> - <input type="text"/>	
Fax # <input type="text"/> - <input type="text"/> - <input type="text"/>	Fax # <input type="text"/> - <input type="text"/> - <input type="text"/>	



Invoice Number	Invoice Date	Account Number	Page
6-124-03765	Mar 20, 2018		3 of 3

FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Mar 08, 2018

Cust. Ref.: NO REFERENCE INFORMATION

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 5.50% to this shipment.
- Weather delay - Snow.
- Distance Based Pricing, Zone 7
- Package sent from: 75134 zip code
- 1st attempt Mar 15, 2018 at 02:32 PM.
- Undeliverable Package.

Automation
Tracking ID
Service Type
Package Type
Zone
Packages
Rated Weight
Declared Value
Delivered
Svc Area
FedEx Use

AWB
810593811220
FedEx Priority Overnight
FedEx Envelope
07
1
N/A
USD 500.00
Mar 16, 2018 09:01
A5
006867008/241/14

Sender
HERITAGE PARK CDD
HERITAGE PARK CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649 US
Transportation Charge
Fuel Surcharge
Residential Delivery
Declared Value Charge
Total Charge

Recipient
EDWARD JONES
29908 N ST
KLAMATH FALLS OR 97601 US

41.08
2.49
4.15
5.00

USD \$52.72

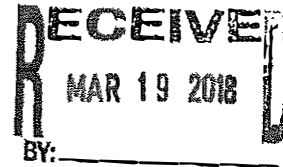
Third Party Subtotal USD \$52.72

Total FedEx Express USD \$52.72

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500



STATEMENT

March 9, 2018

Heritage Park Community Development District
Governmental Management Services-CF, LLC
1412 S. Narcoossee Rd.
St. Cloud, FL 34771

Bill Number 99138
Billed through 02/28/2018

#1
70-513-115

General Representation

HPARK 00001 CEL

FOR PROFESSIONAL SERVICES RENDERED

02/19/18	CEL	Review auditor's draft financial report.	0.90 hrs
02/28/18	CGS	Monitor proposed legislation which may impact district.	0.30 hrs
Total fees for this matter			\$358.50

MATTER SUMMARY

Eldred, Carl	0.90 hrs	280 /hr	\$252.00
Stuart, Cheryl G.	0.30 hrs	355 /hr	\$106.50

TOTAL FEES \$358.50

TOTAL CHARGES FOR THIS MATTER \$358.50

BILLING SUMMARY

Eldred, Carl	0.90 hrs	280 /hr	\$252.00
Stuart, Cheryl G.	0.30 hrs	355 /hr	\$106.50

TOTAL FEES \$358.50

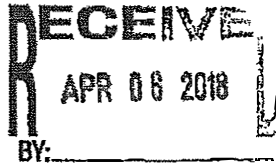
TOTAL CHARGES FOR THIS BILL \$358.50

Please include the bill number on your check.

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Bill To:
Heritage Park CD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Invoice #: 360
Invoice Date: 3/1/18
Due Date: 3/1/18
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Contract Administration - March 2018		833.33	833.33
#2 20 538 12			
Total			\$833.33
Payments/Credits			\$0.00
Balance Due			\$833.33

4-6-18

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 361
Invoice Date: 4/2/18
Due Date: 4/2/18
Case:
P.O. Number:

Bill To:

Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - April 2018	1-310-513.34	4,386.25	4,386.25
Information Technology - April 2018	.381	125.00	125.00
Dissemination Agent Services - April 2018	313	83.33	83.33
Office Supplies	: 51	15.00	15.00
Copies	.425	6.75	6.75
Total			\$4,616.33
Payments/Credits			\$0.00
Balance Due			\$4,616.33

Future Horizons, Inc.

403 North First Street
P O Box 1115
Hastings, FL 32145-1115

INVOICE

Invoice Number: 53519
Invoice Date: Mar 30, 2018
Page: 1

Voice: 800-882-1187
Fax: 904-692-1193

Bill To:

Heritage Park CDD
c/o GMC, LLC
135 W. Central Blvd Ste 320
Orlando, FL 32801

Ship to:

Aquatic Weed
Control Services

Customer ID		Customer PO	Payment Terms	
Heritage04		Per Contract	Net 30 Days	
Sales Rep ID	Shipping Method		Ship Date	Due Date
	Hand Deliver		3/5/18	4/29/18
Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of March #42 <i>B Stephens 4-2-18</i> <i>LAKE MAINT</i> <i>001.320.53800.46300</i>	1,945.00	1,945.00
Subtotal				1,945.00
Sales Tax				
Freight				
Total Invoice Amount				1,945.00
Payment/Credit Applied				
TOTAL				1,945.00

Check/Credit Memo No:

Check/Credit Memo No:

Overdue invoices are subject to finance charges.



