Heritage Park

Community Development District

May 16, 2019

Heritage Park Community Development District

475 West Town Place, Suite 114, St. Augustine FL 32092
P: (904) 940-5850 • F: (904) 940-5899

May 9, 2019

Board of Supervisors
Heritage Park
Community Development District

Dear Board Members:

The Heritage Park Community Development District Board of Supervisors Meeting is scheduled for **Thursday, May 16, 2019 at 1:00 p.m.** at the **Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084**.
Following is the advance agenda for the meeting:

I. Roll Call
II. Public Comment
III. Approval of the Minutes of the March 21, 2019 Meeting
IV. Consideration of Resolution 2019-02, Approving the Proposed Budget for Fiscal Year 2020 and Setting a Public Hearing Date for Adoption
V. Staff Reports
   A. Attorney
   B. Engineer
   C. Manager – Report on the Number of Registered Voters (1,328)
   D. Operations Manager - Report
VI. Audience Comments
VII. Supervisors Requests
VIII. Financial Reports
   A. Balance Sheet and Statement of Revenues & Expenditures
   B. Assessment Receipt Schedule
   C. Approval of Check Register
IX. Next Scheduled Meeting – July 18, 2019 at 1:00 p.m.
X. Adjournment

Enclosed for your review and approval is a copy of the minutes of the March 21, 2019 meeting.

The fourth order of business is approval of the proposed budget for Fiscal Year 2020 and consideration of Resolution 2019-02, which are enclosed for your review. Approval of the proposed budget begins the budget process, allowing in excess of 60 days for Board and staff input prior to a public hearing and adoption of the budget.

Enclosed under the Manager's report is a letter from the Supervisor of Elections Office.

Enclosed under the Operations Manager's report is a memorandum.

A copy of the financial statements, assessments receipts and check register are enclosed for your review.

The balance of the agenda is routine in nature, and any additional support material will be presented and discussed at the meeting.

I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

James Oliver
James Oliver
District Manager

cc: Rich Whetsel
Brian Stephens
Darrin Mossing
Ryan Stilwell
Jenny Urcan
Michael Eckert
Carl Eldred

AGENDA

Heritage Park
Community Development District
Agenda

Thursday
May 16, 2019
1:00 p.m.

Heritage Park Amenity Center
225 Hefferon Drive
St. Augustine, Florida 32084
Call In # 1-800-264-8432 Code # 545792
District Website: www.heritageparkcdd.com

I. Roll Call

II. Public Comment

III. Approval of the Minutes of the March 21, 2019 Meeting

IV. Consideration of Resolution 2019-02, Approving the Proposed Budget for Fiscal Year 2020 and Setting a Public Hearing Date for Adoption

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   A. Attorney
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MINUTES

MINUTES OF MEETING
HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Heritage Park Community Development District was held on Thursday, March 21, 2019 at 1:00 p.m. at the Heritage Park Amenity Center, 225 Hefferon Drive, St. Augustine, Florida 32084.

Present and constituting a quorum were:

Ken Kinnecom	Chairman
Robert Curran	Vice Chairman
Joanne Wharton	Supervisor
Mark Masley	Supervisor
Thomas Ferry	Supervisor

Also present were:

Jim Oliver	District Manager
Carl Eldred	District Counsel *(by phone)*
Jenny Urcan	District Engineer *(by phone)*
Brian Stephens	Riverside Management Services
Candy Radford-Baxter	HOA-Onsite Administrator
Residents	

FIRST ORDER OF BUSINESS **Roll Call**

Mr. Oliver called the meeting to order at 1:00 p.m. All Supervisors were present.

SECOND ORDER OF BUSINESS **Public Comment**

There being none, the next item followed.

THIRD ORDER OF BUSINESS **Approval of the Minutes of the January 17, 2019 Meeting**

The District Manager noted the misspelling of Mr. Masley's name on page 1.

> On MOTION by Ms. Wharton seconded by Mr. Masley with all in favor the Minutes of the January 17, 2019 meeting as amended were approved.

FOURTH ORDER OF BUSINESS **Acceptance of the 2018 Arbitrage Rebate Report for the Series 2013 Bonds**

Mr. Oliver stated because the District's special revenue bonds are tax exempt, the issuers could not use the construction fund proceeds for investment purposes. , The reason the bonds were issued was to build infrastructure with public funds, which was what happened here at Heritage Park.. Periodically, the Internal Revenue Service (IRS) may select a few Districts for auditts to ensure there is no over-earning on bond proceeds intended to fund construction. On Page 4, at the very bottom, the auditor says, "Based upon our computations, no rebate liability exists." So, we don't have to make a payment to the IRS. That is the purpose of this.

Mr. Kinnecom stated I was worried we owed some money.

Mr. Oliver stated that's what we don't want. Interest rates have been low for so long where we don't have to worry about that. However, the rebated calculation report documents are efforts to remain compliant.

On MOTION by Mr. Kinnecom seconded by Mr. Curran seconded with Mr. Ferry, Mr. Masley, Mr. Kinnecom and Mr. Curran in favor and Ms. Wharton abstaining, accepting the 2018 Arbitrage Rebate Report for the Series 2013 Bonds was approved. (Motion Passed 4-1).

Ms. Wharton stated she was abstaining because it is "Greek" to her. She noted that she looked at it and it was beyond her mental capabilities to decipher what they were talking about.

Mr. Oliver stated you cannot abstain, unless you have some kind of conflict of interest, which in this case you don't. It is a public document, but your bonds were issued at 4.5%. We can discuss the prevailing interest rates later, but they are less than 1%. So, there's no way we can earn above that.

Ms. Wharton stated she understood that's the purpose of this report, but interpreting the report page-by-page was confusing for her.

Mr. Oliver stated the most important thing is this is based on the 2013 bonds and interest rates have been floating at 1% or lower. It was only a couple of years ago that the board was lucky to get .5% on our earnings. So that's what that is.

Ms. Wharton stated she can understand what it's for, but she cannot say *"aye"* for interpreting it.

Mr. Oliver stated okay. Fair enough.

FIFTH ORDER OF BUSINESS **Consideration of an SBA Account for the Capital Reserve Fund**

Mr. Oliver stated another item that has to do with interest rates is an SBA Account for the Capital Reserve Fund. Just to set this up, if you look at the Balance Sheet, you have roughly $121,000 in the Capital Reserve Fund. So, we want to get the best earnings we can for the District, but these are public funds and the State of Florida requires public funds be deposited with certain qualified depositories. With public funds, you must provide for the safety and liquidity of the funds to meet ongoing obligations. The third factor to consider is yield or return. We can't take undue risk with these public funds. For many of our Districts, surplus fuinds are deposited with Florida Prime. Florida Prime is administered through the State Board of Administration (SBA), which is a State agency that handles pulbic funds for many counties, cities and other governmental entities throughout Florida. It is recommended because you would get a competitive yield, while still meeting liquidity and safety requirements.

Mr. Masley asked what the rates are. Mr. Oliver responded Teresa included a spreadsheet in the agenda package with the rates. He noted they are incredibly low right now so they recommended depositing your money with the SBA.

On MOTION by Mr. Kinnecom seconded by Mr. Masley with all in favor establishing an SBA Account for the Capital Reserve Fund was approved.

SIXTH ORDER OF BUSINESS Staff Reports

A. Attorney

Mr. Eldred stated it has been a quiet couple of months from a legal front, which is good news. He reviewed the legislature currently in session in Tallahassee that they are monitoring for potential impact on the CDD. He noted they should be receiving their weekly update via email to give an overview of things that are going on and some of the bills that are out there. At the next meeting, he noted he will give the board an overview of what has passed. He stated he will keep the board up to date and if there is anything they need to know prior to the next meeting, he would convey that information to the Board.

B. Engineer

Ms. Urcan had nothing to report.

C. Manager

Mr. Oliver stated they are gearing up for the FY 2020 budget season. At the May meeting, he will bring a Proposed Budget to the Board. Once the board approves it, at the same time they will set a public hearing date before adopting the budget. Typically for this District, they do it at the July meeting, which is July 19th. He noted he doesn't see anything that would indicate any change in assessment levels that have held steady since this Board has been together.

D. Operations Manager - Report

Mr. Stephens stated all of the fountain timers have been adjusted for Daylight Savings Time. On Pond 1400 a new controller was installed on one of the two fountains in that pond. On Pond 1300, a new Ground-fault Circuit Interrupter (GFCI) was installed on the fountain. It was tripping so we had to replace it. The pump for the fountain in Pond 700 is being repaired as we speak. There was some delay because that is one of the original fountains from way back when and parts were not readily available because it is such an old pump, but they were able to finally get the parts. Two new parking and gas signs were installed by the lift station on East Red House Branch Road.

SEVENTH ORDER OF BUSINESS Audience Comments

A Resident noted they weren't sure what pond is behind their house, but the pump has been down for a few weeks. Mr. Stephens asked if they live in the Villas? The Resident responded yes. Mr. Stephens stated it is Pond 700, and it was being installed during the meeting. He noted he looked at it before he came to this meeting.

EIGHTH ORDER OF BUSINESS Supervisors Requests

Mr. Kinnecom stated after a period of 11 months and three weeks, I was able to get Florida, Power & Light (FPL) to relocate the light pole. Ms. Wharton stated that never would've happened without him being involved. All of his hard work and perseverance in taking care of that is greatly appreciated. Mr. Kinnecom thanked Ms. Wharton.

Ms. Wharton stated Ken would be happy to know that the Muscovy ducks are in her pond too now. Mr. Kinnecom stated it's interesting because at one time, he counted 15 and then one day there were only 8, but there was a report and some questions that somebody found two of the Muscovys not standing on their feet. Their feet were up in the air. The question that came to

him was whether the CDD put anything in or around the ponds to kill the Muscovys. We would not have done anything like that. If they were to do something, the ducks would be trapped and relocated properly.

