

Heritage Park
Community Development District

January 18, 2018

Heritage Park Community Development District

475 West Town Place, Suite 114, St. Augustine FL 32092

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January 11, 2018

Board of Supervisors
Heritage Park
Community Development District

Dear Board Members:

The Heritage Park Community Development District Board of Supervisors Meeting is scheduled for **Thursday, January 18, 2018 at 1:00 p.m.** at the **Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comment
- III. Approval of the Minutes of the November 16, 2017 Meeting
- IV. Update Regarding Streetlights
- V. Update Regarding Pond Access Maintenance Easements
- VI. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 - D. Operations Manager - Report
- VII. Audience Comments
- VIII. Supervisors Requests
- IX. Financial Reports
 - A. Balance Sheet and Statement of Revenues & Expenditures
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- X. Next Scheduled Meeting – March 15, 2018 at 1:00 p.m.
- XI. Adjournment

Enclosed for your review and approval is a copy of the minutes of the November 16, 2017 meeting.

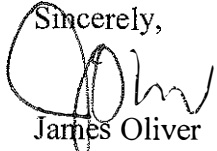
Enclosed under the Operations Manager's report is a memorandum.

A copy of the financial statements, assessments receipts and check register is enclosed for your review.

The balance of the agenda is routine in nature, and any additional support material will be presented and discussed at the meeting.

I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'James Oliver', written over the printed name.

James Oliver
District Manager

cc:	Rich Whetsel	Jenny Urcan
	Louis Cowling	Michael Eckert
	Darrin Mossing	Carl Eldred
	Ryan Stilwell	

AGENDA

Heritage Park Community Development District Agenda

Thursday
January 18, 2018
1:00 p.m.

Heritage Park Amenity Center
225 Hefferon Drive
St. Augustine, Florida 32084
Call In # 1-800-264-8432 Code # 545792
District Website: www.heritageparkcdd.com

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MINUTES

MINUTES OF MEETING
HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Park Community Development District was held on Thursday, November 16, 2017 at 1:00 p.m. at the Heritage Park Amenities Center, 225 Hefferon Drive, St. Augustine, Florida 32084.

Present and constituting a quorum were:

Ken Kinnecom	Chairman
Mark Masley	Vice Chairman (by phone)
Joanne Wharton	Supervisor
Rodney Philbrick	Supervisor
Robert Curran	Supervisor

Also present were:

Jim Oliver	District Manager
Carl Eldred	District Counsel (by phone)
Jenny Urcan	District Engineer (by Phone)
Brian Stephens	Riverside Management

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 1:00 p.m.

SECOND ORDER OF BUSINESS

Public Comment

A resident stated I am new to Heritage Park. I am living at the south entrance. We have some trees, I supposed from Hurricane Matthew, and the look horrible. The branches are low to my property. The rest is not in my maintenance area, not in my easement. It is on Heritage Park property. I cannot touch, and I don't want to touch. My address is 1409 Tall Pine Court.

Mr. Stephens responded Yellowstone has that on the proposal they gave us. I spoke with them this morning. They said they will be complete by the week after Thanksgiving. They should be gone in no more than two weeks from now.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the September 21, 2017 Meeting

On MOTION by Ms. Wharton seconded by Mr. Philbrick with all in favor the Minutes of the September 21, 2017 meeting were approved.

FOURTH ORDER OF BUSINESS

**Consideration of Resolution 2018-01
Designating a Registered Agent**

Mr. Eldred stated this is a simple resolution updating the registered agent from prior District Counsel, Mike Eckert, to myself.

On MOTION by Mr. Kinnecom seconded by Ms. Wharton with all in favor to adopt Resolution 2018-01 designating Carl Eldred as registered agent was approved.

FIFTH ORDER OF BUSINESS

**Consideration of Amendment to Yellowstone
Agreement for Fiscal Year 2018**

Mr. Oliver stated there are no changes to the agreement. It is the same price and scope as before.

Mr. Eldred stated the last document I brought to your attention was simply an extension through the end of FY2016-2017. That hadn't been done so we filled that gap as it were, but now we enter a new contract for FY2017-2018. I will note that we did previously go out to bid on this contract, is that correct?

Mr. Oliver responded yes.

Mr. Eldred stated given the amount we are not specifically required to go out to bid each year obviously. I think two or three years ago we went out and went through the bidding process and selected Yellowstone. This would be an extension of that prior contract by a year, and I would recommend to the board that some time in the new year we prepare a bid package to solicit bids from other contractors for the services 2018-2019.

Mr. Kinnecom stated as I understand it, this agreement also corrects it to the new corporate name, which accommodates the various mergers or acquisitions of the past year or two.

On MOTION by Mr. Kinnecom seconded by Ms. Wharton with all in favor the amendment to Yellowstone Landscape Inc. maintenance agreement for FY18 was approved.

SIXTH ORDER OF BUSINESS**Update Regarding Streetlights**

Mr. Kinnecom stated the update is very limited. You all know about the hurricane and the significant impact of resources – people, equipment, inventories, and supplies. We are looking probably toward the middle of February before installation of the 147 LED streetlights. The two lights for the new speed humps is a different issue, and I don't have an update on that. That is considered under the new construction avenue rather than the replacement and maintenance. That is a different operation. I haven't heard back from that department. One thing about the new lights, they will automatically communicate with FPL as to outage or downage.

SEVENTH ORDER OF BUSINESS**Public Facilities Report**

Mr. Oliver stated I know at the last meeting we authorized the proposal to have their report done. Jenny, I don't recall if you completed the report, and my office just didn't put it in the agenda packet or if that is still in progress.

Ms. Urcan responded it is complete. I sent it toward the end of September.

Mr. Oliver stated if you can describe what is in it, and I can circulate to the board afterwards.

Ms. Urcan stated it is good news – I didn't expect otherwise. We did a report as a requirement of Florida statutes, and basically we describe and summarize the public facilities that are owned by the District. In this case, the CDD essentially only owns the stormwater ponds, and the control structures are part of the stormwater ponds. I did a visual inspection, and everything appeared to be in compliance and functioning as permitted. The report also describes where your water and sewer goes, and those are all owned by the public agencies. Those that are District owned we do address them. Everything appeared to be in compliance and functioning. Also within the report are some maps and some pictures of each of the ponds.

Ms. Wharton asked about Pond 600 where the banks were possibly starting to erode a little bit. We had discussed about seeding, do you remember this conversation Ken? I thought

since the Engineer is here, what did she feel was the condition of those banks? I think we are starting to get an erosion pattern started.

Mr. Oliver asked Ms. Urcan, did you see any erosion problems on Pond 600?

Ms. Urcan responded no I didn't. Not on Pond 600. There were some ponds where the water levels were low, but in September, I am not sure where the ponds should have been at that time based on seasonally high groundwater. I didn't note any unusual erosion on Pond 600. If you want to point out an exact location of where you are talking about, I can definitely go and inspect it just to make sure. It is not something I noted at the time as being a concern, however, if you want me to go back out there, I am more than glad to do that.

Ms. Wharton stated it is the one area where I think we have some irrigation issues, so there is really no grass and a lot of dust and stuff that comes up, and because there is no seeding and no grass and no other kind of growths, we do get a little bit more erosion there. I know you have looked into either seeding it or putting something else. I think sod is silly.

Mr. Stephens stated that actually is the only thing we can do. The Hydra Seed company won't even do it because of where it is on an incline. They said it would not last, therefore, they actually refused to even bid it. Sod or plant material would be the only solution. Sod is typically stapled with long sod staples. With plant material, they typically do not.

Ms. Wharton asked what in your opinion is needed and what is cost effective?

Mr. Stephens responded sod is substantially cheaper, probably a fifth the cost of plant material.

Ms. Wharton asked what about maintaining it and changing irrigation, etc.

Mr. Stephens responded sod would be cheaper there as well.

Ms. Wharton asked in your opinion what is the necessity for it?