YELLOWSTONE
LANDSCAPE

Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000208196
Invoice Date: April 1, 2018

Account: 12246
PO Number:

Bill To:

Heritage Park CDD
9655 Florida Mining Blvd. W.
Bldg 300, Ste 305/306
Jacksonville, FL 32257

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Project Number: 10021106.102
Property Name: Heritage Park CDD
Terms: NET 30

Invoice Due Date: May 1, 2018
Invoice Amount: \$2,943.74
Month of Service: April 2018

Description	Current Amount
Monthly Landscape Maintenance	2,943.74

B. H. H.
4-2-18
LANDSCAPE MAINT
001.320.63800.46200

Invoice Total 2,943.74

Should you have any questions or inquiries please call (386) 437-6211.

Beacon Electrical Contractors, Inc.

731 Duval Station Rd. Suite 107-306
Jacksonville, Florida 32218
Phone: 904-338-5394
Fax: 904-751-6583

INVOICE #180336

Date: 3-13-2018

To: Riverside Management Services, Inc.
9655 Florida Mining Blvd. Building 300, Suite 305
Jacksonville, FL 32257

Attn: Brian Stephens
Phone: 904-627-9271
Email: bstephens@riversidemgtsvc.com

WORK COMPLETED 3-13-18.

Labor and materials to:
Perform electrical work per Beacon Electrical Contractors, Inc.
Proposal dated 1-31-18 (copy attached).

TOTAL INVOICE AMOUNT

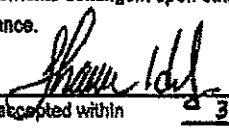
\$ 2,850.00

#67 hel
B. Stephens 4-6-18
Field Contingency

320.538.467

All work has been completed in a workmanlike manner according to standard practices and the National Electrical Codes. All work has a *one-year warranty* effective as of the date of this invoice.

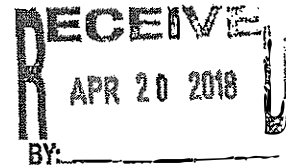
Proposal
Beacon Electrical Contractors, Inc.
 731 Duval Station Rd. Ste 107-306 - Jacksonville, Florida 32218 - (904) 338-5394

Proposal Submitted To Riverside Management Services	Phone 288-7667	Fax 288-7669	Date 31-Jan-18
Street 9855 Florida Mining Blvd.	Job Name FPL Conduit Installation For New Light Poles		
City, State and Zip Code Jacksonville, FL 32257	Job Location Heritage Park of St. Augustine		
We hereby submit specifications and estimates for:			
<p>Provide labor to install FPL provided 2 inch PVC conduit 50 feet at two locations per FPL plans number 3R755001 and 3R755002.</p> <p>Provide labor to install FPL provided 17 inch hand hole at two locations per FPL plans number 3R755001 and 3R755002.</p> <p>Provide labor to install FPL provided copper trace cable and conduit markers per FPL specifications.</p> <p>Provide labor to install a pull string into each of the new underground 2 inch conduits.</p>			
<p><i>Heritage Park Dr.</i> <i>W. Red House Branch Rd</i></p> <p>Total Proposal Amount \$2,850.00 "Not to Exceed"</p> <p><i>Locate Ticket #</i> <i>058804093</i></p>			
We Propose hereby to furnish material and labor - complete in accordance with above specifications, for the sum of:			
Two thousand eight hundred fifty		dollars (\$	\$2,850.00
Payment to be made as follows:			
Should Beacon Electrical Contractors Inc. be required to obtain the services of an attorney to collect any sums which may be due under this contract and which are not paid then Beacon Electrical Contractor Inc. shall be entitled to all reasonable attorney's fees on behalf of their counsel in bringing or enforcing any of their rights under this agreement said fees to include Court cost and interest, and shall include interest, cost and attorney's fees for appellate work.			
Beacon Electrical Contractors Inc. shall be entitled to a finance charge of 1 1/2 % per month on the unpaid balance of any amounts which are not paid within thirty days after the due date herein.			
All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any variation or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accident or delays beyond our control. Owner to carry fire, tornado, theft and other necessary insurance.			
Authorized Signature			
This proposal may be withdrawn by us if not accepted within		<u>30</u> days.	
Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.			
Signature _____		Date _____	

Hopping Green & Sams

Attorneys and Counselors

118 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500



STATEMENT

April 10, 2018

Heritage Park Community Development District
Governmental Management Services-CF, LLC
1412 S. Narcoossee Rd.
St. Cloud, FL 34771