Mr. Ferry stated he noticed that the population on his side was originally five or six and now it's down to three. They are grazing on people's lawns and if they are going to be exposed to any chemicals, there's a good chance of it coming from there.

A Resident noted it is mating season, and they are very aggressive during mating season. They could've killed one another. Mr. Ferry stated when he asked that question, Ken responded back that a homeowner's dog was bitten by a Cottonmouth.

Mr. Kinnecom noted that was his next-door neighbor. Mr. Kinnecom stated two days ago, the big duck that they refer to as "Big Red" was fighting. They are aggressive and fight among themselves. Their wings are heavy duty weapons that the ducks use to beat each other. Their diet primarily is mosquitos and insects. That's why you see them all around lawns getting insects or worms. That's what they love to eat. You will see them grazing all over the place and that's what they are getting. So, in a way, it's a benefit to the homeowners to cut down on bugs in their yard.

Ms. Wharton stated they are probably also keeping snakes away because snakes don't like the activity of animals. In Florida, there are a lot of reptiles.

Mr. Kinnecom stated there was a Muscovy nest in some bushes that had a few eggs. A couple of days later, they were gone. What they do is relocate them into a better safe harbor. They want to get nestled and hide. So, they are not a big problem other than they don't look great.

Ms. Wharton stated she would like to bring up the debris they paid to have cleared away from the trails, but then Yellowstone dumped a bunch of debris there. That's going to be taken care of with the HOA, not us.

Mr. Kinnecom stated he thinks they are going to see more attention to the maintenance in those common areas because the HOA Board has made some good designations of responsibilities to each individual board member.

Ms. Wharton stated the bridges were just power washed and look fabulous.

NINTH ORDER OF BUSINESS **Financial Reports**

A. Balance Sheet and Statement of Revenues & Expenditures

Mr. Oliver noted in the agenda package is the Unaudited Financial Statements through February 28, 2019, which is five months into the fiscal year. There were no unusual variances according to the Income Statement.

B. Assessment Receipt Schedule

Mr. Oliver stated they received another distribution from the Tax Collector on March 19th so they are now at 96% collected. He noted they will be fully collected at the end of this year. Mr. Kinnecom noted that is good.

C. Approval of Check Register

Mr. Oliver stated behind Tab C is the Check Register for Board consideration.

Ms. Wharton stated where you have assessments at 96% collected, that was not reflected on the report. Mr. Oliver provided an updated assessment receipts schedule. Mr. Oliver stated staff compiled this agenda packet about a week ago, prior to our latest receipts from St. Johns County..

Ms. Wharton noted that is fabulous. She stated she knew they were close, but I didn't know how close.

On MOTION by Mr. Kinnecom seconded by Ms. Wharton with all in favor the Check Register was approved.

TENTH ORDER OF BUSINESS **Next Scheduled Meeting – May 16, 2019 at 1:00 p.m.**

Mr. Oliver stated the next scheduled meeting is May 16, 2019 at 1:00 p.m. He noted they will distribute the Proposed Budget to the Board and set a public hearing for adoption of the budget in July.

ELEVENTH ORDER OF BUSINESS **Adjournment**

On MOTION by Mr. Curran seconded by Mr. Masley with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS

Heritage Park

Community Development District

Proposed Budget

FY 2020

GMS
Governmental
Management Services

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Heritage Park
Community Development District
Proposed Budget FY 2020
General Fund

Description	Adopted Budget FY 2019	Actual thru 4/30/19	Projected Next 5 Months	Total Projected 09/30/19	Proposed Budget FY 2020
Revenues					
Assessments Tax Roll	$255,225	$252,928	$2,297	$255,225	$255,225
Interest Income	$25	$174	$76	$250	$25
Carry Forward Surplus [1]	$6,441	$35,980	$0	$35,980	$44,487
Total Revenues	**$261,691**	**$289,082**	**$2,373**	**$291,455**	**$299,737**
Expenditures					
Administrative					
Supervisors Fees	$6,000	$2,800	$3,000	$5,800	$6,000
FICA Expense	$459	$168	$230	$398	$459
Engineer	$7,500	$2,502	$2,498	$5,000	$7,500
Arbitrage Rebate	$600	$450	$0	$450	$450
Dissemination Agreement	$1,000	$683	$0	$683	$1,000
District Counsel	$16,000	$2,143	$5,857	$8,000	$16,000
Financial Advisory Services	$7,500	$7,500	$0	$7,500	$7,500
Auditing Services	$3,300	$3,300	$0	$3,300	$3,400
Trustee Fees	$4,100	$4,445	$0	$4,445	$4,500
Management Fees	$52,635	$30,704	$21,931	$52,635	$52,635
Information Technology	$1,800	$2,776	$800	$3,576	$1,800
Telephone	$125	$64	$61	$125	$125
Postage	$1,000	$152	$348	$500	$750
Printing and Binding	$750	$413	$337	$750	$1,000
Insurance	$7,000	$6,406	$0	$6,406	$7,100
Legal Advertising	$1,200	$220	$445	$665	$1,200
Other Current Charges	$650	$513	$337	$850	$1,000
Office Supplies	$250	$165	$150	$315	$500
Dues, Licenses, Subscriptions	$175	$175	$0	$175	$175
Administrative Expenses	**$112,044**	**$65,579**	**$35,994**	**$101,573**	**$113,094**
Operations & Maintenance					
Field Operations	$10,300	$6,008	$4,292	$10,300	$10,300
Property Insurance	$600	$508	$0	$508	$600
Landscape Maintenance	$35,325	$20,606	$14,719	$35,325	$35,325
Landscape Contingency	$7,000	$0	$3,500	$3,500	$6,000
Irrigation Repairs	$0	$167	$333	$500	$1,000
Lake Maintenance	$23,340	$11,670	$11,670	$23,340	$23,340
Lake Contingency	$7,000	$3,479	$3,521	$7,000	$7,000
Utility Service	$17,000	$9,416	$6,734	$16,150	$17,000
Street Lights	$36,000	$22,397	$14,875	$37,272	$40,000
Common Area Maintenance	$10,000	$5,470	$4,530	$10,000	$10,000
Contingency	$3,083	$0	$1,500	$1,500	$5,000
Operating Reserve	$0	$0	$0	$0	$15,000
Transfer Out - Capital Reserve	$0	$0	$0	$0	$16,078
O&M Expenses	**$149,648**	**$79,722**	**$65,673**	**$145,395**	**$186,643**
Total Expenditures	**$261,692**	**$145,301**	**$101,667**	**$246,968**	**$299,737**
Excess Revenues/(Expenditures)	**($0)**	**$143,781**	**($99,294)**	**$44,487**	**$0**

(1) Less 1st Quarter Operating Funds

Total Net Assessments	$255,225
Collection Cost (6%)	$16,291
Total Gross Assessments	$271,516

Heritage Park
Community Development District
O&M Assessments

LAND USE TYPE	PARCEL	UNITS/LOTS	EAU FACTOR	TOTAL EAU	% OF EAU	BUDGET	FY2019 PER UNIT ASSESSMENTS	FY2020 PER UNIT ASSESSMENTS
Multi Family	F	148	0.50	74.00	10.10%	$27,411	$185	$185
Single Family 53'	A	116	1.00	116.00	15.83%	$42,968	$370	$370
Single Family 53'	E-1	89	1.00	89.00	12.14%	$32,967	$370	$370
Single Family 63'	C	166	1.20	199.20	27.18%	$73,787	$445	$445
Single Family 63'	E-2	56	1.20	67.20	9.17%	$24,892	$445	$445
Single Family 75'	D-1	86	1.40	120.40	16.43%	$44,598	$519	$519
Single Family 85'	D-2	42	1.60	67.20	9.17%	$24,892	$593	$593
		703		733.00	100.00%			

HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET

REVENUES:

ASSESSMENTS TAX ROLL
The District will levy a non-ad valorem assessment on all of the assessable property within the District in order to pay for the operating expenditures during the fiscal year.

INTEREST INCOME
The District will invest surplus funds with US Bank.

EXPENDITURES:

ADMINISTRATIVE:

SUPERVISORS FEES
The Florida Statutes allows each Board member to receive $200 per meeting not to exceed $4,800 in one year. The amount for the fiscal year is based upon 5 supervisors attending 6 meetings.

FICA EXPENSE
Represents the Employer's share of Social Security and Medicare taxes withheld from Board of Supervisors checks.

ENGINEER
The District's engineer will be providing general engineering services to the District, e.g., attendance and preparation for monthly meetings, reviewing invoices, and various projects assigned as directed by the Board of Supervisors. The District has contracted Prosser Inc. for these services.

ARBITRAGE REBATE
The District had contracted with AMTEC, an independent certified public accountant, to annually calculate the District's Arbitrage Rebate Liability on the Series 2013 Special Assessment Refunding Bonds.

DISSEMINATION AGREEMENT
The District is required by the Security and Exchange Commission to comply with Rule 15c2-12(b) (5) which relates to additional reporting requirements for unrated bond issues. The District has contracted with Governmental Management Services, LLC for this service.

DISTRICT COUNSEL
The District's attorney will be providing general legal services to the District, e.g., attendance and preparation for monthly meetings, reviewing contracts, agreements, resolutions, etc. The District has contracted with Hopping, Green & Sams for these services.

HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET

FINANCIAL ADVISORY SERVICES
The District's financial advisor will provide services including, but not limited to responding to bondholder questions, prepayment analysis, long-term pay-offs, and true-up analysis. This also includes service to bill and collect assessments for annual debt service and operating expenses via direct invoicing or by maintaining the assessment roll and annually levy a Non-Ad Valorem assessment

AUDITING SERVICES
The District is required by Florida Statutes to arrange for an independent audit of its financial records on an annual basis. The District's auditing firm is Grau & Associates.

TRUSTEE FEES
The District issued Series 2013 Special Assessment Refunding Bonds that are deposited with a Trustee at US Bank.

MANAGEMENT FEES
The District has contracted with Governmental Management Services, LLC to provide Management, Accounting and Recording Secretary Services for the District. The services include, but not limited to, recording and transcription of board meetings, administrative services, budget preparation, all financial reporting, annual audits, etc.

INFORMATION TECHNOLOGY
Represents costs related to the District's accounting and information systems, District's website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

TELEPHONE
Telephone and fax machine.

POSTAGE
Mailing of Board meeting agenda's, checks for vendors, and any other required correspondence.

PRINTING AND BINDING
Printing and binding agenda packages for board meetings, printing of computerized checks, correspondence, stationary, etc.

INSURANCE
The District's general liability, public officials' liability and property insurance coverages are provided by Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

LEGAL ADVERTISING
Advertising of monthly board meetings, public hearings, and any services that are required to be advertised for public bidding, i.e. audit services, engineering service, maintenance contracts and any other advertising that may be required.

HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET

OTHER CURRENT CHARGES
Bank charges and any other miscellaneous charges that the District may incur.

OFFICE SUPPLIES
The District incurs charges for supplies that need to be purchased during the fiscal year, including copier and printer toner cartridges, paper, file folders, binders, pens, paper clips, and other such office supplies.

DUES, LICENSE, SUBSCRIPTIONS
The District is required to pay an annual fee to the Department of Economic Opportunity for $175.

OPERATIONS & MAINTENANCE:

FIELD OPERATIONS
Provide onsite field management of contracts for District Services such as landscape and lake maintenance. Services to include weekly site inspections, meetings with contractors, monitoring of utility accounts, attend Board meetings and receive and respond to property owner phone calls and emails.

PROPERTY INSURANCE
The District's property insurance coverage is provided by Florida Insurance Alliance (FIA) who specializes in providing insurance coverage to governmental agencies.

LANDSCAPE MAINTENANCE
The District will incur expenditures to maintain the rights-of-way, median strips, and recreational facilities including pond banks, entryways, and similar planting areas within the District. These services include but are not limited to monthly landscape maintenance, fertilizer, pesticides, annuals, mulch and irrigation repairs. The District has contracted with Austin Outdoor, LLC.

Description	Monthly	Annually
Landscape Contract	$2,944	$35,325
TOTAL		**$35,325**

LANDSCAPE CONTINGENCY
Funding for additional landscaping improvements outside of the contract with the landscape vendor.

LAKE MAINTENANCE
The District has contracted with Future Horizons Inc. to maintain 18 lakes within the district.

Description	Monthly	Annually
Aquatic Plant Treatment	$1,945	$23,340
TOTAL		**$23,340**

HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET

LAKE CONTINGENCY
Funding for additional lake improvements outside of the contract with the lake vendor.

Description	Annually
Grass Carp Stocking	$3,000
Contingency	$4,000
TOTAL	**$7,000**

UTILITY SERVICE
Projected cost of electric accounts the District maintains with Florida Power & Light for service to the 18 lake fountains at the following locations: Lakes # 100-1800

Description	Monthly	Annually
223 Wooded Crossing Cir #Fountain	$60	$720
1007 Arbor Trails CT #Fountain	$100	$1,200
217 Pine Arbor Cir #Fountain	$60	$720
807 Oak Arbor Cir #Pond	$60	$720
224 Hefferon Dr #Pond	$60	$720
297 Hefferon Dr # Fountain	$225	$2,700
1310 Wild Pine Dr # Fountain	$60	$720
522 Cedar Arbor Ct. Pond 1700	$50	$600
615 Arbor Park Ct #Pump	$50	$600
700 E Red House Branch Rd #Pump	$100	$1,200
1514 E. Red House Branch Rd.	$50	$600
1533 E. Red House Branch Rd.	$50	$600
215 Hefferon Dr.	$50	$600
318 Wooded Crossing Circle	$50	$600
339 Hefferon Dr.	$50	$600
360 Wooded Crossing Circle #Pump	$50	$600
452 Wooded Crossing Circle #Pump	$50	$600
602 E Red HouseBranch Rd	$50	$600
150 Pine Arbor Circle #Pump	$50	$600
252 Hefferon Drive #Pump	$50	$600
Contingency		$1,100
TOTAL		**$17,000**

HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND BUDGET

STREET LIGHTS
The District has the following account with Florida Power & Light for the streetlights throughout the community.

Description	Monthly	Annually
1000 Woodland Rd - Streetlighting	$ 3,100	$ 37,200
Contingency		$ 2,800
TOTAL		**$ 40,000**

COMMON AREA MAINTENANCE
Services render in the field from non-specified vendors as selected by the District.

OPERATING RESERVE
General reserves for ongoing operations.

TRANSFER OUT – CAPITAL RESERVE
Funds transferred out to Capital Reserve for capital outlay expenses.

Heritage Park
Community Development District
Proposed Budget FY 2020
Capital Reserves Fund

Description	Adopted Budget FY 2019	Actual thru 04/30/19	Projected Next 5 Months	Total Projected 09/30/19	Proposed Budget FY 2020
Revenues:					
Interest	$50	$28	$32	$60	$16,078
Carry Forward Surplus	$120,860	$120,861	$0	$120,861	$120,921
Total Revenues	**$120,910**	**$120,889**	**$32**	**$120,921**	**$136,999**
Expenditures:					
Capital Outlay	$0	$0	$0	$0	$0
Total Expenditures	**$0**	**$0**	**$0**	**$0**	**$0**
Excess Revenues/(Expenditures)	**$120,910**	**$120,889**	**$32**	**$120,921**	**$136,999**

Heritage Park
Community Development District
Proposed Budget FY 2020
Debt Service Fund

Description	Adopted Budget FY 2019	Actual thru 04/30/19	Projected Next 5 Months	Total Projected 09/30/19	Proposed Budget FY 2020
Revenues:					
Assessments Tax Roll	$384,574	$381,051	$3,523	$384,574	$384,574
Interest Income	$100	$689	$311	$1,000	$100
Carry Forward Surplus	$157,562	$158,168	$0	$158,168	$134,757
Total Revenues	**$542,236**	**$539,908**	**$3,834**	**$543,742**	**$519,431**
Expenditures:					
Series 2013					
Special Call 11/01	$20,000	$20,000	$0	$20,000	$0
Interest 11/01	$104,711	$104,711	$0	$104,711	$101,302
Principal 05/01	$180,000	$0	$175,000	$175,000	$185,000
Interest 05/01	$104,711	$0	$104,274	$104,274	$101,302
Special Call 05/01	$0	$0	$5,000	$5,000	$0
Total Expenditures	**$409,423**	**$124,711**	**$284,274**	**$408,985**	**$387,604**
Excess Revenues/(Expenditures)	**$132,813**	**$415,197**	**($280,440)**	**$134,757**	**$131,827**
				11/1/20	$98,064

LAND USE TYPE	UNITS/LOTS	PER UNIT ASSESSMENTS	GROSS ASSESSMENTS
Multi Family	147	$286	$42,098
Single Family 53'	115	$573	$65,867
Single Family 53'	88	$573	$50,403
Single Family 63'	166	$687	$114,093
Single Family 63'	56	$687	$38,489
Single Family 75'	79	$802	$63,347
Single Family 85'	38	$916	$34,824
	689		**$409,121**
		Less: (6% Discounts & Collections)	**($24,547)**
		Total Net Assessments	**$384,574**

Heritage Park
Community Development District

SERIES 2013
AMORTIZATION SCHEDULE

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/1/19	$ 4,205,000.00		$ -	$ 101,301.88	$ 101,301.88
5/1/20	$ 4,205,000.00	3.500%	$ 185,000.00	$ 101,301.88	$ -
11/1/20	$ 4,020,000.00		$ -	$ 98,064.38	$ 384,366.25
5/1/21	$ 4,020,000.00	3.875%	$ 190,000.00	$ 98,064.38	$ -
11/1/21	$ 3,830,000.00		$ -	$ 94,383.13	$ 382,447.50
5/1/22	$ 3,830,000.00	4.000%	$ 200,000.00	$ 94,383.13	$ -
11/1/22	$ 3,630,000.00		$ -	$ 90,383.13	$ 384,766.25
5/1/23	$ 3,630,000.00	4.250%	$ 205,000.00	$ 90,383.13	$ -
11/1/23	$ 3,425,000.00		$ -	$ 86,026.88	$ 381,410.00
5/1/24	$ 3,425,000.00	4.400%	$ 215,000.00	$ 86,026.88	$ -
11/1/24	$ 3,210,000.00		$ -	$ 81,296.88	$ 382,323.75
5/1/25	$ 3,210,000.00	5.000%	$ 225,000.00	$ 81,296.88	$ -
11/1/25	$ 2,985,000.00		$ -	$ 75,671.88	$ 381,968.75
5/1/26	$ 2,985,000.00	5.000%	$ 235,000.00	$ 75,671.88	$ -
11/1/26	$ 2,750,000.00		$ -	$ 69,796.88	$ 380,468.75
5/1/27	$ 2,750,000.00	5.000%	$ 250,000.00	$ 69,796.88	$ -
11/1/27	$ 2,500,000.00		$ -	$ 63,546.88	$ 383,343.75
5/1/28	$ 2,500,000.00	5.000%	$ 260,000.00	$ 63,546.88	$ -
11/1/28	$ 2,240,000.00		$ -	$ 57,046.88	$ 380,593.75
5/1/29	$ 2,240,000.00	5.000%	$ 275,000.00	$ 57,046.88	$ -
11/1/29	$ 1,965,000.00		$ -	$ 50,171.88	$ 382,218.75
5/1/30	$ 1,965,000.00	5.000%	$ 290,000.00	$ 50,171.88	$ -
11/1/30	$ 1,675,000.00		$ -	$ 42,921.88	$ 383,093.75
5/1/31	$ 1,675,000.00	5.125%	$ 300,000.00	$ 42,921.88	$ -
11/1/31	$ 1,375,000.00		$ -	$ 35,234.38	$ 378,156.25
5/1/32	$ 1,375,000.00	5.125%	$ 320,000.00	$ 35,234.38	$ -
11/1/32	$ 1,055,000.00		$ -	$ 27,034.38	$ 382,268.75
5/1/33	$ 1,055,000.00	5.125%	$ 335,000.00	$ 27,034.38	$ -
11/1/33	$ 720,000.00		$ -	$ 18,450.00	$ 380,484.38
5/1/34	$ 720,000.00	5.125%	$ 350,000.00	$ 18,450.00	$ -
11/1/34	$ 370,000.00		$ -	$ 9,481.25	$ 377,931.25
5/1/35	$ 370,000.00	5.125%	$ 370,000.00	$ 9,481.25	$ 379,481.25
			$ 4,205,000.00	**$ 2,001,625.00**	**$ 6,206,625.00**