Mr. Stephens responded I do see a little bit of the wash-boarding like you are talking about with the dirt washing out a little, but I honestly don't think it is that bad. I would say monitor it. I brought the proposal for sod to the board, but due to the cost they tabled it. That actually would be cheaper than plant material. Also, with plants you have to worry about snakes, especially that close to a lake bank.

Ms. Wharton stated I don't think everything needs to be replaced, but where it is really starting, I just want to nip it in the bud before something happens.

Mr. Oliver stated on the Public Facilities Report, we have that on file now. We can do one of two things. I will circulate it to you when I get back to my office, but do you want to put this back on the January agenda.

Mr. Kinnecom stated I think we can take that and accept it and place it in the file as reported by Jenny.

On MOTION by Mr. Kinnecom seconded by Ms. Wharton with all in favor to accept the Public Facilities Report prepared by Prosser, Inc. was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Eldred stated we did file the Notice of Dismissal of the case after the pipe had been cut off and terminated. That issue is behind us and resolved. Also, we are preparing for the 2018 legislative session. There have been a couple of committee meetings held already. Bills are being filed, and we will continue to monitor those for general impact to the District. As you know, it is a long process, and there are many bills that are filed that never see the light of day. We will keep tracking them, and I will bring to the board's attention those bills that may impact the District and look like they have some legs.

B. Engineer

Ms. Urcan stated she had nothing new to report.

C. Manager

Mr. Oliver stated I have no report.

D. Operations Manager

Brian Stephens stated most of the lake bank trees that were damaged during Hurricane Irma have been removed. The remainder will be done by the end of November. The trees that fell on the trails have been removed as well.

Ms. Wharton stated no – they have been cut, and the wood has been thrown into the woods.

Mr. Stephens stated they are going to be back at the end of November with the chipper. I confirmed that today.

Ms. Wharton stated as a request I would like for someone to review it before final payment is issued, and I would be happy to be that person.

Mr. Stephens stated new pump motors have been installed in Ponds 900 and 800. A new timer was installed for one of the fountains in Pond 800. One of the No Fishing, No Trespassing signs was replaced on Pond 200. The draw down pipe in the lake with the irrigation system has been capped. That's all I have.

Ms. Wharton asked do we keep a spare motor?

Mr. Stephens responded no we do not.

Ms. Wharton asked how often do we need new motors?

Mr. Stephens responded if it is not one of the old systems where the company is out of business now, they are typically repairing them. With 900, it was one of the original motors. That company is not in business and parts weren't available. They ordered a new pump. There is an easement issue on that pond, they can't get the fountain unless they get a vehicle with a boat back to the lake. That was where the holdup was.

Mr. Kinnecom stated if you would take a little tour around all the properties on that 900, there are so many fences, many of which were not approved. There are many areas loaded with trees and bushes in the easement areas prohibiting access for the people doing pond maintenance. It is a problem. I did an address by address listing maybe two months ago with all of these properties with trees and bushes on easements. If we need to, we can go in and cut down the bushes and trees and not replace them.

Ms. Wharton asked is it feasible to approach a specific home that we think has decent access, the easiest home to get to, approach them about putting a gate in so that we don't have this again. Is that something we should be thinking about?

Mr. Oliver asked is there a designated access easement?

Mr. Stephens responded there used to be, but there is now a home on that site. It wasn't the designated site, but it was the easiest access point.

Mr. Oliver stated it seems as though there would be a designated access point even if someone has subsequently constructed on it, which they shouldn't have.

Mr. Stephens stated there are multiple easements on that lake that could be chosen to get to the water, however, they have all been blocked to one degree or another – either with plant material, fence, or a tree.

Mr. Oliver stated we need to research to determine what originally was supposed to be the access easement.

Ms. Wharton stated what is the easiest easement, and I think we need to do something now of a permanent nature.

Mr. Kinnecom stated at one house a guy came out and talked to me. The house next door has a fence that goes onto the easement area. The adjoining house is a rental, but the occupant is more than willing to tear down the tree and the bushes to permit access to the pond.

Mr. Stephens stated that is on an easement, so that would be perfect.

Mr. Kinnecom stated I will get the address for you and let you know what it is. They would be delighted to remove it.

Ms. Wharton stated I think we need to have a permanent solution. We have to have a permanent access to all the ponds. I would rather not get into any legal issues with somebody filing suit, etc. I would like to do this proactively. Come up with what we did have easements on, it might be two or three, look at them to determine which are the best, and maybe then we can talk about offering these three homeowners some options or something so that we can get this settled.

Mr. Oliver stated what I can do is review it with Brian, Carl, and Jenny.

Mr. Kinnecom stated which leads to this question. I obtained from the county a full list of all easements within Heritage Park. Where we ever able to find someone who could open those? I don't know if they are on pdf or what. Do you remember?

Mr. Stephens responded I do, and I wasn't able to open them on mine.

Mr. Eldred stated Jenny probably has some type of software that her company has available.

Ms. Urcan stated she is looking up information on Pond 900 now. What she has found so far is some old permitted plans that showed the easement. I would want to confirm those easement, but there is one easement between two lots that appears to have room to bring in equipment. So I want to confirm the size of the equipment and also confirm that still is where that easement was recorded. Is that something I could coordinate with someone?

Mr. Kinnecom stated we will let staff continue to work on this, and as the lady told me over in the building department for St. John's County, they can make available visuals of all

easements for the entire Heritage Park subdivision. She only gave me what they could provide at no cost. Anything else we would have to pay for, and how much that would be I don't know.

Ms. Urcan stated I want to keep searching our files. We might have some actual surveys in here that could confirm it other than looking at permitted plans. You wouldn't have to pay for those, obviously, if they are already completed for you. Access is one thing but whether you fully have access to that easement without taking something down is another question.

Mr. Kinnecom stated that keep in mind that two or three years ago, I gave Louie Cowling a big assortment of site plans of Heritage Park. It was not complete, but it was some blueprints that showed up in a mysterious way. He may have some of those in his office that could be a big help.

Mr. Oliver stated staff will work on this to develop some options.

Mr. Stephens gave an update for sod installation in select areas. The proposal from Yellowstone was to install 34 pallets of sod at a price of \$12,054.72. That was also to irrigate it, which was \$1,984.25. That sod would only be along Heritage Park Drive and East Red House Branch.

Mr. Kinnecom stated through the minutes of the board of supervisors, I think you may find that we had approved that.

Mr. Oliver will check on that.

Mr. Stephens asked if it hasn't been approved, do you want to re-approve it?

Mr. Kinnecom stated we need to do something.

On MOTION by Mr. Kinnecom seconded by Ms. Wharton with all in favor the Yellowstone proposal for sod installation and irrigation on selected bank areas was approved.

Mr. Kinnecom stated the Capital Reserves we have created over a number of years are more than adequate to meet such a need. We are very financially sound.

NINTH ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests

There being none, the next item followed.

ELEVENTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet and Statement of Revenues & Expenditures

Mr. Oliver stated the unaudited financials in the agenda package are through October 31, 2017. No unusual variances. The FY17 audit is underway.

B. Assessment Receipts Schedule

Mr. Oliver stated we received a distribution yesterday from the St. John's county tax collector, so we are now at 8.84% collected.

C. Approval of Check Register

Mr. Oliver stated included in your agenda package is a check register.

On MOTION by Mr. Kinnecom seconded by Mr. Philbrick with all in favor the Check Register was approved.
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TWELFTH ORDER OF BUSINESS

Next Scheduled Meeting

Mr. Oliver stated the next scheduled meeting is January 18, 2018 at 1:00 p.m.