Bill Number 99822
Billed through 03/31/2018

#1
210-513,315

General Representation

HPARK 00001 CEL

FOR PROFESSIONAL SERVICES RENDERED

03/08/18	CEL	Review meeting minutes; prepare for meeting.	0.40 hrs
03/15/18	CEL	Prepare for and attend Board meeting.	1.00 hrs
03/22/18	AHJ	Prepare correspondence to district manager regarding notice of qualifying period.	0.20 hrs
03/30/18	RWW	Prepare letter to district manager regarding qualifying period; prepare notice regarding same.	0.10 hrs
03/30/18	CGS	Monitor proposed legislation which may impact district.	0.30 hrs
Total fees for this matter			\$550.00

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	0.20 hrs	125 /hr	\$25.00
Eldred, Carl	1.40 hrs	280 /hr	\$392.00
Stuart, Cheryl G.	0.30 hrs	355 /hr	\$106.50
Van Wyk, Roy	0.10 hrs	265 /hr	\$26.50

TOTAL FEES \$550.00

TOTAL CHARGES FOR THIS MATTER \$550.00

BILLING SUMMARY

Jaskolski, Amy H. - Paralegal	0.20 hrs	125 /hr	\$25.00
Eldred, Carl	1.40 hrs	280 /hr	\$392.00
Stuart, Cheryl G.	0.30 hrs	355 /hr	\$106.50
Van Wyk, Roy	0.10 hrs	265 /hr	\$26.50

TOTAL FEES \$550.00

=====

TOTAL CHARGES FOR THIS BILL

\$550.00

Please include the bill number on your check.

PROSSER

April 18, 2018

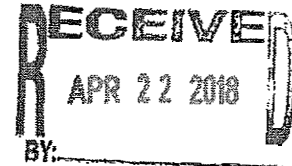
Project No:

104022.01

Invoice No:

39765

Heritage Park CDD District Office
Attn: Mr. Ariel Lovera
135 W. Central Boulevard
Suite 320
Orlando, FL 32801



Project 104022.01

Heritage Park/CDD-General Fund

For bi-monthly board meeting.

Professional Services from March 1, 2018 to March 31, 2018

Professional Personnel

	Hours	Rate	Amount	
Sr. Engineer	2.00	115.00	230.00	
Totals	2.00		230.00	
Total Labor				230.00
		Total this Invoice		\$230.00

21
310 513,311

Future Horizons, Inc.

403 North First Street
P O Box 1115
Hastings, FL 32145-1115

INVOICE

Invoice Number: 53881
Invoice Date: Apr 30, 2018
Page: 1

Voice: 800-882-1187
Fax: 904-892-1193

Bill To:

Heritage Park CDD
c/o GMC, LLC
135 W. Central Blvd Ste 320
Orlando, FL 32801

Ship to:

Aquatic Weed
Control Services

Customer ID	Customer PO	Payment Terms	
Heritage04	Per Contract	Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Hand Deliver	4/5/18	5/30/18

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of April #412 <i>B. Stephen 4-30-18</i> <i>Lake Maint</i> <i>001.320,53800,46300</i>	1,945.00	1,945.00
Subtotal				1,945.00
Sales Tax				
Freight				
Total Invoice Amount				1,945.00
Payment/Credit Applied				
TOTAL				1,945.00

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

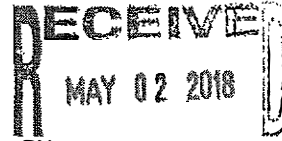
Invoice #: 364

Invoice Date: 5/1/18

Due Date: 5/1/18

Case:

P.O. Number:

Bill To:Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

BY: _____

Description	#2	Hours/Qty	Rate	Amount
Management Fees - May 2018		310.513 .34	4,386.25	4,386.25
Information Technology - May 2018		351	125.00	125.00
Dissemination Agent Services - May 2018		313	83.33	83.33
Copies		425	0.90	0.90
Telephone		41	11.55	11.55
			Total	\$4,607.03
			Payments/Credits	\$0.00
			Balance Due	\$4,607.03



YELLOWSTONE

LANDSCAPE PROFESSIONALS

Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

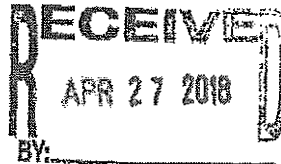
Invoice

Invoice: INV-0000211415
Invoice Date: May 1, 2018

Account: 12246
PO Number:

Bill To:

Heritage Park CDD
9655 Florida Mining Blvd W
Bldg 300, Ste 305/306
Jacksonville, FL 32257



Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Project Number: 10021106.102
Property Name: Heritage Park CDD
Terms: NET 30

Invoice Due Date: May 31, 2018
Invoice Amount: \$2,943.74
Month of Service: May 2018

Description	Current Amount
Monthly Landscape Maintenance	2,943.74

Invoice Total 2,943.74

#43
B. Stephens 4.27.18
Landscape Maint
001.320.53800.462.00

Should you have any questions or inquiries please call (386) 437-6211.