RESOLUTION 2019-02

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2019/2020 AND SETTING A PUBLIC HEARING THEREON PURSUANT TO FLORIDA LAW; ADDRESSING TRANSMITTAL, POSTING AND PUBLICATION REQUIREMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Heritage Park Community Development District (**"District"**) prior to June 15, 2019, proposed budgets (**"Proposed Budget"**) for the fiscal year beginning October 1, 2019 and ending September 30, 2020 (**"Fiscal Year 2019/2020"**); and

WHEREAS, the Board has considered the Proposed Budget and desires to set the required public hearing thereon.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT:

1. **PROPOSED BUDGET APPROVED.** The Proposed Budget prepared by the District Manager for Fiscal Year 2019/2020 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. **SETTING A PUBLIC HEARING.** A public hearing on said approved Proposed Budget is hereby declared and set for the following date, hour and location:

DATE: _____

HOUR: _____

LOCATION: _____

_____

_____

3. **TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT.** The District Manager is hereby directed to submit a copy of the Proposed Budget to St. Johns County at least 60 days prior to the hearing set above.

4. **POSTING OF PROPOSED BUDGET.** In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 2, and shall remain on the website for at least 45 days.

5. **PUBLICATION OF NOTICE.** Notice of this public hearing shall be published in the manner prescribed in Florida law.

6. **SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

7. **EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 16TH DAY OF MAY, 2019.

ATTEST:

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

_____
Secretary

By:_____
Its:_____

FIFTH ORDER OF BUSINESS

C.

Vicky Oakes
St. Johns County Supervisor of Elections

April 22, 2019

Heritage Park CDD
Attn: Sarah Sweeting, Recording Secretary
475 West Town Place, Suite 114
St. Augustine, FL 32092

Dear Ms. Sweeting:

In response to your request regarding Section 190.006(3)(a)(2)(d), Florida Statutes, the following information is applicable for:

Heritage Park CDD

1,328 registered voters in St. Johns County

This number is based on the streets within the legal description on file with our office.

Please contact us if we may be of further assistance.

Sincerely,

Vicky C. Oakes
Supervisor of Elections

VO/ew

D.

Heritage Park Community Development District

475 West Town Place, Suite 114, St. Augustine, FL 32092

Memorandum

Date: **May 16, 2019**

To: **Rich Whetsel** **via email**
Operations Director

From: **Brian Stephens**
Operations Manager

Re: **Heritage Park CDD**
Managers Memorandum

The following is a summary of activities related to the field operations of the Heritage Park Community Development District.

Landscaping:

1. Yellowstone has started the growing season mow schedule.

Retention Ponds:

1. Ponds levels are at normal level.
2. Future Horizons continues to keep the ponds in good condition.
3. The fountain timers are being checked and adjusted weekly.
4. The Fountain in pond 1800 has been repaired.
5. The fountain in pond 700 has been repaired.
6. The lakes and outfall structures are being inspected and cleaned bi-weekly.

Other Projects:

1. The downed streetlights on Heritage Park Dr. and E. Red House Branch have been reported to FPL.

If you have any questions or comments, please feel free to contact Brian Stephens at (904)627-9271 or Rich Whetsel at (904) 759-8923.

EIGHTH ORDER OF BUSINESS

A.

Heritage Park
Community Development District

Unaudited Financial Reporting

April 30, 2019

GMS
Governmental
Management Services

HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET
April 30, 2019

	Governmental Fund			Totals (memorandum only)
Assets	General	Debt Service	Capital Reserve	2019
Cash	$39,333	----------	$120,889	$160,222
Prepaid Expenses	$30	----------	----------	$30
Investments:				
Operating Account	$172,951	----------	----------	$172,951
Series 2013				
Reserve	----------	$193,974	----------	$193,974
Revenue	----------	$410,674	----------	$410,674
Prepayment	----------	$4,694	----------	$4,694
Total Assets	$212,315	$609,342	$120,889	$942,545
Liabilities				
Accounts Payable	$3,110	----------	----------	$3,110
Fund Equity, Other Credits				
Fund Balances:				
Unassigned	$209,204	----------	----------	$209,204
Restricted for Debt Service	----------	$609,342	----------	$609,342
Assigned for Capital Reserve	----------	----------	$120,889	$120,889
Total Liabilities, Fund Equity	$212,315	$609,342	$120,889	$942,545

HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues and Expenditures
For Period Ending April 30, 2019

	GENERAL FUND BUDGET	PRORATED BUDGET THRU 4/30/19	ACTUAL THRU 4/30/19	VARIANCE
REVENUES:				
Assessments Tax Roll	$255,225	$255,225	$252,928	($2,297)
Interest Income	$25	$15	$174	$160
TOTAL REVENUES	**$255,250**	**$255,240**	**$253,102**	**($2,137)**
EXPENDITURES:				
ADMINISTRATIVE:				
Supervisors Fees	$6,000	$3,500	$2,800	$700
FICA Expense	$459	$268	$168	$99
Engineer	$7,500	$4,375	$2,502	$1,873
Arbitrage Rebate	$600	$600	$450	$150
Dissemination Agreement	$1,000	$583	$683	($100)
District Counsel	$16,000	$9,333	$2,143	$7,191
Financial Advisory Services	$7,500	$7,500	$7,500	$0
Auditing Services	$3,300	$3,300	$3,300	$0
Trustee Fees	$4,100	$4,100	$4,445	($345)
Management Fees	$52,635	$30,704	$30,704	$0
Information Technology	$1,800	$1,050	$2,776	($1,726)
Telephone	$125	$73	$64	$9
Postage	$1,000	$583	$152	$431
Printing and Binding	$750	$438	$413	$24
Insurance	$7,000	$7,000	$6,406	$594
Legal Advertising	$1,200	$700	$220	$480
Other Current Charges	$650	$379	$513	($134)
Office Supplies	$250	$146	$165	($20)
Dues, Licenses, Subscriptions	$175	$175	$175	$0
TOTAL ADMINISTRATIVE	**$112,043**	**$74,806**	**$65,579**	**$9,227**
MAINTENANCE:				
Field Operations	$10,300	$6,008	$6,008	$0
Property Insurance	$600	$600	$508	$92
Landscape Maintenance	$35,325	$20,606	$20,606	$0
Landscape Contingency	$7,000	$4,083	$0	$4,083
Irrigation Repairs	$0	$0	$167	($167)
Lake Maintenance	$23,340	$13,615	$11,670	$1,945
Lake Contingency	$7,000	$4,083	$3,479	$604
Utility Service	$17,000	$9,917	$9,416	$500
Street Lights	$36,000	$21,000	$22,397	($1,397)
Common Area Maintenance	$10,000	$5,833	$5,470	$363
Contingency	$3,083	$1,799	$0	$1,799
TOTAL MAINTENANCE	**$149,648**	**$87,545**	**$79,722**	**$7,823**
TOTAL EXPENDITURES	**$261,691**	**$162,351**	**$145,301**	**$17,050**
EXCESS REVENUES/ (EXPENDITURES)	**($6,441)**		**$107,801**	
FUND BALANCE-BEGINNING	**$6,441**		**$101,403**	
FUND BALANCE-ENDING	**($0)**		**$209,204**	

HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND

Statement of Revenues & Expenditures
For Period Ending April 30, 2019

	DEBT SERVICE BUDGET	PRORATED BUDGET THRU 4/30/19	ACTUAL THRU 4/30/19	VARIANCE
REVENUES:				
Assessments Tax Roll	$384,574	$384,574	$381,051	($3,523)
Interest Income	$100	$58	$689	$631
TOTAL REVENUES	**$384,674**	**$384,632**	**$381,740**	**($2,892)**
EXPENDITURES:				
Series 2013				
Special Call 11/01	$20,000	$20,000	$20,000	$0
Interest Expense 11/02	$104,711	$104,711	$104,711	$0
Principal Expense 05/01	$180,000	$0	$0	$0
Interest Expense 05/01	$104,711	$0	$0	$0
TOTAL EXPENDITURES	**$409,423**	**$124,711**	**$124,711**	**$0**
EXCESS REVENUES/ (EXPENDITURES)	**($24,749)**		**$257,029**	
FUND BALANCE - BEGINNING	**$157,562**		**$352,313**	
FUND BALANCE - ENDING	**$132,814**		**$609,342**	

HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL RESERVE FUND

Statement of Revenues & Expenditures
For Period Ending April 30, 2019

	CAPITAL RESERVE BUDGET	PRORATED BUDGET THRU 4/30/19	ACTUAL THRU 4/30/19	VARIANCE
REVENUES:				
Interest Income	$50	$29	$28	($1)
TOTAL REVENUES	**$50**	**$29**	**$28**	**($1)**
EXPENDITURES:				
Capital Outlay	$0	$0	$0	$0
TOTAL EXPENDITURES	**$0**	**$0**	**$0**	**$0**
EXCESS REVENUES/ (EXPENDITURES)	**$50**		**$28**	
FUND BALANCE - BEGINNING	**$120,860**		**$120,861**	
FUND BALANCE - ENDING	**$120,910**		**$120,889**	

HERITAGE PARK

Community Development District

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
Revenues:													
Tax Roll Assessments	$0	$17,416	$81,896	$119,887	$9,984	$16,421	$7,325	$0	$0	$0	$0	$0	$252,928
Interest Income	$18	$14	$12	$15	$24	$44	$47	$0	$0	$0	$0	$0	$174
Total Revenues	$18	$17,430	$81,907	$119,902	$10,007	$16,465	$7,373	$0	$0	$0	$0	$0	$253,102
Expenditures													
Administrative													
Supervisors Fees	$0	$800	$0	$1,000	$0	$1,000	$0	$0	$0	$0	$0	$0	$2,800
FICA Expense	$0	$46	$0	$61	$0	$61	$0	$0	$0	$0	$0	$0	$168
Engineer	$847	$143	$58	$938	$460	$58	$0	$0	$0	$0	$0	$0	$2,502
Arbitrage Rebate	$0	$0	$0	$0	$450	$0	$0	$0	$0	$0	$0	$0	$450
Dissemination Agreement	$183	$83	$83	$83	$83	$83	$83	$0	$0	$0	$0	$0	$683
District Counsel	$54	$765	$56	$699	$176	$393	$0	$0	$0	$0	$0	$0	$2,143
Financial Advisory Services	$7,500	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,500
Auditing Services	$0	$3,000	$300	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,300
Trustee Fees	$0	$0	$0	$4,445	$0	$0	$0	$0	$0	$0	$0	$0	$4,445
Management Fees	$4,386	$4,386	$4,386	$4,386	$4,386	$4,386	$4,386	$0	$0	$0	$0	$0	$30,704
Information Technology	$140	$153	$140	$1,923	$140	$140	$140	$0	$0	$0	$0	$0	$2,776
Telephone	$0	$23	$0	$16	$0	$25	$0	$0	$0	$0	$0	$0	$64
Postage	$7	$4	$4	$87	$4	$0	$46	$0	$0	$0	$0	$0	$152
Printing and Binding	$91	$7	$90	$5	$113	$14	$93	$0	$0	$0	$0	$0	$413
Insurance	$6,406	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,406
Legal Advertising	$0	$76	$0	$72	$0	$72	$0	$0	$0	$0	$0	$0	$220
Other Current Charges	$63	$141	$64	$63	$67	$49	$65	$0	$0	$0	$0	$0	$513
Office Supplies	$13	$0	$40	$1	$15	$81	$15	$0	$0	$0	$0	$0	$165
Dues, Licenses, Subscriptions	$175	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$175
Total Administrative	$19,865	$9,627	$5,222	$13,780	$5,895	$6,362	$4,829	$0	$0	$0	$0	$0	$65,579
Maintenance:													
Field Operations	$858	$858	$858	$858	$858	$858	$858	$0	$0	$0	$0	$0	$6,008
Property Insurance	$508	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$508
Landscape Maintenance	$2,944	$2,944	$2,944	$2,944	$2,944	$2,944	$2,944	$0	$0	$0	$0	$0	$20,606
Landscape Contingency	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Irrigation Repairs	$0	$0	$0		$0	$167	$0	$0	$0	$0	$0	$0	$167
Lake Maintenance	$1,945	$1,945	$1,945	$1,945	$1,945	$1,945	$0	$0	$0	$0	$0	$0	$11,670
Lake Contingency	$0	$0	$448	$1,264	$665	$1,103	$0	$0	$0	$0	$0	$0	$3,479
Utility Service	$1,312	$1,331	$1,326	$1,462	$1,328	$1,265	$1,393	$0	$0	$0	$0	$0	$9,416
Street Lights	$2,954	$3,758	$3,758	$2,957	$2,971	$2,971	$3,027	$0	$0	$0	$0	$0	$22,397
Common Area Maintenance	$924	$1,293	$749	$1,090	$490	$925	$0	$0	$0	$0	$0	$0	$5,470
Contingency	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total Maintenance	$11,445	$12,129	$12,028	$12,520	$11,201	$12,177	$8,222	$0	$0	$0	$0	$0	$79,722
Total Expenditures	$31,310	$21,756	$17,250	$26,299	$17,096	$18,539	$13,051	$0	$0	$0	$0	$0	$145,301
Excess Revenues/(Expenditures)	($31,292)	($4,326)	$64,657	$93,602	($7,089)	($2,074)	($5,678)	$0	$0	$0	$0	$0	$107,801

Heritage Park
Community Development District
LONG TERM DEBT REPORT

SERIES 2013, SPECIAL ASSESSMENT REFUNDING BONDS		
MATURITY DATE:	5/1/2035	
RESERVE FUND DEFINITION	50% OF MAXIMUM ANNUAL DEBT	
RESERVE FUND REQUIREMENT	$193,636	
RESERVE FUND BALANCE	$193,974	
BONDS OUTSTANDING - 10/30/13		$5,095,000
LESS: SPECIAL CALL 5/1/14		($10,000)
LESS: PRINCIPAL PAYMENT 5/1/15		($160,000)
LESS: PRINCIPAL PAYMENT 5/1/16		($165,000)
LESS: SPECIAL CALL 5/1/16		($10,000)
LESS: PRINCIPAL PAYMENT 5/1/17		($170,000)
LESS: PRINCIPAL PAYMENT 5/1/18		($175,000)
LESS: SPECIAL CALL 11/1/18		($20,000)
CURRENT BONDS OUTSTANDING		**$4,385,000**

B.

HERITAGE PARK
COMMUNITY DEVELOPMENT DISTRICT

SPECIAL ASSESSMENT RECEIPTS - FY2019

TAX COLLECTOR

					Gross Assessments	$ 680,681	$ 271,560	$ 409,121	
					Net Assessments	$ 639,840	$ 255,266	$ 384,574	
Date Received	Dist#	Gross Assessments Received	Discounts/ Penalties	Commissions Paid	Interest Income	Net Amount Received	General Fund 39.90%	2013 Debt Svc Fund 60.10%	Total 100%
11/7/18	1	$ 8,517.84	$ 422.43	$ 161.91	$ -	$ 7,933.50	$ 3,165.10	$ 4,768.40	$ 7,933.50
11/20/18	2	$ 37,968.03	$ 1,518.73	$ 728.99	$ -	$ 35,720.31	$ 14,250.74	$ 21,469.57	$ 35,720.31
12/1/18	3	$ 43,950.57	$ 1,758.04	$ 843.85	$ -	$ 41,348.68	$ 16,496.20	$ 24,852.48	$ 41,348.68
12/14/18	4	$ 105,222.20	$ 4,208.82	$ 2,020.27	$ -	$ 98,993.11	$ 39,493.64	$ 59,499.47	$ 98,993.11
12/27/18	5	$ 69,020.48	$ 2,760.78	$ 1,325.19	$ -	$ 64,934.51	$ 25,905.84	$ 39,028.67	$ 64,934.51
1/10/19	INT	$ -	$ -	$ -	$ 94.86	$ 94.86	$ 37.84	$ 57.02	$ 94.86
1/29/19	6	$ 319,311.08	$ 12,772.28	$ 6,130.78	$ -	$ 300,408.02	$ 119,848.80	$ 180,559.22	$ 300,408.02
2/25/19	7	$ 26,329.46	$ 793.68	$ 510.72	$ -	$ 25,025.06	$ 9,983.83	$ 15,041.23	$ 25,025.06
3/20/19	8	$ 43,567.53	$ 1,567.21	$ 840.01	$ -	$ 41,160.31	$ 16,421.05	$ 24,739.26	$ 41,160.31
4/11/19	INT	$ -	$ -	$ -	$ 1,146.93	$ 1,146.93	$ 457.57	$ 689.36	$ 1,146.93
4/24/19	9	$ 17,576.75	$ 11.32	$ 351.31	$ -	$ 17,214.12	$ 6,867.63	$ 10,346.49	$ 17,214.12
		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Totals		$ 671,463.94	$ 25,813.29	$ 12,913.03	$ 1,241.79	$ 633,979.41	$ 252,928.24	$ 381,051.17	$ 633,979.41

C.