THIRTEENTH ORDER OF BUSINESS

Adjournment

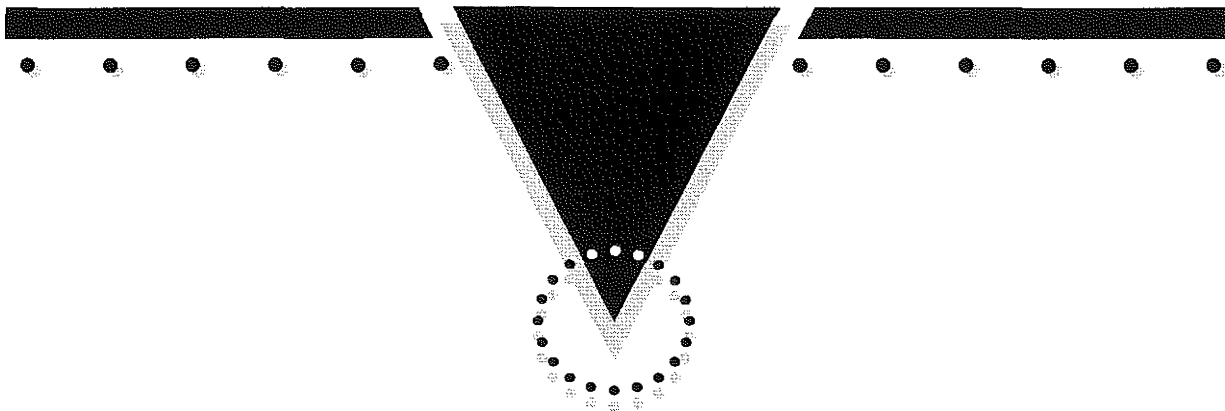
On MOTION by Ms. Wharton seconded by Mr. Curran with all in favor the meeting was adjourned.
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Secretary/Assistant Secretary

Chairman/Vice Chairman

NINTH ORDER OF BUSINESS

A.



Heritage Park Community Development District

Unaudited Financial Reporting

December 31, 2017



HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET
December 31, 2017

<u>Assets</u>	<u>Governmental Fund</u>			<u>Totals</u>
	<u>General</u>	<u>Debt Service</u>	<u>Capital Reserve</u>	(memorandum only) <u>2018</u>
Cash	\$45,212	-----	\$132,879	\$178,090
Prepaid Expense	\$45	-----	-----	\$45
<u>Investments:</u>				
Operating Account	\$58,935	-----	-----	\$58,935
<u>Series 2013</u>				
Reserve	-----	\$194,556	-----	\$194,556
Revenue	-----	\$181,349	-----	\$181,349
Prepayment	-----	\$2,264	-----	\$2,264
Total Assets	\$104,192	\$378,170	\$132,879	\$615,240
<u>Liabilities</u>				
Accounts Payable	\$1,945	-----	-----	\$1,945
<u>Fund Equity, Other Credits</u>				
<u>Fund Balances:</u>				
Unassigned	\$102,247	-----	-----	\$102,247
Restricted for Debt Service	-----	\$378,170	-----	\$378,170
Assigned for Capital Reserve	-----	-----	\$132,879	\$132,879
Total Liabilities, Fund Equity	\$104,192	\$378,170	\$132,879	\$615,240

**HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND**

Statement of Revenues and Expenditures
For Period Ending December 31, 2017

	GENERAL FUND BUDGET	PRORATED BUDGET THRU 12/31/17	ACTUAL THRU 12/31/17	VARIANCE
<u>REVENUES:</u>				
Assessments Tax Roll	\$255,225	\$101,393	\$101,393	\$0
Interest Income	\$25	\$6	\$14	\$8
TOTAL REVENUES	\$255,250	\$101,400	\$101,407	\$8
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Supervisors Fees	\$6,000	\$2,000	\$1,000	\$1,000
FICA Expense	\$459	\$135	\$61	\$74
Engineer	\$7,500	\$1,875	\$257	\$1,618
Arbitrage Rebate	\$600	\$0	\$0	\$0
Dissemination Agreement	\$1,000	\$250	\$250	\$0
District Counsel	\$30,000	\$7,500	\$1,335	\$6,165
Financial Advisory Services	\$7,500	\$7,500	\$7,500	\$0
Auditing Services	\$3,800	\$0	\$0	\$0
Trustee Fees	\$4,100	\$0	\$0	\$0
Management Fees	\$52,635	\$13,159	\$13,159	\$0
Information Technology	\$1,500	\$375	\$437	(\$62)
Telephone	\$125	\$31	\$27	\$4
Postage	\$1,000	\$250	\$113	\$137
Printing and Binding	\$750	\$188	\$184	\$3
Insurance	\$7,600	\$7,600	\$6,877	\$723
Legal Advertising	\$1,200	\$300	\$80	\$220
Other Current Charges	\$500	\$125	\$142	(\$17)
Office Supplies	\$250	\$62	\$37	\$26
Dues, Licenses, Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$126,694	\$41,525	\$31,633	\$9,892
<u>MAINTENANCE:</u>				
Field Operations	\$10,000	\$2,500	\$2,500	\$0
Landscape Maintenance	\$35,325	\$8,831	\$8,831	\$0
Landscape Contingency	\$5,892	\$1,473	\$18,149	(\$16,676)
Lake Maintenance	\$23,340	\$5,835	\$5,835	\$0
Lake Contingency	\$7,000	\$1,750	\$3,837	(\$2,087)
Utility Service	\$17,000	\$4,250	\$3,235	\$1,015
Street Lights	\$36,000	\$9,000	\$8,881	\$119
Common Area Maintenance	\$8,000	\$2,000	\$2,606	(\$606)
Contingency	\$2,327	\$582	\$0	\$582
TOTAL MAINTENANCE	\$144,884	\$36,221	\$53,874	(\$17,653)
TOTAL EXPENDITURES	\$271,577	\$77,746	\$85,507	(\$7,761)
EXCESS REVENUES/ (EXPENDITURES)	(\$16,327)		\$15,901	
FUND BALANCE-BEGINNING	\$16,327		\$86,346	
FUND BALANCE-ENDING	\$0		\$102,247	

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND

Statement of Revenues & Expenditures
For Period Ending December 31, 2017

REVENUES:

	DEBT SERVICE BUDGET	PRORATED BUDGET THRU 12/31/17	ACTUAL THRU 12/31/17	VARIANCE
Assessments Tax Roll	\$387,535	\$153,525	\$153,525	\$0
Interest Income	\$100	\$25	\$150	\$125
TOTAL REVENUES	\$387,635	\$153,550	\$153,675	\$125

EXPENDITURES:

Series 2013

Interest Expense 11/01	\$107,305	\$107,305	\$107,227	\$78
Principal Expense 05/01	\$170,000	\$0	\$0	\$0
Interest Expense 05/01	\$107,305	\$0	\$0	\$0
TOTAL EXPENDITURES	\$384,610	\$107,305	\$107,227	\$78

EXCESS REVENUES/ (EXPENDITURES)

FUND BALANCE - BEGINNING

FUND BALANCE - ENDING

\$3,025	\$46,448
\$133,574	\$331,722
\$136,599	\$378,170

HERITAGE PARK

Community Development District

Capital Reserve Fund

Statement of Revenues & Expenditures

For Period Ending December 31, 2017

	Adopted Budget	PRORATED BUDGET THRU 12/31/17	ACTUAL THRU 12/31/17	Variance
<u>REVENUES:</u>				
Interest Income	\$50	\$13	\$13	\$1
TOTAL REVENUES	\$50	\$13	\$13	\$1
<u>EXPENDITURES:</u>				
Capital Outlay	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
EXCESS REVENUES/ (EXPENDITURES)	\$50		\$13	
FUND BALANCE - BEGINNING	\$132,867		\$132,866	
FUND BALANCE - ENDING	\$132,917		\$132,879	

HERITAGE PARK
Community Development District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
<u>Revenues:</u>													
Tax Roll Assessments	\$0	\$37,602	\$63,792	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$101,393
Interest Income	\$8	\$4	\$2	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14
Total Revenues	\$8	\$37,606	\$63,793	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$101,407
<u>Expenditures</u>													
<u>Administrative</u>													
Supervisors Fees	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
FICA Expense	\$0	\$61	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61
Engineer	\$119	\$138	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$257
Arbitrage Rebate	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination Agreement	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$250
District Counsel	\$511	\$824	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,335
Financial Advisory Services	\$7,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Auditing Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$4,386	\$4,386	\$4,386	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,159
Information Technology	\$140	\$157	\$140	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$437
Telephone	\$0	\$27	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27
Postage	\$35	\$8	\$70	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$113
Printing and Binding	\$93	\$2	\$90	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$184
Insurance	\$6,877	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,877
Legal Advertising	\$0	\$80	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$80
Other Current Charges	\$64	\$39	\$39	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$142
Office Supplies	\$21	\$0	\$15	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$37
Dues, Licenses, Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Total Administrative	\$20,005	\$6,804	\$4,824	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$31,633
<u>Maintenance:</u>													
Field Operations	\$833	\$833	\$833	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500
Landscape Maintenance	\$2,944	\$2,944	\$2,944	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,831
Landscape Contingency	\$4,110	\$0	\$14,039	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,149
Lake Maintenance	\$1,945	\$1,945	\$1,945	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,835
Lake Contingency	\$3,837	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,837
Utility Service	\$1,037	\$1,104	\$1,094	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,235
Street Lights	\$2,960	\$2,960	\$2,960	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,881
Common Area Maintenance	\$1,129	\$1,477	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,606
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Maintenance	\$18,795	\$11,263	\$23,816	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$53,874
Total Expenditures	\$38,800	\$18,066	\$28,640	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,507
Excess Revenues/(Expenditures)	(\$38,793)	\$19,539	\$35,154	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,901

Heritage Park
Community Development District
LONG TERM DEBT REPORT

SERIES 2013, SPECIAL ASSESSMENT REFUNDING BONDS		
MATURITY DATE:	5/1/2035	
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT	
RESERVE FUND REQUIREMENT	\$193,893	
RESERVE FUND BALANCE	\$194,556	
BONDS OUTSTANDING - 10/30/13		\$5,095,000
LESS: SPECIAL CALL 5/1/14		(\$10,000)
LESS: PRINCIPAL PAYMENT 5/1/15		(\$160,000)
LESS: PRINCIPAL PAYMENT 5/1/16		(\$165,000)
LESS: SPECIAL CALL 5/1/16		(\$10,000)
LESS: SPECIAL CALL 5/1/17		(\$170,000)
CURRENT BONDS OUTSTANDING		\$4,580,000

B.

Date Received	Dist#	Gross Assessments Received	Discounts/ Penalties	Commissions Paid	Interest Income	Net Amount Received	2013		
							General Fund 39.77%	Debt Svc Fund 60.23%	Total 100%
11/6/17	1	\$ 8,620.84	\$ 454.35	\$ 163.33	\$ -	\$ 8,003.16	\$ 3,183.24	\$ 4,819.92	\$ 8,003.16
11/15/17	2	\$ 51,757.79	\$ 2,053.75	\$ 994.08	\$ -	\$ 48,709.96	\$ 19,374.30	\$ 29,335.66	\$ 48,709.96
11/28/17	3	\$ 40,203.84	\$ 1,608.18	\$ 771.91	\$ -	\$ 37,823.75	\$ 15,044.33	\$ 22,779.42	\$ 37,823.75
12/12/17	4	\$ 87,189.22	\$ 3,487.50	\$ 1,674.03	\$ -	\$ 82,027.69	\$ 32,626.37	\$ 49,401.32	\$ 82,027.69
12/28/17	5	\$ 83,242.08	\$ 3,289.00	\$ 1,599.06	\$ -	\$ 78,354.02	\$ 31,165.17	\$ 47,188.85	\$ 78,354.02
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C.

Heritage Park

Community Development District

Summary of Invoices

November 9, 2017 to January 11, 2018

Fund	Date	Check No.'s		Amount
General Fund	11/9/17	2605	\$	4,109.59
	11/17/17	2606-2607	\$	111.51
	11/20/17	2608	\$	1,129.21
	11/21/17	2609	\$	2,943.74
	12/1/17	2610-2612	\$	2,575.19
	12/5/17	2613	\$	4,699.13
	12/8/17	2614-2615	\$	3,005.24
	12/13/17	2616	\$	833.33
	12/15/17	2617-2618	\$	2,054.91
	12/18/17	2619	\$	1,476.57
	12/21/17	2620-2621	\$	961.28
	12/29/17	2622	\$	12,054.72
	1/5/18	2623	\$	1,945.00
	1/9/18	2624	\$	4,648.04
			\$	42,547.46
Payroll	<u>November 2017</u>			
	Joanne B. Wharton	50305	\$	184.70
	Kenneth K. Kinnecom	50306	\$	184.70
	Mark J. Masley	50307	\$	200.00
	Robert L. Curran Jr.	50308	\$	184.70
	Rodney L. Philbrick	50309	\$	184.70
			\$	938.80
			\$	43,486.26

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
11/09/17	00043	10/31/17 188442	201710 320-53800-46500		RMV FALLEN TREES/DEBRIS	*	4,109.59	
					YELLOWSTONE LANDSCAPE			4,109.59 002605
11/17/17	00023	10/17/17 5-963-23	201710 310-51300-42000		DELIVERY 10/10/17	*	31.81	
					FEDEX			31.81 002606
11/17/17	00014	11/02/17 17479666	201711 310-51300-48000		NOT.OF BOARD MTG-11/16/17	*	79.70	
					THE ST.AUGUSTINE RECORD			79.70 002607
11/20/17	00002	11/16/17 349	201710 320-53800-46400		FACILITY MAINT - OCT17	*	952.43	
		11/16/17 349	201710 320-53800-46400		MAINTENANCE SUPPLIES	*	176.78	
					GOVERNMENTAL MANAGEMENT SERVICES			1,129.21 002608
11/21/17	00043	11/01/17 187595	201711 320-53800-46200		LANDSCAPE MAINT. NOV17	*	2,943.74	
					YELLOWSTONE LANDSCAPE			2,943.74 002609
12/01/17	00042	11/30/17 552251	201711 320-53800-46300		AQUATIC WEED CTRL NOV17	*	1,945.00	
					FUTURE HORIZONS, INC.			1,945.00 002610
12/01/17	00001	11/09/17 97054	201710 310-51300-31500		RSRCH MTG ACTION/REG.AGNT	*	398.96	
		11/09/17 97055	201710 310-51300-31500		CORRESPOND SETTLEMNT AGMT	*	112.00	
					HOPPING, GREEN & SAMS			510.96 002611
12/01/17	00021	11/21/17 38975	201710 310-51300-31100		CORRESPOND/MAIL OUT MAPS	*	119.23	
					PROSSER, INC			119.23 002612
12/05/17	00002	12/01/17 350	201712 310-51300-34000		MANAGEMENT FEES DEC17	*	4,386.25	
		12/01/17 350	201712 310-51300-35100		INFO TECHNOLOGY DEC17	*	125.00	
		12/01/17 350	201712 310-51300-31300		DISSEMINATION FEE DEC17	*	83.33	
		12/01/17 350	201712 310-51300-51000		OFFICE SUPPLIES	*	15.00	
		12/01/17 350	201712 310-51300-42500		COPIES	*	89.55	
					GOVERNMENTAL MANAGEMENT SERVICES			4,699.13 002613

HERT HERITAGE PARK TVISCARRA

AP300R

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 1/11/18
 *** CHECK DATES 11/09/2017 - 01/11/2018 *** HERITAGE PARK CDD-GENERAL FUND
 BANK A HERITAGE PARK CDD