Heritage Park
Community Development District

Summary of Invoices

March 13, 2019 to May 10, 2019

Fund	Date	Check No.'s		Amount
General Fund	3/15/19	2757-2758	$	626.24
	3/22/19	2759-2760	$	247.80
	3/28/19	2761-2762	$	540.84
	4/5/19	2763	$	5,607.09
	4/18/19	2764	$	3,047.68
	4/26/19	2765-2767	$	1,375.14
	5/3/19	2768-2769	$	8,588.82
			$	20,033.61
Payroll	March 2019			
	Joanne B. Wharton	50344	$	184.70
	Kenneth K. Kinnecom	50345	$	184.70
	Mark J. Masley	50346	$	200.00
	Robert L. Curran Jr.	50347	$	184.70
			$	754.10
			$	**20,787.71**

*** CHECK DATES 03/13/2019 - 05/10/2019 *** HERITAGE PARK CDD-GENERAL FUND
BANK A HERITAGE PARK CDD

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
3/15/19	00002	3/12/19	396	201903	320	53800	46400			*	375.81		
			INSPCT/CLN LAKES/OUTFALL										
		3/12/19	396	201903	320	53800	46400			*	114.60		
			GAS/GATOR/TRAILER										
									GOVERNMENTAL MANAGEMENT SERVICES			490.41	002757
3/15/19	00027	12/03/18	142	201811	310	51300	35100			*	4.17		
			OPT/POST NOV AGNDA PKG										
		12/03/18	142	201811	310	51300	35100			*	8.33		
			OPT/POST SEP MINUTES										
		12/03/18	142A	201901	310	51300	35100			*	15.00		
			MTHLY WEB HOSTING JAN19										
		12/03/18	142B	201902	310	51300	35100			*	15.00		
			MTHLY WEB HOSTING FEB19										
		12/03/18	142C	201903	310	51300	35100			*	15.00		
			MTHLY WEB HOSTING MAR19										
		3/05/19	146	201901	310	51300	35100			*	12.50		
			OPT/POST JAN AGNDA PKG										
		3/05/19	146	201901	310	51300	35100			*	20.83		
			UPDATE SUPERVISORS/STAFF										
		3/05/19	146A	201903	300	15500	10000			*	15.00		
			MTHLY WEB HOSTING APR19										
		3/05/19	146A	201903	300	15500	10000			*	15.00		
			MTHLY WEB HOSTING MAY19										
		3/05/19	146A	201903	300	15500	10000			*	15.00		
			MTHLY WEB HOSTING JUN19										
									MERCERWEBDESIGN.COM			135.83	002758
3/22/19	00001	3/11/19	106049	201902	310	51300	31500			*	176.00		
			CAP.CONVO/TAX EXEMPT/ADA										
									HOPPING, GREEN & SAMS			176.00	002759
3/22/19	00014	3/12/19	3150443-	201903	310	51300	48000			*	71.80		
			NOT.OF MEETING 03/21/19										
									THE ST.AUGUSTINE RECORD			71.80	002760
3/28/19	00069	3/22/19	90973506	201903	310	51300	51000			*	80.75		
			ALUMINUM DESKTOP SIGNS										
									HOLMES CUSTOM			80.75	002761
3/28/19	00021	3/25/19	41514	201902	310	51300	31100			*	460.09		
			MAP REPROD/BLUEPRNT/POST.										
									PROSSER, INC			460.09	002762
4/05/19	00002	4/01/19	397	201904	310	51300	34000			*	4,386.25		
			MANAGEMENT FEES APR19										

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
		4/01/19	397	201904	310	51300-35100				*	125.00		
			INFORMATION TECH APR19										
		4/01/19	397	201904	310	51300-31300				*	83.33		
			DISSEMINATION FEE APR19										
		4/01/19	397	201904	310	51300-51000				*	15.24		
			OFFICE SUPPLIES APR19										
		4/01/19	397	201904	310	51300-42000				*	45.64		
			POSTAGE APR19										
		4/01/19	397	201904	310	51300-42500				*	93.30		
			COPIES APR19										
		4/01/19	398	201904	320	53800-12000				*	858.33		
			CONTRACT ADMIN APR19										
									GOVERNMENTAL MANAGEMENT SERVICES			5,607.09	002763
4/18/19	00042	3/18/19	57884	201903	320	53800-46600				*	344.17		
			C-25 CONTROL BOX-POND1400										
		3/27/19	758.51	201903	320	53800-46600				*	758.51		
			AERATOR SERVICE POND 700										
		3/29/19	57842	201903	320	53800-46300				*	1,945.00		
			AQUATIC WEED CTRL MAR19										
									FUTURE HORIZONS, INC.			3,047.68	002764
4/26/19	00002	4/15/19	399	201903	320	53800-46400				*	751.62		
			INSPCT/CLN LAKES/OUTFALL										
		4/15/19	399	201903	320	53800-46400				*	173.02		
			GAS/GATOR/TRAILER										
									GOVERNMENTAL MANAGEMENT SERVICES			924.64	002765
4/26/19	00001	4/10/19	106904	201903	310	51300-31500				*	393.00		
			MTG/NEWSLETTER/ADA										
									HOPPING, GREEN & SAMS			393.00	002766
4/26/19	00021	4/24/19	41667	201903	310	51300-31100				*	57.50		
			BI-MONTHLY MEETING MAR19										
									PROSSER, INC			57.50	002767
5/03/19	00002	5/01/19	400	201905	310	51300-34000				*	4,386.25		
			MANAGEMENT FEES MAY19										
		5/01/19	400	201905	310	51300-35100				*	125.00		
			INFORMATION TECH MAY19										
		5/01/19	400	201905	310	51300-31300				*	83.33		
			DISSEMINATION FEE MAY19										
		5/01/19	400	201905	310	51300-51000				*	.39		
			OFFICE SUPPLIES MAY19										
		5/01/19	400	201905	310	51300-42000				*	6.50		
			POSTAGE MAY19										

*** CHECK DATES 03/13/2019 - 05/10/2019 *** HERITAGE PARK CDD-GENERAL FUND
BANK A HERITAGE PARK CDD

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
		5/01/19	400 COPIES MAY19	201905	310	51300-42500				*	2.25		
		5/01/19	400 TELEPHONE MAY19	201905	310	51300-41000				*	16.28		
		5/01/19	401 CONTRACT ADMIN MAY19	201905	320	53800-12000				*	858.33		
									GOVERNMENTAL MANAGEMENT SERVICES			5,478.33	002768
5/03/19	00043	4/15/19	JAX17578 LANDSCAPE MAINT APR19	201904	320	53800-46200				*	2,943.74		
		4/26/19	JAX17640 IRRIGATION REPAIRS-MAR19	201903	320	53800-46100				*	166.75		
									YELLOWSTONE LANDSCAPE			3,110.49	002769

TOTAL FOR BANK A 20,033.61

TOTAL FOR REGISTER 20,033.61

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 396
Invoice Date: 3/12/19
Due Date: 3/12/19
Case:
P.O. Number:

Bill To:
Heritage Park CDD
476 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
MAR 15 2019
BY:

Facility Maintenance Description	Hours/Qty	Rate	Amount
~~Management Fees~~ - March 2019 March 1 - March 31, 2019		375.81	375.81
Maintenance Supplies		114.60	114.60

Common Area Maint.
320, 538, 4640

#2
1-320-538-464
Inspct/Cln Lakes/Outfall $375.81
Gas/Gator/Trailer $114.60

Total	$490.41
Payments/Credits	$0.00
Balance Due	$490.41

RMW
3,12,19

GMS

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF FEBRUARY 2019

Date	Hours	Employee	Description
2/7/19	5	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer), adjusted all timers
2/7/19	5	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer), adjusted all timers
TOTAL	10		
MILES	58		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 03/5/19

DISTRICT	DATE	SUPPLIES	PRICE	EMPLOYEE
HP				
HERITAGE PARK				
	2/7/19	Gas for Gator	9.00	S.A.
	2/7/19	Gator and Large Trailer Rental	70.00	S.A.
	2/7/19	Contractor trash bags	22.84	S.A.
	2/14/19	Touchless black gloss paint	10.90	B.S.
	2/14/19	3" Paint brush	1.76	B.S.
		TOTAL	$114.60	

MercerWebDesign.com

Invoice #142
December 03, 2018
Client: Heritage Park CDD
Terms:

MercerWebDesign.com
9809 Bridgeton Dr
Tampa, FL 33626
813-926-3059
Cynde@MercerWebDesign.com

RECEIVED
MAR 08 2019
BY:

Project: HeritageParkCDD.org

Time Details: (0.25 hours)

Date	Description	Hours	Rate	Amount
November 12, 2018	Web site maintenance:Optimize and post November agenda package.	0.08	$50.00	$4.17
November 19, 2018	Web site maintenance:Optimize and post September minutes.	0.17	$50.00	$8.33

#27
1-310-513-351

apt /post Nov agnda pkg #4.17
apt-/post Sep Minutes #8.33

Time Subtotal: $12.50

Item Details: (1.00 items)

Date	Description	Quantity	Price	Amount
December 01, 2018	Monthly Web hosting: - Jan, Feb, Mar 2019	3.00	$15.00	$45.00

Jan: Mthly Web Hosting Jan19 #15.00
Feb: Mthly Web Hosting Feb19 #15.00
Mar: Mthly Web Hosting Mar19 #15.00

Item Subtotal: $45.00

Subtotal:	**$57.50**
Total:	**$57.50**
Total Payments:	**$0.00**
Amount Due:	**$57.50**

Please Note New Email Address

Invoice #146
March 05, 2019
Client: Heritage Park CDD
Terms:

MercerWebDesign.com
9809 Bridgeton Dr
Tampa, FL 33626
813-926-3059
Cynde@MercerWebDesign.com

RECEIVED
MAR 08 2019
BY:_____

Project: HeritageParkCDD.org

Time Details: (0.67 hours)

Date	Description	Hours	Rate	Amount
January 11, 2019	Web site maintenance:Optimize and post January agenda package.	0.25	$50.00	$12.50
January 18, 2019	Web site maintenance:Locate and update CDD supervisors and staff and HOA manager	0.42	$50.00	$20.83

#27 opt/post Jan agnda pkg $12.50
1-310-513-351 update supervisors/staff $20.83

Time Subtotal: $33.33

Item Details: (1.00 items)