PAGE 2

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/08/17	00027	12/06/17 122	201711 310-51300-35100	NOV.AGENDA PKG/SEP MINUTE	*	16.50	
		12/06/17 122A	201712 300-15500-10000	MTHLY WEB HOSTING JAN18	*	15.00	
		12/06/17 122A	201712 300-15500-10000	MTHLY WEB HOSTING FEB18	*	15.00	
		12/06/17 122A	201712 300-15500-10000	MTHLY WEB HOSTING MAR18	*	15.00	
				MERCERWEBDESIGN.COM			61.50 002614
12/08/17	00043	12/01/17 193382	201712 320-53800-46200	LANDSCAPE MAINT. DEC17	*	2,943.74	
				YELLOWSTONE LANDSCAPE			2,943.74 002615
12/13/17	00002	12/01/17 351	201712 320-53800-12000	CONTRACT ADMIN DEC17	*	833.33	
				GOVERNMENTAL MANAGEMENT SERVICES			833.33 002616
12/15/17	00022	12/11/17 12112017	201712 310-51300-42000	2017 POSTAGE REIMB.	*	70.46	
				DENNIS W HOLLINGSWORTH, CFC			70.46 002617
12/15/17	00043	11/30/17 192867	201712 320-53800-46500	IRRIGATION REPAIRS-NOV17	*	1,984.45	
				YELLOWSTONE LANDSCAPE			1,984.45 002618
12/18/17	00002	12/12/17 352	201711 320-53800-46400	FACILITY MAINT - NOV17	*	1,259.42	
		12/12/17 352	201711 320-53800-46400	MAINTENANCE SUPPLIES	*	217.15	
				GOVERNMENTAL MANAGEMENT SERVICES			1,476.57 002619
12/21/17	00001	12/11/17 97573	201711 310-51300-31500	MTG/LNDSCP CONTRACT/REPRT	*	823.76	
				HOPPING, GREEN & SAMS			823.76 002620
12/21/17	00021	12/15/17 39144	201711 310-51300-31100	BI-MONTHLY BOARD MEETING	*	137.52	
				PROSSER, INC			137.52 002621
12/29/17	00043	12/31/17 192866A	201712 320-53800-46500	INST.34 PALLETS BAHIA SOD	*	12,054.72	
				YELLOWSTONE LANDSCAPE			12,054.72 002622
1/05/18	00042	12/29/17 52573	201712 320-53800-46300	AQUATIC WEED CTRL DEC17	*	1,945.00	
				FUTURE HORIZONS, INC.			1,945.00 002623
				HERT HERITAGE PARK TVISCARRA			



YELLOWSTONE
LANDSCAPE PROFESSIONALS

Landscape Professionals
Post Office Box 849 || Munnell, FL 32119
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000188442
Invoice Date: October 31, 2017

Account: 12246
PO Number:

Bill To:

Heritage Park CDD
9655 Florida Mining Blvd. W.
Bldg 300, Ste 305/306

Jacksonville, FL 32257

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Terms: NET 30
Project Number: 1002110620200017
Project Name: Heritage CDD-Irma tree wo
Heritage Park CDD Casuals

Invoice Due Date: November 30, 2017
Invoice Amount: \$4,109.59

DESCRIPTION	QUANTITY	UNIT	PRICE	TOTAL
Removal Of Fallen Trees & Debris	1.00		4,109.59	\$4,109.59

Invoice Total \$4,109.59

#413
JB Stephens 11-9-17
Landscape Contingency
001.320.53800.46600
465

Should you have any questions or inquiries please call (386) 437-6211.



Enhancement Proposal

Job Name: Heritage Park CDD Irma Tree Work
Property Name: Heritage Park CDD
Client: Riverside Management
Address:
City/State/Zip:
Phone:

Proposal #
Date: September 20, 2017

Yellowstone Landscape will complete the work described below:

Description

1. Remove the fallen trees on the mulch path and chip up material back into natural areas.
2. Clear access on Heffern Drive after the bridge to the left behind the white fence and haul away debris.
3. Remove the tree that has fallen over the walking bridge on Woodlawn.
4. Remove select trees from behind homes on East Red House Branch Road and Side Lane.

Project Pricing Summary

Materials & Labor	
Equipment	
Site & Additional Services	4,109.68
Total Price	\$ 4,109.68 Not to exceed.

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client:

B. Stephens

Prepared by:

Jeff DiGuglielmo

Date:

10-9-2017

Date:

September 20, 2017

Internal Use Only		
Project Number:	1002106. 202. 00017	District: Jacksonville
PO Reference:	503	Date Work Completed:



Invoice Number	Invoice Date	Account Number	Page
5-963-23455	Oct 17, 2017		1 of 3

Billing Address:
HERITAGE PARK CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Shipping Address:
HERITAGE PARK CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

Invoice Questions?
Contact FedEx Revenue Services
Phone: (800) 622-1147
M-F 7 AM to 8 PM CST
Sa 7 AM to 6 PM CST
Fax: (800) 548-3020
Internet: www.fedex.com

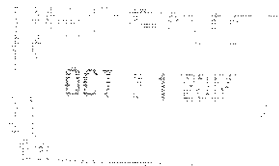
Invoice Summary Oct 17, 2017

FedEx Express Services

Transportation Charges		22.28
Special Handling Charges		9.53
Total Charges	USD	\$31.81
TOTAL THIS INVOICE	USD	\$31.81

Other discounts may apply.

#23
1710-27-42



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx.
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.

Invoice Number	Account Number	Amount Due
5-963-23455		USD \$31.81

Remittance Advice

Your payment is due by Nov 01, 2017



0044554 01 AB 0.400 **AUTO TB 0 1289 32092-364939 -C01-P44595-11



HERITAGE PARK CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649



FedEx
P.O. Box 660481
DALLAS TX 75266-0481



60011890012355

1289-01-00-004554-0002-0103143

Invoice Number	Invoice Date	Account Number	Page
5-963-23455	Oct 17, 2017		2 of 3

Adjustment Request

Fax to (800) 548-3020

Use this form to fax requests for adjustments due to the reasons indicated below. Requests for adjustments due to other reasons, including service failures, should be submitted by going to www.fedex.com or calling 800.622.1147. Please use multiple forms for additional requests.

Please complete all fields in black ink.

Requestor Name Date / /

Phone - - Fax # - -

E-mail Address ☐ Yes, I want to update account contact with the above information.

Tracking Number	Bill to Account	\$ Amount
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
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ADR - Address Correction INW - Incorrect Weight OVS - Oversize Surcharge For all Service failures or other surcharges please use our web site www.fedex.com or call (800) 622-1147

DVC - Declared Value INS - Incorrect Service RSU - Residential Delivery

IAN - Invalid Acct # OCF - Grd Pick-up Fee PND - Pwrshp Not Delivered

OCS - Exp Pick-up Fee SDR - Saturday Delivery

Tracking Number	Code	\$ Amount	Berate information only (round to nearest inch)			
			LBS	L	W	H
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<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Check all that apply

Effective Date / /

<input type="checkbox"/> Shipping Address (Physical Address)	<input type="checkbox"/> Billing Address Only <input type="checkbox"/> Billing Same As Shipping Address
Company <input type="text"/>	Company <input type="text"/>
Address <input type="text"/>	Address <input type="text"/>
Address <input type="text"/>	Address <input type="text"/>
Dept. <input type="text"/>	Dept. <input type="text"/>
Floor <input type="text"/> Apt/Suite # <input type="text"/>	Floor <input type="text"/> Apt/Suite # <input type="text"/>
City <input type="text"/>	City <input type="text"/>
State <input type="text"/> Zip Code <input type="text"/> - <input type="text"/>	State <input type="text"/> Zip Code <input type="text"/> - <input type="text"/>
Phone <input type="text"/> - <input type="text"/> - <input type="text"/>	Phone <input type="text"/> - <input type="text"/> - <input type="text"/>
Fax # <input type="text"/> - <input type="text"/> - <input type="text"/>	Fax # <input type="text"/> - <input type="text"/> - <input type="text"/>



Invoice Number	Invoice Date	Account Number	Page
5-963-23455	Oct 17, 2017		3 of 3

FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Oct 10, 2017

Cust. Ref.: Heritage Park

Ref.#2:

Payor: Third Party

Ref.#3:

- * Fuel Surcharge - FedEx has applied a fuel surcharge of 4.50% to this shipment.
- * Business Closed or Adult Recipient Unavailable - Delivery Not Completed.
- * Distance Based Pricing, Zone 2
- * Package sent from: 32809 zip code
- * 1st attempt Oct 11, 2017 at 10:24 AM.

Automation	INET	Sender	Recipient
Tracking ID	770461505714	Teresa Viscarra	Paras Desai
Service Type	FedEx Priority Overnight	GMS - CF, LLC	715 Wooded Hamlet Ct
Package Type	FedEx Envelope	135 W. Central Blvd.	SAINT AUGUSTINE FL 32084 US
Zone	02	ORLANDO FL 32801 US	
Packages	1		
Rated Weight	N/A	Transportation Charge	22.28
Delivered	Oct 12, 2017 09:54	Direct Signature	4.50
Svc Area	A5	Residential Delivery	3.85
Signed by	R.PANAS	Fuel Surcharge	1.18
FedEx Use	00000000/186/_	Total Charge	USD \$31.81
Third Party Subtotal			USD \$31.81
Total FedEx Express			USD \$31.81

Thu, Nov 02, 2017
12:20:36

Receipt No:

Classified Ad Invoice

The St. Augustine Record

Acct: 1000253503
Phone: 9049405850
E-Mail:
Client:

Name: HERITAGE PARK COMM DEVE
Address: 475 W TOWN PLACE
City: SAINT AUGUSTINE State: FL Zip: 32092
Caller: 11/16 REGULAR MEETING

Ad Name: 17479666A
Ad Id: 17479666

Reply Request
Standby Type:

Start: 11/02/2017 Issues: 1 Stop: 11/02/2017
Class: 7520 Rate: L01 Paytype: BL
Copy Line: 11/16 REGULAR MEE Rep: SAR BARBARA KELLY Colors:
Editions: INS/RE/ G. D. # Tearsheets: 0

Earliest Production Deadline: 00/00/00

Lines.....	62.00
Depth.....	4.43
Columns...	1
Price:	79.70
Other Charges:	0.00
Discounts:	0.00
Total	79.70

114
1310-517-42

NOTICE OF MEETING HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, November 16, 2017 at 1:00 p.m. at the Heritage Park Amenity Center, located at 225 Heffernon Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
17479666A November 2, 2017

Ad shown is not actual print size

Thank you and have a nice day!

RECEIVED
NOV 09 2017
BY: _____

THE ST. AUGUSTINE RECORD

HERITAGE PARK COMM DEVELOPMENT
475 W TOWN PLACE STE 114
SAINT AUGUSTINE FL 32092

Ref.#: 17479666A
P.O.#:

PUBLISHED EVERY MORNING SUNDAY THRU SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA,
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared **JAMIE WILLIAMS**
who on oath says that he/she is an Employee of the St. Augustine Record,
a daily newspaper published at St. Augustine in St. Johns County, Florida;
that the attached copy of advertisement being a **NOTICE OF HEARING**
In the matter of **11/16 REGULAR MEETIN - 11/16 REGULAR MEETING**
was published in said newspaper on **11/02/2017**

Affiant further says that the St. Augustine Record is a newspaper published
at St. Augustine, in said St. Johns County, Florida, and that the said newspaper
heretofore has been continuously published in said St. Johns County, Florida,
each day and has been entered as second class mail matter at the post office in the
City of St. Augustine, in said St. Johns County, for a period of one year preceding
the first publication of the copy of advertisement; and affiant further says that
he/she has neither paid nor promised any person, firm or corporation any discount,
rebate, commission or refund for the purpose of securing the advertisement for
publication in the said newspaper.

Sworn to and subscribed before me this NOV 02 2017 day of

by Jamie Williams
or who has produced as identification

who is personally known to me



(Signature of Notary Public)

(Seal)

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, November 16, 2017 at 1:00 p.m. at the Heritage Park Amenity Center, located at 225 Hetteron Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
17479666A November 2, 2017

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 349
Invoice Date: 11/16/17
Due Date: 11/16/17
Case:
P.O. Number:

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance October 1 - October 31, 2017		952.43	952.43
Maintenance Supplies		176.78	176.78
2 common Area Maint. 320,538.464			

REC'D NOV 20 2017

Total \$1,129.21

Payments/Credits \$0.00

Balance Due \$1,129.21

RMW

11-20-17

GMS

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF OCTOBER 2017

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
10/12/17	5	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
10/12/17	5	T.C.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
10/25/17	3	R.M.	Capped off water supply line from lake and p/u supplies as needed
10/31/17	6	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
10/31/17	6	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
TOTAL	<u>26</u>		
MILES	<u>174</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 11/6/17

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
HP				
HERITAGE PARK				
	10/12/17	Contractor trashbags	22.94	S.A.
	10/26/17	PVC Cap 2" Thread	2.79	B.S.
	10/26/17	PVC Cap 2" 8hp	2.05	B.S.
		TOTAL	<u>\$27.78</u>	
RMB				
	10/12/17	Large Trailer and Gator Rental	70.00	S.A.
	10/11/17	Large Trailer and Gator Rental	70.00	S.A.
	10/11/17	Gas for Gator	9.00	S.A.
		TOTAL	<u>\$149.00</u>	
		GRAND TOTAL	<u>\$176.78</u>	



YELLOWSTONE
LANDSCAPE

Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

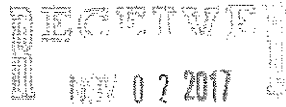
Invoice

Invoice: INV-0000187595
Invoice Date: November 1, 2017

Account: 12246
PO Number:

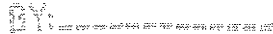
Bill To:

Heritage Park CDD
9655 Florida Mining Blvd. W.
Blg 300, Ste 305/306
Jacksonville, FL 32257



Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

BY: 

Project Number: 10021106.102
Property Name: Heritage Park CDD
Terms: NET 30

Invoice Due Date: December 1, 2017
Invoice Amount: \$2,943.74
Month of Service: November 2017

Description	Current Amount
Monthly Landscape Maintenance	2,943.74

#43121
1-220-578-462

Invoice Total 2,943.74

Should you have any questions or inquiries please call (386) 437-6211.

Future Horizons, Inc.
 403 North First Street
 P O Box 1115
 Hastings, FL 32145-1115

Voice: 800-682-1187
 Fax: 904-692-1193

RECEIVED
 NOV 30 2017

BY: _____

INVOICE

Invoice Number: 52251
 Invoice Date: Nov 30, 2017
 Page: 1

Bill To:
 Heritage Park CDD
 c/o GMC, LLC
 135 W. Central Blvd Ste 320
 Orlando, FL 32801

Ship to:
 Aquatic Weed
 Control Services

Customer ID	Customer PO	Payment Terms
Heritage04	Per Contract	Net 30 Days
Sales Rep ID	Shipping Method	Ship Date
		Due Date
		12/30/17

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of November, 2017	1,945.00	1,945.00

#42
B. Stephen 11-30-17
Lake Maint
 001.320.83800.46300

Check/Credit Memo No:

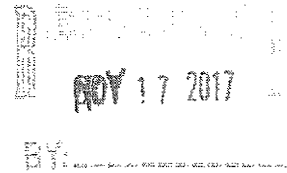
Subtotal	1,945.00
Sales Tax	
Freight	
Total Invoice Amount	1,945.00
Payment/Credit Applied	
TOTAL	1,945.00

Overdue invoices are subject to finance charges.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6006
Tallahassee, FL 32314
850.222.7500



STATEMENT

November 9, 2017

Heritage Park Community Development District
Governmental Management Services-CF, LLC
1412 S. Narcoossee Rd.
St. Cloud, FL 34771

Bill Number 97054
Billed through 10/31/2017

±1
1-710513-315

General Representation

HPARK 00001 CEL

FOR PROFESSIONAL SERVICES RENDERED

10/03/17	CEL	Research meeting action items.	0.20 hrs
10/06/17	KEM	Review and confirm information regarding Special District Invoice and Update Form.	0.10 hrs
10/10/17	KEM	Prepare resolution designating registered agent.	0.10 hrs
10/11/17	CEL	Review meeting minutes; research meeting action items.	1.00 hrs
10/11/17	KEM	Prepare resolution changing registered agent.	0.20 hrs
10/16/17	KEM	Research status regarding resolution designating primary administrative office.	0.10 hrs
Total fees for this matter			\$398.50