Date	Description	Quantity	Price	Amount
March 01, 2019	Monthly Web hosting: - Apr, May, Jun	3.00	$15.00	$45.00

Mthly Web Hosting Apr 19 $15.00
1-300-155-100
Mthly Web Hosting May 19 $15.00
Mthly Web Hosting Jun 19 $15.00

Item Subtotal: $45.00

Subtotal:	**$78.33**
Total:	**$78.33**
Total Payments:	**$0.00**
Amount Due:	**$78.33**

Hopping Green & Sams
Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

March 11, 2019

Heritage Park Community Development District
Governmental Management Services-CF, LLC
9145 Narcoossee Road
Suite A206

Orlando, FL 32827

Bill Number 106049
Billed through 02/28/2019

#1
Prp Cap. Convo/tax exmpt/ADA
1-310-513-315

RECEIVED
MAR 15 2019

BY:_____

General Representation
HPARK 00001 CEL

FOR PROFESSIONAL SERVICES RENDERED

02/13/19	KEM	Prepare and send Capitol Conversations newsletter to board.	0.10 hrs
02/21/19	KEM	Review tax exemption application.	0.10 hrs
02/28/19	JLK	Continue ADA related research and case law updates; continue refining and negotiating ADA website agreement; review websites for commencement of compliance responsibilities; confer with DM regarding various posting and ADA related issues.	0.10 hrs
02/28/19	SRS	Continue research regarding ADA website accessibility.	0.10 hrs
02/28/19	CGS	Monitor proposed legislation which may impact district.	0.30 hrs
		Total fees for this matter	$176.00

MATTER SUMMARY

Stuart, Cheryl G.	0.30 hrs	355 /hr	$106.50
Kilinski, Jennifer L.	0.10 hrs	220 /hr	$22.00
Ibarra, Katherine E. - Paralegal	0.20 hrs	125 /hr	$25.00
Sandy, Sarah R.	0.10 hrs	225 /hr	$22.50
	TOTAL FEES		$176.00
	TOTAL CHARGES FOR THIS MATTER		**$176.00**

BILLING SUMMARY

Stuart, Cheryl G.	0.30 hrs	355 /hr	$106.50
Kilinski, Jennifer L.	0.10 hrs	220 /hr	$22.00
Ibarra, Katherine E. - Paralegal	0.20 hrs	125 /hr	$25.00
Sandy, Sarah R.	0.10 hrs	225 /hr	$22.50

TOTAL FEES	$176.00
TOTAL CHARGES FOR THIS BILL	**$176.00**

Please include the bill number on your check.

Tue, Mar 12, 2019
8:00:39AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augusting Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Acct:	15656	**Name:**	HERITAGE PARK COMM DEVELOPMENT
Phone:	9049405850	**Address:**	475 W TOWN PLACE, STE 114
E-Mail:			
Client:	HERITAGE PARK COMM DEVELOPI	**City:**	SAINT AUGUSTINE

State: FL **Zip:** 32092

Ad Number:	0003150443-01	**Caller:**	SARAH SWEETING	**Paytype:**	BILL
Start:	03/12/2019	**Issues:**	1	**Stop:**	03/12/2019
Placement:	SA Legals	**Rep:**	Melissa Rhinehart		
Copy Line:	NOTICE OF MEETING HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT The regular meeting of the Board of S				

Lines	47
Depth	4.00
Columns	1
Price	$71.80

#14
Not. of meeting 03/21/19
1-310-513-48

NOTICE OF MEETING
HERITAGE PARK COMMUNITY
DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, March 21, 2019 at 1:00 p.m. at the Heritage Park Amenity Center, located at 225 Heffernon Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Oliver
District Manager
0003150443 March 12, 2019

RECEIVED
MAR 20 2019
BY:

THE ST. AUGUSTINE RECORD
Affidavit of Publication

HERITAGE PARK COMM DEVELOPMENT
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15656
AD# 0003150443-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared JAMIE WILLIAMS who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **REG MEETING MARCH** was published in said newspaper on **03/12/2019.**

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

Sworn to and subscribed before me this ____ day of MAR 1 2 2019

by Jamie Williams who is personally known to me or who has produced as identification

Tiffany M. Lowe
(Signature of Notary Public)

NOTICE OF MEETING
HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Heritage Park Community Development District is scheduled to be held on Thursday, March 21, 2019 at 1:00 p.m. at the Heritage Park Amenity Center, located at 225 Heffernon Drive, St. Augustine, Florida 32084. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, place and time certain, to be announced at the meeting. There may be occasions when one or more Supervisors will participate by telephone.
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James Oliver
District Manager
0003150443 March 12, 2019

Notary Public State of Florida
TIFFANY M LOWE
My Commission GG 115811
Expires 06/18/2021

HOLMES CUSTOM

CREATING PERSONALIZED PRODUCTS

2021-2 St. Augustine Road E, Jacksonville, FL 32207
888-465-6373

INV# 90973506

ACCT#	DATE	TERMS	BIN/CNT
301956	03/22/2019	NET30	5405-4

PO#: NET30 **NT#: 8043604**

BILL TO

GMS-GOVERNMENTAL MANAGEMENT SERVICES
9145 NARCOOSSEE ROAD
SUITE A206
ORLANDO, FL 32827
904-940-5850

SHIP TO **US Mail First Class**

JAMES PERRY
GMS
475 WEST TOWN PLACE SUITE 114
ST. AUGUSTINE, FL 32092
9049405850

QTY	STK#	DESCRIPTION	LIST	PRICE	LINE TOT
1	210D	2X10 ALUMINUM DESKTOP SIGN W/INSERT -- Kenneth Kinnecom	20.00	18.95	18.95
1	210D	2X10 ALUMINUM DESKTOP SIGN W/INSERT -- Robert Curran	20.00	18.95	18.95
1	210D	2X10 ALUMINUM DESKTOP SIGN W/INSERT -- Mark Masley	20.00	18.95	18.95
1	210D	2X10 ALUMINUM DESKTOP SIGN W/INSERT -- Joanne Wharton	20.00	18.95	18.95
1	FIRST-I	SHIPPING AND HANDLING - USMAIL FIRST CLASS	4.95	4.95	4.95

RECEIVED
MAR 25 2019
BY:_____

#69
Aluminum Desktop Signs
1-310-513-51

We appreciate your business !!!
Our email address is: documents@holmesstamp.com

TTL **80.75**

Tracking# 9405510200830205306944

Package Weight: 18.00 oz

USMAIL-FIRSTCLASS

PROSSER

RECEIVED
MAR 25 2019
BY:_____

March 25, 2019
Project No: 104022.01
Invoice No: 41514

Heritage Park CDD District Office
Attn: Teresa Viscarra
9145 Narcoossee Rd. Suite A206
Orlando, FL .2827

Project 104022.01 Heritage Park/CDD-General Fund
For large color map creation and prints.
Professional Services from February 1, 2019 to February 28, 2019
Professional Personnel

	Hours	Rate	Amount	
Sr. Engineer	.50	115.00	57.50	
Sr. Planner/Sr Landscape Architect	.25	115.00	28.75	
Totals	.75		86.25	
Total Labor				**86.25**
Reimbursable Expenses				
Blueprints/Reproduction			322.28	
Postage/Freight/Delivery			2.80	
Total Reimbursables		**1.15 times**	**325.08**	**373.84**
			Total this Invoice	**$460.09**

#21

Map reprod/blueprint/post.

1-310-513-311

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 397
Invoice Date: 4/1/19
Due Date: 4/1/19
Case:
P.O. Number:

RECEIVED
APR 03 2019
BY:_____

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

	Description	Hours/Qty	Rate	Amount
	Management Fees - April 2019 1-310-513-34		4,386.25	4,386.25
	Information Technology - April 2019 1-310-513351		125.00	125.00
Fee	Dissemination Agent Services - April 2019 1-310-513-313		83.33	83.33
	Office Supplies Mar19 1-310-513-51		15.24	15.24
	Postage Mar19 1-310-513-42		45.64	45.64
	Copies Mar19 1-310-513-425		93.30	93.30

#2

Total	$4,748.76
Payments/Credits	$0.00
Balance Due	$4,748.76

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 398
Invoice Date: 4/1/19
Due Date: 4/1/19
Case:
P.O. Number:

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Contract Administration - April 2019		858.33	858.33

#2
1-320-538-12

RECEIVED
APR 03 2019
BY:_____

Total	$858.33
Payments/Credits	$0.00
Balance Due	$858.33

RMW
4.3.19

Future Horizons, Inc.
403 North First Street
P O Box 1115
Hastings, FL 32145-1115

Voice: 800-682-1187
Fax: 904-692-1193

RECEIVED
APR 15 2019
BY:_____

INVOICE

Invoice Number: 57842
Invoice Date: Mar 29, 2019
Page: 1

#42
1-320-538-4403
Aquatic Weed CTRL MAR19

Bill To:	Ship to:
Heritage Park CDD c/o GMC, LLC 9145 Narcoossee Rd., Ste. A206 Orlando, FL 32827	Aquatic Weed Control Services

Customer ID	Customer PO	Payment Terms	
Heritage04	Per Contract	Net 30 Days	
Sales Rep ID	**Shipping Method**	**Ship Date**	**Due Date**
	Hand Deliver		4/28/19

Quantity	Item	Description	Unit Price	Amount
1.00	Aquatic Weed Control	Aquatic Weed Control services in Heritage Park for the month of 3/11/19	1,945.00	1,945.00

B Stapl 3-29-19
LAKE MAINT.
001.320.53600.46300

Subtotal	1,945.00
Sales Tax	
Freight	
Total Invoice Amount	1,945.00
Payment/Credit Applied	
TOTAL	**1,945.00**