DISBURSEMENTS

Postage	0.46
Total disbursements for this matter	\$0.46

MATTER SUMMARY

Eldred, Carl	1.20 hrs	280 /hr	\$336.00
Ibarra, Katherine E. - Paralegal	0.50 hrs	125 /hr	\$62.50

TOTAL FEES	\$398.50
TOTAL DISBURSEMENTS	\$0.46

TOTAL CHARGES FOR THIS MATTER	\$398.96
-------------------------------	----------

BILLING SUMMARY

Eldred, Carl	1.20 hrs	280 /hr	\$336.00
Ibarra, Katherine E. - Paralegal	0.50 hrs	125 /hr	\$62.50

=====

TOTAL FEES	\$398.50
TOTAL DISBURSEMENTS	\$0.46
TOTAL CHARGES FOR THIS BILL	\$398.96

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

NOV 17 2017
BY: _____

STATEMENT

November 9, 2017

Heritage Park Community Development District
Governmental Management Services-CF, LLC
1412 S. Narcoossee Rd.
St. Cloud, FL 34771

Bill Number 97055
Billed through 10/31/2017

Desai Trespass Litigation

HPARK 00105 CEL

#1
1-710-517-315

FOR PROFESSIONAL SERVICES RENDERED

10/10/17	CEL	Correspond with Oliver regarding settlement agreement.	0.40 hrs
Total fees for this matter			\$112.00

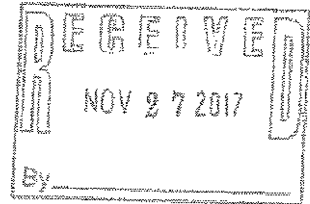
MATTER SUMMARY

Eldred, Carl	0.40 hrs	280 /hr	\$112.00
TOTAL FEES			\$112.00
TOTAL CHARGES FOR THIS MATTER			\$112.00

BILLING SUMMARY

Eldred, Carl	0.40 hrs	280 /hr	\$112.00
TOTAL FEES			\$112.00
TOTAL CHARGES FOR THIS BILL			\$112.00

Please include the bill number on your check.



Heritage Park CDD District Office
Attn: Mr. Ariel Lovera
135 W. Central Boulevard
Suite 320
Orlando, FL 32801

November 21, 2017
Project No: 104022.01
Invoice No: 38975

210-51331

Project 104022.01 Heritage Park/CDD-General Fund

For correspondence and mailing out maps.

Professional Services from October 01, 2017 to October 31, 2017

Professional Personnel

	Hours	Rate	Amount	
Sr. Engineer	.50	115.00	57.50	
Totals	.50		57.50	
Total Labor				57.50

Reimbursable Expenses

Blueprints/Reproduction			34.10	
Postage/Freight/Delivery			19.58	
Total Reimbursables	1.15 times		53.68	61.73
Total this Invoice				\$115.23

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 350
Invoice Date: 12/1/17
Due Date: 12/1/17
Case:
P.O. Number:

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

2

Description	Hours/Qty	Rate	Amount
Management Fees - December 2017 1 - 310 - SI 3.34		4,386.25	4,386.25
Information Technology - December 2017 .351		125.00	125.00
Dissemination Agent Services - December 2017 .313		83.33	83.33
Office Supplies .51		15.00	15.00
Copies .425		89.55	89.55

REC'D DEC 04 2017

Total \$4,699.13

Payments/Credits \$0.00

Balance Due \$4,699.13



MercerWebDesign.com

MercerWebDesign.com
9809 Bridgeton Dr
Tampa, FL 33626
813-926-3059
Cynde@MercerWebDesign.com

Invoice #122
December 06, 2017
Client: Heritage Park CDD
Terms:

PAID
DEC 07 2017
BY

Project: HeritageParkCDD.org

Time Details: (0.33 hours)

Date	Description	Hours	Rate	Amount
November 11, 2017	Web site maintenance:Optimize and post November agenda pkg.	0.25	\$50.00	\$12.50
November 22, 2017	Web site maintenance:Optimize and post September minutes.	0.08	\$50.00	\$4.00

Time Subtotal: \$16.50

Item Details: (1.00 items)

Date	Description	Quantity	Price	Amount
December 01, 2017	<u>Monthly Web hosting:</u> - Jan, Feb, Mar	3.00	\$15.00	\$45.00

Item Subtotal: \$45.00

\$24
1-316-513492
1-386-155-1

Subtotal: \$61.50

Total: \$61.50

Total Payments: \$0.00

Amount Due: \$61.50

Thanks for your business!



YELLOWSTONE

Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INV-0000193382
Invoice Date: December 1, 2017

Account: 12246
PO Number:

Bill To:

Heritage Park CDD
9655 Florida Mining Blvd. W.
Bldg 300, Ste 305/306
Jacksonville, FL 32257

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

RECEIVED
DEC 01 2017

Project Number: 10021106.102
Property Name: Heritage Park CDD
Terms: NET30

Invoice Due Date: December 31, 2017
Invoice Amount: \$2,943.74
Month of Service: December 2017

Description	Current Amount
Monthly Landscape Maintenance	2,943.74

Invoice Total 2,943.74

#43
B. Stephens 12-5-17
Landscape Maint
001.322.53800.46200
Dec 17

Should you have any questions or inquiries please call (386) 437-6211.

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 351
Invoice Date: 12/1/17
Due Date: 12/1/17
Case:
P.O. Number:

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

2

Description	Hours/Qty	Rate	Amount
Contract Administration - December 2017		\$833.33	\$833.33
1-32538-12			
Total			\$833.33
Payments/Credits			\$0.00
Balance Due			\$833.33

244
12-5-17

RECEIVED
DEC 10 2017

BY: _____

December 11, 2017

12/11/2017
#22
2017 Postage Reimb.
1716517142

Heritage Park Community Development District
% GMS, LLC
475 West Town Place, Ste 114
St. Augustine, FL 32092

INVOICE

In accordance with Florida Statute 197.322(3): "Postage shall be paid out of the general fund of each local governing board, upon statement thereof by the tax collector".

Your share of the postage for the mailing of the 2017 Real Estate, Tangible Personal Property, Railroad and Non Ad Valorem notices is as follows:

Postage Due: \$ 70.46

If you have any questions, please contact me or Christopher Swanson at 209-2251.

Sincerely,

Dennis W. Hollingsworth, C.F.C.
St. Johns County Tax Collector



Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1285

Invoice

Invoice: INY-0000192867
Invoice Date: November 30, 2017

Account: 12246
PO Number:

Bill To:

Heritage Park CDD
9635 Florida Mining Blvd. W.
Bldg 300, Ste 305/306
Jacksonville, FL 32257

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Terms: NET 30
Project Number: 10021106-202.00014
Project Name: Heritage CDD-irriga repai
Heritage Park CDD Casuals

Invoice Due Date: December 30, 2017
Invoice Amount: \$1,984.45

Description	Quantity	Price	Total
Irrigation Repairs	1.00	1,984.45	\$1,984.45

Invoice Total \$1,984.45

#43
B Stepha 12-11-17
Landscape Contingency
001.320.53800.46500

Should you have any questions or inquiries please call (386) 437-6211.



Enhancement Proposal

Job Name: Irrigation
Property Name: Heritage Park OOD
Client: Riverside Management
Address: 8856 Florida Mining Blvd. W. Bldg. 300 Suite 305
City/State/Zip: Jacksonville, FL 32257
Phone: _____
Proposal # _____
Date: November

Yellowstone Landscape Group will complete the work described below.

Description

Irrigation Repairs.