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

Future Horizons, Inc.
403 North First Street
P O Box 1115
Hastings, FL 32145-1115

Voice: 800-682-1187
Fax: 904-692-1193

RECEIVED
APR 15 2019
BY:_____

INVOICE

Invoice Number: 57684
Invoice Date: Mar 18, 2019
Page: 1

#42
1-320-53800-46600
C-25 Control Box - Pond 1400

Bill To:	Ship to:
Heritage Park CDD c/o GMC, LLC 9145 Narcoossee Rd., Ste. A206 Orlando, FL 32827	Heritage Park CDD c/o GMC, LLC 9145 Narcoossee Rd., Ste. A206 Orlando, FL 32827

Customer ID	Customer PO	Payment Terms	
Heritage04	Verbal	Net 30 Days	
Sales Rep ID	**Shipping Method**	**Ship Date**	**Due Date**
Kenney01	Hand Deliver	3/14/19	4/17/19

Quantity	Item	Description	Unit Price	Amount
1.00	126250	C-25 Control Box	239.17	239.17
1.00	Aerator Service	Service Call on Pond # 1400. Replaced Control Box	105.00	105.00

3-19-19
1AK6 Contingency
001.320.53800.46600

Subtotal	344.17
Sales Tax	
Freight	
Total Invoice Amount	344.17
Payment/Credit Applied	
TOTAL	**344.17**

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

Future Horizons, Inc.
403 North First Street
P O Box 1115
Hastings, FL 32145-1115

Voice: 800-682-1187
Fax: 904-692-1193

RECEIVED
APR 15 2019
BY:

INVOICE

Invoice Number: 58005
Invoice Date: Mar 27, 2019
Page: 1

42
1-320-538-4609
Aerator Service Pond 700

Bill To:	Ship To:
Heritage Park CDD c/o GMC, LLC 9145 Narcoossee Rd., Ste. A206 Orlando, FL 32827	Heritage Park CDD c/o GMC, LLC 9145 Narcoossee Rd., Ste. A206 Orlando, FL 32827

Customer ID	Customer PO	Payment Terms
Heritage04	Per Quote	Net 30 Days
Sales Rep ID	**Shipping Method**	**Ship Date** / **Due Date**
Kenney01	Hand Deliver	4/26/19

Quantity	Item	Description	Unit Price	Amount
250.00	SOWA/SO 10/3	10/3 cable	2.08	520.00
1.00	614-016	Small Splice Kit	58.51	58.51
1.00	Aerator Service	Labor to repair the powerhouse in Pond 700. Found water in cable, causing it to short	180.00	180.00

BS Stephens 3-27-19
LAKE CONTINGENCY
001.320.53800.46600

Subtotal	758.51
Sales Tax	
Freight	
Total Invoice Amount	758.51
Payment/Credit Applied	
TOTAL	758.51

Check/Credit Memo No:

Overdue invoices are subject to finance charges.

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

RECEIVED
APR 19 2019
BY:_____

Invoice #: 399
Invoice Date: 4/15/19
Due Date: 4/15/19
Case:
P.O. Number:

Bill To:
Heritage Park CDD
476 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance March 1 - March 31, 2019		751.62	751.62
Maintenance Supplies		173.02	173.02

Common Area Maint.
320.538.4640

#2
Inspect/Cln Lakes/Outfall
Gas/Gator/Trailer
1-320-538-464

Total	$924.64
Payments/Credits	$0.00
Balance Due	$924.64

RMW
4.19.19

GMS

HERITAGE PARK COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF MARCH 2019

Date	Hours	Employee	Description
3/12/19	5	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
3/12/19	5	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
3/26/19	5	S.A.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer) Inspected and adjusted all timers for ponds
3/26/19	5	J.L.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
TOTAL	20		
MILES	116		0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 04/05/19

DISTRICT	DATE	SUPPLIES	PRICE	EMPLOYEE
HP				
HERITAGE PARK				
	3/12/19	Heavy Duty Trashbags	21.76	
	3/12/19	John Deere Gator - rental	70.00	
	3/26/19	John Deere Gator - rental	70.00	
	3/29/19	Gas for JD Gator	11.26	
		TOTAL	$173.02	

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

========== STATEMENT ==========

April 10, 2019

Heritage Park Community Development District
Governmental Management Services-CF, LLC
9145 Narcoossee Road
Suite A206

Orlando, FL 32827

Bill Number 106904
Billed through 03/31/2019

#1
1-310-513-315
Mtg/Newsletter/ADA

RECEIVED
APR 24 2019
BY:_____

General Representation
HPARK 00001 CEL

FOR PROFESSIONAL SERVICES RENDERED

03/11/19	CEL	Review meeting minutes.	0.30 hrs
03/21/19	CEL	Prepare for and attend Board meeting.	0.60 hrs
03/27/19	KEM	Prepare and send Capitol Conversations newsletter.	0.10 hrs
03/29/19	CGS	Monitor proposed legislation which may impact district.	0.30 hrs
03/31/19	JLK	Research and review ADA regulations on records compliance; continue negotiating ADA website and records agreements; confer with district management company regarding provider options, accessibility, records and finalize agreements related to same.	0.10 hrs

Total fees for this matter $393.00

MATTER SUMMARY

Eldred, Carl	0.90 hrs	280 /hr	$252.00
Stuart, Cheryl G.	0.30 hrs	355 /hr	$106.50
Kilinski, Jennifer L.	0.10 hrs	220 /hr	$22.00
Ibarra, Katherine E. - Paralegal	0.10 hrs	125 /hr	$12.50
TOTAL FEES			$393.00
TOTAL CHARGES FOR THIS MATTER			**$393.00**

BILLING SUMMARY

Eldred, Carl	0.90 hrs	280 /hr	$252.00
Stuart, Cheryl G.	0.30 hrs	355 /hr	$106.50
Kilinski, Jennifer L.	0.10 hrs	220 /hr	$22.00
Ibarra, Katherine E. - Paralegal	0.10 hrs	125 /hr	$12.50

TOTAL FEES	$393.00
TOTAL CHARGES FOR THIS BILL	**$393.00**

Please include the bill number on your check.

PROSSER

RECEIVED
APR 24 2019
BY:_____

April 24, 2019
Project No: 104022.01
Invoice No: 41667

Heritage Park CDD District Office
Attn: Teresa Viscarra
9145 Narcoossee Rd. Suite A206
Orlando, FL .2827

Project 104022.01 Heritage Park/CDD-General Fund
For calling in to bi-monthly Board meeting.
Professional Services from March 1, 2019 to March 31, 2019
Professional Personnel

	Hours	Rate	Amount	
Sr. Engineer	.50	115.00	57.50	
Totals	.50		57.50	
Total Labor				**57.50**
		Total this Invoice		**$57.50**

#21
Bi-Monthly Meeting Mar19
1-310-513-311

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 400
Invoice Date: 5/1/19
Due Date: 5/1/19
Case:
P.O. Number:

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

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BY:_____

Description	Hours/Qty	Rate	Amount
Management Fees - May 2019 1-310-513-34		4,386.25	4,386.25
Information Technology - May 2019 1-310-513-351		125.00	125.00
Dissemination Agent Services - May 2019 1-310-513-313		83.33	83.33
Office Supplies May 19 1-310-513-51		0.39	0.39
Postage May 19 1-310-513-42		6.50	6.50
Copies May 19 1-310-513-425		2.25	2.25
Telephone May 19 1-310-513-41		16.28	16.28

Fee

#2

Total	$4,620.00
Payments/Credits	$0.00
Balance Due	$4,620.00

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 401
Invoice Date: 5/1/19
Due Date: 5/1/19
Case:
P.O. Number:

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MAY 0 3 2019
BY:_____

Bill To:
Heritage Park CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Contract Administration - May 2019		858.33	858.33

#2

Contract Admin May 19

1-320-538-12

Total	$858.33
Payments/Credits	$0.00
Balance Due	$858.33

RMW
5, 3, 19

YELLOWSTONE LANDSCAPE

INVOICE

INVOICE #	INVOICE DATE
JAX 17578	4/15/2019
TERMS	PO NUMBER
Net 30	

Bill To:

Heritage Park CDD
c/o Governmental Management Services, LLC
9655 Florida Mining Blvd W
Bldg 300, Ste 305/306
Jacksonville, FL 32257

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Property Name: Heritage Park CDD

Invoice Due Date: May 15, 2019
Invoice Amount: $2,943.74

Description	Current Amount
Monthly Landscape Maintenance April 2019	$2,943.74

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APR 9 2019
BY:_____

Invoice Total **$2,943.74**

4-22-19
Landscape Maint.
001.320.53800.46200

#43
Landscape Maint April
1-320-538-462

Should you have any questions or inquiries please call (386) 437-6211.

YELLOWSTONE LANDSCAPE

INVOICE

INVOICE #	INVOICE DATE
JAX 17640	4/30/2019
TERMS	PO NUMBER
Net 30	

Bill To:

Heritage Park CDD
c/o Governmental Management Services, LLC
9655 Florida Mining Blvd W
Bldg 300, Ste 305/306
Jacksonville, FL 32257

Property Name: Heritage Park CDD

Remit To:

Yellowstone Landscape
PO Box 101017
Atlanta, GA 30392-1017

Invoice Due Date: May 30, 2019
Invoice Amount: $166.75

Description	Current Amount
March Irrigation Repairs T&M - Jacksonville	
Irrigation Reapairs	$166.75

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APR 29 2019
BY:

Invoice Total **$166.75**

B Stipe 4-22-19
Landscape Maint.
001.320.53800.46200

#43
1-320-538-461
Irrigation Repairs - Mar 19

Should you have any questions or inquiries please call (386) 437-6211.