Project Pricing Summary

Materials & Labor	
Equipment	
Site & Additional Services	
Total Price	\$ 1,984.45

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client: _____

Prepared by: _____

Jeff DiSuglielmo

Date: _____

Date: November

Internal Use Only	
Project Number: 10021105.202.00014	District: _____
PO Reference: _____	Date Work Completed: _____



PG 1 OF 1

PARTS TOTAL	\$ 1,174.45
-------------	-------------

LABOR & RENTAL TOTAL	\$ 810.00
----------------------	-----------

heads, valve, and running wire to controller.	MATERIALS	\$ 1,174.45
	LABOR & RENTAL	\$ 810.00
	TOTAL	\$ 1,984.45

B. Hunt 11-27-02

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 352
Invoice Date: 12/12/17
Due Date: 12/12/17
Case:
P.O. Number:

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance November 1 - November 30, 2017		1,259.42	1,259.42
Maintenance Supplies		217.15	217.15
2 Common Area Maint 320, 538, 4640			
REC'D DEC 18 2017			

Total \$1,476.57

Payments/Credits \$0.00

Balance Due \$1,476.57

RHW
12-15-17

GMS

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF NOVEMBER 2017

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
11/8/17	6	S.A.	Painted posts for "No Fishing" signs
11/16/17	8	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
11/16/17	8	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
11/30/17	6	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
11/30/17	6	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
TOTAL	34		
MILES	160		*Mileage is reimbursable per section 112.081 Florida Statutes Mileage Rate 2009-0.445

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 8526
Tallahassee, FL 32314
850.222.7500

DEC 9 2017

STATEMENT

December 11, 2017

Heritage Park Community Development District
Governmental Management Services-CF, LLC
1412 S. Narcoossee Rd.
St. Cloud, FL 34771

Bill Number 97573
Billed through 11/30/2017

#1
11/30/17

General Representation

HPARK 00001 CEL

FOR PROFESSIONAL SERVICES RENDERED

11/06/17	KEM	Confer with district manager regarding shade meeting transcripts.	0.30 hrs
11/08/17	CEL	Prepare landscaping contract.	0.70 hrs
11/16/17	CEL	Prepare for and attend board meeting.	1.40 hrs
11/17/17	CEL	Review public facilities report.	0.30 hrs
11/30/17	CGS	Monitor proposed legislation which may impact district.	0.30 hrs
Total fees for this matter			\$816.00

DISBURSEMENTS

United Parcel Service	7.76
Total disbursements for this matter	\$7.76

MATTER SUMMARY

Eldred, Carl	2.40 hrs	280 /hr	\$672.00
Stuart, Cheryl G.	0.30 hrs	355 /hr	\$106.50
Ibarra, Katherine E. - Paralegal	0.30 hrs	125 /hr	\$37.50

TOTAL FEES	\$816.00
TOTAL DISBURSEMENTS	\$7.76

TOTAL CHARGES FOR THIS MATTER	\$823.76
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BILLING SUMMARY

Eldred, Carl	2.40 hrs	280 /hr	\$672.00
Stuart, Cheryl G.	0.30 hrs	355 /hr	\$106.50
Ibarra, Katherine E. - Paralegal	0.30 hrs	125 /hr	\$37.50

TOTAL FEES	\$816.00
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TOTAL DISBURSEMENTS

\$7.76

TOTAL CHARGES FOR THIS BILL

\$523.76

Please include the bill number on your check.



RECEIVED

DEC 18 2017

BY: _____

December 15, 2017

Project No: 104022.01

Invoice No: 39144

Heritage Park CDD District Office
Attn: Mr. Ariel Lovera
135 W. Central Boulevard
Suite 320
Orlando, FL 32801

Project 104022.01 Heritage Park/CDD-General Fund

#21
1-310-93-911

For bi-monthly board meeting.

Professional Services from November 01, 2017 to November 30, 2017

Professional Personnel

	Hours	Rate	Amount	
Sr. Engineer	1.00	115.00	115.00	
Totals	1.00		115.00	
Total Labor				115.00
Reimbursable Expenses				
Postage/Freight/Delivery			19.58	
Total Reimbursables		1.15 times	19.58	22.52
Total this Invoice				\$137.52



Landscape Professionals
Post Office Box 849 || Bunnell, FL 32110
Tel 386.437.6211 || Fax 386.586.1288

Invoice

Invoice: INV-0000192866A
Invoice Date: December 31, 2017

Account: 10459
PO Number:

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St Augustine, FL 32092

Remit To:
Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017
DEC 2 2017

Terms: NET 30
Project Number: 10021106 202 00018
Project Name: Herita CC-Sod install
Heritage Park CDD Casuals

Invoice Due Date: January 30, 2018
Invoice Amount: \$12,054.72

Description	Quantity	Price	Total Price
Sod Install	1.00	12,054.72	\$12,054.72

Invoice Total \$12,054.72

B Steptun 12-18-17
Landscape Contingency
001.320.53800.46500

Should you have any questions or inquiries please call (386) 437-6211.



Enhancement Proposal

Job Name: Heritage CDD Sod Install on Pond
Property Name: GMS
Client:
Address:
City/State/Zip:
Phone:

Proposal #
Date: May 5, 2017

Yellowstone Landscape will complete the work described below:

Description

1. Prepare the area for sod.
2. Install (34) pallets of Bahia Sod on the pond located at the corner of Heritage Park Drive and East Red House Branch road. The sod will be installed on the Heritage Park Drive and East Red House Branch side of the road only.

Project Pricing Summary

Materials & Labor	
Equipment	
Site & Additional Services	12,054.72
Total Price	\$ 12,054.72

ACCEPTANCE OF TERMS

Signature below authorizes Yellowstone Landscape to perform work as described above and verifies that the prices and specifications are hereby accepted.

Payment terms: Net 30 days. All overdue balances will be charged a 1.5% a month, 18% annual percentage rate.

Limited Warranty: All plant material is under a limited warranty for one year. Transplanted plant material and/or plant material that dies due to conditions out of Yellowstone Landscape's control (i.e. Acts of God, vandalism, inadequate irrigation due to water restrictions, etc.) shall not be included in the warranty.

Client: B. Stephens

Prepared by: Jeff DiGuglielmo

Date: 11-27-17

Date: May 5, 2017

Internal Use Only	
Project Number: <u>1002 1106-202-00018</u>	District: <u>Jacksonville</u>
PO Reference: <u>SUB</u>	Date Work Completed:

Future Horizons, Inc.

403 North First Street
P O Box 1115
Hastings, FL 32145-1115

Voice: 800-662-1187

Fax: 904-692-1193

INVOICE

Invoice Number: 52573

Invoice Date: Dec 29, 2017

Page: 1

JAN 03 2017

BY:

Bill To:	Ship to:
Heritage Park CDD c/o GMC, LLC 135 W. Central Blvd Ste 320 Orlando, FL 32801	Aquatic Weed Control Services

Customer ID	Customer PO	Payment Terms
Heritage04	Per Contract	Net 30 Days
Sales Rep ID	Shipping Method	Ship Date
		Due Date
		1/28/18

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of December 2017	1,945.00	1,945.00

#47
B. Stephens 1-2-18
Lake Maint
001.320.53800.96300

Check/Credit Memo No:

Subtotal	1,945.00
Sales Tax	
Freight	
Total Invoice Amount	1,945.00
Payment/Credit Applied	
TOTAL	1,945.00

Overdue invoices are subject to finance charges.

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**Invoice #: 353
Invoice Date: 1/2/18
Due Date: 1/2/18
Case:
P.O. Number:**Bill To:**Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092RECEIVED
JAN 8 2018

BY: _____

Description	#2	Hours/Qty	Rate	Amount
Management Fees - January 2018	1,310.513.34		4,386.25	4,386.25
Information Technology - January 2018	351		125.00	125.00
Dissemination Agent Services - January 2018	313		83.33	83.33
Office Supplies	51		0.18	0.18
Postage	42		5.58	5.58
Copies	425		0.60	0.60
Telephone	41		24.10	24.10
Audit Confirmation other current charges \$1,310.513.49			23.00	23.00
Total				\$4,648.04
Payments/Credits				\$0.00
Balance Due				\$4,648.04